

Hillsborough County Aviation Authority
Regular Board Meeting

Thursday, 9:00 a.m.
September 6, 2018

A Regular Board Meeting and Board of Adjustment Public Hearing of the Hillsborough County Aviation Authority was convened in the Boardroom, Main Terminal Building, Level 3 at Tampa International Airport, Tampa, Florida, on Thursday, September 6, 2018.

Members present were: Robert I. Watkins, General Diehl, Commissioner Victor Crist, Mayor Bob Buckhorn and Gary Harrod.

Aviation Authority staff members present were Chief Executive Officer Joseph W. Lopano Assistant General Counsel Scott Knight, Al Illustrato, Damian Brooke, Chris Minner, John Tiliacos, Janet Scherberger, Michael Kamprath, Jeff Siddle, Elita McMillon, Ann Davis, Beth Zurenko, Violet Cummins, Chief Charlie Vazquez, Police Officer Dilley, Police Officer Richards, Police Office Shughart, Police Officer Diaz, Laura Tatem, Teresa Howell, Adam Bouchard, James Tarro, Brett Fay, Kari Goetz, Ed Haines, Dominic Macrone, Gina Evans, Dan Johnson, Randy Forister, Paul Ridgeway, Laurie Noyes, Rob Porter, Marcus Session, Tom Thalheimer, Brian Washburn, Thomas Johnson, Tony Mantegna, Emily Nipps, Lloyd Tillmann, John Burkholder, Anotonio Hardman, Brandon Taugner, and Kate Webb.

Chairman Watkins welcomed everyone to the Regular Board Meeting and Board of Adjustment Public Hearing of September 6, 2018. Chairman Watkins advised the audience that if anyone wished to comment on propositions brought before the Board they should see Violet Cummins, Board Services Administrator, for a form. He then asked everyone to stand for the Pledge of Allegiance.

Chairman Watkins then called the Board of Adjustment Public Hearing to Order and called upon the Legal Affairs Department to open up the Hearing and give introductory remarks.

Mr. Kamprath opened the Hearing, provided a few brief remarks regarding the background of the Hearing, and then proceeded to ask Mr. Tony Mantegna, the Authority's Height Zoning and Land Use Manager, and the Petitioner, if present, to step forward and be sworn in by Chairman Watkins. Chairman Watkins administered the oath to Tony Mantegna and Petitioners Rick Coles and Stephen Grimme.

Mr. Mantegna proceeded to present a petition for variance on Airport Study No. 2018-78, Bromley Tampa Investors, LLC, requesting a variance to construct a 1.8 million square foot mixed use development of commercial and retail components that includes retail, entertainment, office,

residential, and a hotel, with a maximum height of 257' AMSL on a site located at or near the intersection of W. Cypress Street and N. Dale Mabry Highway, Tampa, FL, Resolution No. 2018-93.

Bromley Tampa Investors, LLC (Petitioner) is seeking to construct a 1.8 million square foot mixed use development of commercial and retail components that includes retail, entertainment, office, residential, and a hotel, with a maximum height of 257' AMSL on a site located at or near the intersection of W. Cypress Street and N. Dale Mabry Highway, Tampa, FL. The nearest airport is Tampa International Airport.

Notice of this hearing before the Board of Adjustment was provided on August 17, 2018.

Petitioner is requesting a variance to construct a mixed use development of commercial and retail components.

The petition was presented to the Airport Hearing Officer on July 26, 2018 and, based on testimony and evidence presented, the Hearing Officer found that approval of the variance, with required conditions, would have no effect on existing FAA restrictions, would not cause additional impacts or loss of utility to Tampa International Airport, would not be contrary to the public interest, would do substantial justice, and was in accordance with the spirit of the Airport Zoning Regulations and Chapter 333, Florida Statutes.

The FAA's aeronautical study found that Petitioner's request would not be a hazard to air navigation provided certain conditions are met. Additionally, the FDOT did not identify any concerns with Petitioner's request.

The Airport Hearing Officer recommended that the Board of Adjustment approve the variance to Airport Zoning Regulations requested by Petitioner with the following conditions: (1) Mark/Light the structures in accordance with FAA Advisory Circular 70/7460-1 L, Change 1, Obstruction Marking and Lighting, red lights – Chapter 4, 5(Red) and 12; (2) E-file FAA Form 7460-2, Notice of Actual Construction or Alteration, within five days after construction reaches its greatest height; (3) Restrict building heights to those approved by the Authority, which are lower for two building than FAA determined heights, with a maximum height not to exceed 257' AMSL; (4) Address and mitigate any glint/glare issues identified by the Authority prior to or during construction associated with this development by the Petitioner to the satisfaction of the Authority to avoid adverse impacts to aviation; and (5) Obtain a temporary permit for any construction equipment that exceeds the height of the buildings.

The variance will be valid until the FAA Determination of No Hazard to Air Navigation expires November 17, 2019, but if the FAA Determination of No Hazard is extended by the FAA for no more than 18 months, the variance will also be extended one time, without further action of the Board of Adjustment, provided that no changes in the proposed cranes have occurred.

The Board of Adjustment may render its decision based on the findings and recommendations of the Hearing Officer. However, the Board of Adjustment may, but is not required to, review the record of the Hearing Officer's public hearing.

Upon motion of Mayor Buckhorn, seconded by Gary Harrod, the variance for Airport Study No. 2018-78, Bromley Tampa Investors, LLC, requesting a variance to construct a 1.8 million square foot mixed use development of commercial and retail components that includes retail, entertainment, office, residential, and a hotel, with a maximum height of 257' AMSL on a site located at or near the intersection of W. Cypress Street and N. Dale Mabry Highway, Tampa, FL was unanimously approved by all members present; and the Airport Zoning Director or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2018-93.

With no other petitions for variance to be presented, Mr. Kamprath closed the public hearing of the Board of Adjustment. Chairman Watkins adjourned the Board of Adjustment Public Hearing and proceeded to the Regular Board Meeting of the Aviation Authority.

Mr. Lopano commented to the Board that General Counsel Stephens would not be present at the Board Meeting because he was testifying before Congress on Cybersecurity. He also reminded the Board that at the August 2, 2018 Board Meeting General Counsel Stephens had advised of the possibility of holding an Attorney-Client Closed Session at this September meeting. Mr. Lopano informed the Board that there would be no need to hold that Closed Session.

Chairman Watkins then called for a motion to approve the Agenda for the Meeting.

Upon motion by Mayor Buckhorn, seconded by Gary Harrod, the Agenda was unanimously approved by all members present.

There were no Public Comments.

Chairman Watkins then asked Assistant General Counsel Knight if there were any abstentions from the August 2, 2018 Board Meeting that needed to be read into the record. Assistant General Counsel Knight reported there were no abstentions to be read in the record from the August 2, 2018 Board Meeting and he did not anticipate any at this Meeting.

Chairman Watkins then called upon Mr. Lopano to present his Management Report.

Chris Minner began the Management Report with the Performance Assessment Report. In the month of July total passenger traffic was up 7% and international passenger traffic was up 7.3% during that same time period.

Chris Minner then reported that total cargo, which is a combination of air freight and air mail, was up 40% year over year for the month of July. Tampa International was one of the top 40 airports in the country for cargo volume and this was a direct result of the growth of Amazon in the Tampa market as well as the relocation of UPS to Tampa International Airport.

Chris Minner then reported on current events. He announced the launch of Southwest Airlines new nonstop flights to LAX. Frontier announced 6 new markets for Tampa International which include Charlotte, Grand Rapids and brand new service to Greenville, Spartanburg, Norfolk, Portland, Maine, and Syracuse.

Delta Airlines announced nonstop flights from Tampa to Amsterdam. The inaugural flight will be on Thursday, May 23, 2019.

Chief Charlie Vazquez was next and spoke of a couple accolades recently received by the Tampa International Airport Police Department. During the Florida Police Chiefs Association Conference, the Airport Police Department received the Rocky Pomerance Law Enforcement Excellence Award and the Lee McGahee Police Officer of the Year Award which went to Officer Bradley Dilley.

Lloyd Tillmann, Director of Operations, was next and he reported on the Florida Airports Council's Annual Conference that the Authority cohosted in Tampa. There were nearly 100 more attendees than the previous year with over 60 volunteers from the Authority. The Authority partnered with United Way and Conference attendees had the opportunity to draft inspirational messages and filled a bag of snacks for low income children. More than 1,000 snack packs were assembled and distributed to an area school.

Dan Johnson, Director of Development Program Services, was up next and gave an update on the Authority's PFC No. 11 application. At the May 2018 Board Meeting, Staff requested approval to submit PFC Application No. 11 to the FAA. This Application was seeking approval for \$388 million in new PFC funding for various projects. PFCs collected through this Application would be utilized to pay annual debt service on PFC-backed bonds which will be issued next month for 7 projects. With this Application, the Authority would attempt to combine the new PFC Application No. 11 with previous PFC Application No. 10 to increase the current approved PFC rate of \$3 per enplanement to a rate of \$4.50. Application No. 11 was submitted and approved, and on August 15, the FAA approved the combined application to be collected at the \$4.50 rate through October 2037.

Ann Davis, Vice President of Finance, was next to report on the results of the recent refunding. Through the forward direct placement the Authority had a total savings of about \$72 million and present value savings of \$36.9 million. In the past 5 years that Authority refunded over \$450 million in debt achieving present value savings of just over \$76 million. She thanked the Authority's internal

Finance and Legal Affairs teams as well as PFM and Holland and Knight for all of their work on this transaction.

This concluded Mr. Lopano's Management Report.

The Chairman then asked if anyone had any items they would like set aside for further consideration on the Consent Agenda. Hearing none, Chairman Watkins called for a motion to approve the items in the Consent Agenda.

Upon motion of Mayor Buckorn, seconded by Gary Harrod, the Consent Agenda was unanimously approved by all members present.

The following items were contained in the Consent Agenda.

CONSENT ITEM I1

License Agreement, Beacon Light Attachments on Lighting Assets and Distribution Poles, Tampa Electric Company, Peter O. Knight Airport, Resolution No. 2018-79.

A Master Plan Update was recently completed for Peter O. Knight Airport. Several existing structures were identified by the Florida Department of Transportation as obstructions and needed to be studied by the Federal Aviation Administration (FAA). Authority personnel completed independent inspections to verify the exact locations of each structure identified as an obstruction and filed for FAA determinations. The FAA verified the structures exceeded obstruction standards but were not a hazard. In lieu of placing obstruction lighting on all the structures, the FAA approved obstruction lighting being placed on existing Tampa Electric Company (TECO) lighting assets and distribution poles as a form of mitigation.

This item authorizes execution of the License Agreement with TECO for the attachment of obstruction lighting on TECO lighting assets and distribution poles at or near Peter O. Knight Airport. Installation of obstruction lighting will be procured under a separate mechanism. The term of the License Agreement is for the period of September 6, 2018 through September 5, 2023 with subsequent one-year successive terms until terminated. Either party may terminate the License Agreement by giving sixty days' written notice.

Management recommended adoption of Resolution No. 2018-79.

Resolution No. 2018-79 approved and authorized execution of the License Agreement for Beacon Light Attachments on Lighting Assets and Distribution Poles at Peter O. Knight Airport with Tampa Electric Company; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

CONSENT ITEM 12

Purchase Order(s), Multi-Function Copiers Lease, Services, and Supplies utilizing State of Florida Contract No. 600-000-11-1, Canon Solutions America, Inc. and Konica Minolta Business Solutions USA, Inc., Tampa International and Tampa Executive Airports.

On November 5, 2015, utilizing State of Florida Contract No. 600-000-11-1, the Authority authorized the issuance of purchase orders to Konica Minolta Business Solutions USA, Inc. and Canon Solutions America, Inc. for the lease of multi-function copiers, printers, facsimile equipment, scanners, related software, supplies, and services at Tampa International and Tampa Executive Airports for the term of November 5, 2015 through August 3, 2017 in an annual amount not-to-exceed \$90,000.

On August 4, 2017, the State of Florida renewed Contract No. 600-000-11-1 for an additional one year period and the Authority authorized the use of the Contract through the revised term of August 3, 2018.

On August 4, 2018, the State of Florida extended Contract No. 600-000-11-1 through February 3, 2019.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Authorize the issuance of purchase orders to Konica Minolta Business Solutions USA, Inc. and Canon Solutions America, Inc. for the lease of multifunction copiers, printers, facsimile equipment, scanners, related software, supplies, and services at Tampa International and Tampa Executive Airports utilizing State of Florida Contract No. 600-000-11-1 for the period of September 6, 2018 through February 3, 2019 in an annual not-to-exceed amount of \$90,000.

This item is included in the O&M Budget.

The Chief Executive Officer recommended the Board award and authorize the issuance of purchase orders to Canon Solutions America, Inc. and Konica Minolta Business Solutions USA, Inc., and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

CONSENT ITEM I3

Purchase Order, Business Automobile Insurance, Willis of Florida, Inc., Tampa Executive, Peter O. Knight, Plant City and Tampa International Airports.

The Authority's current Business Automobile Insurance policy expires on October 1, 2018.

Willis of Florida, Inc. (Willis), the Authority's liability insurance broker, approached 16 insurance companies including the incumbent carrier, American Southern Insurance Company, requesting quotes for the Authority's Business Automobile coverage for the renewal period of October 1, 2018 to October 1, 2019. Willis sought quotes for the coverage as expiring at the current coverage level of \$1 million each occurrence and aggregate with a \$0 liability deductible, a \$1,000 collision deductible for passenger vehicles, and a \$5,000 collision deductible for fire rescue vehicles. Willis also sought an alternative quote with a \$50,000 deductible.

The Authority also obtained an alternative quote from the Florida League of Cities' insurer, Florida Municipal Insurance Trust (FMIT).

Staff compared three quotes:

American Southern Insurance Company - \$186,785

American Southern Insurance Company (\$50,000 Deductible) - \$156,851

Florida Municipal Insurance Trust - \$116,551

All other 15 companies Willis approached declined to quote due to the category of business or because their premium cost would not be competitive with the incumbent carrier.

Willis and Siver Insurance Consultants, the Authority's insurance consulting firm, recommend accepting the quote of \$186,785 from American Southern Insurance Company at the current coverage level. The alternative quote from American Southern Insurance is not recommended because the potential cost savings is less than the deductible. The proposed FMIT policy contains limitations that may result in a gap in coverage with the Authority's Airport Liability policy and is not recommended. The term of the policy is one year. Additional premiums may be paid or refunded during the policy term as vehicles are added or deleted from the Authority's fleet.

This item is included in the O&M Budget.

The Chief Executive Officer recommended the Board authorize issuance of the purchase order to Willis for the purchase of the Business Automobile policy with American Southern Insurance Company; authorize additional premiums to be paid when additional vehicles are added to the

Authority's fleet; and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

CONSENT ITEM I4

Purchase Order, Workers' Compensation and Employer's Liability Insurance, Arthur J. Gallagher Risk Management Services, Inc., Tampa Executive, Peter O. Knight, Plant City and Tampa International Airports.

The Authority's current Workers' Compensation and Employer's Liability policy expires on October 1, 2018.

Arthur J. Gallagher Risk Management Services, Inc. of Florida (Gallagher), the Authority's workers' compensation broker, approached seven insurance companies including the incumbent carrier, Florida Municipal Insurance Trust (FMIT), requesting quotes for Florida statutory workers' compensation benefits and Employer's Liability coverage at \$1,000,000 each accident for the renewal period of October 1, 2018 to October 1, 2019.

The following quote was received:

FMIT	\$613,647
Gallagher Fee	<u>\$25,000</u>
	\$638,647

Four companies declined to provide a quote because their premium cost would not be competitive with the incumbent carrier or due to class of business. Two markets approached would require the Authority to carry a retention of \$750,000 for police and \$500,000 for all other employees. This approach is not recommended based on the risk of loss exceeding the premium FMIT is willing to charge without a deductible.

FMIT proposed a premium of \$638,647 for a fully insured, non-deductible program. The proposed premium represents a \$1,771 decrease over the expiring policy premium of \$640,418. Workers' Compensation policies are payroll based and will be adjusted upon an annual audit using the rates reflected in the proposal.

This item is included in the O&M Budget.

The Chief Executive Officer recommended the Board authorize issuance of the purchase order to Arthur J. Gallagher Risk Management Services, Inc. of Florida for the purchase of the fully insured,

non-deductible Workers' Compensation and Employer's Liability policy based on the rates provided in the quotation from FMIT at a premium of \$638,647; authorize the payment of additional premiums resulting from payroll audits, if needed; and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

This concluded the Consent Agenda. There was one item under Policies and Rules for Consideration or Action, an Update to Policy Manual, Policy for Approval: Section 100, Policy P106, Public Art Committee, presented by Chris Minner.

As part of its commitment to world-class transportation, the Authority formalized its Public Art Program in July 1998. On March 5, 2015, the Board appointed members to the Public Art Committee in preparation for a planned public art procurement associated with Master Plan Phase I. On July 2, 2015, the Board revised Policy P104 to delete specific references to the Public Art Committee and created a separate policy for the Public Art Committee, Policy P106.

Tampa International Airport (Airport) has an extensive art collection with works dating back to 1939, including seven WPA Murals by George Snow Hill. The collection includes the art of many other outstanding local, state, national and international artists. The public art procurement associated with Master Plan Phase 1 added commissioned works from 8 local, national and international artists to the collection.

Travel and Leisure Magazine readers recently named the Airport as a top domestic airport, noting that cultural & entertainment offerings distinguished it from several other airports and specifically noting the Airport's Public Art Program.

The Authority is preparing to commission artists to create art for Master Plan Phase 2 projects.

Policy P106 is being revised to add language to specify the provisions in the Authority Enabling Act that support the establishment of the Public Art Program and to add language prescribing the methodology used for determining the amount of Authority funds expended for art.

The Chief Executive Officer recommended the Board approve the revisions to Policy P106, Public Art Committee.

Mayor Buckhorn moved the motion and it was seconded by Gary Harrod.

Mayor Buckhorn had additional questions regarding what would be considered public facing and Mr. Minner answered those to the Mayor's satisfaction. Commissioner Crist expressed the

importance of Public Art and that it helps brand Tampa Bay as a community and Tampa International Airport.

Chris Minner also spoke about the Master Plan Phase 2 Budget. In the RFP, the Authority will have \$3 million for Public Art. \$1.3 million is from Master Plan Phase 1 that was originally planned for the Main Terminal and the balance of \$2.7 million would be related to Phase 2.

The Board acted on this by motion; no resolution was required.

This concluded Policies or Rules for Consideration or Action. Chairman Watkins called upon General Diehl to present his Audit Committee Report.

General Diehl reported that the Audit Committee met on August 27th and General Diehl was reelected as Chairman. Presentations were made by both internal and external auditors on the progress of the fiscal 2018 year as well as the 5 year strategic audit plan. The external auditors from RSM US presented their plan and stated the Authority was in good shape.

This concluded Committee Reports. The Chairman then proceeded to Unfinished Business.

The first item in Unfinished Business was the Proposed Capital and Operating Budget for FY 2019, Resolution No. 2018-84, presented by Damian Brooke.

The Authority's FY 2018 budget reflected Tampa International Airport's transformation into an industry leading airport facility by strengthening its reputation for excellent customer service for passengers, residents, guests, employees and tenants, with an eye toward the future. The past year has seen record passenger traffic, record revenues and the successful completion of Phase 1 of the Authority Master Plan. The FY 2019 Proposed Capital and Operating Budget will see the Authority into the next phase of our future as it enters Master Plan Phase 2 and prepares for Master Plan Phase 3.

For FY 2019, passenger traffic is projected to total a record 21.6 million passengers and operating revenues are expected to reach \$259 million. Net operating expenses, which also includes 36 new staff positions, are projected at \$140.8 million for the fiscal year. After record revenue sharing back to the airlines of \$13.3 million, and annual debt service of \$53 million, the FY 2019 Budget projects that the Authority will generate \$51 million towards capital improvements, the annual air service incentive plan and reserves. The Authority will utilize \$34 million towards the FY 2019 capital improvement program which consists of 28 separate projects totaling more than \$159 million; and \$3.3 million towards capital equipment with the remainder to be put into reserves.

On July 31, 2018, the Authority met with representatives of the signatory airlines serving Tampa International Airport to review the proposed Capital and Operating Budget. The airlines are in support of the initiatives and have accepted the Budget, including the establishment of terminal

rental rates and landing fees. In accordance with the terms of the Authority's revenue bond trust indenture, the proposed FY 2019 Budget has been reviewed and approved by Ricondo & Associates, the airport consultant.

Estimated signatory airline fees and charges for FY 2019 are summarized below:

Average terminal rental rate per square foot	\$151.18
Airsides A, C, E and F rental rate per square foot	\$101.34
Landing fees per 1,000 pounds of landed weight	\$1.578

On August 2, 2018, the Proposed Capital and Operating Budget for FY 2019 was presented to the Board Members for their review, accompanied by a comprehensive presentation. The proposed Budget provides for an increase in both revenues and expenses while still maintaining a contribution to reserves in excess of \$11.7 million.

The Chief Executive Officer and the airport consultant recommended adoption of Resolution No. 2018-84.

Gary Harrod moved the motion and it was seconded by Mayor Buckhorn.

Mr. Harrod had some additional questions pertaining to overnight parking for airplanes which were answered by Mr. Brooke to his satisfaction.

The Capital and Operating Budget for Fiscal Year 2019 was unanimously approved by all members present and the estimated signatory airline rates and charges were established by adoption of Resolution No. 2018-84.

The second item under Unfinished Business was the Program Management Consulting Service Authorization, Program Management Consultant, Jacobs Project Management Co., Tampa International Airport, presented by Jeff Siddle.

On April 3, 2014, the Board authorized award and execution of an Agreement for Consulting Services, Program Management Consultant with Jacobs Project Management Co. to provide program management staff augmentation services for projects as directed by the Authority. The Agreement is for the term of April 3, 2014 through April 2, 2019 with a total not-to-exceed authorization amount of \$32,267,000. A W/MBE expectancy of 10% was incorporated into the Agreement.

On July 13, 2018, the Chief Executive Officer, in accordance with the terms and conditions of the Agreement, approved the Agreement's three, one-year renewal options thereby extending the term of the Agreement to April 2, 2022.

Staff requests the Board authorize an increase to the Agreement not-to-exceed authorization amount of \$24,803,000, for a new total Agreement not-to-exceed authorization amount of \$57,070,000.

This item is included in the Capital Budget.

The Chief Executive Officer recommended the Board authorize the increase of \$24,803,000 to the total not-to-exceed authorization amount of the Agreement.

Upon motion of Mayor Buckhorn, seconded by Gary Harrod, the Program Management Consulting Service Authorization, Program Management Consultant, Jacobs Project Management Co., Tampa International Airport increase of \$24,803,000 to the total no-to-exceed authorization amount of the Agreement was unanimously approved by all members present; no resolution was required.

This concluded Unfinished Business. Chairman Watkins next moved to New Business.

The first item under New Business was Construction Contract, Airside F Cooling Tower Refurbishment, HCAA Project No. 5645 18, Kirlin Florida, LLC, Tampa International Airport, Resolution No. 2018-87, presented by Jeff Siddle.

The purpose of this Project is to complete structural, cosmetic, and mechanical refurbishments to the cooling tower at Airside F in order to prolong its life and ensure years of capable cooling of the Airside. The Airside F Cooling Tower, originally constructed in 1987, is a structure designed to reject heat captured by the HVAC system from inside the Airside.

This Project includes the replacement of internal components of the Airside F Cooling Tower including ceramic tile fill, fill supports, headers, spray nozzles, branches, eliminators, existing fan gear boxes, shafts, couplings, pump PCA-1, and shutoff valves.

A low bid solicitation was advertised on May 30, 2018.

On July 17, 2018, bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
*Matcon Construction Services, Inc.	\$999,860.00
Kirlin Florida, LLC	\$1,750,000.00

*Matcon Construction Services, Inc. was deemed non-responsive for failing to submit a Bid Bond and for submitting an incomplete W/MBE Letter of Intent.

The lowest responsive and responsible bidder is Kirlin Florida, LLC.

Subsequent to the bid opening, the Authority met with Kirlin Florida, LLC, the sole responsive and responsible bidder, and in accordance with Policy P410, Procurement, was able to negotiate the use of the Owner's Direct Purchase Program with respect to construction materials and supplies, if appropriate.

Additionally subsequent to the bid opening, a section of the glass block screen walls at the Airside F Cooling Tower received damage as the result of a storm which will necessitate removal of the remaining glass block and replacement with new glass block. Staff requests the Board authorize the Chief Executive Officer to execute a Supplemental Agreement in an amount not-to-exceed \$200,000.00 for the removal of the glass block and replacement with new glass block at the Airside F Cooling Tower.

A W/MBE Goal participation rate of 7% was prescribed and a W/MBE Goal participation rate of at least 9.1% is incorporated into this Contract.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2018-87.

Mayor Buckhorn moved the motion and it was seconded by Gary Harrod.

Commissioner Crist had additional questions on why the glass wall blew in and Mr. Siddle replied that it was due to age and when the windstorm came in with heavy gusts it took down the glass. Mr. Siddle also reassured the Commissioner that the cost included taking all three sections of the glass and replacing them.

The Construction Contract for Airside F Cooling Tower Refurbishment, HCAA Project No. 5645 18 at Tampa International Airport with Kirlin Florida, LLC in the amount of \$1,750,000.00 was unanimously approved by all members present; staff was authorized to use Owner's Direct Purchase Program, if appropriate; the Chief Executive Officer was authorized to execute a Supplemental Agreement in an amount not-to-exceed \$200,000.00 for the removal of the glass block and replacement with new glass block at the Airside F Cooling Tower; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2018-17.

The second item under New Business was the Construction Contract, Runway 18-36 and Other Pavement Rehabilitation, HCAA Project No. 6460 18, Ajax Paving Industries of Florida LLC, Peter O. Knight Airport, Resolution No. 2018-89, presented by Jeff Siddle.

This Project includes asphalt pavement rehabilitation of Runway 18-36, airfield taxiways, tie-down areas, hangar taxilanes, FBO terminal area and helicopter parking apron, FBO terminal parking lot and East service road at Peter O. Knight Airport.

A low bid solicitation was advertised on June 6, 2018.

On July 19, 2018, bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
Ajax Paving Industries of Florida LLC	\$759,800.50
David Nelson Construction Co.	\$1,027,775.00

The lowest responsive and responsible bidder is Ajax Paving Industries of Florida LLC.

A W/MBE Goal participation rate of 9.6% was prescribed and a W/MBE Goal participation rate of at least 12.2% is incorporated into this Contract.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program with respect to construction materials and supplies, if appropriate.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2018-89.

Upon motion of Mayor Buckhorn, seconded by General Diehl, the Construction Contract for Runway 18-36 and Other Pavement Rehabilitation, HCAA Project No. 6460 18 at Peter O. Knight Airport with Ajax Paving Industries of Florida LLC in the amount of \$759,800.50 was unanimously approve by all members present; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2018-89.

The third item on New Business was the Selection of Design-Builder, Airside F Roof Replacement, HCAA Project No. 6545 19, Tampa International Airport presented by Jeff Siddle.

This Project will replace the original roof, gutters and drainage systems at Airside F. The original Airside F Terminal Building was constructed in 1987. This Project will include complete survey conditions assessment and analysis of the existing drainage system, structural survey and analysis of the existing building roof, new standing seam metal roof system, new low sloped membrane roofing system, new gutters, fascia and drain lines, and new or refurbished sloped glazing and curtain wall at jet bridge access corridors.

On April 26, 2018, a request for qualifications entitled Airside F Roof Replacement at Tampa International Airport was issued.

Two responses were received and evaluated by staff.

The order of technical ranking is as follows:

1. HCBeck, Ltd. d/b/a The Beck Group
2. Creative Contractors, Inc.

A W/MBE goal of at least 10.8% of the dollar amount earned on the Contract for the design phase of the Project was prescribed. A W/MBE goal for construction will be determined upon receipt of the 60% design construction estimate. The percentages proposed by all respondents for the amount earned on design will meet or exceed the W/MBE goal requirements and will be incorporated into the resulting Contract. All respondents assured that they will meet the W/MBE goal for construction.

This item is included in the Capital Budget.

The Chief Executive Officer recommended ranking the order of firms as listed above.

Upon motion of Mayor Buckhorn, seconded by General Diehl, the ranking of the above firms and Selection of Design-BUILDER, Airside F Roof Replacement, HCAA Project No. 6545 19, Tampa International Airport was unanimously approved by all members present; no resolution was required.

The fourth item under New Business was the Purchase Order(s), Cisco Equipment, Software and Maintenance utilizing District School Board of Pasco County ITB 16-075-ZM, Presidio Networked Solutions LLC, Tampa International Airport, presented by Marcus Session.

The Authority utilizes Cisco equipment and software to support its network. Utilizing Cisco network systems throughout the Authority's infrastructure helps to accelerate deployment of new technologies, protects the integrity of the network, and protects the data that crosses the network. Upcoming Cisco projects include, but are not limited to, upgrade and replacement of existing network, telecom and audio visual equipment. Additionally, new equipment, maintenance, warranty, and support is required for the curbside expansion, Aircraft Visual Docking and Guidance, Atrium and Walkway, Cell Phone Lot, Central Energy Plant, Annex Building, and Network Operations Center at the SkyCenter projects.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertising.

This item sought authorization for the issuance of purchase orders to Presidio Networked Solutions LLC for the purchase of Cisco equipment, software, and maintenance utilizing District School Board of Pasco County ITB 16-075-ZM for the period of September 6, 2018 through October 17, 2019, with three, one-year renewal options at the discretion of the Chief Executive Officer or designee. The total not-to-exceed amount of the purchase orders is \$6,000,000, including the renewal options. Renewals are contingent upon approval of the renewal options between Presidio Networked Solutions LLC and the District School Board of Pasco County under District School Board of Pasco County ITB 16-075-ZM.

This item is included in the Capital and O&M Budgets.

The Chief Executive Officer recommended the Board authorize the issuance of purchase orders to Presidio Networked Solutions LLC and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

Upon motion of Gary Harrod, seconded by Mayor Buckhorn, the issuance of Purchase Order(s) for Cisco Equipment, Software and Maintenance utilizing District School Board of Pasco County ITB 16-075-ZM to Presidio Networked Solutions LLC, Tampa International Airport was unanimously approved by all members present; no resolution was required.

The fifth and sixth items in New Business were presented simultaneously by Damian Brooke.

The fifth item was the Codification and Restatement of Senior Trust Agreement, Resolution No. 2018-85.

The Authority's original Trust Agreement, dated October 1, 1968, was codified and restated in 1999 and again in 2006 (the Prior Trust Agreement). This Resolution will approve a codified version of the Trust Agreement to incorporate all of the definitive amendments as approved by the Bondholders since 2006, including those which will become effective upon the issuance of the 2018 Bonds.

The Prior Trust Agreement has subsequently been amended by effective and prospective amendments, for which consent of existing Bondholders will be obtained as of October 1, 2018. Additional amendments will become effective by majority consent upon the issuance of the new money bonds in Fall 2018. The Authority desires to codify and restate the Prior Trust Agreement, incorporating all of the definitive amendments as approved by the Bondholders through and including the closing date of the 2018 new money bonds.

The Chief Executive Officer recommended adoption of Resolution No. 2018-85.

General Diehl moved the motion and it was seconded by Gary Harrod.

Commissioner Crist inquired about the Authority's current bond rating. Mr. Brooke responded that it was AA and right now the Airport was the only airport in the Country that has 4 AA ratings. Commissioner Crist requested a report that compared Tampa International Airport to other comparable Airports. Chairman Watkins added that it should also include other data related to performance over the last 3 or 4 years versus its projections.

The Codified and Restated Senior Trust Agreement relating to Hillsborough County Aviation Authority Tampa International Airport Revenue Bonds was unanimously approved by all members present and Resolution No. 2018-85 was adopted.

The sixth item was the Codification and Restatement of Subordinated Trust Agreement, Resolution No. 2018-91.

In October 2013, the Authority executed its Subordinated Trust Agreement (the Original Subordinated Trust Agreement) which allowed for the issuance of Bonds payable from revenues and other moneys pledged on a basis subordinate to Bonds issued under its existing Senior Trust Agreement. This Resolution will approve a codification and restatement of the Original Subordinated Trust Agreement to incorporate all of the amendments that have been or will become effective when the 2018 Bonds are issued later this Fall.

The Original Subordinated Trust Agreement will be amended by amendments becoming effective by majority consent upon the issuance of the new money bonds in Fall 2018. The Authority desires to codify and restate the Original Subordinated Trust Agreement, incorporating all of the definitive amendments as approved by the Bondholders through and including the closing date of the 2018 new money bonds.

The Chief Executive Officer recommended adoption of Resolution No. 2018-91.

Upon motion of Gary Harrod, seconded by Mayor Buckhorn, the Codified and Restated Subordinated Trust Agreement relating to Hillsborough County Aviation Authority Tampa International Airport Subordinated Revenue Bonds was unanimously approved by all members present and Resolution No. 2018-91 was adopted.

This item concluded New Business and Chairman Watkins proceeded to Staff Reports.

Al Illustrato gave a brief Master Plan update. The shuttles at Airsides A and F are being tested and will be back shortly. There is continued work at the Shops at Bayshore and they should be opening in the late fall. Parking levels 1 and 2 in the long term parking garage should be reclaimed and open for the Public in the December timeframe.

Mr. Illustrator referenced the budget slide and drew attention to the APM. There was about \$500,000 used to settle some of the final costs of the people mover. The Authority was a little over \$7 million last month and there is \$6.6 million left to complete the project.

On Master Plan Phase 2, Kimmins is mobilizing and getting ready to do some of the utility work disconnecting the water, sewer and fiber optics. Management is working with the contractor to determine the right means and methods of phasing.

AECOM has submitted 60% design documents for Cross Field Taxiway A. Hensel Phelps is working with the Authority to get 30% design documents completed. Cone and Graham will be submitting their 30% design documents during this timeframe.

The site preparation at SkyConnect is being completed for the remote commercial curve, atrium and pedestrian bridge. Stantec/Gresham will complete 100% design documents.

On September 14, 2018 there will be a Prime Connections – Phase 2 Contractor Outreach kick-off at the Marriott Tampa Airport Grand Ballroom. There are about 300 contractors currently registered for the event.

Mr. Illustrato concluded his report.

Commissioner Crist then brought to everyone's attention that he had received a letter from Morrow Steal informing him that one of the main contractors had failed to make final payments for work that was completed.

Al Illustrato informed Commissioner Crist that management would look into the circumstances. Mr. Lopano replied that he was not aware of the incident but would investigate and report back to the Board.

General Diehl informed the Board that there was a good chance that he may be traveling overseas and may not be in attendance at the October Board Meeting.

With no further business to be brought before the Board, the Regular Board meeting adjourned at 10:12 a.m.

Robert I. Watkins, Chairman

Victor D. Crist, Secretary