



Tampa International Airport

AVIATION AUTHORITY

**REGULAR BOARD MEETING AND
BOARD OF ADJUSTMENT PUBLIC HEARING**

**Thursday, May 5, 2022
9:00 A.M.**

**Boardroom
Level 3 at Tampa International Airport**

AGENDA

Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Any person requiring reasonable accommodations to attend any public meeting because of a disability or physical impairment must submit a written request to Violet Cummins, Board Services Administrator, Hillsborough County Aviation Authority, Post Office Box 22287, Tampa, FL 33622 or via email at vcummins@TampaAirport.com. Such request must be received at least 48 hours before the meeting. If you have any questions, please call (813) 870-7869.



Thursday, May 5, 2022
Aviation Authority Regular Board Meeting and Board of Adjustment Hearing

AGENDA
9:00 A.M.
Boardroom
Level 3 at Tampa International Airport

A. PLEDGE OF ALLEGIANCE

1. Pledge of Allegiance

B. CALL TO ORDER (BOARD OF ADJUSTMENT HEARING)

1. Call to Order (Board of Adjustment Hearing)

C. BOARD OF ADJUSTMENT HEARING

1. Airport Study No. 2022-24, KAST Construction, LLC, requesting a variance to construct a 29-story high rise apartment building, with a maximum height of 375' AMSL, located at 701 North Florida Avenue, Tampa, FL, Resolution No. 2022-41
2. Airport Study No. 2022-28, Hooter Construction, LLC, requesting a variance to construct a 2 story single family house, with a maximum height of 41' AMSL, located at 555 Lucerne Avenue, Tampa, FL, Resolution No. 2022-42

D. CALL TO ORDER (REGULAR BOARD MEETING)

1. Call to Order (Regular Board Meeting)

E. APPROVAL OF THE AGENDA

1. Approval of the Agenda

F. PUBLIC COMMENTS

1. Public Comments

G. APPROVAL OF THE MINUTES

1. Approval of the Minutes

H. MANAGEMENT REPORT

1. Management Report

I. APPROVAL OF THE CONSENT AGENDA

1. Use and Permit Agreement for Peer-to-Peer Vehicle Sharing Concession, Turo Inc., Tampa International Airport, Resolution No. 2022-43
2. Authorization to Dispose of Surplus Property, Tampa International Airport

3. Purchase Orders, Facility Security Systems, Equipment, and Software with Related Services utilizing Sourcewell Contract No. 030421-JHN, Johnson Controls Fire Protection LP, Tampa International and Tampa Executive Airports

4. Employment Agreements

J. POLICIES OR RULES FOR CONSIDERATION OR ACTION

1. Update to Policy Manual, Revisions to Policy for Approval: Policy P134, Conduct of Board Meetings

K. COMMITTEE REPORTS

1. Committee Reports

L. UNFINISHED BUSINESS

1. Amendment No. 3 to Operating and Capital Budget, Fiscal Year 2017, Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports, Resolution No. 2022-52; Amendment No. 1 to Operating and Capital Budget, Fiscal Year 2018, Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports, Resolution No. 2022-51

2. Contract for Design Professional Services, Airfield Perimeter Fence, HCAA Project No. 6800 22, C&S Engineers, Inc., Tampa International Airport, Resolution No. 2022-45

3. Part 2 Supplemental Contract E for Design-Build Services, Main Terminal Curbside Expansion, New Energy Plant and Related Work, HCAA Project Nos. 8200 18, 8205 18, 8900 18, 8230 18, 8310 19 and 8425 22, Hensel Phelps Construction Co., Tampa International Airport, Resolution No. 2022-46

4. Revised Purchase Order, Tampa Electric Company, New Central Utility Plant and Administration Building Demolition, HCAA Project Nos. 8205 18 and 8900 18, Tampa International Airport

M. NEW BUSINESS

1. Construction Contract, Chiller System Replacement, HCAA Project No. 6945 22, Gibson Air Conditioning & Refrigeration, LLC, Tampa Executive Airport, Resolution No. 2022-48

2. Selection of Firm and Award of Master Service Agreement for Third Party Administrative Services, Aetna Life Insurance Company, Tampa International Airport, Resolution No. 2022-47; Selection of Firm and Award of Master Service Agreement for Medical Stop Loss Insurance, Aetna Life Insurance Company, Tampa International Airport, Resolution No. 2022-50

N. STAFF REPORTS

1. Staff Reports

O. ADJOURNMENT

1. Adjournment



Thursday, May 5, 2022

Aviation Authority Regular Board Meeting and Board of Adjustment Hearing

AGENDA

9:00 A.M.

Boardroom

Level 3 at Tampa International Airport

A. PLEDGE OF ALLEGIANCE

Subject

1. Pledge of Allegiance

Meeting

May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing

Access

Public

Type

Procedural

B. CALL TO ORDER (BOARD OF ADJUSTMENT HEARING)

Subject	1. Call to Order (Board of Adjustment Hearing)
Meeting	May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Procedural

C. BOARD OF ADJUSTMENT HEARING

Subject	1. Airport Study No. 2022-24, KAST Construction, LLC, requesting a variance to construct a 29-story high rise apartment building, with a maximum height of 375' AMSL, located at 701 North Florida Avenue, Tampa, FL, Resolution No. 2022-41
Meeting	May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

Background:

KAST Construction, LLC (Petitioner) is seeking to construct a 29-story high rise apartment building, with a maximum height of 375' AMSL, located at 701 North Florida Avenue, Tampa, FL. The nearest airport is Peter O. Knight Airport.

Notice of this hearing before the Board of Adjustment was provided on April 13, 2022.

Proposal:

Petitioner is requesting a variance to construct a 29-story high rise apartment building.

Operational Impact:

The Petition was presented to the Airport Hearing Officer on March 31, 2022 and, based on testimony and evidence presented, the Hearing Officer found that approval of the variance, with required conditions, would have no effect on existing FAA restrictions, would not cause additional impacts or loss of utility to Peter O. Knight Airport, would not be contrary to the public interest, would do substantial justice, and was in accordance with the spirit of the Airport Zoning Regulations and Chapter 333, Florida Statutes.

The FAA's aeronautical study found that Petitioner's request would not be a hazard to air navigation provided certain conditions are met. Additionally, the FDOT did not identify any concerns with the request.

Funding:

N/A

Recommendation:

The Airport Hearing Officer recommends that the Board of Adjustment approve the variance to Airport Zoning Regulations requested by Petitioner with the following conditions: (1) Notify the Airport at least 5 business days prior to starting construction at (813) 870-7863; (2) Mark/Light the proposed structure in accordance with FAA Advisory Circular 70/7460-1M, Obstruction Marking and Lighting, red lights – Chapters 4, 5(Red), and 15; (3) E-file FAA Form 7460-2, Notice of Actual Construction, with the FAA and the Authority if the project is abandoned or within five (5) days after the construction reaches its greatest height; (4) Temporary equipment such as cranes exceeding 375' AMSL or installation of solar panels will require a separate permit from the Authority; (5) Any glint/glare issues identified by the Authority must be addressed and mitigated by the Petitioner to the satisfaction of the Authority to avoid adverse impacts to aviation; and (6) Occupants and/or owners of units in the proposed structure must be informed that the structure lies in close proximity to an airport and occupants may be subjected to noise and/or light from aircraft operating to and from the airport.

The variance will be valid until the FAA Determination of No Hazard to Air Navigation expires July 29, 2023, but if the FAA Determination of No Hazard is extended by the FAA for no more than 18 months, the variance will also be extended one time, without further action of the Board of Adjustment, provided that no changes in the proposed structure have occurred.

The Board of Adjustment may render its decision based on the findings and recommendations of the Hearing Officer. However, the Board of Adjustment may, but is not required to, review the record of the Hearing Officer's public hearing.

Resolution:

Resolution No. 2022-41 approves and authorizes variance for Airport Study No. 2022-24, KAST Construction, LLC, requesting a variance to construct a 29-story high rise apartment building, with a maximum height of 375' AMSL, located at 701 North Florida Avenue, Tampa, FL; and authorizes the Airport Zoning Director or his designee to execute all other ancillary documents.

C. BOARD OF ADJUSTMENT HEARING

Subject	2. Airport Study No. 2022-28, Hooter Construction, LLC, requesting a variance to construct a 2 story single family house, with a maximum height of 41' AMSL, located at 555 Lucerne Avenue, Tampa, FL, Resolution No. 2022-42
Meeting	May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

Background:

Hooter Construction, LLC (Petitioner) is seeking to construct a 2 story single family house, with a maximum height of 41' AMSL, located at 555 Lucerne Avenue, Tampa, FL. The nearest airport is Peter O. Knight Airport. As a mitigation factor, Petitioner has agreed to provide the Authority with an Avigation Easement over the subject property.

Notice of this hearing before the Board of Adjustment was provided on April 13, 2022.

Proposal:

Petitioner is requesting a variance to construct a 2 story single family house.

Operational Impact:

The Petition was presented to the Airport Hearing Officer on March 31, 2022 and, based on testimony and evidence presented, the Hearing Officer found that approval of the variance, with required conditions, would have no effect on existing FAA restrictions, would not cause additional impacts or loss of utility to Peter O. Knight Airport, would not be contrary to the public interest, would do substantial justice, and was in accordance with the spirit of the Airport Zoning Regulations and Chapter 333, Florida Statutes.

The FAA's aeronautical study found that Petitioner's request would not be a hazard to air navigation provided certain conditions are met. Additionally, the FDOT did not identify any concerns with the request.

Funding:

N/A

Recommendation:

The Airport Hearing Officer recommends that the Board of Adjustment approve the variance to Airport Zoning Regulations requested by Petitioner with the following conditions: (1) Notify the Airport at least 5 business days prior to starting construction at (813) 870-7863; (2) Mark/Light the proposed structure in accordance with FAA Advisory Circular 70/7460-1M; (3) E-file FAA Form 7460-2, Notice of Actual Construction, with the FAA and the Authority at least ten (10) days prior to construction and within five (5) days after the construction reaches its greatest height; (4) Temporary equipment such as cranes exceeding 41' AMSL or installation of solar panels will require a separate permit from the Authority; (5) Any glint/glare issues identified by the Authority must be addressed and mitigated by the Petitioner to the satisfaction of the Authority to avoid adverse impacts to aviation; (6) Occupants and/or owners of units in the proposed structure must be informed that the structure lies in close proximity to an airport and occupants will be subjected to aircraft overflight; and (7) Although the project falls outside of the 65 dnl noise contour around Peter O. Knight Airport and is a compatible use, the Authority suggests a noise reduction level of at least 25 db be incorporated into the design.

The variance will be valid until the FAA Determination of No Hazard to Air Navigation expires January 15, 2023, but if the FAA Determination of No Hazard is extended by the FAA for no more than 18 months, the variance will also be extended one time, without further action of the Board of Adjustment, provided that no changes in the proposed structure have occurred.

The Board of Adjustment may render its decision based on the findings and recommendations of the Hearing Officer. However, the Board of Adjustment may, but is not required to, review the record of the Hearing Officer's public hearing.

Resolution:

Resolution No. 2022-42 approves and authorizes variance for Airport Study No. 2022-28, Hooter Construction, LLC, requesting a variance to construct a 2 story single family house, with a maximum height of 41' AMSL, located at 555 Lucerne Avenue, Tampa, FL; and authorizes the Airport Zoning Director or his designee to execute all other ancillary documents.

D. CALL TO ORDER (REGULAR BOARD MEETING)

Subject	1. Call to Order (Regular Board Meeting)
Meeting	May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Procedural

E. APPROVAL OF THE AGENDA

Subject **1. Approval of the Agenda**

Meeting May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing

Access Public

Type Action

F. PUBLIC COMMENTS

Subject	1. Public Comments
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Meeting	May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
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Access	Public
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Type	Information
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Speakers are allowed 3 minutes total to comment on propositions before the Board. Speakers designated to speak on behalf of a group of 2 or more individuals are allowed 5 minutes total to comment on propositions before the Board.

G. APPROVAL OF THE MINUTES

Subject	1. Approval of the Minutes
Meeting	May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

H. MANAGEMENT REPORT

Subject **1. Management Report**

Meeting May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing

Access Public

Type Information

I. APPROVAL OF THE CONSENT AGENDA

Subject	1. Use and Permit Agreement for Peer-to-Peer Vehicle Sharing Concession, Turo Inc., Tampa International Airport, Resolution No. 2022-43
Meeting	May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action (Consent)

Background:

Turo Inc. (Turo) is a peer-to-peer vehicle sharing company. Through its website, mobile application, or other platform, Turo accepts reservations connecting private vehicle owners with customers seeking to reserve private vehicle(s), with the private vehicle owner either delivering the private vehicle to the customer or picking up the customer at Tampa International Airport (Airport). On May 6, 2021, the Board approved a Use and Permit Agreement for Peer-to-Peer Vehicle Sharing Concession with Turo for a one (1) year term, expiring May 5, 2022. The Agreement established revenue to the Authority of six and one half percent (6.5%) of gross receipts and a monthly fee of \$1,520.83 as compensation for use of five (5) parking spaces in the Economy Parking Garage for customer transactions.

Proposal:

This item authorizes execution of a Use and Permit Agreement for Peer-to-Peer Vehicle Sharing Concession (Agreement) with Turo. The Agreement commences upon Board approval and continues for one year, with two, one year renewal options at the discretion of the CEO. The Authority may terminate the Agreement upon thirty (30) days written notice. Under the Agreement and in accordance with Authority Policy P824, Peer to Peer Vehicle Sharing, Turo will pay the Authority a privilege fee of eight percent (8%) of gross receipts from business generated at the Airport.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No. 2022-43.

Resolution:

Resolution No. 2022-43 approves and authorizes execution of Use and Permit Agreement for Peer-to-Peer Vehicle Sharing Concession at Tampa International Airport with Turo Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	2. Authorization to Dispose of Surplus Property, Tampa International Airport
Meeting	May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action (Consent)

Background:

The following property has been determined to be surplus and serves no useful function or the continued use is uneconomical or inefficient.

Description	QTY	Year Purchased	Asset Tag
John Deere Gator	1	2015	128871
Exmark Zero Turn Mower	1	2015	701791
Ground Master Mower	1	2014	128767
Water Buffalo Trailer	1	2015	128152

Proposal:

Designate the above property as surplus and authorize disposal in accordance with Chapter 274, Florida Statutes. Surplus property will be publicly advertised and auctioned at Tampa Machinery Auction, Inc., Bay Area Auction Services, or on GovDeals.com, an internet-based auction system.

Funding:

N/A

Recommendation:

The Chief Executive Officer recommends the Board designate the above property as surplus and authorize disposal in accordance with Chapter 274, Florida Statutes.

The Board may act on this by motion; no resolution is required.

I. APPROVAL OF THE CONSENT AGENDA

Subject	3. Purchase Orders, Facility Security Systems, Equipment, and Software with Related Services utilizing Sourcewell Contract No. 030421-JHN, Johnson Controls Fire Protection LP, Tampa International and Tampa Executive Airports
Meeting	May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action (Consent)

Background:

The Authority's O&M Budget provides for the inspection and certification of fire alarm system devices throughout the Authority.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

Authorize the issuance of Purchase Orders to Johnson Controls Fire Protection LP for the inspection and certification of fire alarm system devices utilizing Sourcewell Contract No. 030421-JHN for the period of May 5, 2022 through April 22, 2025, with one discrete, one-year renewal option at the discretion of the Chief Executive Officer, contingent up approval of a similar renewal option exercised by Sourcewell, for a total maximum purchase authorization amount of \$322,000, including the renewal option.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to Johnson Controls Fire Protection LP and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

I. APPROVAL OF THE CONSENT AGENDA

Subject	4. Employment Agreements
Meeting	May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action (Consent)

Background:

Under Policy P610, the Chief Executive Officer may enter into an employment agreement with an employee for a term not exceeding three years, subject to Board approval. Employment agreements may be used as a tool to increase competitiveness in attracting and retaining highly qualified personnel.

Proposal:

To assist with leadership continuity, the Chief Executive Officer requests Board approval to enter into an employment agreement with each Authority Executive Vice President, with an effective date of January 1, 2022 and an ending date of December 31, 2024. The financial retention considerations under these employment agreements will support maintenance of critical senior leadership through a period of recovery and change, and will enhance the Authority's competitiveness in the industry.

As an incentive to remain employed for the three-year Term of the employment agreement, the employment agreement will provide for a deferred compensation benefit of up to 20 percent of the employee's salary, which will fully vest and become non-forfeitable at the end of the Term of the employment agreement provided the employee has remained employed by the Authority.

In the event the employment agreement is terminated early for convenience, the deferred compensation benefit will become immediately vested and non-forfeitable in an amount prorated to the date of separation, and the Authority will pay the employee a termination payment in an amount equal to the employee's monthly salary including benefits, times the number of months until the end of the Term of the employment agreement, not to exceed 20 weeks' worth of compensation. In the event the employment agreement is terminated early by the employee or the employee is discharged for good and just cause, any and all entitlements under the employment agreement will be forfeited.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends approval to enter into an employment agreement with each Authority Executive Vice President on the terms and conditions stated above.

The Board may act on this by motion; no resolution is required.

J. POLICIES OR RULES FOR CONSIDERATION OR ACTION

Subject	1. Update to Policy Manual, Revisions to Policy for Approval: Policy P134, Conduct of Board Meetings
Meeting	May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

Background:

Policy P134, Conduct of Board Meetings establishes a policy for conducting Board meetings. The Policy was last revised in January 2017.

Proposal:

Staff recommends revising Policy P134 to replace the current language which states a speaker declared out of order will be requested to leave the podium and may be physically removed from the Boardroom with language which states a speaker declared out of order will be requested to leave the podium and may be issued a trespass warning.

Funding:

N/A

Recommendation:

The Chief Executive Officer recommends the Board approve the revisions to Policy P134, Conduct of Board Meetings.

The Board may act on this by motion; no resolution is required.

K. COMMITTEE REPORTS

Subject

1. Committee Reports

Meeting

May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing

Access

Public

Type

Reports

L. UNFINISHED BUSINESS

Subject	1. Amendment No. 3 to Operating and Capital Budget, Fiscal Year 2017, Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports, Resolution No. 2022-52; Amendment No. 1 to Operating and Capital Budget, Fiscal Year 2018, Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports, Resolution No. 2022-51
Meeting	May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

Background:

As the Authority enters the final phases of construction of Master Plan Phase 2, it requires budget amendments to both the Fiscal Year 2017 and Fiscal Year 2018 Operating and Capital Budgets in order to fund additional expenses.

Amendment of Fiscal Year 2017 Operating and Capital Budget:

On September 1, 2016, the Board approved the Authority's original Fiscal Year 2017 Operating and Capital Budget for annual CIP projects totaling \$88,258,180. On May 4, 2017, the Board approved Amendment No. 1 to the Fiscal Year 2017 Operating and Capital Budget which added \$132,400,000 in new capital projects for the Master Plan Phase 2 Program consisting of the Gateway Development Area and Demolition of the Red Side Rental Car Garage and Former Airside D Guideway. With that approval, the Authority's Fiscal Year 2017 Operating and Capital Budget was increased from \$88,258,180 to \$220,658,180. On April 5, 2018, the Board approved Amendment No. 2 to the Fiscal Year 2017 Operating and Capital Budget which added \$3,737,000 for the Reclaim Levels 1 & 2 Long Term Parking Garage Project. With that approval, the Authority's Fiscal Year 2017 Operating and Capital Budget was increased from \$220,658,180 to \$224,395,180. As costs are now known for the final phases of construction for the Master Plan Phase 2 Program, the Authority desires to amend the Fiscal Year 2017 Operating and Capital Budget to add an additional \$14,580,757 for project related costs.

Amendment of Fiscal Year 2018 Operating and Capital Budget:

On September 7, 2017, the Board approved the Authority's original Fiscal Year 2018 Operating and Capital Budget for projects totaling \$457,731,800. That Budget included \$411,386,000 in capital projects related to the Master Plan Phase 2 Program consisting of the Main Terminal Curb Expansion, Central Utility Plan and Related Projects, Roadway Expansion, and Taxiway A. As costs are now known for the final phases of construction for the Master Plan Phase 2 Program, the Authority desires to amend the Fiscal Year 2018 Operating and Capital Budget to add an additional \$20,722,243 for project related costs as well as an additional \$4,300,000 for Master Plan Phase 2 Program contingency. This contingency will account for any unexpected costs arising through the end of construction, currently scheduled for the second quarter of 2025.

If approved, these two Amendments will result in projected total Master Plan Phase 2 Program costs of \$583,389,000, which is \$39,603,000 higher than the current Board approved Master Plan Phase 2 Program Budget of \$543,786,000.

Proposal:

Staff recommends approval of Amendment No. 3 to the Fiscal Year 2017 Operating and Capital Budget, increasing the Board approved amount of the Budget from \$224,395,180 to \$238,975,937. Staff also recommends approval of Amendment No. 1 to the Fiscal Year 2018 Operating and Capital Budget, increasing the Board approved amount of the Budget from \$457,731,800 to \$482,754,043.

Funding:

Amendment Nos. 1 and 3 will be funded by State grants and a Bond offering scheduled for 2024.

Recommendation:

Management recommends adoption of Resolution Nos. 2022-52 and 2022-51.

Resolutions:

Resolution No. 2022-52 approves and adopts Amendment No. 3 to Operating and Capital Budget, Fiscal Year 2017.

Resolution No. 2022-51 approves and adopts Amendment No. 1 to Operating and Capital Budget, Fiscal Year 2018.

L. UNFINISHED BUSINESS

Subject	2. Contract for Design Professional Services, Airfield Perimeter Fence, HCAA Project No. 6800 22, C&S Engineers, Inc., Tampa International Airport, Resolution No. 2022-45
Meeting	May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

Background:

The Airfield Perimeter Fence Project will replace the existing airfield perimeter fence at Tampa International Airport with a new fence including wildlife exclusion barriers and access control upgrades.

On November 4, 2021, a Request for Qualifications entitled Replace Airfield Perimeter Fence at Tampa International Airport was posted.

On March 3, 2022, the Board approved negotiations with the number one ranked firm, C&S Engineers, Inc.

Proposal:

This Contract for Design Professional Services (Contract) will commence on May 5, 2022 and will remain in effect until final acceptance of the constructed Project. This Contract provides for design professional services, including construction administration services and direct and reimbursable expenses, in the maximum purchase authorization amount of \$1,054,277.00.

A DBE goal of at least 10% of the dollar amount earned on the Contract was prescribed. The proposed DBE percentage of 26% for the amount earned on the design will meet or exceed the DBE goal requirements, and will be incorporated into the Contract.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2022-45.

Resolution:

Resolution No. 2022-45 approves and authorizes execution of Contract for Design Professional Services, Airfield Perimeter Fence, HCAA Project No. 6800 22 at Tampa International Airport with C&S Engineers, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

L. UNFINISHED BUSINESS

Subject	3. Part 2 Supplemental Contract E for Design-Build Services, Main Terminal Curbside Expansion, New Energy Plant and Related Work, HCAA Project Nos. 8200 18, 8205 18, 8900 18, 8230 18, 8310 19 and 8425 22, Hensel Phelps Construction Co., Tampa International Airport, Resolution No. 2022-46
Meeting	May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

Background:

The Main Terminal Curbside Expansion, New Energy Plant and Related Work Program (Program) is a Master Plan Phase 2 Project. The Program includes expansion of the curbsides incorporating new elevated and at-grade lanes and vertical circulation buildings for both the Blue and Red curbsides, renovations to portions of the Main Terminal transfer level and Authority offices, construction of a new Central Utility Plant, concessions loading dock, and FAA parking lot, and demolition of the Administration Building.

The following were previously approved by the Board and the CEO:

Part 1 Contract and two Amendments:	\$30,094,185.00
Board approval amounts:	\$29,294,185.00
CEO approval amounts:	\$800,000.00

Part 2 Contract, 4 Supplemental Contracts and 13 Change Orders:	\$186,749,754.44
Board approval amounts:	\$211,877,363.00
CEO approval amounts:	(\$25,137,608.56)

Proposal:

This Part 2 Supplemental Contract E for Design-Build Services provides for construction of the following:

- Red Side Curb Expansion Project Express Lanes, Vertical Circulation Building and Site Development
- Main Terminal Airside D Shuttle Station
- Renovation and Expansion of the Main Terminal Transfer Level and Arcade

The maximum purchase authorization for this Part 2 Supplemental Contract E will be \$109,355,651.00, bringing the total combined Program Contract amount to date to \$326,199,590.44.

This Part 2 Supplemental Contract E will incorporate a W/MBE participation of at least 14.2% for design and 9.9% for construction.

The existing Part 2 Contract, Part 2 Supplemental Contract A, Part 2 Supplemental Contract B, Part 2 Supplemental Contract C, Part 2 Supplemental Contract D, and Change Order Nos. 1ODP, 2, 3ODP, 4, 5ODP, 6, 7, 8ODP, 9, 10, 11, 12 and 13ODP, to the extent not modified by this Part 2 Supplemental Contract E, remain in full force and effect and are hereby ratified and confirmed.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program with respect to construction materials and supplies, if appropriate.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2022-46.

Resolution:

Resolution No. 2022-46 approves and authorizes execution of Part 2 Supplemental Contract E for Design-Build Services, Main Terminal Curbside Expansion, New Energy Plant and Related Work, HCAA Project Nos. 8200 18, 8205 18, 8900 18, 8230 18, 8310 19 and 8425 22 at Tampa International Airport with Hensel Phelps Construction Co.; ratifies and confirms the existing Part 2 Contract, Part 2 Supplemental Contract A, Part 2 Supplemental Contract B, Part 2 Supplemental Contract C, Part 2 Supplemental Contract D, and Change Order Nos. 1ODP, 2, 3ODP, 4, 5ODP, 6, 7, 8ODP, 9, 10, 11, 12, and 13ODP; authorizes staff to use Owner's Direct Purchase Program, if appropriate; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

L. UNFINISHED BUSINESS

Subject	4. Revised Purchase Order, Tampa Electric Company, New Central Utility Plant and Administration Building Demolition, HCAA Project Nos. 8205 18 and 8900 18, Tampa International Airport
Meeting	May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

Background:

As part of the New Central Utility Plant (CUP) and Administration Building Demolition Project, it is necessary to relocate, update, demolish, and add to the existing Tampa Electric Company (TECO) electrical infrastructure.

On June 6, 2019, the Board approved a Purchase Order in the not-to-exceed amount of \$1,826,606 to TECO for the modification of existing underground infrastructure in and around the site of the proposed CUP and the Electrical Service Building (ESB).

On October 3, 2019, the Board approved a Purchase Order in the not-to-exceed amount of \$2,385,465 to TECO for the installation of new electric and communication conduit paths serving the CUP and future ESB, new grounding grid, four automatic switchgears, and eight transformers.

Proposal:

TECO has proposed a cost of \$798,000 for the demolition of existing equipment and infrastructure that currently serves the Main Terminal. Due to the cost of the work included in the October 3, 2019 approved Purchase Order being less than estimated, there are unspent funds remaining in the authorization that will only require an increase to the not-to-exceed amount of \$36,436.

This item authorizes issuance of a revised Purchase Order to TECO for a new total not-to-exceed amount of \$2,421,901 for the demolition of existing equipment and infrastructure that currently serves the Main Terminal.

Funding:

This item is included in the Capital Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of a revised Purchase Order to Tampa Electric Company for a new total not-to-exceed amount of \$2,421,901, and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

M. NEW BUSINESS

Subject	1. Construction Contract, Chiller System Replacement, HCAA Project No. 6945 22, Gibson Air Conditioning & Refrigeration, LLC, Tampa Executive Airport, Resolution No. 2022-48
Meeting	May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

Background:

The HVAC chillers and associated chilled water pumps at Tampa Executive Airport have reached the end of their useful lives and need to be replaced with new like-in-kind equipment. Additionally, the existing building automation system has reached the end of its useful life and needs to be upgraded to the latest version. This Project includes the replacement of two air cooled chillers and an upgrade to the existing building automation system. A low bid solicitation was posted on February 24, 2022.

Proposal:

On April 5, 2022, bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
*Kenyon & Partners, Inc.	\$484,247.00
Gibson Air Conditioning & Refrigeration, LLC	\$537,728.00
*Tappouni Mechanical Services, Inc.	\$648,481.00

* Kenyon & Partners, Inc. and Tappouni Mechanical Services, Inc. were deemed non-responsive for failing to meet the prescribed W/MBE Goal.

The lowest responsive and responsible bidder is Gibson Air Conditioning & Refrigeration, LLC.

A W/MBE Goal participation rate of 11.6% was prescribed and a W/MBE Goal participation rate of at least 14.9% is incorporated into this Contract.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program with respect to construction materials and supplies, if appropriate.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2022-48.

Resolution:

Resolution No. 2022-48 approves and authorizes award and execution of Construction Contract for Chiller System Replacement at Tampa Executive Airport with Gibson Air Conditioning & Refrigeration, LLC in the amount of \$537,728.00; approves rejection of the responses received from Kenyon & Partners, Inc. and Tappouni Mechanical Services, Inc. as non-responsive; authorizes staff to use Owner's Direct Purchase Program, if appropriate; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

M. NEW BUSINESS

Subject	2. Selection of Firm and Award of Master Service Agreement for Third Party Administrative Services, Aetna Life Insurance Company, Tampa International Airport, Resolution No. 2022-47; Selection of Firm and Award of Master Service Agreement for Medical Stop Loss Insurance, Aetna Life Insurance Company, Tampa International Airport, Resolution No. 2022-50
Meeting	May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

Background:

The Authority has been self-funded for its employee medical and prescription drug benefits since August 1, 2013 and has a Master Service Agreement No. MSA-724379 (Agreement) with Aetna Life Insurance Company (Aetna). The Agreement includes an administrative services flat fee that is paid to Aetna for access to Aetna's network of providers and assistance with claims management and underwriting.

On April 7, 2016, the Board awarded Aetna a contract for Third Party Administrative Services for the plan year of August 1, 2016 through July 31, 2017, with up to four, one-year renewal options exercised at the discretion of the Chief Executive Officer. On June 3, 2021, the Board approved Amendment No. 3 to extend the contract for a period of one year.

Proposal:

On December 1, 2021, an Invitation to Negotiate was issued for Third Party Administrative Services and Medical Stop Loss Insurance at Tampa International Airport.

On January 18, 2022, two responses were received. Responses from the following firms met the minimum qualification requirements and were evaluated by staff:

1.	Aetna Life Insurance Company
2.	United HealthCare Services, Inc.

After review of the two (2) qualified responses against the evaluation criteria in the Invitation to Negotiate, the technical evaluation committee recommended negotiations with Aetna. At a public meeting on March 11, 2022, the negotiation team came to consensus on award to Aetna.

This item awards and authorizes execution of a Master Service Agreement for Third Party Administrative Services and a Master Service Agreement for Medical Stop Loss Insurance Services to Aetna.

The Term of the Master Service Agreement for Third Party Administrative Services is August 1, 2022 through July 31, 2023, with up to four, one-year renewal options exercised at the discretion of the Chief Executive Officer based on acceptability of the cost, coverage, service, company stability, and market conditions. Based on the current number of participants, the estimated annual administrative fee is \$158,976.

The Term of the Master Service Agreement for Medical Stop Loss Insurance is August 1, 2022 through July 31, 2023, with up to four, one-year renewal options exercised at the discretion of the Chief Executive Officer based on acceptability of the cost, coverage, service, company stability, and market conditions. Based on the current number of participants, the premium for the initial year of the Master Service Agreement for Medical Stop Loss Insurance is \$1,267,116.

The total estimated expenses for Plan Year 2022/2023 are \$13,575,237, which includes estimated medical claims, pharmacy claims, rebates, Prudent Rx, ASO fees, Stop Loss Premium, employee assistance program fees, and flexible spending account fees.

The Authority may cancel each Master Service Agreement with or without cause by giving thirty (30) days written notice.

No specific expectancy for W/MBE participation was established.

Funding:

This item is included in the O&M Budget.

Recommendation:

Management recommends adoption of Resolution Nos. 2022-47 and 2022-50.

Resolutions:

Resolution No. 2022-47 approves and authorizes award and execution of Master Service Agreement for Third Party Administrative Services at Tampa International Airport with Aetna Life Insurance Company; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2022-50 approves and authorizes award and execution of Master Service Agreement for Medical Stop Loss Insurance at Tampa International Airport with Aetna Life Insurance Company; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

N. STAFF REPORTS

Subject

1. Staff Reports

Meeting

May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing

Access

Public

Type

O. ADJOURNMENT

Subject

1. Adjournment

Meeting

May 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing

Access

Public

Type

Procedural
