



**REVISED NOTICE OF PUBLIC MEETINGS  
HILLSBOROUGH COUNTY AVIATION AUTHORITY**

The evaluation committee is scheduled to meet at the times, dates and locations listed below to review and evaluate the responses for Request for Proposals No.: 78007 for Property and Liability Insurance Broker Services at Tampa International Airport.

<b>Meeting</b>		<b>Time</b>	<b>Date</b>	<b>Conference Room</b>
Minimum Qualifications Evaluation	Public	3:00 p.m.	March 11, 2020	Earhart
<del>Technical Evaluation</del>	<del>Public</del>	<del>9:00 a.m.</del>	<del>March 26, 2020</del>	<del>Earhart</del>
Technical Evaluation	Public	<del>9:00 a.m.</del> 8:30 a.m.	March 27, 2020	<p>In person option: Earhart</p> <p>By WebEx option:</p> <p>WebEx Information: Meeting Number: 994 526 669</p> <p>Local Call-In: +1-813-554-1495</p> <p>Toll Free Call-In: +1-844-314-1842</p> <p>Access Code: 994 526 669</p> <p><a href="#">Click Here to Join the WebEx</a></p>
Interviews	<del>Non-Public</del>	TBD	March 31, 2020	Lobby A

Interviews	Non-Public	<del>TBD</del> 8:30 a.m.	April 1, 2020	Lobby A Earhart
<del>Technical Evaluation</del>	<del>Public</del>	<del>TBD</del> <del>9:30 a.m.</del>	<del>April 2, 2020</del>	<del>Lobby A</del>
Technical Evaluation	Public	<del>TBD</del> 9:00 a.m.	April 3, 2020	In person option: Earhart  By WebEx option:  WebEx Information: Meeting Number: 994 512 515  Local Call-In: +1-813-554- 1495 Toll Free Call- In:+1-844- 314-1842 Access Code: 994 512 515  <a href="#">Click Here to Join the WebEx</a>
Final Technical Evaluation	Public	9:30 a.m.	April 14, 2020	Lobby A

The Lobby conference rooms are located in the Administrative Offices Building, adjacent to the Main Terminal. Take the elevator or escalator to the 2<sup>nd</sup> floor of the Main Terminal. Go to the Yeager elevators on the red side. Exit through the sliding glass doors to the right of the Yeager elevators. Take the crosswalk that leads to the Administrative Offices Building. Enter the lobby. The conference rooms are down the hallway on the right.

The Earhart Conference Room is located on the 3<sup>rd</sup> Floor of the Main Terminal at Tampa International Airport, 4160 George J. Bean Parkway, Suite 2400, Tampa, Florida, 33607. Take the blue Earhart elevators to the 3<sup>rd</sup> floor of the Main Terminal. The conference room is between Airside A and the Earhart elevators. For parking information, visit the Authority's website at [www.TampaAirport.com/parking/index.asp](http://www.TampaAirport.com/parking/index.asp).

PLEASE NOTE: Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose the person desiring to appeal may need to

ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Additionally, Florida law requires public agencies to provide accessibility to a public meeting upon receipt of a written request by a person with a physical disability at least 48 hours prior to the meeting. Any person requiring accommodations to attend or participate in a meeting of the Hillsborough County Aviation Authority should contact the office of Joe Lopano, Chief Executive Officer, at Post Office Box 22287, Tampa, FL 33622 or via facsimile at (813) 875-6670. Any questions, contact Kathleen Fisher, Procurement Agent by phone at (813) 870-8732 or via email at [KFisher@TampaAirport.com](mailto:KFisher@TampaAirport.com).