



Tampa International Airport

AVIATION AUTHORITY

REGULAR BOARD MEETING

Monday, February 3, 2025

9:00 A.M.

Boardroom

Level 4 at SkyCenter ONE

DRAFT AGENDA

Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Any person requiring reasonable accommodations to attend any public meeting because of a disability or physical impairment must submit a written request to Violet Cummins, Board Services Administrator, Hillsborough County Aviation Authority, Post Office Box 22287, Tampa, FL 33622 or via email at vcummins@TampaAirport.com. Such request must be received at least 48 hours before the meeting. If you have any questions, please call (813) 870-7869.



**Monday, February 3, 2025
Aviation Authority Regular Board Meeting**

**AGENDA
9:00 A.M.
Level 4 at SkyCenter ONE
Boardroom**

A. PLEDGE OF ALLEGIANCE

1. Pledge of Allegiance

B. CALL TO ORDER (PUBLIC HEARING)

1. Call to Order (Public Hearing)

C. PUBLIC HEARING

1. Authority Plan of Financing and Refunding/Issuance of Airport Revenue Bonds and Other Debt Instruments, Tampa International, Peter O. Knight, Plant City, and Tampa Executive Airports

D. CALL TO ORDER (REGULAR BOARD MEETING)

1. Call to Order (Regular Board Meeting)

E. APPROVAL OF THE AGENDA

1. Approval of the Agenda

F. PUBLIC COMMENTS

1. Public Comments

G. APPROVAL OF THE MINUTES

1. Approval of the Minutes

H. MANAGEMENT REPORT

1. Management Report

I. APPROVAL OF THE CONSENT AGENDA

1. Operating Agreement for Ground Handlers, Tri-Star Airport Handling Services Company, Tampa International Airport, Resolution No. 2025-18
2. North Cargo Building Space Rental Agreement, Tri-Star Airport Handling Services Company, Tampa International Airport, Resolution No. 2025-19
3. Ground Lease With Improvements, Hillsborough County, Tampa Executive Airport, Resolution No. 2025-15

4. Amendment No. 2, Use and Lease Agreement for Fuel Facilities and Pipeline, Delta Air Lines, Inc., Tampa International Airport, Resolution No. 2025-16
5. Amendment No. 2, Use and Lease Agreement for Fuel Facilities and Pipeline, Deutsche Lufthansa AG, Tampa International Airport, Resolution No. 2025-20
6. License Agreement for Airport Service Road Sign, State of Florida Department of Transportation, Tampa International Airport, Resolution No. 2025-17
7. Contract, Paging System, Altel Systems Group, Inc., Tampa International Airport, Resolution No. 2025-05
8. Purchase Orders, Parts and Maintenance Services for Oshkosh ARFF Fire Vehicles, Ten-8 Fire Equipment, Inc., Tampa International Airport
9. Purchase Orders, Parts for Cobus Brand Airport Buses, COBUS LLC, Tampa International Airport
10. Purchase Orders, Fleet Management Technologies with Related Software Solutions utilizing Sourcewell Contract No. 020221-SAM, Samsara, Inc., Tampa International Airport
11. Baggage Handling System Technical Support Contract, Pteris Global USA Inc., Tampa International Airport, Resolution No. 2025-11
12. Purchase Orders, Uniforms with Related Products and Services utilizing Sourcewell Contract No. 011124-UFC, UniFirst Corporation, Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports
13. License and Maintenance Agreement, Cityworks® Asset Management System Software, Azteca Systems, LLC, a Trimble Company, Tampa International Airport, Resolution No. 2025-06
14. Support and Maintenance Agreement, PROPworks® Property and Revenue Management Solution, Amadeus Airport IT Americas, Inc., Tampa International Airport, Resolution No. 2025-09

J. POLICIES OR RULES FOR CONSIDERATION OR ACTION

1. Policies or Rules for Consideration or Action

K. COMMITTEE REPORTS

1. Committee Reports

L. UNFINISHED BUSINESS

1. Unfinished Business

M. NEW BUSINESS

1. Selection of Consultant, Continuing Environmental Engineering Consulting Services, Tampa International, Peter O. Knight, Plant City, and Tampa Executive Airports
2. Construction Contract, Roadways Rehabilitation in East Development Area, HCAA Project No. 8520 24, C.W. Roberts Contracting, Inc., Tampa International Airport, Resolution No. 2025-13
3. Construction Contract, Airside E Shuttle Guideway Rehabilitation, HCAA Project No. 8910 23, Johnson-Laux Construction LLC, Tampa International Airport, Resolution No. 2025-14
4. Purchase Orders, Motor Vehicles utilizing Department of Management Services Contract No. 253-25100000, Step One Automotive dba Ford Crestview; Purchase Orders, Pursuit, Administrative, and Other Vehicles utilizing Florida Sheriffs Association Contract No. FSA24-VEL32.0, Carl Black of Orlando LLC, Garber Ford, Inc., and Garber Chevrolet Buick GMC, Inc.; Increase to Maximum

Purchase Authorization Amount, Duval Ford, Duval Chevrolet, Bozard Ford and Alan Jay Fleet Sales,
Tampa International Airport

N. STAFF REPORTS

1. Staff Reports

O. ATTORNEY-CLIENT CLOSED SESSION

1. Attorney-Client Closed Session

P. ADJOURNMENT

1. Adjournment



Monday, February 3, 2025
Aviation Authority Regular Board Meeting

AGENDA
9:00 A.M.
Level 4 at SkyCenter ONE
Boardroom

A. PLEDGE OF ALLEGIANCE

Subject	1. Pledge of Allegiance
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

B. CALL TO ORDER (PUBLIC HEARING)

Subject	1. Call to Order (Public Hearing)
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

C. PUBLIC HEARING

Subject	1. Authority Plan of Financing and Refunding/Issuance of Airport Revenue Bonds and Other Debt Instruments, Tampa International, Peter O. Knight, Plant City, and Tampa Executive Airports
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

Background:

Under Federal law, more specifically Section 147(f) of the Internal Revenue Code, a public hearing must be held before the issuance of certain types of tax-exempt debt for the purpose of receiving comments and discussion concerning the proposed debt and the related plan of financing. As required, a public notice regarding the hearing was published on the Authority's website on January 17, 2025.

Proposal:

The Authority proposes to issue Tampa International Airport Revenue Senior Lien Bonds, Revenue Senior Lien Refunding Bonds, Subordinated Lien PFC-Backed Bonds and/or other debt (Tax-Exempt Bonds) in an amount not to exceed \$3,100,000,000 as part of the Authority's Plan of Finance.

The proceeds of the proposed Tax-Exempt Bonds and other debt instruments will be used to fund or refinance the acquisition, construction, equipping, rehabilitation, or installation of extensions, improvements, and additions to the Airport system, including Airside D and Airside D Shuttle Baggage Claim Expansion - Arrivals Level Improvements, Runway 1R/19L Reconstruction, Taxiway C Concrete Pavement Replacement, the Ticket Level Expansion and Modernization, Westside Checked Baggage Screening System Relocation and Upgrades, as well as other projects within Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports as defined in the public notice.

The hearing was publicly noticed.

D. CALL TO ORDER (REGULAR BOARD MEETING)

Subject	1. Call to Order (Regular Board Meeting)
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

E. APPROVAL OF THE AGENDA

Subject	1. Approval of the Agenda
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

F. PUBLIC COMMENTS

Subject	1. Public Comments
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

Speakers are allowed 3 minutes total to comment on propositions before the Board. Speakers designated to speak on behalf of a group of 2 or more individuals are allowed 5 minutes total to comment on propositions before the Board.

G. APPROVAL OF THE MINUTES

Subject	1. Approval of the Minutes
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

H. MANAGEMENT REPORT

Subject	1. Management Report
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

I. APPROVAL OF THE CONSENT AGENDA

Subject	1. Operating Agreement for Ground Handlers, Tri-Star Airport Handling Services Company, Tampa International Airport, Resolution No. 2025-18
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

Ground handling operators providing service at Tampa International Airport (Airport) must have, at a minimum, a ground handling operating agreement prior to commencing operations. Tri-Star Airport Handling Services Company (Tri-Star) will provide cargo handling services for its customer, Discover Airlines.

Proposal:

This Operating Agreement for Ground Handlers (Agreement) grants Tri-Star non-exclusive rights to provide ground handling services to air carriers at the Airport for the Term of February 1, 2025 through September 30, 2027.

For the privilege of providing services at the Airport, Tri-Star will pay Authority a percentage privilege fee (PPF) of five percent (5%) of gross receipts, payable in equal monthly installments. Gross receipts include the gross revenues from all sales made and services performed for cash, credit or otherwise, pursuant to TriStar's ground handling operations at the Airport. Gross receipts exclude the retail value of fuel and oil and the related fuel service fee, costs for materials that are directly passed through to Tri-Star's customer(s), sales and services performed off Airport to entities located off Airport, certain catering sales, and ferrying and diverted landings. Either party may terminate the Agreement upon 30 days' written notice.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No. 2025-18.

Resolution:

Resolution No. 2025-18 approves and authorizes execution of Operating Agreement for Ground Handlers at Tampa International Airport with Tri-Star Airport Handling Services Company; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	2. North Cargo Building Space Rental Agreement, Tri-Star Airport Handling Services Company, Tampa International Airport, Resolution No. 2025-19
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

Tri-Star Airport Handling Services Company (Tri-Star) desires to lease Suite I of the North Cargo Building to conduct cargo handling operations.

Proposal:

Staff recommends entering into a North Cargo Building Space Rental Agreement (Agreement) with Tri-Star effective February 1, 2025 and terminating September 30, 2027. Either party may terminate the Agreement upon 60 days' written notice.

Under the Agreement, Tri-Star will lease Cargo Building Space at \$7.61 per square foot and pay an annual O&M Rent at \$0.33 per square foot. The Initial Rents are as follows:

Description	Sq. Ft.	Rate	Annual	Monthly
Warehouse Space Rent	7,560	\$7.61	\$57,531.60	\$4,794.30
O&M Rent	7,560	\$0.33	\$2,494.80	\$207.90
Total Rents	7,560		\$60,026.40	\$5,002.20

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No. 2025-19.

Resolution:

Resolution No. 2025-19 approves and authorizes execution of North Cargo Building Space Rental Agreement at Tampa International Airport with Tri-Star Airport Handling Services Company; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	3. Ground Lease With Improvements, Hillsborough County, Tampa Executive Airport, Resolution No. 2025-15
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

In 2004, the Authority entered into a Land Lease for the Development of Non-Commercial Hangar Facility (Land Lease) with Hillsborough County (County) for the development of a 5,428 square foot non-commercial hangar (Improvements) to provide storage space for aircraft owned or leased by the County. The Term was for 20 years, terminating on January 31, 2025. Upon termination, the Improvements vested in the Authority. Due to timing, it was necessary to execute a 1-month lease that terminates on February 28, 2025. The County desires to enter into a new lease for the land and Improvements.

Proposal:

Staff recommends approval of a Ground Lease with Improvements (Ground Lease) with the County for the lease of approximately .96 acres of land and the Improvements located at 7050 Tampa Executive Airport Road. The Ground Lease will begin March 1, 2025 and terminate on February 28, 2030. The County will have one (1), five-year renewal option upon written request to and acceptance by the Authority Chief Executive Officer. Either party may terminate the Ground Lease with 180 days' written notice. The first-year Rents under the Ground Lease are \$56,392.65 paid in monthly installments of \$4,699.39 plus applicable taxes. Rents will increase 3.1% annually thereafter.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No 2025-15.

Resolution:

Resolution No. 2025-15 approves and authorizes execution of Ground Lease With Improvements at Tampa Executive Airport with Hillsborough County; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	4. Amendment No. 2, Use and Lease Agreement for Fuel Facilities and Pipeline, Delta Air Lines, Inc., Tampa International Airport, Resolution No. 2025-16
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

In 1970, the Authority entered into a lease and pipeline license agreement with several of the signatory airlines then serving Tampa International Airport for the construction of a jet fuel storage facility and pipeline distribution system to the Airsides. The airlines collectively financed and operated the fuel system. The lease and pipeline license agreement had a 30-year Term that ended on September 30, 1999. At the end of the Term, the fuel system became the property of the Authority.

On November 4, 1999, the Authority entered into a Use and Lease Agreement for Fuel Facilities and Pipeline (Agreement) with multiple airlines (Tampa Fuel Committee) for the operation and maintenance of the fuel system for a 20-year Term beginning October 1, 1999 and ending September 30, 2019.

Amendment No. 1 to the Agreement was executed in 2019 and extended the termination date to September 30, 2024, updated the Demised Premises, and included Authority required contractual language.

Proposal:

Staff recommends the Authority enter into Amendment No. 2 to the Agreement with Delta Air Lines, Inc. to affirm and ratify the terms and conditions of Amendment No. 1 and extend the Term of the Agreement an additional fifteen (15) years for a final termination date of September 30, 2039.

Under the terms of Amendment No. 2, the Ground Rent for Demised Premises, Fuel Storage Facilities Rent, and initial Improvements Payments Rent (Rents) will be billed retroactive to October 1, 2024, with such Rents being comprised of the following:

Description of Rents	Initial Annual Rents	Initial Monthly Rents
Ground Rent for Demised Premises	\$199,763.81	\$16,646.98
Fuel Storage Facilities Rent	\$394,042.82	\$32,836.90
Improvements Payments Rent		
Expansion of System – East Cargo to Emery	\$334,776.24	\$27,898.02
Expansion of System – East Cargo to FedEx	\$53,989.32	\$4,499.11
Secondary Containment for Fuel Storage Tanks	\$445,400.88	\$37,116.74
Bulk Fuel Storage Facility Upgrades	\$777,331.32	\$64,777.61
EFSO Project	\$202,164.36	\$16,847.03
Truck Rack Project	\$166,129.32	\$13,844.11
FY23 Fuel Farm Projects - Group 1	\$323,756.88	\$26,979.74
FY23 Fuel Farm Projects - Group 2	\$195,582.81	\$16,298.57
TOTAL	\$3,092,937.76	\$257,744.81

Each individual airline within the Tampa Fuel Committee will need to execute a separate Amendment No. 2.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No. 2025-16.

Resolution:

Resolution No. 2025-16 approves and authorizes execution of Amendment No. 2 to Use and Lease Agreement for Fuel Facilities and Pipeline at Tampa International Airport with Delta Air Lines, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	5. Amendment No. 2, Use and Lease Agreement for Fuel Facilities and Pipeline, Deutsche Lufthansa AG, Tampa International Airport, Resolution No. 2025-20
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

In 1970, the Authority entered into a lease and pipeline license agreement with several of the signatory airlines then serving Tampa International Airport for the construction of a jet fuel storage facility and pipeline distribution system to the Airsides. The airlines collectively financed and operated the fuel system. The lease and pipeline license agreement had a 30-year Term that ended on September 30, 1999. At the end of the Term, the fuel system became the property of the Authority.

On November 4, 1999, the Authority entered into a Use and Lease Agreement for Fuel Facilities and Pipeline (Agreement) with multiple airlines (Tampa Fuel Committee) for the operation and maintenance of the fuel system for a 20-year Term beginning October 1, 1999 and ending September 30, 2019.

Amendment No. 1 to the Agreement was executed in 2019 and extended the termination date to September 30, 2024, updated the Demised Premises, and included Authority required contractual language.

Proposal:

Staff recommends the Authority enter into Amendment No. 2 to the Agreement with Deutsche Lufthansa AG to affirm and ratify the terms and conditions of Amendment No. 1 and extend the Term of the Agreement an additional fifteen (15) years for a final termination date of September 30, 2039.

Under the terms of Amendment No. 2, the Ground Rent for Demised Premises, Fuel Storage Facilities Rent, and initial Improvements Payments Rent (Rents) will be billed retroactive to October 1, 2024, with such Rents being comprised of the following:

Description of Rents	Initial Annual Rents	Initial Monthly Rents
Ground Rent for Demised Premises	\$199,763.81	\$16,646.98
Fuel Storage Facilities Rent	\$394,042.82	\$32,836.90
Improvements Payments Rent		
Expansion of System – East Cargo to Emery	\$334,776.24	\$27,898.02
Expansion of System – East Cargo to FedEx	\$53,989.32	\$4,499.11
Secondary Containment for Fuel Storage Tanks	\$445,400.88	\$37,116.74
Bulk Fuel Storage Facility Upgrades	\$777,331.32	\$64,777.61
EFSO Project	\$202,164.36	\$16,847.03
Truck Rack Project	\$166,129.32	\$13,844.11
FY23 Fuel Farm Projects - Group 1	\$323,756.88	\$26,979.74
FY23 Fuel Farm Projects - Group 2	\$195,582.81	\$16,298.57
TOTAL	\$3,092,937.76	\$257,744.81

Funding:

N/A

Recommended Action:

Management recommends adoption of Resolution No. 2025-20.

Resolution:

Resolution No. 2025-20 approves and authorizes execution of Amendment No. 2 to Use and Lease Agreement for Fuel Facilities and Pipeline at Tampa International Airport with Deutsche Lufthansa AG; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	6. License Agreement for Airport Service Road Sign, State of Florida Department of Transportation, Tampa International Airport, Resolution No. 2025-17
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

To improve safety and efficiency, the State of Florida Department of Transportation (FDOT) has installed facilities at the northwest corner of the Airport Service Road and SR 616/West Spruce Street intersection. The facilities include a 4x4 digital message sign/blank-out sign capable of displaying traffic alerts during high traffic and construction detours, four (4) pull boxes, and underground conduit to connect fiber optic and electrical cables. A License Agreement is necessary to commemorate installation of the facilities.

Proposal:

Staff proposes entering into a License Agreement for Airport Service Road Sign (License Agreement) with FDOT. The License Agreement will terminate at such time as the facilities are no longer used by FDOT for the purposes stated in the License Agreement. In accordance with conditions imposed by the the FAA, FDOT agrees to return any excavated areas to finish grade and restore any pavement that is disturbed to the quality of pavement that meets the minimum standard for public streets in the City of Tampa.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No. 2025-17.

Resolution:

Resolution No. 2025-17 approves and authorizes execution of License Agreement for Airport Service Road Sign at Tampa International Airport with State of Florida Department of Transportation; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	7. Contract, Paging System, Altel Systems Group, Inc., Tampa International Airport, Resolution No. 2025-05
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

On December 7, 2017, the Board authorized the execution of a Construction Contract for Paging System with Altel Systems Group, Inc. (Altel) because the existing Atlas Innovative Electronic Designs (GLOBALCOM®) software and hardware at Airsides A, C, F and the Main Terminal were obsolete. Upgraded software and hardware have been installed at the Rental Car Center and Airside E. A sole source purchase of GLOBALCOM® proprietary hardware and software is necessary to ensure compatibility and a seamless integration with all facilities. Altel is the only certified integrator authorized by Atlas IED Support Services LLC (AIEDSS LLC) to sell, install, or service GLOBALCOM® announcement control systems at Tampa International Airport.

On June 19, 2024 a Notice of Intent to Sole Source with Altel at Tampa International Airport was publicly advertised. AIEDSS LLC has identified Altel as the sole provider of extended warranty, maintenance, and service for the software and hardware that supports the GLOBALCOM® systems at Tampa International Airport. No Responses were received.

Proposal:

This item authorizes the execution of a Contract for Paging System for the purchase and continued support of the GLOBALCOM® hardware and software systems used at Tampa International Airport, including, but not limited to, software licenses, software upgrades, updates, enhancements, maintenance and support, and hardware for the Authority's existing paging system with Altel for the Term of February 3, 2025 through February 2, 2030 in a maximum purchase authorization amount of \$300,000.

Funding:

This item is included in the O&M Budget.

Recommendation:

Management recommends adoption of Resolution No. 2025-05.

Resolution:

Resolution No. 2025-05 approves and authorizes execution of Contract for Paging System at Tampa International Airport with Altel Systems Group, Inc.; and authorizes the Chief Executive Officer or designee to execute all ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	8. Purchase Orders, Parts and Maintenance Services for Oshkosh ARFF Fire Vehicles, Ten-8 Fire Equipment, Inc., Tampa International Airport
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

The Authority currently maintains the Aircraft Rescue Fire Fighting (ARFF) vehicles used at Tampa International Airport to ensure their highest operational readiness, which is critical for the airport's safe operation.

Oshkosh Airport Products, LLC manufactures the ARFF vehicles used at Tampa International Airport and has confirmed that Ten-8 Fire Equipment, Inc. is the sole source provider of parts and service for all Oshkosh Airport Products ARFF vehicles in the State of Florida.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplies, or services.

On January 8, 2025, a Notice of Intent to Sole Source with Ten-8 Fire Equipment, Inc. at Tampa International Airport was publicly advertised. No Responses were received.

Proposal:

This item authorizes the issuance of Purchase Orders to Ten-8 Fire Equipment, Inc. for the purchase of parts and maintenance services for Oshkosh ARFF Fire Vehicles used at Tampa International Airport for the Term of February 3, 2025 through February 3, 2030 in a maximum purchase authorization amount of \$400,000.

Funding:

This item is included in the Capital and O&M Budgets.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to Ten-8 Fire Equipment, Inc., and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

I. APPROVAL OF THE CONSENT AGENDA

Subject	9. Purchase Orders, Parts for Cobus Brand Airport Buses, COBUS LLC, Tampa International Airport
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

The Authority purchased COBUS brand airport buses from COBUS Industries for use at Tampa International Airport to provide critical, secure, and efficient transportation for passengers to and from the Main Terminal as needed. To ensure the continued reliability and optimal performance of these buses and proper maintenance, it is necessary to have spare parts on hand to address any potential mechanical issues, allowing the buses to operate without disruption and meet the high standards of service required at Tampa International Airport.

COBUS LLC is the exclusive manufacturer of genuine COBUS parts for COBUS brand airport buses at Tampa International Airport.

On January 8, 2025, a Notice of Intent to Sole Source with COBUS LLC at Tampa International Airport was publicly advertised. No Responses were received.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplies, or services.

Proposal:

This item authorizes the issuance of Purchase Orders to COBUS LLC for the purchase of parts for COBUS brand airport buses for the Term of February 3, 2025 through February 3, 2030 in a maximum purchase authorization amount of \$150,000.

Funding:

This item is included in the O&M and Capital Budgets.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to COBUS LLC, and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

I. APPROVAL OF THE CONSENT AGENDA

Subject	10. Purchase Orders, Fleet Management Technologies with Related Software Solutions utilizing Sourcewell Contract No. 020221-SAM, Samsara, Inc., Tampa International Airport
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

The Authority currently has several vehicles equipped with Global Positioning System (GPS) tracking, including COBUS and ARFF Trucks utilizing the Fleet Management System. This technology provides real-time location tracking, improving vehicle management, tracking vehicle performance and diagnostic alerts for maintenance needs, and improving operational efficiency, safety, and overall fleet management. The Authority plans to deploy GPS tracking on the remaining fleet vehicles to ensure consistent monitoring and optimization across all assets.

Authority Policy P410 authorizes the utilization of federal, state, local, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

This item authorizes the issuance of Purchase Orders to Samsara, Inc. for the purchase of fleet management technologies with related software solutions utilizing Sourcewell Contract No. 020221-SAM for the Term of February 3, 2025 through March 25, 2026 in a maximum purchase authorization amount of \$120,000.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to Samsara, Inc., and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

I. APPROVAL OF THE CONSENT AGENDA

Subject	11. Baggage Handling System Technical Support Contract, Pteris Global USA Inc., Tampa International Airport, Resolution No. 2025-11
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

On April 5, 2018, the Authority entered into a Construction Contract with Hensel Phelps Construction Co. for HCAA Project No. 5991 14, Checked Baggage System Upgrades and Optimization. Hensel Phelps Construction Co. subcontracted with Pteris Global USA Inc. for the parts and installation of the upgraded checked baggage system. As part of the subcontract, Pteris Global USA Inc. was required to train Authority staff to repair the checked baggage system.

On April 4, 2024, the Authority executed a Warranty Service Contract with Pteris Global USA Inc. for the Main Terminal Conveyor IDs and electrical wiring of all subsystems, A-Sort Conveyor IDs and electrical wiring of all subsystems, and Airside C Conveyor IDs and electrical wiring of all subsystems. The Warranty period for A-Sort Conveyor IDs and electrical wiring of all subsystems ended on October 10, 2024, and the Warranty periods for Airside C and Main Terminal Conveyor IDs and electrical wiring of all subsystems ends or will end on November 14, 2024 and May 18, 2025, respectively.

Proposal:

This item authorizes execution of a Baggage Handling System Technical Support Contract (Contract) with Pteris Global USA Inc. for supplemental assistance in troubleshooting technical issues with the checked baggage system when Authority personnel are unable to resolve technical issues. Additionally, the Contract includes an Extra Work provision to allow for additions, deletions, or revisions in the work being performed by Pteris Global USA Inc. The Term of the Contract is five (5) years, with three (3), one (1) year renewal options at the discretion of the Chief Executive Officer. The maximum purchase authorization amount of the Contract, including renewal options and Extra Work, is \$450,000. The Chief Executive Officer or designee is authorized to approve Extra Work over the Term of the Contract.

Funding:

This item is included in the O&M Budget.

Recommendation:

Management recommends adoption of Resolution No. 2025-11.

Resolution:

Resolution No. 2025-11 approves and authorizes execution of Baggage Handling System Technical Support Contract at Tampa International Airport with Pteris Global USA Inc. in a maximum purchase authorization amount of \$450,000; authorizes the Chief Executive Officer or designee to approve Extra Work over the Term of the Baggage Handling System Technical Support Contract; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	12. Purchase Orders, Uniforms with Related Products and Services utilizing Sourcewell Contract No. 011124-UFC, UniFirst Corporation, Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

The Authority provides for the rental, fitting, alteration, emblems, laundering, pickup, delivery, barcoding, and on-demand replacement of work uniforms such as shirts, shorts, pants and coveralls to employees at Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports that fall within job classifications that require uniform apparel. The Authority currently utilizes Sourcewell Contract No. 040920-UFC for these services, which expires on May 22, 2025.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

This item authorizes the issuance of Purchase Orders to Unifirst Corporation for uniforms with related products and services utilizing Sourcewell Contract No. 011124-UFC at Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports for the Term of February 3, 2025 through March 25, 2028, with three, one-year renewal options, in a maximum purchase authorization amount of \$500,000.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to Unifirst Corporation, and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

I. APPROVAL OF THE CONSENT AGENDA

Subject	13. License and Maintenance Agreement, Cityworks® Asset Management System Software, Azteca Systems, LLC, a Trimble Company, Tampa International Airport, Resolution No. 2025-06
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

On December 5, 2019, the Board authorized the execution of a License and Maintenance Agreement with Azteca Systems, LLC for the continued use of Cityworks® Asset Management System Software for the period of February 3, 2020 through February 2, 2023, with three (3) discrete, one-year renewal options at the discretion of the Chief Executive Officer, in a total maximum purchase authorization amount of \$590,000, including the renewal options. The first one-year renewal option was exercised on February 2, 2023, extending the License and Maintenance Agreement to February 2, 2024. The second one-year renewal option was exercised on December 19, 2023, extending the License and Maintenance Agreement to February 2, 2025. In March 2024, the Authority was informed that Azteca Systems, LLC had merged with Trimble, leading to a change in licensing and pricing structure. After discussions with the Authority's Information Technology Services Department and Trimble, it was concluded that a new contract is needed and a renewal is not feasible.

Cityworks® integrates directly with the current Authority geographic information system, allows for the management of airfield and terminal assets, captures maintenance workflows in a centralized location, and has been approved by the FAA for use in the FAR Part 139 Self-Inspection processing support of a paperless inspection and maintenance process.

On May 15, 2024, a Notice of Intent to Sole Source with Azteca Systems, LLC for licensing, maintenance, and support services for Cityworks® was publicly advertised. Azteca Systems, LLC, a Trimble Company, is the sole source provider for these services. No other agents, dealers, or distributors are authorized to represent, resell, or distribute Cityworks®. No Responses were received.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplies or services.

Proposal:

This item authorizes execution of a License and Maintenance Agreement for licensing, maintenance, and support services for Cityworks® Asset Management System Software with Azteca Systems, LLC, a Trimble Company, for the Term of February 3, 2025 through February 2, 2030 in a maximum purchase authorization amount of \$800,000.

Funding:

This item is included in the Capital and O&M Budgets.

Recommendation:

Management recommends adoption of Resolution No. 2025-06.

Resolution:

Resolution No. 2025-06 approves and authorizes execution of License and Maintenance Agreement at Tampa International Airport with Azteca Systems, LLC, a Trimble Company; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	14. Support and Maintenance Agreement, PROPworks® Property and Revenue Management Solution, Amadeus Airport IT Americas, Inc., Tampa International Airport, Resolution No. 2025-09
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

On April 1, 2018, the Board authorized execution of a software support, maintenance, and consulting services contract with Amadeus Airport IT Americas, Inc. for PROPworks® for a period of April 1, 2018 through March 31, 2023, with two, one-year renewal options at the discretion of the Chief Executive Officer, in a maximum purchase authorization amount of \$800,000.

PROPworks® oversees leasehold agreements, including airline and ground transportation agreements, and handles billing and invoicing for various services such as Common Use Passenger Processing System and other agreements, utilities, telecom, and transportation network company charges.

On October 23, 2024, a Notice of Intent to Sole Source with Amadeus Airport IT Americas, Inc. for continued software support and maintenance of the PROPworks® software was advertised. PROPworks® software is proprietary and distributors or third-party providers are not permitted to offer software support and maintenance. No Responses were received.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplies or services.

Proposal:

This item authorizes the execution of a Support and Maintenance Agreement for PROPworks® Property and Revenue Management Solution with Amadeus Airport IT Americas, Inc. for software support, maintenance, and consulting services for a Term of five (5) years, beginning on April 1, 2025 and ending March 30, 2030, in a maximum purchase authorization amount of \$700,000.

Funding:

This item is included in the O&M and Capital Budgets.

Recommendation:

Management recommends adoption of Resolution No. 2025-09.

Resolution:

Resolution No. 2025-09 approves and authorizes award and execution of Support and Maintenance Agreement for PROPworks® Property and Revenue Management Solution at Tampa International Airport with Amadeus Airport IT Americas, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

J. POLICIES OR RULES FOR CONSIDERATION OR ACTION

Subject	1. Policies or Rules for Consideration or Action
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

K. COMMITTEE REPORTS

Subject	1. Committee Reports
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Reports

L. UNFINISHED BUSINESS

Subject	1. Unfinished Business
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

M. NEW BUSINESS

Subject	1. Selection of Consultant, Continuing Environmental Engineering Consulting Services, Tampa International, Peter O. Knight, Plant City, and Tampa Executive Airports
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The Environmental Engineering Continuing Consultant will provide comprehensive environmental engineering consulting and compliance services such as site investigation and rehabilitation; stormwater pollution prevention plans; spill prevention, control, and countermeasure plans; hazardous and non-hazardous materials management; environmental forensics; aquatic maintenance and monitoring; wildlife hazard management; air quality sampling; analytical laboratory services; and other environmental engineering consulting services as requested by the Authority.

Proposal:

On July 24, 2024, a Request for Qualifications for Continuing Environmental Engineering Consulting Services was issued for Tampa International, Peter O. Knight, Plant City, and Tampa Executive Airports.

Eight (8) Responses were received, and seven (7) Responses were evaluated by staff.

The order of technical ranking is as follows:

1. APTIM Environmental & Infrastructure, LLC
2. Montrose Environmental Solutions, Inc.
3. CDM Smith, Inc.
4. Tetra Tech, Inc.
5. NV5, Inc.
6. NOVA Engineering and Environmental, LLC dba MAS Environmental
7. Terracon Consultants, Inc.*

* Terracon Consultants, Inc. withdrew their Response from consideration prior to interviews.

The Response received from Langan Engineering and Environmental Services, LLC was not evaluated at the company's request.

A W/MBE goal of at least 15% of the dollar amount earned on the resulting contract was prescribed. All evaluated Respondents submitted assurance and participation documentation demonstrating that they will meet the W/MBE goal requirements.

Funding:

This item is included in the Capital & O&M Budgets.

Recommendation:

The Chief Executive Officer recommends ranking the order of firms as listed above.

The Board may request presentations from the firms prior to the vote and may vote, either by motion or by clear indication, to rank firms in order of preference and authorize staff to negotiate a contract; no resolution is required.

M. NEW BUSINESS

Subject	2. Construction Contract, Roadways Rehabilitation in East Development Area, HCAA Project No. 8520 24, C.W. Roberts Contracting, Inc., Tampa International Airport, Resolution No. 2025-13
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

This Project consists of the rehabilitation of approximately one-half mile of North Westshore Blvd., north of West Cayuga Street, and about a quarter mile of West Cayuga Street between North Westshore Blvd. and Air Cargo Road. This Project also includes pavement demolition, earthwork, grading, sodding, and pavement markings.

An Invitation to Bid was issued on September 11, 2024.

Proposal:

On November 14, 2024, four (4) Bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
C.W. Roberts Contracting, Inc.	\$1,286,569.44
Ajax Paving Industries of Florida, LLC	\$1,550,027.00
Crisdel Group, Inc.	\$1,776,000.00
Preferred Materials, Inc.	\$2,146,035.38

The lowest responsive and responsible Bidder is C.W. Roberts Contracting, Inc.

A W/MBE Goal participation rate of 10.0% was prescribed and a W/MBE Goal participation rate of at least 10.3% is incorporated into the Construction Contract.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program for construction materials and supplies, as appropriate.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2025-13.

Resolution:

Resolution No. 2025-13 approves and authorizes award and execution of Construction Contract for Roadways Rehabilitation in East Development Area, HCAA Project No. 8520 24 at Tampa International Airport with C.W. Roberts Contracting, Inc. in the amount of \$1,286,569.44; authorizes staff to use Owner's Direct Purchase Program if appropriate; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

M. NEW BUSINESS

Subject	3. Construction Contract, Airside E Shuttle Guideway Rehabilitation, HCAA Project No. 8910 23, Johnson-Laux Construction LLC, Tampa International Airport, Resolution No. 2025-14
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

On May 6, 2021, the Board approved the use of Indefinite Quantity Construction Contracts through Sourcwell for amounts greater than \$100,000 for the Term of June 1, 2021 through June 1, 2026 in a maximum purchase authorization amount of \$10,000,000. On June 1, 2023, the Board approved an increase to the maximum purchase authorization amount from \$10,000,000 to \$20,000,000 and extended the Term from June 1, 2026 to June 1, 2028. The Board also requested that any Authority contracts resulting from this authorization that individually exceed \$1,500,000 be brought to the Board for approval.

Rehabilitation of the guideway structure between Airside E and the Main Terminal is necessary to accommodate new shuttle cars for Airside E.

Proposal:

This item authorizes the execution of a Construction Contract with Johnson-Laux Construction, LLC to remove and replace sections of the shuttle car concrete running surfaces, replacement of bearing pads, and other miscellaneous concrete repairs in a maximum purchase authorization amount of \$2,912,148.47.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2025-14.

Resolution:

Resolution No. 2025-14 approves and authorizes award and execution of Construction Contract for Airside E Shuttle Guideway Rehabilitation at Tampa International Airport with Johnson-Laux Construction, LLC in the amount of \$2,912,148.47; and authorizes the Chief Executive Office or designee to execute all other ancillary documents.

M. NEW BUSINESS

Subject	4. Purchase Orders, Motor Vehicles utilizing Department of Management Services Contract No. 253-25100000, Step One Automotive dba Ford Crestview; Purchase Orders, Pursuit, Administrative, and Other Vehicles utilizing Florida Sheriffs Association Contract No. FSA24-VEL32.0, Carl Black of Orlando LLC, Garber Ford, Inc., and Garber Chevrolet Buick GMC, Inc.; Increase to Maximum Purchase Authorization Amount, Duval Ford, Duval Chevrolet, Bozard Ford and Alan Jay Fleet Sales, Tampa International Airport
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The Authority's Fiscal Year budget provides for the purchase of an assortment of vehicles for Authority Departments. New vehicles are added to the fleet on an as-needed basis and existing vehicles are replaced based on years of service and condition evaluation.

On September 7, 2023, the Board authorized the issuance of Purchase Orders to Duval Ford, Duval Chevrolet, Bozard Ford, and Alan Jay Fleet Sales utilizing Bradford County Sheriff's Office Contract No. BCSO 22-27-1.0 and Sourcewell Contract No 091521-NAF for the purchase of automotive vehicles, light trucks, SUVs, medium-duty vehicles, and equipment in an aggregate maximum purchase authorization amount of \$1,500,000.

The Authority's need for new vehicles has increased to meet expanded staff needs due to Airside D construction activities, enhanced Safety & Security Patrol activities, and growing operational and maintenance demands across Tampa International Airport. Additionally, replacement vehicles will be assessed and recommended for replacement. To ensure the Authority can obtain the additional vehicles in a timely manner, staff recommends the utilization of additional cooperative contracts.

Authority Policy P410 authorizes the utilization of federal, state, local, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

This item authorizes the issuance of Purchase Orders to Step One Automotive dba Ford Crestview for motor vehicles utilizing Department of Management Services Contract No. 253-25100000 for the Term of February 3, 2025 through May 16, 2025, with one, two (2) year renewal option at the discretion of the Chief Executive Officer contingent upon approval of similar renewal option by the Department of Management Services. This item also authorizes the issuance of Purchase Orders to Carl Black of Orlando LLC, Garber Ford, Inc., and Garber Chevrolet Buick GMC, Inc. for the purchase of pursuit, administrative, and other vehicles utilizing Florida Sheriffs Association Contract No. FSA24-VEL32.0 for the Term of February 3, 2025 through September 30, 2025. Additionally, this item authorizes an increase of \$2,250,000 to the original Board-approved maximum purchase authorization amount of \$1,500,000 for a new maximum purchase authorization amount of \$3,750,000.

Funding:

This item is included in the Capital Equipment Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to Step One Automotive dba Ford Crestview, Carl Black of Orlando LLC, Garber Ford, Inc., and Garber Chevrolet Buick GMC, Inc.; authorize an increase of \$2,250,000 to the original maximum purchase authorization amount of \$1,500,000 for a new maximum purchase authorization amount of \$3,750,000; and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

N. STAFF REPORTS

Subject	1. Staff Reports
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

O. ATTORNEY-CLIENT CLOSED SESSION

Subject	1. Attorney-Client Closed Session
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Private
Type	Discussion

P. ADJOURNMENT

Subject	1. Adjournment
Meeting	Feb 3, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural
