

Hillsborough County Aviation Authority  
Regular Board Meeting and Board of Adjustment Public Hearing

Tuesday, 9:00 a.m.  
April 5, 2022

A Regular Board Meeting and Board of Adjustment Public Hearing was convened in the Boardroom, Main Terminal Building, Level 3 at Tampa International Airport, Tampa, Florida, on Tuesday, April 5, 2022.

Members present were: Gary Harrod, Robert I. Watkins, Mayor Castor and Commissioner Stacy White.

Aviation Authority staff members present were Chief Executive Officer Joseph W. Lopano, General Counsel Michael Stephens, Damian Brooke, Chris Minner, John Tiliacos, Scott Knight, Michael Kamprath, Adam Bouchard, Brian Miles, Elita McMillon, Laurie Noyes, Jeff Siddle, Laura Tatem, Silvana Muro, James Tarro, Tom Thalheimer, Dan Johnson, Emily Nipps, Tony Conza, Beau Zimmer, Veronica Cintron, Rob Porter, Helen Power, Paul Ridgeway, Ben Robins, Melissa Solberg, Brett Fay, Randy Forister, Beth Zurenko, Marcus Session, Matt Bauer, Gina Evans, Tony Mantegna, Chief Charlie Vazquez, Joel Feldman, Sara Behnke, Barbara Grilli, and AJ Taylor.

Chairman Gary Harrod welcomed everyone to the April 5, 2022 Regular Board Meeting and Board of Adjustment Public Hearing and announced that General Diehl and would not be in attendance.

General Counsel Stephens announced that, pursuant to TSA Security Directive 1542-21-01 which went into effect on February 1, 2021, all participants within the Main Terminal are required to wear masks at all times during the meeting.

Chairman Harrod asked anyone in the audience who would like to comment on propositions before the Board to see Helen Power for a form.

The Pledge of Allegiance was recited.

Chairman Harrod then called the Board of Adjustment Public Hearing to Order.

Assistant General Counsel Michael Kamprath discussed the rules for the Public Hearing of the Aviation Authority Board of Adjustment. There was one Petition for Variance and the Public Hearing was duly noticed by newspaper advertisement on March 16, 2022. No comments from the public were received.

Chairman Harrod swore in Tony Mantegna, Height, Zoning and Land Use Manager.

The following item was heard during the Board of Adjustment Public Hearing.

Item C1

Airport Study No. 2022-03, Bohler Engineering, LLC requesting a variance to construct a 22-story condo tower with garage, with a maximum height of 285' AMSL, located at 2910 W. Barcelona Street, Tampa, Florida, Resolution No. 2022-31, presented by Tony Mantegna.

Bohler Engineering, LLC (Petitioner) is seeking to construct a 22-story condo tower with garage, with a maximum height of 285' AMSL, located at 2910 W. Barcelona Street, Tampa, Florida. The nearest airport is Peter O. Knight Airport.

Notice of this Hearing before the Board of Adjustment was provided on March 16, 2022.

Petitioner is requesting a variance to construct a 22-story condo tower with garage.

The Petition was presented to the Airport Hearing Officer on February 17, 2022 and, based on testimony and evidence presented, the Hearing Officer found that approval of the variance, with required conditions, would have no effect on existing FAA restrictions, would not cause additional impacts or loss of utility to Peter O. Knight Airport, would not be contrary to the public interest, would do substantial justice, and was in accordance with the spirit of the Airport Zoning Regulations and Chapter 333, Florida Statutes.

The FAA's aeronautical study found that Petitioner's request would not be a hazard to air navigation provided certain conditions are met. Additionally, the FDOT did not identify any concerns with the request.

The Airport Hearing Officer recommends that the Board of Adjustment approve the variance to Airport Zoning Regulations requested by Petitioner with the following conditions: (1) Mark/Light the proposed structure in accordance with FAA Advisory Circular 70/7460-1M, Obstruction Marking and Lighting, red lights - Chapter 4, 5 (Red), and 15; (2) E-file FAA Form 7460-2, Notice of Actual Construction, if the project is abandoned or within five (5) days after the construction reaches its greatest height; (3) Temporary equipment such as cranes exceeding 285' AMSL or installation of solar panels will require a separate permit from the Authority; (4) Any glint/glare issues identified by the Authority must be mitigated to the Authority's satisfaction to avoid adverse impacts to aviation; and (5) Occupants and/or owners of units in the proposed structure must be informed that the structure lies in close proximity to an airport and occupants may be subjected to noise and/or light from aircraft operating to and from the airport.

The variance will be valid until the FAA Determination of No Hazard to Air Navigation expires June 20, 2023, but if the FAA Determination of No Hazard is extended by the FAA for no more than 18 months, the variance will also be extended one time, without further action of the Board of Adjustment, provided that no changes in the proposed structure have occurred.

The Board of Adjustment may render its decision based on the findings and recommendations of the Hearing Officer. However, the Board of Adjustment may, but is not required to, review the record of the Hearing Officer's Public Hearing.

Upon motion of Robert Watkins, seconded by Commissioner White, Airport Study No. 2022-03, Bohler Engineering, LLC, requesting a variance to construct a 22-story condo tower with garage, with a maximum height of 285' AMSL, located at 2910 W. Barcelona Street, Tampa, Florida, was unanimously approved by all

Board Members present; and the Airport Zoning Director or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2022-03.

The Public Hearing of the Board of Adjustment was closed.

Chairman Harrod called the Regular Board Meeting to Order.

Mr. Lopano stated that at the March Board Meeting General Counsel Michael Stephens had advised of the possibility of holding an Attorney-Client Closed Session at this meeting but there is no need to hold the Closed Session at this time.

Chairman Harrod then asked for a Motion to Approve the Agenda.

Upon motion of Robert Watkins, seconded by Commissioner White, the Agenda was unanimously approved by all Board members present.

Chairman Harrod asked if there was anyone who wished to address the Board.

Mr. Neer Rao read aloud a letter to the Board requesting that consideration be given to extending free parking at TPA in the Short Term Parking Garage from one hour to two hours for international arrivals, to account for delays in processing through Customs.

Chairman Harrod asked General Counsel Stephens if there were any abstentions from the Regular Board Meeting held on March 3, 2022 that needed to be read into the record.

General Counsel Stephens replied that there were no abstentions from the March 3, 2022 Board Meeting and none were anticipated at this meeting.

Chairman Harrod asked if there were any additions or corrections to the Minutes of the Regular Board Meeting held on March 3, 2022.

Upon motion of Commissioner White, seconded by Mayor Castor, the Minutes of the Regular Board Meeting held on March 3, 2022 were unanimously approved by all Board Members present.

Mr. Lopano's Management Report was next. He discussed the previous weekend's flight delays and the support that Airport teams provided to delayed passengers. He also stated that he looked forward to showing the new SkyCenter Office Building to the Board after either the May or June Board meeting.

Chris Minner provided the Performance Assessment Report. Mr. Minner reported that total passenger traffic for February was down 13.1% vs. February 2020 and up 81.9% vs. February 2021. There were 46,690 international passengers, a decrease of 58.3% vs. February 2020 and an increase of 1,455.2% vs. February 2021.



Mr. Minner next reported on market resilience within the region. Current traffic is 8% below pre-pandemic levels but recovering faster than the U.S. overall, with monthly departing passengers at 95.2% of pre-COVID activity vs. 87.6% for the U.S. overall. Outbound seat capacity will be below pre-COVID capacity until May.

Mr. Minner then reported on current events. The flamingo art installation entitle HOME is in the process of being installed with completion expected in May. It has generated a lot of social media interest. The 8<sup>th</sup> annual 5K on the Runway took place on Saturday, April 2<sup>nd</sup>, after two years off due to the pandemic. TPA was named in Tampa Bay Times' Top Work Places for the fifth year in a row.

John Tiliacos next discussed the G.A.L.A. (Girls Achieving Leadership in Aviation) event that took place at Peter O. Knight Airport on March 19<sup>th</sup>. The event had over 150 attendees, raised over \$20,000 for aviation scholarships, received extensive media coverage, and included presentation of the first annual Spirit of Flight Award by Joe Lopano to Jane Davis Doggett, who designed TPA's logo and red/blue side plan.

Lastly, Mr. Tiliacos discussed the upcoming west runway closure. Runway 1L/19R will be closed April 20-June 3 to complete multiple maintenance projects. Communication with surrounding communities and stakeholders is underway.

This concluded Mr. Lopano's Management Report.

The Chairman then moved on to the Consent Agenda.

Upon motion of Robert Watkins, seconded by Commissioner White, the Consent Agenda was unanimously approved by all Board Members present.

The following item was contained in the Consent Agenda.

Item 11

Use and Permit Agreement for Off-Airport Rental Car Concession, 1 Rent A Car Corp. d/b/a JC Car Rental, Tampa International Airport, Resolution No. 2022-29.

1 Rent A Car Corp. d/b/a JC Car Rental (1 Rent) is a Miami based rental car company which operates under the Priceless Car Rental brand.

1 Rent desires to execute a Use and Permit Agreement for Off-Airport Rental Car Concession (Agreement) at Tampa International Airport (Airport). Off-airport rental car companies (OFFRACs) do not occupy space in the Rental Car Center and operate their off-airport rental car business from locations near the Airport.

This item approves and authorizes an Agreement with 1 Rent to operate an off-airport rental car concession. The Term of the Agreement is April 5, 2022 through September 30, 2023. The Authority may terminate the Agreement, with or without cause, upon thirty (30) days written notice. In accordance with Authority Policy P822, 1 Rent will pay a privilege fee of nine percent (9%) of Gross Receipts.



1 Rent will pay a vehicle per-trip fee of \$4.50 for its courtesy vehicles through the Authority's Automated Vehicle Identification System and a Transportation Facility Charge (TFC) of \$2.00 per rental transaction day.

The Agreement provides for 1 Rent to account for reporting non-airport business, which is exempt from inclusion in Gross Receipts.

Management recommended adoption of Resolution No. 2022-29.

Resolution No. 2022-29 approved and authorized execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with 1 Rent A Car Corp. d/b/a JC Car Rental; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

Chairman Harrod proceeded to Policies or Rules for Consideration or Action.

The following items were contained in Policies or Rules for Consideration or Action.

#### Item J1

Update to Policy Manual, Revisions to Rules and Regulations for Approval: R340, Rules and Regulations for Tampa International Airport, presented by Adam Bouchard.

Policy P340, Rules and Regulations, requires the Board to adopt Rules and Regulations, pursuant to legal requirements, governing the use of each of the airports in its airport system. These Board-adopted Rules and Regulations are set forth in R340, Rules and Regulations for Tampa International Airport, which was last revised in December 2020.

Staff recommends revising R340, Rules and Regulations for Tampa International Airport, as follows:

- Subsection 1.0, Definitions - Add definitions for Ground Operations Manual, Non-Movement Areas, and National Transportation Safety Board.
- Subsection 4.1, First Amendment Activities - Add language to state that an application for a permit is available on the Authority's website.
- Subsection 4.4, First Amendment Activities - Modify timeframe for Authority approval of a First Amendment application from 3 hours to 24 hours after permit is submitted. Provides the time needed to coordinate and plan for a First Amendment activity in order to provide the best service possible to applicants.
- Subsection 5.10, Fire and Safety - Add a requirement that all persons engaged in activity at Tampa International Airport within the AOA, Movement Areas, and Non-Movement Areas are required to comply with the Ground Operations Manual.
- Subsection 6.1, Aeronautical - Add language to require disabled or wrecked aircraft to be removed by aircraft owner within one hour of receiving direction from the Authority.
- Subsection 7.6, Public Parking - Add language to allow the Authority to relocate vehicles parked in designated, signed, and/or marked construction areas.

The Chief Executive Officer recommended the Board approve the revisions to R340, Rules and Regulations for Tampa International Airport.

Upon recommendation by Robert Watkins, seconded by Commissioner White, the revisions to R340, Rules and Regulations for Tampa International Airport, were unanimously approved by all Board Members present. No resolution was required.

#### Item J2

Update to Policy Manual, Revisions to Policy for Approval: Policy P821, On-Airport Rental Car Companies, presented by Laurie Noyes.

Authority Policy P821, On-Airport Rental Car Companies, establishes the policy governing the issuance or award of contracts to rental car companies operating on Tampa International Airport (Airport).

Staff recommends revising Policy P821 to require rental car companies operating at any of the Authority's airports to enter into an agreement to perform any portion of their business as well as establish the payment of fees for the right to do business. Rental car companies occupying space at a Fixed Base Operator will be exempt from paying Customer Facility Charges (CFC) as CFC's directly support the Rental Car Center and SkyConnect train which would not be utilized by these rental car companies. Percentage Fees paid under such agreements would be commensurate with the current rate of ten percent (10%) of gross receipts.

The Chief Executive Officer recommended the Board approve the revisions to Policy P821, On-Airport Rental Car Companies.

Upon recommendation by Robert Watkins, seconded by Commissioner White, the revisions to Policy P821, On-Airport Rental Car Companies, were unanimously approved by all Board Members present. No resolution was required.

There were no Committee Reports.

Chairman Harrod then proceeded to Unfinished Business.

The following items were contained in Unfinished Business.

#### Item L1

Public Hearing to Approve Update to Airport Zoning Regulations, Tampa International, Tampa Executive, Peter O. Knight, and Plant City Airports, Resolution No. 2022-39, presented by Jeff Siddle and Michael Kamprath.

Assistant General Counsel Michael Kamprath explained the rules for the Public Hearing on the amendments to Airport Zoning Regulations. The Hearing was duly noticed by newspaper advertisement on March 16 and March 23, 2022. No comments from the public were received.





The Airport Zoning Regulations promote safety by establishing procedures to protect the navigable airspace of the region served by Tampa International Airport, Tampa Executive Airport, Peter O. Knight Airport, and Plant City Airport from hazards and incompatible land uses. Notice of this Public Hearing and updated Airport Zoning Regulations were posted on the Authority's website. The Airport Zoning Regulations were approved by the Board on April 1, 2010 and updated on December 3, 2015 and June 1, 2017.

The Airport Zoning Regulations have been updated to:

1. Provide a definition for Vertiport;
2. Provide clerical modifications to Section 4.01;
3. Include guidance for reviewing Vertiport/Vertistop facilities and digital billboards;
4. Modify Hazard Prevention Zones for Peter O. Knight and Tampa Executive Airports to account for changes in FAR Part 77;
5. Modify the Drone Operating Maps to include FAA height restriction regulation guidance; and
6. Provide Laser Zone Maps to identify areas that have a potential to impact Aviation Operations in accordance with FAA guidance.

These Airport Zoning Regulations will have an effective date of April 5, 2022.

Management recommended adoption of Resolution No. 2022-39.

Upon motion of Robert Watkins, seconded by Commissioner White, the update to the Airport Zoning Regulations for Tampa International, Tampa Executive, Peter O. Knight, and Plant City Airports as presented was unanimously approved by all Board Members present by adoption of Resolution No. 2022-39.

#### Item L2

Award of Design-Build Part 1 Contract, Bag Claim Level Ceiling, Carpet and LED Signage Replacement, HCAA Project Nos. 8430 22, 6835 21 and 6715 20, DPR Construction, A General Partnership, Tampa International Airport, Resolution No. 2022-32, presented by Jeff Siddle.

This Project will replace the Bag Claim Level Ceiling and associated systems, carpet and the above bag belt LCD monitors.

On September 2, 2021, a Request for Qualifications entitled Bag Claim Level Ceiling, Carpet and LED Signage Replacement at Tampa International Airport was posted.

On February 3, 2022, the Board approved negotiations with the number one ranked firm, DPR Construction, A General Partnership.

This item awards the Part 1 Contract for Design-Build Services to DPR Construction, A General Partnership for design of the Project with a maximum purchase authorization of \$2,400,924 for basic services and reimbursable expenses.

This Part 1 Contract for Design-Build Services will commence on April 7, 2022. Substantial completion of the Project is anticipated in August 2024.

A DBE goal of at least 9% of the dollar amount earned on the contract for the design phase of the Project was prescribed. The Part 1 Contract for Design-Build Services will incorporate a DBE participation of at least 19.1% of the dollar amount earned on the design phase of the Project.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2022-32.

Upon motion of Robert Watkins, seconded by Mayor Castor, Part 1 Contract for Design-Build Services, Bag Claim Level Ceiling, Carpet and LED Signage Replacement, HCAA Project Nos. 8430 22, 6835 21 and 6715 20 at Tampa International Airport with DPR Construction, A General Partnership, was unanimously approved by all Board Members present; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2022-32.

This concluded Unfinished Business. Chairman Harrod proceeded to New Business.

The following items were contained in New Business.

Item M1

Construction Contract, Electric Bus Charging Facility, HCAA Project No. 6875 21, Crisdel Group, Inc., Tampa International Airport, Resolution No. 2022-34, presented by Jeff Siddle.

This Project includes the rehabilitation and reconstruction of a portion of the North Employee Parking Lot at Tampa International Airport to accommodate an electric bus charging infrastructure. The Project includes reconstruction of asphalt pavement with concrete pavement, asphalt mill and overlay, parking lot improvements including drainage modifications, curb and gutter installation, asphalt driveway installation, sidewalk reconstruction, and pavement markings and signage. The Project also includes installation of Authority-furnished electric vehicle charging equipment for three electric bus charging positions and all ancillary site, electrical, and communication work necessary to provide an operational electric bus charging system. A low bid solicitation was posted on February 5, 2022.

On March 9, 2022, one bid was publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
Crisdel Group, Inc.	\$1,483,315.50

The lowest responsive and responsible bidder is Crisdel Group, Inc.

Subsequent to the bid opening, the Authority met with Crisdel Group, Inc., the sole responsive and responsible bidder, and, in accordance with Policy P410, Procurement, was able to negotiate a revised Contract award amount of \$1,213,315.00

A DBE Goal participation rate of 16% was prescribed and a DBE Goal participation rate of at least 34.6% is incorporated into this Contract.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2022-34.

Upon motion of Robert Watkins, seconded by Mayor Castor, Construction Contract for Electric Bus Charging Facility at Tampa International Airport with Crisdel Group, Inc. in the amount of \$1,213,315.00 was unanimously approved by all Board Members present; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2022-34.

Item M2

Construction Contract, Taxiway Edge Light Replacement, HCAA Project No. 6950 22, H.L. Pruitt Corp., Peter O. Knight Airport, Resolution No. 2022-35, presented by Jeff Siddle.

This Project consists of taxiway edge light replacement and associated cable replacement back to the electrical vault at Peter O. Knight Airport. The Authority has purchased and will be providing to the awarded contractor 249 of the 363 edge lights being installed. A low bid solicitation was advertised on January 19, 2022.

On March 2, 2022, bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
*Himes Electric Company, Inc.	\$290,896.00
H.L. Pruitt Corp.	\$293,340.00
MJM Electric, Inc.	\$444,179.00
Aviation Construction & Electric, LLC	\$488,125.00

\*Himes Electric Company, Inc. was deemed non-responsive for exceeding the Bid Schedule line item for mobilization of 10%.

The lowest responsive and responsible bidder is H.L. Pruitt Corp.

There was no W/MBE goal for this Contract.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2022-35.

Upon motion of Robert Watkins, seconded by Commissioner White, Construction Contract for Taxiway Edge Light Replacement at Peter O. Knight Airport with H.L. Pruitt Corp. in the amount of \$293,340.00 was unanimously approved by all Board Members present; rejection of response received from Himes Electric Company, Inc. was approved as non-responsive; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2022-35.

Item M3



Maintenance Contract, Terminal Automated People Mover Systems, Bombardier Transportation (Holdings) USA, Inc., Tampa International Airport, Resolution No. 2022-37, presented by Paul Ridgeway.

The Authority has a full-service maintenance contract for the 16 shuttles serving the airside terminals with Bombardier Transportation (Holdings) USA, Inc. The contract had an initial Term of April 1, 2015 through March 31, 2020. Two one-year renewal options were exercised, extending the contract to March 21, 2022. A one-month extension was approved by the Board on March 3, 2022, extending the contract to April 30, 2022.

Authority Policy P410, Procurement, authorizes the standardization of purchases based on evaluated criteria such as product performance, consistency of manufacturer(s), life cycle costs, design life, and maintainability. In 2019, the Authority standardized Bombardier Transportation Systems for the APM systems and associated equipment for the Main Terminal complex.

This Maintenance Contract with Bombardier Transportation (Holdings) USA, Inc. continues full-service maintenance of this proprietary shuttle equipment with an initial annual cost of \$3,857,556, with annual adjustments based on changes in the Bureau of Labor Statistics' indices for labor and materials. The Term of this Maintenance Contract is May 1, 2022 through April 30, 2027, with two five-year renewal options at the discretion of the Chief Executive Officer. This Maintenance Contract includes a provision for Bombardier Transportation (Holdings) USA, Inc. to perform extra work beyond that which was contemplated in the Maintenance Contract. This item authorizes the Chief Executive Officer or his designee to approve up to \$100,000 in extra work annually.

W/MBE participation was not prescribed in this Maintenance Contract due to the specific nature of the services.

This Maintenance Contract may be terminated by the Authority with or without cause upon at least ninety (90) days written notice to Bombardier Transportation (Holdings) USA, Inc.

This item is included in the O&M Budget.

Management recommended adoption of Resolution No. 2022-37.

Upon motion of Commissioner White, seconded by Robert Watkins, Maintenance Contract, Terminal Automated People Mover Systems at Tampa International Airport with Bombardier Transportation (Holdings) USA, Inc. was unanimously approved by all Board Members present; the Chief Executive Officer or his designee was authorized to approve up to \$100,000 in extra work annually; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2022-37.

#### Item 4

Purchase Orders, Replacement Parts for Passenger Boarding Bridges and Ground Power Units, John Bean Technologies Corporation a/k/a JBT Aerotech, Jetway Systems, Tampa International Airport, presented by Paul Ridgeway.

The Authority currently owns and maintains passenger boarding bridges and ground power units manufactured by John Bean Technologies Corporation a/k/a JBT Aerotech, Jetway Systems (JBT  
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Corporation). The Authority maintains an inventory of replacement parts in an effort to expedite the repair and maintenance of passenger boarding bridges and ground power units.

JBT Corporation manufactures and directly distributes passenger boarding bridges and ground power units, including all replacement parts, without utilizing a reseller distribution network.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required product.

On February 9, 2022, a Notice of Intent to Sole Source with JBT Corporation at Tampa International Airport was publicly advertised. No responses were received.

This item authorizes the issuance of Purchase Orders to JBT Corporation for the purchase of replacement parts for passenger boarding bridges and ground power units for the Term of April 5, 2022 through April 4, 2027 for a maximum purchase authorization amount of \$750,000.

This item is included in the O&M Budget.

The Chief Executive Officer recommended the Board authorize the issuance of Purchase Orders to John Bean Technologies Corporation a/k/a JBT Aerotech, Jetway Systems, and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

Upon motion of Commissioner White, seconded by Robert Watkins, Purchase Orders, Replacement Parts for Passenger Boarding Bridges and Ground Power Units, John Bean Technologies Corporation a/k/a JBT Aerotech, Jetway Systems, Tampa International Airport was unanimously approved by all Board Members present. No resolution was required.

#### Item M5

Maintenance Contract, Landscape Maintenance Services (North), Premier Lawn Maintenance, LLC, Tampa International Airport, Resolution No. 2022-36; Maintenance Contract, Landscape Maintenance Services (South), Aero Groundtek, LLC, Tampa International Airport, Resolution No. 2022-40, presented by Ben Robins.

The landscape maintenance services contracts provide landscape bed maintenance, tree trimming and right of way mowing within the perimeter parcels of Tampa International Airport.

A low bid solicitation for Landscape Maintenance Services was advertised on January 18, 2022. Under the solicitation, the Authority will award two Landscape Maintenance Services Contracts (Contract), one for North Location and one for South Location.

The North Location parcels include Cargo Road, Hoover Blvd., and the North Employee Parking Lot.

The South Location parcels include Spruce/O'Brien Streets, U.S. Customs Area, Roadside and Parking Lot on Jim Walter Blvd., and North and East Perimeter of Economy Parking Garage and East Perimeter of Rental Car Center.

On February 23, 2022, bids were publicly opened and read aloud as follows:

Landscape Maintenance Services (North)

Company Name	Bid Amount
*Mendez All Services, LLC	\$40,398.12
Aero Groundtek, LLC	\$96,128.00
Premier Lawn Maintenance, LLC	\$111,357.08
Greenturf Services, Inc.	\$184,120.00
Batallan Enterprises, Inc. dba Property Works	\$197,600.00
Superior Landscaping & Lawn Service, Inc.	\$217,080.00
T.C.C. Enterprise, Inc.	\$287,640.00

Landscape Maintenance Services (South)

Company Name	Bid Amount
*Mendez All Services, LLC	\$16,771.00
Aero Groundtek, LLC	\$56,500.00
Batallan Enterprises, Inc. dba Property Works	\$76,982.92
Premier Lawn Maintenance, LLC	\$91,000.00
T.C.C. Enterprise, Inc.	\$91,520.00
Greenturf Services, Inc.	\$101,640.00
Superior Landscaping & Lawn Service, Inc.	\$137,756.00

\*Mendez All Services, LLC was found non-responsive for failing to meet the minimum qualifications.

No specific expectancy for W/MBE participation was established.

In accordance with the solicitation document, there will be a Contract award to two respondents: one for the North Location and one for the South Location. Should the same respondent be the lowest, responsive and responsible respondent for both locations, the Authority will select which location the respondent will be awarded, based on the lowest overall cost to the Authority.

Aero Groundtek, LLC is the lowest responsive and responsible respondent for both the North Location and the South Location; however, the lowest overall cost to the Authority is an award of the Contract for the South Location to Aero Groundtek, LLC and an award of the Contract for the North Location to Premier Lawn Maintenance, LLC, the second lowest responsive and responsible respondent for the North Location.

The Term of each Contract is for the period of April 5, 2022 through April 4, 2023, with two, one-year renewal options at the discretion of the Chief Executive Officer. The Contract amount for the first year for the North Location is \$111,357.08 and the Contract amount for the first year for the South Location is \$56,500.00. An



annual increase or decrease based on a Consumer Price Index for labor and materials is incorporated into each Contract beginning in year one of the two one-year renewal options.

This item also authorizes the Chief Executive Officer or designee to approve up to \$10,000 of Extra Work over the Term of each Contract, including the renewal options.

The Authority may cancel each Contract immediately and without notice for cause, and may terminate each Contract without cause at any time upon 30 days written notice.

This item is included in the O&M Budget.

Management recommended adoption of Resolution Nos. 2022-36 and 2022-40.

Upon motion of Robert Watkins, seconded by Commissioner White, Landscape Maintenance Services Contract (North) at Tampa International Airport with Premier Lawn Maintenance, LLC, was unanimously approved by all Board Members present; rejection of the response received from Mendez All Services, LLC was approved as non-responsive; the Chief Executive Officer or designee was authorized to approve up to \$10,000 of Extra Work over the Term of the Contract, including the renewal options; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2022-36.

By the same motion of Robert Watkins, seconded by Commissioner White, Landscape Maintenance Services Contract (South) at Tampa International Airport with Aero Groundtek, LLC, was unanimously approved by all Board Members present; rejection of the response received from Mendez All Services, LLC was approved as non-responsive; the Chief Executive Officer or designee was authorized to approve up to \$10,000 of Extra Work over the Term of the Contract, including the renewal options; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2022-40.

#### Item M6

Purchase Order, Purchase of Shuttle Buses, Creative Bus Sales, Inc., Tampa International Airport, presented by Ben Robbins.

The SkyConnect train system transports passengers and employees between the Main Terminal and the Rental Car Center and Economy Parking Garage. Shuttle buses are needed for use during contingency operations when the SkyConnect train system is unavailable.

New shuttle buses are needed to replace existing equipment that has reached the end of its useful life.

An Invitation to Bid for the Purchase of Shuttle Buses was issued on February 10, 2022. On March 2, 2022, bids were publicly opened and two responses were received.

Company Name	Bid Amount
*Nations Bus Corp	\$396,984.00
Creative Bus Sales, Inc.	\$447,684.00

\*Nations Bus Corp was found non-responsive for failing to meet the required Bid specifications.

There was no W/MBE expectancy for the Solicitation.

The lowest responsive and responsible bidder is Creative Bus Sales, Inc.

This item authorizes the issuance of a Purchase Order to Creative Bus Sales, Inc. for the purchase of four (4) shuttle buses in a total maximum purchase authorization amount of \$447,684.00.

This item is included in the Capital Budget.

The Chief Executive Officer recommended the Board authorize the issuance of a Purchase Order to Creative Bus Sales, Inc.; approve rejection of the response received from Nations Bus Corp as non-responsive; and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

Upon motion of Robert Watkins, seconded by Commissioner White, issuance of a Purchase Order to Creative Bus Sales, Inc. was unanimously approved by all Board Members present; rejection of the response received from Nations Bus Corp was approved as non-responsive; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents. No resolution was required.

#### Item M7

Selection of Commercial Real Estate Consultant, Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports, presented by Randy Forister.

The Commercial Real Estate Consultant will provide planning, consulting and design services to assist the Authority with the development of underutilized land at various locations and attract new services and businesses to Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports (Airports). The real estate development program will be a multi-phase, multi-year plan to land plan, subdivide, and develop areas around these Airports for future facilities.

On December 1, 2021, a Request for Qualifications entitled Commercial Real Estate Consultant at Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports was posted.

Three (3) responses were received and evaluated by staff.

The order of technical ranking is as follows:

1. Vanasse Hangen Brustlin, Inc.
2. Stantec Consulting Services, Inc.
3. Colliers International Florida, LLC

A W/MBE goal of at least 5.0% of the dollar amount earned on the resulting contract was prescribed. All qualified respondents provided assurances that they will meet or exceed the prescribed W/MBE goal requirements which will be incorporated into the resulting contract.

This item is included in the Capital and O&M Budgets.

The Chief Executive Officer recommended ranking the order of firms as listed above.

The Board could request presentations from the firms prior to the vote and could vote either by motion or by clear indication to rank firms in order of preference and authorize staff to negotiate a contract. Upon motion of Robert Watkins, seconded by Commissioner White, ranking the order of firms as listed was unanimously approved by all Board Members present. No resolution was required.

This concluded New Business and Chairman Harrod proceeded to Staff Reports.

Jeff Siddle began the Staff Report with a look-ahead on the SkyCenter Authority offices. Over April/May/June, all work is expected to be completed and the AOC activated. By the end of the current week, 300 employees representing 21 departments will have moved in. Depending on when the space is finished, either the May or June Board meeting will be the first meeting in the new Boardroom.

As previously reported, the \$543 million Phase 2 Master plan budget will be exceeded when taking into account the Red Side Curb program, which will be brought to the Board next month. Also at the May Board meeting will be a presentation from Damian Brooke to amend the 2018 Capital Budget to take into account the increased costs and the Authority will seek an additional contingency as the Program will continue through summer 2025.

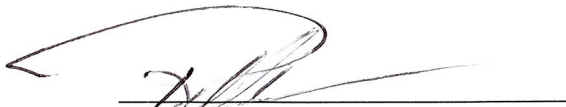
Mr. Siddle next reported that the Master Plan Update for 2022 is well underway and that on April 25<sup>th</sup> there will be a series of meetings in the Main Terminal Boardroom to present the update to Airport tenants and business partner stakeholders, community stakeholders, and the general public.

This concluded Staff Reports.

Before adjourning the meeting, General Counsel Stephens requested an Attorney-Client Closed Session be held at the May 2022 Board Meeting to discuss pending litigation and to seek the Board's direction in terms of settlement and strategy.

With no further business to be brought before the Board, Chairman Harrod adjourned the meeting.

  
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Jane Castor, Secretary

  
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Gary Harrod, Chairman  
*Robert Watkins, Vice-Chairman*