



Tampa International Airport

AVIATION AUTHORITY

REGULAR BOARD MEETING

**Thursday, September 5, 2019
9:00 A.M.**

**Boardroom
Level 3 at Tampa International Airport**

AGENDA

Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Any person requiring reasonable accommodations to attend any public meeting because of a disability or physical impairment must submit a written request to Joseph W. Lopano, Chief Executive Officer, Hillsborough County Aviation Authority, Post Office Box 22287, Tampa, FL 33622 or via facsimile at (813) 870-7868. Such request must be received at least 48 hours before the meeting. If you have any questions, please call (813) 870-8701.



**Thursday, September 5, 2019
Aviation Authority Regular Board Meeting**

AGENDA

9:00 A.M.

Boardroom

Level 3 at Tampa International Airport

A. PLEDGE OF ALLEGIANCE

1. Pledge of Allegiance

B. CALL TO ORDER

1. Call to Order

C. APPROVAL OF THE AGENDA

1. Approval of the Agenda

D. PUBLIC COMMENTS

1. Public Comments

E. APPROVAL OF THE MINUTES

1. Approval of the Minutes

F. MANAGEMENT REPORT

1. Management Report

G. APPROVAL OF THE CONSENT AGENDA

1. Amendment No. 1 to Use and Permit Agreement for Transportation Network Company, Lyft, Inc.; Rasier-DC, LLC; and Wingz, Inc., Tampa International Airport, Resolution Nos. 2019-92, 2019-93 and 2019-94
2. Approval for Demolition and Disposal, 4809 North Renellie Drive, HCAA Project No. 6000, Tampa International Airport, Resolution No. 2019-87; Approval for Demolition and Disposal, 4812 North Renellie Drive, HCAA Project No. 6000, Tampa International Airport, Resolution No. 2019-88
3. Increase in Not-to-Exceed Authorization for Purchase Order, Tampa Electric Company (TECO), Demolition of Red Side Rental Car Garage and Airside D Shuttle Guideway, HCAA Project No. 8830 17, Tampa International Airport
4. Space Rental Agreement, Pemco World Air Services, Inc., Tampa International Airport, Resolution No. 2019-89
5. Space Rental Contract, T-Mobile South LLC, Tampa International Airport, Resolution No. 2019-95
6. Purchase Order, Business Automobile Insurance, Willis of Florida, Inc., Tampa Executive, Peter O. Knight, Plant City and Tampa International Airports

7. Purchase Order, Workers' Compensation and Employer's Liability Insurance, Arthur J. Gallagher Risk Management Services, Inc., Tampa Executive, Peter O. Knight, Plant City and Tampa International Airports

8. Purchase Order, Airport Liability Insurance, Willis of Florida, Inc., Tampa Executive, Peter O. Knight, Plant City and Tampa International Airports

H. POLICIES OR RULES FOR CONSIDERATION OR ACTION

1. Policies or Rules for Consideration or Action

I. COMMITTEE REPORTS

1. Committee Reports

J. UNFINISHED BUSINESS

1. Capital and Operating Budget for Fiscal Year 2020, Resolution No. 2019-91

K. NEW BUSINESS

1. Selection of Design-Builder, SkyCenter Authority Offices Interior Fit Out Including AOC, ICC, NOC and Data Center, HCAA Project No. 8226 17, Tampa International Airport

2. Selection of Consultant, Environmental Engineering Continuing Consultant, Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports

L. STAFF REPORTS

1. Staff Reports

M. ADJOURNMENT

1. Adjournment



**Thursday, September 5, 2019
Aviation Authority Regular Board Meeting**

AGENDA

9:00 A.M.

Boardroom

Level 3 at Tampa International Airport

A. PLEDGE OF ALLEGIANCE

Subject	1. Pledge of Allegiance
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

B. CALL TO ORDER

Subject	1. Call to Order
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

C. APPROVAL OF THE AGENDA

Subject	1. Approval of the Agenda
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

D. PUBLIC COMMENTS

Subject	1. Public Comments
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

Speakers are allowed 3 minutes total to comment on propositions before the Board. Speakers designated to speak on behalf of a group of 2 or more individuals are allowed 5 minutes total to comment on propositions before the Board.

E. APPROVAL OF THE MINUTES

Subject	1. Approval of the Minutes
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

F. MANAGEMENT REPORT

Subject	1. Management Report
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

BOARD PRESENTATIONS

G. APPROVAL OF THE CONSENT AGENDA

Subject	1. Amendment No. 1 to Use and Permit Agreement for Transportation Network Company, Lyft, Inc.; Rasier-DC, LLC; and Wingz, Inc., Tampa International Airport, Resolution Nos. 2019-92, 2019-93 and 2019-94
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

On August 3, 2017, the Authority Board approved a separate Use and Permit Agreement for Transportation Network Company (Agreement) with Lyft, Inc. (Lyft), Rasier-DC, LLC (Uber), and Wingz, Inc. (Wingz) (collectively TNCs). The Agreements allowed each TNC to provide pre-arranged rides via a digital network for the period of August 3, 2017 through September 30, 2019.

Authority Master Plan Phase 2 is currently in progress and includes the construction of several new curbsides, the first of which will be adjacent to the Atrium of the new SkyCenter Office Building. Staff is currently evaluating the commercial use of the additional curbsides over the next several years. In order to properly evaluate and test optimal use of the new Atrium curbside, the Authority is requesting an extension of the current Agreements with Lyft, Uber and Wingz.

Proposal:

This item authorizes execution of Amendment No. 1 to the Agreements with Lyft, Uber and Wingz, extending the term until September 30, 2020. Additionally, Amendment No. 1 allows the TNCs to operate additional products and increases the Per-Trip Fee paid by each TNC to the Authority to \$5.00. Amendment No. 1 is effective October 1, 2019.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution Nos. 2019-92, 2019-93, and 2019-94.

Resolution:

Resolution No. 2019-92 approves and authorizes execution of Amendment No. 1 to Use and Permit Agreement for Transportation Network Company at Tampa International Airport with Lyft, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2019-93 approves and authorizes execution of Amendment No. 1 to Use and Permit Agreement for Transportation Network Company at Tampa International Airport with Rasier-DC, LLC; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2019-94 approves and authorizes execution of Amendment No. 1 to Use and Permit Agreement for Transportation Network Company at Tampa International Airport with Wingz, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

G. APPROVAL OF THE CONSENT AGENDA

Subject	2. Approval for Demolition and Disposal, 4809 North Renellie Drive, HCAA Project No. 6000, Tampa International Airport, Resolution No. 2019-87; Approval for Demolition and Disposal, 4812 North Renellie Drive, HCAA Project No. 6000, Tampa International Airport, Resolution No. 2019-88
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

Under Board Policy P852, Real Estate Services – Land Disposition, a building or structure permanently affixed to real property may be demolished or otherwise disposed of only upon approval by a Resolution of the Board. The buildings located at 4809 North Renellie Drive were built in 1980 and 1998 respectively and were used as businesses. They were acquired by the Authority in 2019 under the Drew Park Land Acquisition Program in accordance with FAA Advisory Circular No. 150/5100-17, Land Acquisition and Relocation Assistance for AIP Assisted Projects. The buildings are in poor condition, have reached the end of their useful life, and have been identified for demolition. The building located at 4812 North Renellie Drive was built in 1972 and was used as a repair business. It was acquired by the Authority in 2019 under the Drew Park Land Acquisition Program in accordance with FAA Advisory Circular No. 150/5100-17, Land Acquisition and Relocation Assistance for AIP Assisted Projects. The building is in poor condition, has reached the end of its useful life, and has been identified for demolition.

Proposal:

This item establishes the buildings located at 4809 and 4812 North Renellie Drive as surplus and authorizes demolition and disposal by one or more qualified demolition contractors procured in accordance with Authority Standard Procedure S410.10. The total engineering estimate for demolition of the buildings is \$120,000 collectively, including any asbestos-related requirements.

Funding:

These items are included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution Nos. 2019-87 and 2019-88.

Resolution:

Resolution No. 2019-87 declares the buildings located at 4809 North Renellie Drive as surplus; approves and authorizes the demolition and disposal of such buildings; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2019-88 declares the building located at 4812 North Renellie Drive as surplus; approves and authorizes the demolition and disposal of such building; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

G. APPROVAL OF THE CONSENT AGENDA

Subject	3. Increase in Not-to-Exceed Authorization for Purchase Order, Tampa Electric Company (TECO), Demolition of Red Side Rental Car Garage and Airside D Shuttle Guideway, HCAA Project No. 8830 17, Tampa International Airport
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

As part of the Demolition of Red Side Rental Car Garage (Garage) and Airside D Shuttle Guideway Project, as well as to provide an overall upgrade to the service for the Airport Main Terminal and Airsides, it is necessary to replace, update and add to the TECO electrical infrastructure. TECO has completed preliminary inspections of Airport manholes and existing electrical infrastructure potentially impacted by the Project.

The work includes TECO's removal and replacement of an estimated 12,000 ft of cable and installation of new vacuum switches to help protect connections during implosion of the Garage.

On November 1, 2018, the Board authorized a purchase order for an amount not-to-exceed \$650,000 to replace, update and add to the TECO electrical infrastructure.

TECO has since realized an accounting oversight, whereby their original quotation was incorrectly calculated including a credit that can only be applied to projects where new electrical load is added and for which this Project does not qualify.

Proposal:

Increase not-to-exceed authorization for the previously issued purchase order by \$226,000, bringing the total not-to-exceed authorization for the purchase order to \$876,000.

Funding:

This item is included in the Capital Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the increase in the not-to-exceed authorization for the purchase order issued to Tampa Electric Company, and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

G. APPROVAL OF THE CONSENT AGENDA

Subject	4. Space Rental Agreement, Pemco World Air Services, Inc., Tampa International Airport, Resolution No. 2019-89
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

Pemco World Air Services, Inc. (PEMCO) has an existing Lease Agreement for Facility and Ground Area (Agreement) with the Authority. PEMCO currently provides line maintenance for Southern Air, Frontier Airlines, Alaska Airlines, Swift Air, and Spirit at Tampa International Airport. PEMCO desires to lease space in support of its line maintenance operations.

Proposal:

PEMCO desires to lease 384 square feet of space at Airside E Ramp Level (Premises) under a Space Rental Agreement (Agreement). The Agreement commences on September 5, 2019 and terminates on September 30, 2020. Either party may terminate the Agreement upon 30 days' written notice. Rents for the Premises is as follows:

Suite No.	Sq. Ft.	FY 19 Rate (per sq. ft.)	Annual Rent	Monthly Rent
4141	384	\$104.89	\$40,277.76	\$3,356.48

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No. 2019-89.

Resolution:

Resolution No. 2019-89 approves and authorizes execution of Space Rental Agreement at Tampa International Airport with Pemco World Air Services, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

G. APPROVAL OF THE CONSENT AGENDA

Subject	5. Space Rental Contract, T-Mobile South LLC, Tampa International Airport, Resolution No. 2019-95
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

The Authority has an ongoing need to maintain continuity in cellular service coverage on the George Bean Parkway between the overpass taxiway and the post office. T-Mobile South LLC has an existing cell phone transmit/receive site, which includes cell phone antennas to resolve this gap in coverage, located on the sixth level of the Economy Parking Garage. The current Space Rental Contract with T-Mobile South LLC expires September 30, 2019.

Per Authority Policy P820, staff may negotiate with an existing operator when, upon anticipated expiration of the full term of any contract or to facilitate development of the Airport, it is determined by the CEO to be in the best interest of the public and the Authority to negotiate a new contract with the existing operator for continued operation of all or part of the concession privilege.

Proposal:

This item authorizes execution of a Space Rental Contract with T-Mobile South LLC to provide cellular services for the period of October 1, 2019 through such time as the Distributed Antenna System (DAS) becomes operational, which is estimated to be on or about November 6, 2020. T-Mobile South LLC will pay rent under this Space Rental Contract of \$60,000 per year, payable monthly at \$5,000 plus applicable sales tax.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No. 2019-95.

Resolution:

Resolution No. 2019-95 approves and authorizes execution of Space Rental Contract at Tampa International Airport with T-Mobile South LLC; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

G. APPROVAL OF THE CONSENT AGENDA

Subject	6. Purchase Order, Business Automobile Insurance, Willis of Florida, Inc., Tampa Executive, Peter O. Knight, Plant City and Tampa International Airports
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

The Authority's current Business Automobile insurance policy expires on October 1, 2019.

Willis of Florida, Inc. (Willis), the Authority's liability insurance broker, approached 17 insurance companies including the incumbent carrier, American Southern Insurance Company, requesting quotes for the Authority's Business Automobile coverage for the renewal period of October 1, 2019 to October 1, 2020. No changes are proposed at the current coverage level of \$1 million each occurrence and aggregate with a \$0 liability deductible, a \$1,000 collision deductible for passenger vehicles, and a \$5,000 collision deductible for fire rescue vehicles.

Proposal:

The following premium quotations were received:

American Southern Insurance Company	\$190,309
Chubb	\$228,241

All other fifteen companies Willis approached declined to quote due to the category of business or because their premium cost would not be competitive with the incumbent carrier.

Willis and Siver Insurance Consultants, the Authority's insurance consulting firm, recommend accepting the quote of \$190,309 from American Southern Insurance Company at the current coverage level. The proposed premium of \$190,309 received from American Southern Insurance Company is \$3,524 more than the expiring premium of \$186,785. This premium increase is primarily due to an increase in rates. The term of the policy is one year. Additional premiums may be paid or refunded during the policy term as vehicles are added or deleted from the Authority's fleet.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize issuance of the purchase order to Willis of Florida, Inc. for the purchase of the Business Automobile insurance policy with American Southern Insurance Company; authorize additional premiums to be paid when additional vehicles are added to the Authority's fleet; and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

G. APPROVAL OF THE CONSENT AGENDA

Subject	7. Purchase Order, Workers' Compensation and Employer's Liability Insurance, Arthur J. Gallagher Risk Management Services, Inc., Tampa Executive, Peter O. Knight, Plant City and Tampa International Airports
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

The Authority's current Workers' Compensation and Employer's Liability insurance policy expires on October 1, 2019.

Arthur J. Gallagher Risk Management Services, Inc. (Gallagher), the Authority's workers' compensation broker, approached four insurance companies including the incumbent carrier, Florida Municipal Insurance Trust (FMIT), requesting quotes for Florida statutory workers' compensation benefits and employer's liability coverage at \$1,000,000 each accident for the renewal period of October 1, 2019 to October 1, 2020.

Proposal:

The following premium quotations were received:

FMIT	\$634,817
Starr Specialty Insurance Company	\$920,612

Two companies declined to provide a quote because their premium cost would not be competitive with the incumbent carrier or due to the class of business. FMIT, as a governmental trust, is able to propose lower premiums than standard insurance companies. The premium quotes include a \$25,000 brokerage fee.

FMIT's proposed premium of \$634,817 is for a fully insured, non-deductible program. The proposed premium represents a \$3,830 decrease over the expiring policy premium of \$638,647. The lower premium is due to a decrease in the Authority's premium rates and a slight improvement in the Authority's experience modification rate (which is based on three years' loss experience). Workers' Compensation policies are payroll based and will be adjusted based on an annual audit using the rates reflected in the proposal.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize issuance of the purchase order to Arthur J. Gallagher Risk Management Services, Inc. for the purchase of the fully insured, non-deductible Workers' Compensation and Employer's Liability insurance policy with FMIT; authorize the payment of additional premiums resulting from payroll audits, if needed; and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

G. APPROVAL OF THE CONSENT AGENDA

Subject	8. Purchase Order, Airport Liability Insurance, Willis of Florida, Inc., Tampa Executive, Peter O. Knight, Plant City and Tampa International Airports
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

The Authority's current Airport Liability insurance policy expires on October 1, 2019.

Willis of Florida, Inc. (Willis), the Authority's liability insurance broker, approached nine insurance companies including the incumbent carrier, Global Aerospace, Inc., and requested quotes for the Authority's Airport Liability coverage for the renewal period of October 1, 2019 to October 1, 2020. The Authority requested Willis obtain quotes for a zero deductible policy at the current limit of \$300 million, as well as at higher liability limits, which is consistent with increases made by other major airports in Florida in recent years.

Proposal:

Willis received the following quotes at the higher limit of \$500 million:

Global Aerospace, Inc. \$300M, AXA XL \$200M excess	\$194,400
Global Aerospace, Inc.	\$235,000
Chubb	\$255,000
Starr Aviation	\$308,100
AIG	\$400,000

Willis and Siver Insurance Consultants, the Authority's insurance consulting firm, recommend purchasing the Airport Liability insurance at the \$500 million limit from Global Aerospace, Inc. with AXA XL for \$194,400. The proposed premium of \$194,400 received from Global Aerospace, Inc. with AXA XL is \$82,400 more than the expiring premium of \$112,000. A majority of the premium increase is due to increasing the liability limit from \$300 million to \$500 million. The incremental cost of increasing the limit to \$500 million is favorable.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize issuance of the purchase order to Willis of Florida, Inc. for the purchase of the \$500 million Airport Liability insurance policy with Global Aerospace, Inc. and AXA XL; and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

H. POLICIES OR RULES FOR CONSIDERATION OR ACTION

Subject	1. Policies or Rules for Consideration or Action
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

I. COMMITTEE REPORTS

Subject	1. Committee Reports
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Reports

J. UNFINISHED BUSINESS

Subject	1. Capital and Operating Budget for Fiscal Year 2020, Resolution No. 2019-91
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The Authority's Fiscal Year (FY) 2019 budget reflected Tampa International Airport's transformation into an industry leading airport by strengthening our reputation for excellent customer service for our passengers, residents, guests, employees and tenants, with an eye toward the future. The past year has seen record passenger traffic, record revenues and the successful completion of Phase 1 of the Master Plan. The proposed FY 2020 Capital and Operating Budget will see the Authority continue Master Plan Phase 2 and prepare for Master Plan Phase 3.

Proposal:

For FY 2020, passenger traffic is projected to total a record 22.2 million passengers and operating revenues are expected to reach \$267 million. Net operating expenses are projected at \$145.9 million. After revenue sharing back to airlines of \$14.6 million, and annual debt service of \$54 million, the proposed FY 2020 Capital and Operating Budget projects that the Authority will generate \$53 million towards capital improvements, the annual air service incentive plan, and reserves. The Authority will utilize \$35 million towards the FY 2020 capital improvement program, which consists of 17 separate projects totaling more than \$123 million, put \$3.0 million towards capital equipment, and the remainder will be put into reserves.

On July 25, 2019, the Authority met with representatives of the signatory airlines serving Tampa International Airport to review the proposed FY 2020 Capital and Operating Budget. The airlines are in support of the initiatives and have accepted the proposed FY 2020 Capital and Operating Budget, including the establishment of terminal rental rates and landing fees. In accordance with the terms of the Authority's revenue bond trust indenture, the proposed FY 2020 Capital and Operating Budget has been reviewed and approved by Ricondo & Associates, the Airport Consultant.

Estimated signatory airline fees and charges for FY 2020 are summarized below:

Average terminal rental rate per square foot	\$157.57
Airsides A, C, E and F rental rate per square foot	\$104.37
Landing fees per 1,000 pounds of landed weight	\$1.584

On August 1, 2019, the Proposed FY 2020 Capital and Operating Budget was presented to the Board Members for their review, accompanied by a comprehensive presentation. The Proposed FY 2020 Capital and Operating Budget provides for an increase in both revenues and expenses while still maintaining a contribution to reserves in excess of \$15.2 million.

Funding:

N/A

Recommendation:

The Chief Executive Officer and the Airport Consultant recommend adoption of Resolution No. 2019-91.

Resolution:

Resolution No. 2019-91 adopts the Capital and Operating Budget for Fiscal Year 2020 and establishes the estimated signatory airline rates and charges.

K. NEW BUSINESS

Subject	1. Selection of Design-Builder, SkyCenter Authority Offices Interior Fit Out Including AOC, ICC, NOC and Data Center, HCAA Project No. 8226 17, Tampa International Airport
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

As part of the Authority's Master Plan Phase 2, the curbsides located at the Main Terminal will be expanded. In order to make room for this expansion, the Authority's Administrative Offices Building will be demolished and a new office building and parking garage will be constructed by a third-party developer west of the Rental Car Center. The Authority has leased three floors of the new office building for the new Authority administration offices. This Project provides for the design and construction of the interior office improvements for those new Authority administration offices.

Proposal:

On April 5, 2019, a request for qualifications entitled SkyCenter Authority Offices Interior Fit Out Including AOC, ICC, NOC and Data Center at Tampa International Airport was issued.

Three responses were received and evaluated by staff.

The order of technical ranking is as follows:

1. DPR Construction, A General Partnership
2. HCBeck, Ltd. d/b/a The Beck Group
3. The Whiting-Turner Contracting Company

A W/MBE goal of at least 15.3% of the dollar amount earned on the Contract for the design phase of the Project was prescribed. A W/MBE goal of at least 14.5% of the dollar amount earned on the Contract for the construction phase of the Project was prescribed. The percentages proposed by all qualified respondents for the amount earned on design will meet or exceed the W/MBE goal requirements and will be incorporated into the resulting Contract. All qualified respondents assured that they will meet the W/MBE goal for construction.

Funding:

This item is included in the Capital Budget.

Recommendation:

The Chief Executive Officer recommends ranking the order of firms as listed above.

The Board may request presentations from the firms prior to the vote and may vote either by motion or by clear indication, to rank firms in order of preference and authorize staff to negotiate a contract; no resolution is required.

K. NEW BUSINESS

Subject	2. Selection of Consultant, Environmental Engineering Continuing Consultant, Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The Environmental Engineering Continuing Consultant will provide comprehensive, continuing environmental engineering consulting and compliance services such as site investigation and rehabilitation; stormwater pollution prevention plans; spill prevention, control, and countermeasure plans; hazardous and non-hazardous materials management; environmental forensics; aquatic maintenance and monitoring; wildlife hazard management; air quality sampling; analytical laboratory services; and other environmental engineering consulting services as requested by the Authority.

Proposal:

On May 1, 2019, a request for qualifications entitled Environmental Engineering Continuing Consultant at Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports was issued.

Six responses were received and evaluated by staff.

The order of technical ranking is as follows:

1. Aptim Environmental & Infrastructure, LLC
2. MSE Group, LLC
3. Gannett Fleming, Inc.
4. GHD Services, Inc.
5. Professional Services Industries, Inc.
6. NOVA Engineering and Environmental, LLC

A W/MBE expectancy of at least 10% of the dollar amount earned on the Contract was prescribed. A W/MBE goal of at least 10% will be incorporated into this Contract.

The anticipated term of the Contract is November 7, 2019 through November 6, 2022, with two discrete one-year renewal options at the discretion of the CEO.

Funding:

This item is included in the Capital and O&M Budgets.

Recommendation:

The Chief Executive Officer recommends ranking the order of firms as listed above.

The Board may request presentations from the firms prior to the vote and may vote either by motion or by clear indication, to rank firms in order of preference and authorize staff to negotiate a contract; no resolution is required.

L. STAFF REPORTS

Subject	1. Staff Reports
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

M. ADJOURNMENT

Subject	1. Adjournment
Meeting	Sep 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural