

STANDARD PROCEDURE

Aviation Authority

Number: S330.01

Effective: 06/18/81

Revised: 04/11/18

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SUBJECT: RULES AND REGULATIONS
FOR GENERAL AVIATION
AIRPORTS

PURPOSE: To establish procedures to govern the systematic review of general aviation airports Rules and Regulations and the steps to be taken to effect changes and revisions. The Rules and Regulations will be systematically reviewed at least every three years and amended if necessary.

PROCEDURES:

- A. The Chief Executive Officer will maintain the master copy of the Rules and Regulations ensuring that all amendments and revisions are distributed to affected parties including all federal, state and local governmental agencies concerned.
- B. The Executive Vice President of Operations and Customer Service, in coordination with the Director of General Aviation, will effect a review of the Rules and Regulations at least every three years and at all other times when modifications are required. Potential changes and revisions will be submitted to the Authority's General Counsel and Chief Executive Officer for review.
- C. The General Counsel will review all recommended changes and revisions to the Rules and Regulations as to form and legality, then forward them to the Chief Executive Officer for approval and subsequent submission to the Board.

APPROVED: Joe Lopano

DATE: 4/11/18