

Hillsborough County Aviation Authority
Regular Board Meeting

Thursday, 9:00 a.m.
November 3, 2022

A Regular Board Meeting was convened in the Boardroom, Level 4 of SkyCenter ONE, Tampa, Florida, on Thursday, November 3, 2022.

Members present were: Chairman Gary Harrod, Robert I. Watkins, General Diehl, and Mayor Castor.

Aviation Authority staff members present were Chief Executive Officer Joseph W. Lopano, General Counsel Michael Stephens, Damian Brooke, Chris Minner, John Tiliacos, Scott Knight, Adam Bouchard, Brian Miles, Elita McMillon, Laurie Noyes, Jeff Siddle, Silvana Muro, Tom Thalheimer, Tony Conza, Matt Bauer, Chief Charlie Vazquez, Barbara Grilli, Randy Forister, Dan Johnson, James Tarro, Beau Zimmer, Violet Cummins, Tony O'Brian, Dan Porter, Marilyn Gauthier, Veronica Cintron, Michael Kamprath, Sgt. EJ Diaz, Ben Robins, Marcus Session, Laura Tatem, Melissa Solberg, John Mallory, Gina Evans, Brett Fay, Alex Heiter, Sara Clymer, Michael Pelaez, Joel Feldman and Chief Oren Hanson.

Chairman Harrod welcomed everyone to the November 3, 2022 Regular Board Meeting. He informed the audience that Commissioner White would not be in attendance. Chairman Harrod asked that anyone who had propositions to come before the Board see Violet Cummins for a form.

The Pledge of Allegiance was recited.

Chairman Harrod called the Board Meeting to Order.

Mr. Lopano stated that at the October Board Meeting General Counsel Michael Stephens had advised of the possibility of holding an Attorney-Client Closed Session at this meeting. However, there was no need to hold the Closed Session.

Chairman Harrod then asked for a Motion to Approve the Agenda.

Upon motion of Robert Watkins, seconded by General Diehl, the Agenda was unanimously approved by all Board members present.

There were no Public Comments.

Chairman Harrod asked General Counsel Stephens if there were any abstentions from the Regular Board Meeting held on October 6, 2022 that needed to be read into the record. General Counsel Stephens replied that there were no abstentions from the October 6, 2022 Board Meeting and none were anticipated at this meeting.

Chairman Harrod asked if there were any additions or corrections to the Minutes of the Regular Board Meeting held on October 6, 2022.

Upon motion of Mr. Watkins, seconded by General Diehl, the Minutes of the Regular Board Meeting held on October 6, 2022 were unanimously approved by all Board Members present.

Mr. Lopano's Management Report was next.

Chris Minner began with the Performance Assessment Report.

Total passenger traffic for the fiscal year was at 21.4 million. That is 38.7% ahead of last year and within 4% of pre-pandemic numbers.

There were 713,000 international passengers at the end of the fiscal year. This is about 40% behind where the Airport was pre-pandemic.

Mr. Minner then gave a recap of concession revenues for the fiscal year.

Mr. Minner then proceeded on to current events with Frontier Airlines new A321neo fuel efficient airplane at Tampa International Airport.

In October, that Authority hosted a hiring event. There were 429 candidates, 413 openings, 7 companies represented and 116 job offers.

This year's Routes World Conference was held in Las Vegas. There were 37 meetings that were held with various airlines. Next year the conference will be held in Istanbul.

Virgin Atlantic launched a brand-new route from London Heathrow to Tampa. The new year-round service will initially fly four times a week before increasing to daily nonstop service on November 28, 2022. Sir Richard Branson was on hand for the festivities.

There were almost 1,500 new followers on social media this month. There were 259 million impressions and more than \$3 million of earned media value.

John Tiliacos was next and started his report by recognizing District Chief, Michael Pelaez with Tampa Fire Rescue. Chief Pelaez was recently recognized as Firefighter of the Year by Tampa Fire Rescue for his many contributions that he has made to the community.

An active threat exercise was recently conducted at Tampa International Airport. The Tampa International Airport Police Department met several objectives that had been established, including the ability to quickly respond and neutralize an active threat. Mr. Tiliacos recognized the officers that played an integral part in the exercise.

Tampa International Airport was recognized as the winner of the 2022 Cintas America's Best Restroom Contest.

The next Master Plan public meeting will take place on November 16, 2022 at 6:00 PM at the Museum of American Arts in St. Petersburg. Airport Consultant, Ricondo and Associates will share details on Airside D.

Damian Brooke next presented the full year FY2022 financial results for the Authority.

FY2022 is the strongest financial year in the history of the Authority. Both revenue and O&M expense targets were beat significantly. Debt service came in significantly lower than budget and the pre-capital bottom line was approaching double the previous high from 2019.

There were 21.3 million passengers served last year. That was 4.1% ahead of budget. Operating revenue for the year totaled \$326.2 million which was \$43 million more or 15% above budget. This was also \$92 million higher than the end of FY2021. The Authority's parking and rental car business accounted for more than \$30.5 million or about 70% of the overall revenue overage. The investment portfolio generated just over \$5 million in higher than expected income driven by the combination of an increase in the amount of invested funds and the higher interest rates. Airline revenues came in at about \$1.3 million below budget due to airlines making greater use of their leased gates than expected. This resulted in some lower per use gate fees than what was originally budgeted.

O&M expenses totaled just under \$154 million for the fiscal year and beat budget by about \$4.6 million or 2.9%. Savings and contracted services made up \$2.7 million or about 2/3 of the total expense budget. Utilities came in about 1.2% below budget. There were savings in water, sewer and natural gas which offset the slightly higher than budgeted electricity expenses. Supplies and materials came in about 13% over budget for the year.

Debt service came in almost \$4.8 million under budget due to the refundings that were done in November. Significantly higher revenues and lower expenses resulted in airline revenue sharing coming in almost \$3 million higher than budget and the greater than anticipated revenue sharing contributed to the airline cost per enplanement coming in at \$9.49 for the year, which was 5% better than budget. For FY 2022 the Authority generated more than \$114 million in funds which are available for capital projects, air service incentive program, and reserves.

This concluded Mr. Lopano's Management Report.

The Chairman then moved on to the Consent Agenda.

Upon motion of Mr. Watkins, seconded by General Diehl, the Consent Agenda was unanimously approved by all Board Members present.

The following items were contained in the Consent Agenda.

Item I1

Operating Agreement for Ground Handlers, AccuFleet International, Inc., Tampa International Airport, Resolution No. 2022-110.

Ground handling operators providing service at Tampa International Airport (Airport) must have, at a minimum, an Operating Agreement for Ground Handlers prior to commencing operations.

AccuFleet International, Inc. (AccuFleet) desires to enter into an Operating Agreement for Ground Handlers (Agreement) with the Authority to provide exterior aircraft cleaning services to its customers effective November 1, 2022.

This new Agreement will grant AccuFleet the non-exclusive right to provide ground handling services to air carriers at the Airport for the Term of November 1, 2022 through September 30, 2027.

For the privilege of providing services at the Airport, AccuFleet will pay the Authority a percentage privilege fee (PPF) of five percent (5%) of AccuFleet's monthly gross receipts. Gross receipts include the gross revenues from all sales made and services performed for cash, credit or otherwise, pursuant to AccuFleet's ground handling operations at the Airport. Gross receipts exclude the retail value of fuel and oil and the related fuel service fee, costs for materials that are directly passed through to AccuFleet's customers, sales and services performed off-Airport to entities located off-Airport, certain catering sales, and ferrying and diverted landings. Either party may terminate the Agreement upon 30 days' written notice.

Management recommended adoption of Resolution No. 2022-110.

Resolution No. 2022-110 approved and authorized execution of Operating Agreement for Ground Handlers at Tampa International Airport with AccuFleet International, Inc.; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item 12

Operating Agreement for Ground Handlers, Alliance Ground International, LLC, Tampa International Airport, Resolution No. 2022-111.

Ground handling operators providing service at Tampa International Airport (Airport) must have, at a minimum, an Operating Agreement for Ground Handlers prior to commencing operations.

Alliance Ground International, LLC (AGI) desires to enter into an Operating Agreement for Ground Handlers with the Authority to provide ground handling services to its customers.

This Operating Agreement for Ground Handlers (Agreement) grants AGI the non-exclusive rights to provide ground handling services to air carriers at the Airport for the Term of November 1, 2022 through September 30, 2027.

For the privilege of providing services at the Airport, AGI will pay the Authority a percentage privilege fee (PPF) of 5% of AGI's monthly gross receipts. Gross receipts include the gross revenues from all sales made and services performed for cash, credit or otherwise, pursuant to AGI's ground handling operations at the Airport. Gross receipts exclude the retail value of fuel and oil and the related fuel service fee, costs for materials that are directly passed through to AGI's customers, sales and services performed off Airport to entities located off

Airport, certain catering sales, and ferrying and diverted landings. Either party may terminate the Agreement upon 30 days' written notice.

Management recommended adoption of Resolution No. 2022-111.

Resolution No. 2022-111 approved and authorized execution of Operating Agreement for Ground Handlers at Tampa International Airport with Alliance Ground International, LLC; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item I3

Purchase Orders, Vehicles, utilizing Charlotte County Board of County Commissioners Contract No. 2021000541, Bartow Ford, Tampa International Airport.

The Authority's FY23 equipment budget provides for the purchase of an assortment of vehicles for the Maintenance Department.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes the issuance of Purchase Orders to Bartow Ford for two vehicles listed below utilizing Charlotte County Board of County Commissioners Contract No. 2021000541 for the Term of November 3, 2022 through October 1, 2023 in a maximum purchase authorization amount of \$121,000. Both vehicles are replacements for vehicles that have reached their useful life expectancy.

<u>Vehicle Type</u>	<u>Quantity</u>	<u>Department</u>
F350 Dual rear wheel utility bed truck	1	Maintenance
F250 utility bed truck	1	Maintenance

This item is included in the Capital Equipment Budget.

The Chief Executive Officer recommended the Board authorize the issuance of Purchase Orders to Bartow Ford and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

Item I4

Ratification of Purchase Orders, Blue One, Inc., Academy Bus LLC, and Transafe Transportation, Inc., Tampa International Airport.

Beginning on July 28, 2022, the Authority experienced its longest SkyConnect outage to date. The SkyConnect train was out of service for approximately 38 hours during the period of July 28th through August 2nd.

In order to maintain operational integrity and transport passengers from the Main Terminal to the Economy Parking Garage and Rental Car Center and back to the Main Terminal during the SkyConnect outage, the Authority utilized the services of three (3) charter bus companies:

<u>Company Name</u>	<u>Purchase Order Amount</u>
Blue One, Inc.	\$67,320.00
Academy Bus LLC	\$56,265.00
Transafe Transportation, Inc.	<u>\$67,651.20</u>
Total	\$191,236.20

Reimbursement for costs incurred during the SkyConnect outage are permitted as part of the Automated People Mover – Design Build Operate Maintain Contract with Mitsubishi Heavy Industries America, Inc and such reimbursement will be provided to the Authority.

It was determined by the Executive Vice President of Operations and Customer Service that an emergency purchase was needed in order to continue operation of Tampa International Airport.

In accordance with Authority Policy P410, an emergency purchase may be made for situations threatening the safety of employees or passengers, the operations of the airport, or loss of airport property.

This item ratifies the previously issued Purchase Orders to Blue One, Inc., Academy Bus LLC, and Transafe Transportation, Inc. in the amount of \$191,236.20 for passenger transportation during the SkyConnect outage.

This item is included in the O&M Budget.

The Chief Executive Officer recommended the Board ratify the previously issued Purchase Orders in the total amount of \$191,236.20 to Blue One, Inc., Academy Bus LLC, and Transafe Transportation, Inc. and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

Item 15

Use and Permit Agreement for Off-Airport Rental Car Concession, Sistemas R&P, LLC D/B/A One Switch Rent A Car, Tampa International Airport, Resolution No. 2022-119.

Sistemas R&P, LLC D/B/A One Switch Rent A Car (Sistemas) is a Miami based rental car company.

Sistemas desires to execute a Use and Permit Agreement for Off-Airport Rental Car Concession (Agreement) at Tampa International Airport (Airport). Off-airport rental car companies (OFFRACs) do not occupy space in the Rental Car Center and operate their off-airport rental car business from locations near the Airport.

This item approves and authorizes an Agreement with Sistemas to operate an off-airport rental car concession. The Term of the Agreement is November 3, 2022 through September 30, 2023. The Authority

may terminate the Agreement, with or without cause, upon thirty (30) days written notice. In accordance with Authority Policy P822, Sistemas will pay a privilege fee of nine percent (9%) of Gross Receipts.

Sistemas will also pay a vehicle per-trip fee of \$4.50 for its courtesy vehicles through the Authority's Automated Vehicle Identification system and a Transportation Facility Charge (TFC) of \$2.00 per rental transaction day.

The Agreement provides for Sistemas to account for reporting non-airport business, which is exempt from inclusion in Gross Receipts.

Management recommended adoption of Resolution No. 2022-119.

Resolution No. 2022-119 approved and authorized execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with Sistemas R&P, LLC D/B/A One Switch Rent A Car; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

There were no Policies or Rules for Consideration or Action or Committee Reports. Chairman Harrod proceeded to Unfinished Business.

The following item was contained in Unfinished Business.

Item L1

Contract for Design Professional Services, Asphalt Rehabilitation of Runway 1R-19L & 10-28 and Replacement of Concrete Slabs, HCAA Project No. 7100 23, AECOM Technical Services, Inc., Tampa International Airport, Resolution No. 2022-112, presented by Jeff Siddle.

This Project will remove, rehabilitate, and reconstruct runway, taxiway, taxilane and apron pavements, lighting, and other work.

On May 11, 2022, a Request for Qualifications entitled Asphalt Rehabilitation of Runway 1R-19L & 10-28 and Replacement of Concrete Slabs at Tampa International Airport was posted.

On September 8, 2022, the Board approved negotiations with the number one ranked firm, AECOM Technical Services, Inc.

This Contract for Design Professional Services (Contract) will commence on November 3, 2022 and will remain in effect until one year after final acceptance of the constructed Project. This Contract provides for design professional services, including construction administration services and direct and reimbursable expenses, in the not-to-exceed amount of \$1,689,610.00.

A W/MBE goal of at least 7% of the dollar amount earned on the Contract was prescribed. The proposed W/MBE percentage of 15.6% for the amount earned on the design will meet or exceed the W/MBE goal requirements and will be incorporated into the Contract.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2022-112.

Upon motion of Robert Watkins, seconded by General Diehl, Contract for Design Professional Services, Asphalt Rehabilitation of Runway 1R-19L & 10-28 and Replacement of Concrete Slabs, HCAA Project No. 7100 23 at Tampa International Airport with AECOM Technical Services, Inc. was unanimously approved by all Board Members present; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2022-112.

Item L2

Supplemental Contract A, Airside A and C Shuttle Car and Control System Replacement (Phase 2), Airside D Development and Airside E Shuttle Cars, HCAA Project Nos. 8420 21, 8500 23 and 8910 23, Bombardier Transportation (Holdings) USA, Inc., Tampa International Airport, Resolution No. 2022-113, presented by Jeff Siddle.

The APM shuttle vehicle system transports passengers between the Main Terminal and each of the four airside and is a critically vital component to the overall operational success of Tampa International Airport.

HCAA Project No. 8420 21, Airside A and C Shuttle Car and Control System Replacement, is included in the FY21 and FY22 CIP. This Project is being performed in two phases. Phase 1, New Central Control System, was awarded on October 1, 2020 to Bombardier Transportation (Holdings) USA, Inc. (Bombardier) for a total Contract amount of \$13,018,834. Phase 1 replaced existing controls systems that approached the end of their useful life and installed updated control systems in the new SkyCenter Airport Operations Center (AOC) and Bombardier's new maintenance offices on Level 7 of the Long Term Parking Garage (LTPG). Upgrades to the trackside controls and installation of the associated infrastructure (cabling, conduit, monitors, etc.) was also a part of Phase 1.

Phase 2, the Replacement of New Shuttle Cars for Airsides A and C, was awarded to Bombardier on November 4, 2021 for a total contract amount of \$50,882,858. This work includes the replacement of the eight airside shuttle cars, the installation of a new CityFlo 0650 signaling system, and the replacement of the power rails for the legs of Airsides A and C.

Included in the Phase 2 Cost Proposal from Bombardier was the option to purchase 4 new shuttle cars under the Airside D Development Project (HCAA Project No. 8500 23), a FY23 CIP project. A future Supplemental Contract will be brought to the Board at a later date for costs related to the supporting infrastructure and operating systems for Airside D.

Subsequent negotiations also resulted in the option to purchase an additional 4 new shuttle cars under the Airside E Shuttle Cars Project (HCAA Project No. 8910 23), also a FY23 CIP project. Airside E opened in 2002 with four new shuttle vehicles. These vehicles have a service life of approximately 25 years or 1 to 1.5 million miles traveled. The FY23 budget includes purchasing the four new vehicles for Airside E as these vehicles will reach the end of their useful life in 2025. A future Supplemental Contract will also be brought to the Board for costs related to the supporting infrastructure and operating systems for Airside E.

Authority Policy P410 authorizes the standardization of purchases based on evaluated criteria such as product performance, consistency of manufacturer(s), life cycle costs, design life, and maintainability. In 2019, the Authority standardized Bombardier Transportation Systems for the APM systems and associated equipment for the Main Terminal complex.

Staff recommends award of Supplemental Contract A for Airside A and C Shuttle Car and Control System Replacement (Phase 2), Airside D Development and Airside E Shuttle Cars with Bombardier Transportation (Holdings) USA, Inc. for the purchase of 4 new shuttle cars under the Airside D Development Project and 4 new shuttle cars under the Airside E Shuttle Cars Project in the maximum purchase authorization amount of \$28,955,486, bringing the total combined Contract amount-to-date to \$79,838,344.

Additionally, Bombardier was recently acquired by Alstom SA and is in the process of changing its name to Alstom Transport USA, Inc. Staff recommends authorizing the Chief Executive Officer to execute any documents related to a corporate name change for Bombardier.

Due to the nature of the work, a W/MBE goal was not prescribed.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2022-113.

Upon motion of Robert Watkins, seconded by General Diehl, Supplemental Contract A for Airside A and C Shuttle Car and Control System Replacement (Phase 2), Airside D Development and Airside E Shuttle Cars, HCAA Project Nos. 8420 21, 8500 23 and 8910 23 at Tampa International Airport with Bombardier Transportation (Holdings) USA, Inc. in the maximum purchase authorization amount of \$28,955,486 was unanimously approved by all Board Members present; the Chief Executive Officer was authorized to execute any documents related to a corporate name change for Bombardier Transportation (Holdings) USA, Inc.; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2022-113.

This concluded Unfinished Business. Chairman Harrod proceeded to New Business.

The following items were contained in New Business.

Item M1

Purchase Orders, Automobiles, SUVs and Light Trucks with Related Equipment and Accessories utilizing Sourcewell Contract No. 091521-NAF, Alan Jay Fleet Sales, Tampa International Airport, presented by Ben Robins.

The Authority's FY23 equipment budget provides for the purchase of an assortment of vehicles for the Maintenance, Operations and Public Safety Departments.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes the issuance of Purchase Orders to Alan Jay Fleet Sales for the seven (7) vehicles listed below utilizing Sourcewell Contract No. 091521-NAF for the period of November 3, 2022 through November 8, 2025, in a maximum purchase authorization amount of \$352,000. Six of the vehicles are replacements for vehicles that have reached their useful life expectancy. The other vehicle is a new vehicle to be added to the Operations fleet.

Vehicle Type	Quantity	Department
Pickup Trucks and Patrol Vehicles	5	Maintenance and Public Safety
SUVs	2	Operations and Maintenance

This item is included in the Capital Equipment Budget.

The Chief Executive Officer recommended the Board authorize the issuance of Purchase Orders to Alan Jay Fleet Sales and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

Upon motion of Robert Watkins, seconded by General Diehl, Purchase Orders, Automobiles, SUVs and Light Trucks with Related Equipment and Accessories utilizing Sourcewell Contract No. 091521-NAF, Alan Jay Fleet Sales, Tampa International Airport was unanimously approved by all Board Members present. No resolution was required.

Item M2

Supplemental Contract and Issuance of Purchase Orders, Public Safety Video Surveillance with Related Equipment, Software, and Accessories utilizing Sourcewell Contract No. 010720-AXN, Axon Enterprise, Inc., Tampa International Airport, Resolution No. 2022-116, presented by Charlie Vasquez.

The Authority Police Department routinely purchases public safety video surveillance solutions with related equipment, software and accessories. These solutions include tasers, portable and mobile video camera and recording solutions such as body-worn and equipment-mounted devices, mounted or installed video camera and recording solutions designed for law enforcement, automated activation devices, lasers, monitors, recorders, microphones, transmitters, data storage, analysis and management software solutions, and applications for self-hosted and cloud-based systems.

These solutions are available through Sourcewell Contract No. 010720-AXN. Execution of purchase documents, including, but not limited to, statements of work outlining requirements, end user license agreements for the rights to use their software, and service level agreements for support and maintenance are often required to complete purchase transactions for these solutions.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes execution of a Supplemental Contract with and the issuance of Purchase Orders to Axon Enterprise, Inc. utilizing Sourcewell Contract No. 010720-AXN for the purchase of public safety video surveillance solutions with related equipment, software and accessories on an as-needed basis for the period of November 3, 2022 through February 21, 2024, with one, one-year renewal option at the discretion of the Chief Executive Officer in the maximum purchase authorization amount of \$500,000, including the renewal option.

In addition, this item authorizes the Chief Executive Officer or designee to execute all purchase documents required to complete the purchase of public safety video surveillance solutions with related equipment, software and accessories, including, but not limited to, statements of work, end user license agreements, and service level agreements.

This item is included in the O&M and Capital Budgets.

Management recommended adoption of Resolution No. 2022-116.

Upon motion of Robert Watkins, seconded by General Diehl, Supplemental Contract with and issuance of Purchase Orders to Axon Enterprise, Inc. was unanimously approved by all Board Members present; the Chief Executive Officer or designee was authorized to execute all purchase documents; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2022-116.

Item M3

Selection of Firm and Award of Contract, Vending Services, Compass Group USA, Inc., by and through its Canteen Division, Tampa International Airport, Resolution No. 2022-117, presented by Laurie Noyes.

The Authority provides snack and beverage vending machines for use by employees and passengers. The Authority is currently contracted with Compass Group USA, Inc., by and through its Canteen Division (Compass) to provide vending services for the Term of January 1, 2021 through December 31, 2022.

Compass provides six (6) customer-facing vending machines located in the Ground Transportation Center and Cell Phone Waiting Lot and pays a monthly privilege fee of fifteen percent (15%) of monthly gross receipts for these machines. Compass also provides thirteen (13) employee-facing vending machines located in non-public locations, such as Authority breakrooms, where convenient snack and beverage selections are available to employees at affordable prices.

On August 26, 2022, an Invitation to Bid for Vending Services was issued. On October 3, 2022, Bids were publicly opened and read aloud as follows:

Concessionaire Name	Percentage of Monthly Gross Receipts for Customer-Facing Vending Machines
Compass Group USA, Inc., by and through its Canteen Division	40.10%
Refreshing Florida LLC	33.10%
Gilly Vending, Inc.	32.00%
Suncoast Accommodations LLC*	27.00%
Millennium Vending Corporation	22.50%
Cardinal Vending and Markets, LLC DBA Florida Fresh Vending & Markets*	15.00%
Sips & Munchies Vending LLC*	15.00%

*Suncoast Accommodations LLC, Cardinal Vending and Markets, LLC DBA Florida Fresh Vending & Markets, and Sips & Munchies Vending LLC were found non-responsive for failing to meet minimum qualifications.

This item awards and authorizes execution of a Lease and Concession Contract for Vending Services (Contract) with Compass for the Term of January 1, 2023 through December 31, 2025, with two discrete, one year renewal options at the discretion of the Authority Chief Executive Officer. Under the Contract, Compass will pay an annual Privilege Fee of the greater of 40.10% of gross receipts for customer-facing vending machines or \$90,000. The Authority may cancel the Contract with or without cause by giving thirty (30) days written notice to Compass.

Due to the nature of the work, no specific goal for ACDBE participation was established.

Management recommended adoption of Resolution No. 2022-117.

Upon motion of Robert Watkins, seconded by General Diehl, the ranking was approved; Lease and Concession Contract for Vending Services at Tampa International Airport with Compass Group USA, Inc., by and through its Canteen Division was unanimously approved by all Board Members present; rejection of responses received from Suncoast Accommodations LLC, Cardinal Vending and Markets, LLC DBA Florida Fresh Vending & Markets, and Sips & Munchies Vending LLC was approved; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2022-117.

This concluded New Business.

Jeff Siddle gave a Master Plan update.

Hensel Phelps is continuing with the demolition of the Administration Building. Great progress is being made. Steel bracing is anticipated to go up in the next couple of months. The transfer level expansion program is set to begin. The elevator core is going to be completely renovated and expanded to accommodate the new red side curbs. The airport models will be relocated to the ticket level and the arcade area will need to be restructured. Phase 1 of 5 phases will kick off right after the Thanksgiving holiday. The budget is set at \$583 million.


This concluded Staff Reports.

Before adjourning the meeting, General Counsel Stephens requested an Attorney-Client Closed Session be held at the December 2022 Board Meeting to discuss pending litigation and strategy related to litigation expense and to seek the Board's direction.

With no further business to be brought before the Board, Chairman Harrod adjourned the meeting.



Jane Castor, Secretary



Gary Harrod, Chairman