NOTICE OF PUBLIC MEETINGS

HILLSBOROUGH COUNTY AVIATION AUTHORITY

The technical evaluation committee is scheduled to meet at the times, dates and locations listed below to review and evaluate the responses for RFP for Liability, Property, and Workers' Compensation and Employer's Liability Broker Services at Tampa International Airport.

Meeting		Time	Date	Conference Room
Minimum Qualifications Evaluation	Public	10:00 AM	February 24, 2025	In Person: Conference Room SC4-C3 - SkyCenter Virtual: By Microsoft Teams option: Microsoft Teams Information: Conference ID: 836 598 827# Local Call-In: +1-813-694-2596 **Join the meeting now**
Technical Evaluation	Public	8:30 AM	March 5, 2025	In Person: RCC Conference Room - Rental Car Center Virtual: By Microsoft Teams option: Microsoft Teams Information: Conference ID: 229 056 162# Local Call-In: +1-813-694-2596 **Join the meeting now**

Interviews	Non-Public	TBD	March 11, 2025	Earhart Conference Room
Interviews	Non-Public	TBD	March 12, 2025	RCC Conference Room
Final Technical Evaluation	Public	8:30 AM	March 17, 2025	In Person: RCC Conference Room - Rental Car Center Virtual: By Microsoft Teams option: Microsoft Teams Information: Conference ID: 348 553 116# Local Call-In: +1-813-694-2596 **Join the meeting now**

PLEASE NOTE: Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose the person desiring to appeal may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Additionally, Florida law requires public agencies to provide accessibility to a public meeting upon receipt of a written request by a person with a physical disability at least 48 hours prior to the meeting. Any person requiring accommodations to participate in a meeting of the Hillsborough County Aviation Authority should contact the office of Joe Lopano, Chief Executive Officer, at Post Office Box 22287, Tampa, FL 33622 or via facsimile at (813) 875-6670. Any questions, contact Rayesha Cotton, Procurement Agent by phone at (813) 217-3052 or via email at RCotton@TampaAirport.com.

Conference Room SC4-C3 - SkyCenter

Conference Room SC4-C3 - SkyCenter is located on the fourth floor of the SkyCenter Office Building. Access to Conference Room SC4-C3 is through the SkyCenter Atrium by going to the fourth floor of the Atrium and then going to the north side of the Atrium where the Atrium meets the SkyCenter Office Building. Conference Room SC4-C3 is located to the right of the Authority receptionist counter.

Parking: Parking for the public to access the SkyCenter Office Building is in the Economy Parking Garage. Respondent will follow signs to Economy Parking Garage. Once parked in the Economy Parking Garage, Respondent will access SkyConnect by taking the elevators located on Level 1 of

the Economy Parking Garage. Respondent will then take SkyConnect to the Rental Car Center and exit SkyConnect. Turn right and follow the signs to SkyCenter.

Earhart Conference Room

The Earhart Conference Room is located on the 3rd Floor of the Main Terminal at Tampa International Airport, 4160 George J. Bean Parkway, Suite 2400, Tampa, Florida, 33607. Take the blue Earhart elevators to the 3rd floor of the Main Terminal. The conference room is between Airside A and the Earhart elevators.

RCC Conference Room - Rental Car Center

RCC Conference Room is located on the third floor of the Rental Car Center. Upon exiting SkyConnect, walk towards the Remote Baggage drop off area. The door to the RCC Conference Room is immediately across the main hall on the left of the Remote Baggage drop off area.

Parking: Parking for the public to access RCC is in the Economy Parking Garage. Respondent will follow signs to Economy Parking Garage. Once parked in the Economy Parking Garage, Respondent will access SkyConnect by taking the elevators located on Level 1 of the Economy Parking Garage. Then take SkyConnect to the Rental Car Center and exit SkyConnect.