



Tampa International Airport

AVIATION AUTHORITY

**REGULAR BOARD MEETING AND
BOARD OF ADJUSTMENT PUBLIC HEARING**

**Thursday, November 9, 2023
9:00 A.M.**

**Boardroom
Level 4 at SkyCenter ONE**

AGENDA

Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Any person requiring reasonable accommodations to attend any public meeting because of a disability or physical impairment must submit a written request to Violet Cummins, Board Services Administrator, Hillsborough County Aviation Authority, Post Office Box 22287, Tampa, FL 33622 or via email at vcummins@TampaAirport.com. Such request must be received at least 48 hours before the meeting. If you have any questions, please call (813) 870-7869.



Thursday, November 9, 2023
Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing

AGENDA

9:00 A.M.

**Level 4 at SkyCenter ONE
Boardroom**

A. PLEDGE OF ALLEGIANCE

1. Pledge of Allegiance

B. CALL TO ORDER (BOARD OF ADJUSTMENT HEARING)

1. Call to Order (Board of Adjustment Hearing)

C. BOARD OF ADJUSTMENT

1. Airport Study No. 2023-106, Cone & Graham, requesting variances for erection of permanent overhead roadway signs and panels, with a maximum height of 47' AMSL, located at SR60/SR589, Tampa, FL, Resolution No. 2023-118
2. Airport Study No. 2023-116, Radwan Nassri/TLR Tower, LLC, requesting a variance to construct a 46-story mixed-use tower including multi-family, office, retail, and restaurants, with a maximum height of 558' AMSL, located at 601 N. Ashley Drive, Tampa, FL, Resolution No. 2023-119

D. CALL TO ORDER (REGULAR BOARD MEETING)

1. Call to Order (Regular Board Meeting)

E. APPROVAL OF THE AGENDA

1. Approval of the Agenda

F. PUBLIC COMMENTS

1. Public Comments

G. APPROVAL OF THE MINUTES

1. Approval of the Minutes

H. MANAGEMENT REPORT

1. Management Report

I. APPROVAL OF THE CONSENT AGENDA

1. Product Service Agreement, Public Safety Communications Technology and Hardware Solutions, utilizing State of Florida Contract No. 43190000-21-SRCWL-ACS, Zetron, Inc., Tampa International Airport, Resolution No. 2023-117

2. Reimbursement for Technology Equipment Purchases and Monthly Reoccurring Charges, U.S. Customs & Border Protection, Capital Commodity Plan Purchases, Tampa International Airport, Resolution No. 2023-120
3. Authorization to Dispose of Surplus Property, Tampa International Airport

J. POLICIES OR RULES FOR CONSIDERATION OR ACTION

1. Policies or Rules for Consideration or Action

K. COMMITTEE REPORTS

1. Committee Reports

L. UNFINISHED BUSINESS

1. Unfinished Business

M. NEW BUSINESS

1. Construction Contract, Long Term Garage Switchgear Replacement, HCAA Project No. 7125 23, APG Electric, Inc., Tampa International Airport, Resolution No. 2023-111

2. Purchase Orders, Motor Fuels – Tank Wagon Deliveries utilizing Lee County BOCC Contract No. B200480ANB, Palmdale Oil Company, Inc., Tampa International Airport, Peter O. Knight Airport, Plant City Airport, and Tampa Executive Airport

3. Supplemental Contract and Issuance of Purchase Orders, Technology Solutions, Products, and Services utilizing Omnia Partners Contract No. 01-143, Dell Marketing LP, Tampa International Airport, Resolution No. 2023-114

4. Increase to Maximum Purchase Authorization for Purchase Orders, Audio Visual Equipment, Accessories, and Services, utilizing Omnia Partnership Region 4 Education Services Center (ESC) Contract No. R201201, AVI-SPL LLC, Tampa International Airport

N. STAFF REPORTS

1. Staff Reports

O. ATTORNEY-CLIENT CLOSED SESSION

1. Attorney-Client Closed Session

P. ADJOURNMENT

1. Adjournment



Thursday, November 9, 2023
Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing

AGENDA
9:00 A.M.
Level 4 at SkyCenter ONE
Boardroom

A. PLEDGE OF ALLEGIANCE

Subject	1. Pledge of Allegiance
Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Procedural

B. CALL TO ORDER (BOARD OF ADJUSTMENT HEARING)

Subject	1. Call to Order (Board of Adjustment Hearing)
Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Procedural

C. BOARD OF ADJUSTMENT

Subject	1. Airport Study No. 2023-106, Cone & Graham, requesting variances for erection of permanent overhead roadway signs and panels, with a maximum height of 47' AMSL, located at SR60/SR589, Tampa, FL, Resolution No. 2023-118
Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

Cone & Graham (Petitioner) is seeking the erection of permanent overhead roadway signs and panels, with a maximum height of 47' AMSL, located at SR60/SR589, Tampa, FL. The nearest airport is Tampa International Airport.

Notice of this Hearing before the Board of Adjustment was provided on October 18, 2023.

Proposal:

Petitioner is requesting variances for the erection of the structures.

Operational Impact:

The Petition was presented to the Airport Hearing Officer on September 14, 2023 and, based on testimony and evidence presented, the Hearing Officer found that approval of the variances, with required conditions, would have no adverse effect on existing FAA restrictions, would not cause additional impacts or loss of utility to Tampa International Airport, would not be contrary to the public interest, would avoid unnecessary hardship to the Petitioner's property, and would be in accordance with the spirit of the Airport Zoning Regulations and Chapter 333, Florida Statutes.

The FAA's aeronautical study found that the Petitioner's request would not create a hazard to air navigation provided certain conditions are met.

FDOT was provided with the opportunity to review the Petition for technical consistency with Florida Statutes and had no response.

Funding:

N/A

Recommendation:

The Airport Hearing Officer recommends that the Board of Adjustment approve the variances to Airport Zoning Regulations requested by Petitioner with the following conditions: (1) Red Obstruction lighting required in accordance with FAA Advisory Circular 70/7460-1M; (2) E-File FAA Form 7460-2 with the FAA if the project is abandoned or at least 10 days prior to construction and within five (5) days after construction reaches its greatest height; (3) Notify the Airport at least five (5) business days prior to starting construction at 813-870-7863 and provide Airport Study number; (4) The Petitioner will be required to follow all conditions specified in the FAA Determination of No Hazard to remain in compliance; (5) Installation equipment (crane) exceeding 37' AMSL will require a separate permit from the Authority; (6) Any glint or glare issues identified from this project must be mitigated by the Petitioner to the satisfaction of the Authority to avoid adverse impacts to aviation; (7) The Authority requires a survey of the construction to be completed and submitted to the Authority within five (5) days of reaching its greatest height; (8) In the event that the proposed elevation is exceeded, the Petitioner acknowledges they will mitigate the issue; and (9) The Permit will be valid until commencement of construction for Future Runway 17-35, at which time the structures will need to be re-evaluated for removal or new variances issued based on the Future Runway.

The variances will be valid until the FAA Determination of No Hazard to Air Navigation expires January 18, 2025, but if the FAA Determination of No Hazard is extended by the FAA for no more than 18 months, the variances will also be extended one time, without further action of the Board of Adjustment, provided that no changes to the proposed structures have occurred.

The Board of Adjustment may render its decision based on the findings and recommendations of the Hearing Officer. However, the Board of Adjustment may, but is not required to, review the record of the Hearing Officer's public hearing.

Resolution:

Resolution No. 2023-118 approves and authorizes variances for Airport Study No. 2023-106, Cone & Graham, requesting variances for erection of permanent overhead roadway signs and panels, with a maximum height of 47' AMSL, located at SR60/SR589, Tampa, FL; and authorizes the Airport Zoning Director or designee to execute all other ancillary documents.

C. BOARD OF ADJUSTMENT

Subject	2. Airport Study No. 2023-116, Radwan Nassri/TLR Tower, LLC, requesting a variance to construct a 46-story mixed-use tower including multi-family, office, retail, and restaurants, with a maximum height of 558' AMSL, located at 601 N. Ashley Drive, Tampa, FL, Resolution No. 2023-119
Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

Radwan Nassri/TLR Tower, LLC (Petitioner) is seeking to construct a 46-story mixed-use tower including multi-family, office, retail, and restaurants, with a maximum height of 558' AMSL, located at 601 N. Ashley Drive, Tampa, FL. The nearest airport is Peter O. Knight Airport.

Notice of this Hearing before the Board of Adjustment was provided on October 18, 2023.

Proposal:

Petitioner is requesting a variance to construct a 46-story mixed-use tower including multi-family, office, retail, and restaurants.

Operational Impact:

The Petition was presented to the Airport Hearing Officer on September 14, 2023 and, based on testimony and evidence presented, the Hearing Officer found that approval of the variance, with required conditions, would have no adverse effect on existing FAA restrictions, would not cause additional impacts or loss of utility to Peter O. Knight Airport, would not be contrary to the public interest, would avoid unnecessary hardship to the Petitioner's property, and would be in accordance with the spirit of the Airport Zoning Regulations and Chapter 333, Florida Statutes.

The FAA's aeronautical study found that the Petitioner's request would not be a hazard to air navigation provided certain conditions are met.

FDOT was given the opportunity to review the Petition for technical consistency with Florida Statutes and had no response.

Funding:

N/A

Recommendation:

The Airport Hearing Officer recommends that the Board of Adjustment approve the variance to Airport Zoning Regulations requested by Petitioner with the following conditions: (1) Red Obstruction lighting required in accordance with FAA Advisory Circular 70/7460-1M; (2) E-File FAA Form 7460-2 with the FAA if the project is abandoned or at least 10 days prior to construction and within five (5) days after the construction reaches its greatest height; (3) Notify the Airport at least five (5) business days prior to starting construction at 813-870-7863 and provide Airport Study number; (4) The Petitioner will be required to follow all conditions specified in the FAA Determination of No Hazard to remain in compliance; (5) Installation equipment (crane) exceeding 558' AMSL will require a separate permit by the Authority; (6) Any glint or glare issues identified from the project must be mitigated by the Petitioner to the satisfaction of the Authority to avoid adverse impacts to aviation; (7) The Authority requires a survey of the construction to be completed and submitted to the Authority within five (5) days of reaching its greatest height; and (8) In the event that the proposed elevation is exceeded, the Petitioner acknowledges that it will modify the building to remove any feature or portion of the building exceeding the permitted elevation with all due haste.

The variance will be valid until the FAA Determination of No Hazard to Air Navigation expires September 9, 2024, but if the FAA Determination of No Hazard is extended by the FAA for no more than 18 months, the variance will also be extended one time, without further action of the Board of Adjustment, provided that no changes in the proposed structure have occurred.

The Board of Adjustment may render its decision based on the findings and recommendations of the Hearing Officer. However, the Board of Adjustment may, but is not required to, review the record of the Hearing Officer's public hearing.

Resolution:

Resolution No. 2023-119 approves and authorizes a variance for Airport Study No. 2023-116, Radwan Nassri/TLR Tower, LLC, requesting a variance to construct a 46-story mixed-use tower including multi-family, office, retail, and restaurants, with a maximum height of 558' AMSL, located at 601 N. Ashley Drive, Tampa, FL; and authorizes the Airport Zoning Director or designee to execute all other ancillary documents.

D. CALL TO ORDER (REGULAR BOARD MEETING)

Subject	1. Call to Order (Regular Board Meeting)
Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Procedural

E. APPROVAL OF THE AGENDA

Subject **1. Approval of the Agenda**

Meeting Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing

Access Public

Type Action

F. PUBLIC COMMENTS

Subject	1. Public Comments
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Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
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Access	Public
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Type	Information
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Speakers are allowed 3 minutes total to comment on propositions before the Board. Speakers designated to speak on behalf of a group of 2 or more individuals are allowed 5 minutes total to comment on propositions before the Board.

G. APPROVAL OF THE MINUTES

Subject	1. Approval of the Minutes
Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

H. MANAGEMENT REPORT

Subject	1. Management Report
Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Information

I. APPROVAL OF THE CONSENT AGENDA

Subject	1. Product Service Agreement, Public Safety Communications Technology and Hardware Solutions, utilizing State of Florida Contract No. 43190000-21-SRCWL-ACS, Zetron, Inc., Tampa International Airport, Resolution No. 2023-117
Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action (Consent)

Background:

The Authority requires maintenance and support services for the Airport Operations Center's dispatch control system. The dispatch control system currently in place is Zetron's ACOM Command & Control System. This mission-critical system is an integrated touchscreen communications solution that combines both voice and data communication onto a single screen supporting dozens of phone lines and allows the Airport Operations Center to successfully manage hundreds of phone calls daily across Tampa International Airport.

Authority Policy P410 authorizes the utilization of federal, state, local, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

This item authorizes execution of a Product Service Agreement with and issuance of Purchase Orders to Zetron, Inc. for maintenance and support services for the ACOM Command & Control System utilizing State of Florida Contract No. 43190000-21-SRCWL-ACS for the Term of November 9, 2023 through June 23, 2025, with one, one-year renewal option at the discretion of the Chief Executive Officer contingent upon approval of similar renewal option exercised by the State of Florida, in a maximum purchase authorization amount of \$200,000, including the renewal option.

Funding:

This item is included in the O&M Budget.

Recommendation:

Management recommends adoption of Resolution No. 2023-117.

Resolution:

Resolution No. 2023-117 approves and authorizes execution of Product Service Agreement at Tampa International Airport with Zetron, Inc.; authorizes issuance of Purchase Orders to Zetron, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	2. Reimbursement for Technology Equipment Purchases and Monthly Reoccurring Charges, U.S. Customs & Border Protection, Capital Commodity Plan Purchases, Tampa International Airport, Resolution No. 2023-120
Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action (Consent)

Background:

Federal requirements require the Authority to reimburse U.S. Customs & Border Protection (CBP) for technology equipment purchases and monthly reoccurring charges associated with annual CBP equipment upgrades. The reimbursements are for personal computers, monitors, scanners, cameras, internet charges, switches and routers, and other items used at CBP's facilities at Tampa International Airport.

Proposal:

This item seeks authorization to reimburse CBP for technology equipment purchases, installation labor, monthly reoccurring charges, and contingency and non-construction contract related costs associated with annual CBP equipment upgrades for the Term of November 9, 2023 to November 8, 2028 in a not to exceed amount of \$900,000.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2023-120.

Resolution:

Resolution No. 2023-120 approves and authorizes the reimbursement of technology equipment purchases and monthly reoccurring charges in the not to exceed amount of \$900,000 to U.S. Customs & Border Protection, Capital Commodity Plan Purchases; and authorizes the Chief Executive Officer or designee to execute all ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject **3. Authorization to Dispose of Surplus Property, Tampa International Airport**

Meeting Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing

Access Public

Type Action (Consent)

Background:

The following property has been determined to be surplus and serves no useful function, or the continued use is uneconomical or inefficient.

Description	QTY	Year Purchased	Asset Tag
Ford F350 DRW Truck	1	2008	107489
Chevrolet Tahoe Police Pursuit Vehicle	1	2017	704629
John Deere Tractor Boom Mower	1	2006	12340
Ford F250 CNG Utility Bed Truck	1	2012	125002
Ford Interceptor Police Pursuit Vehicle	1	2014	126957
Chevrolet Tahoe Police Pursuit Vehicle	1	2015	200896

Proposal:

Designate the above property as surplus and authorize disposal in accordance with Chapter 274, Florida Statutes. Surplus property will be publicly advertised and auctioned at Tampa Machinery Auction, Inc., Royal Auction Group, Bay Area Auction Services, or on GovDeals.com, an internet-based auction system.

Funding:

N/A

Recommendation:

The Chief Executive Officer recommends that the Board designate the above property as surplus and authorize disposal in accordance with Chapter 274, Florida Statutes.

The Board may act on this by motion; no resolution is required.

J. POLICIES OR RULES FOR CONSIDERATION OR ACTION

Subject	1. Policies or Rules for Consideration or Action
Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

K. COMMITTEE REPORTS

Subject	1. Committee Reports
Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Reports

L. UNFINISHED BUSINESS

Subject **1. Unfinished Business**

Meeting Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing

Access Public

Type Action

M. NEW BUSINESS

Subject	1. Construction Contract, Long Term Garage Switchgear Replacement, HCAA Project No. 7125 23, APG Electric, Inc., Tampa International Airport, Resolution No. 2023-111
Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

The purpose of this Project is to replace the switchgear drawout circuit breakers and automatic transfer switches in the Long Term Parking Garage main switchgear room that have reached the end of their useful life.

An Invitation to Bid was issued on June 26, 2023.

Proposal:

On August 15, 2023, Bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
APG Electric, Inc.	\$2,529,000

After the Bid opening, the Authority met with APG Electric, Inc., the sole responsive and responsible Bidder, and, in accordance with Policy P410, Procurement, was able to negotiate a revised Construction Contract award amount of \$2,519,750.

No specific Goal for W/MBE participation was established.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program with respect to construction materials and supplies, if appropriate.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2023-111.

Resolution:

Resolution No. 2023-111 approves and authorizes award and execution of Construction Contract for Long Term Garage Switchgear Replacement at Tampa International Airport with APG Electric, Inc. in the amount of \$2,519,750; authorizes staff to use Owner's Direct Purchase Program if appropriate; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

M. NEW BUSINESS

Subject	2. Purchase Orders, Motor Fuels – Tank Wagon Deliveries utilizing Lee County BOCC Contract No. B200480ANB, Palmdale Oil Company, Inc., Tampa International Airport, Peter O. Knight Airport, Plant City Airport, and Tampa Executive Airport
Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

The Authority's O&M Budget provides for the purchase of unleaded and diesel fuel.

Authority Policy P410 authorizes the utilization of federal, state, local, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

The Authority has been utilizing Palmdale Oil Company, Inc. through Orange County BOCC Contract No. Y18-1124-MV to purchase tank wagon fuel. The Authority purchases approximately 3,250 gallons per week due to the capacity limits of the fuel storage tanks.

Proposal:

Staff requests authorization for the issuance of Purchase Orders to Palmdale Oil Company, Inc. for the purchase of unleaded and diesel fuel utilizing Lee County BOCC Contract No. B200480ANB for the Term of November 9, 2023 through September 20, 2024, with one, three-year renewal option at the discretion of the Chief Executive Officer contingent upon approval of a similar renewal option exercised by Lee County BOCC, in a maximum purchase authorization amount of \$2,540,000, including the renewal option.

All fuel pricing is based on a markup of base prices from the Oil Price Information Service (OPIS) Tampa Rack Average the Taft terminal. This is necessary because long-term fixed contract pricing is not suitable for this highly volatile commodity. The fixed markup will remain firm for the entire Term of the Lee County BOCC Contract.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends that the Board authorize the issuance of Purchase Orders to Palmdale Oil Company, Inc. and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

M. NEW BUSINESS

Subject	3. Supplemental Contract and Issuance of Purchase Orders, Technology Solutions, Products, and Services utilizing Omnia Partners Contract No. 01-143, Dell Marketing LP, Tampa International Airport, Resolution No. 2023-114
Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

The Authority's Information Technology Services Department routinely purchases equipment, software, and related services to support the Authority's information technology needs.

Dell Marketing LP provides software solutions, cloud storage, and flexible, scalable IT solutions. Execution of purchase documents including, but not limited to, statements of work outlining requirements, end-user license agreements for the rights to use software, equipment, and service level agreements for support and maintenance, are often required to complete purchase transactions for such solutions.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

This item authorizes execution of a Supplemental Contract with and issuance of Purchase Orders to Dell Marketing LP for the purchase of equipment, software, and related services utilizing Omnia Partners Contract No. 01-143 for the period of November 9, 2023 through November 30, 2025, with three, one-year renewal options at the discretion of the Chief Executive Officer contingent upon approval of similar renewal options exercised by Dell Marketing LP and Omnia Partners, in a maximum purchase authorization amount of \$12,500,000, including renewal options.

In addition, this item authorizes the Chief Executive Officer or designee to execute all purchase documents required to complete the purchase of software, support, and services including, but not limited to, statements of work, end-user license agreements, and service level agreements.

Funding:

This item is included in the O&M and Capital Budgets.

Recommendation:

Management recommends adoption of Resolution No. 2023-114.

Resolution:

Resolution No. 2023-114 approves and authorizes execution of Supplemental Contract with and issuance of Purchase Orders to Dell Marketing LP; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

M. NEW BUSINESS

Subject	4. Increase to Maximum Purchase Authorization for Purchase Orders, Audio Visual Equipment, Accessories, and Services, utilizing Omnia Partnership Region 4 Education Services Center (ESC) Contract No. R201201, AVI-SPL LLC, Tampa International Airport
Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

On June 3, 2021, the Board authorized the issuance of Purchase Orders to AVI-SPL LLC for the purchase of audio visual equipment, accessories, and services on an as-needed basis through March 31, 2024, with two, one-year renewal options in the maximum purchase authorization amount of \$5,750,000. However, the maximum purchase authorization amount at that time did not consider additional funding for the infrastructure requirements of Phase III of the Master Plan.

AVI-SPL LLC is an authorized distributor of over 100 manufacturers of audio visual equipment and provides installation, support, and other professional services. These solutions and services allow Authority staff to deliver and optimize content and applications, allow for the replacement of wall displays, hardware and software support, and allow for the expansion of the Airport's audio visual infrastructure.

Execution of purchase documents including, but not limited to, statements of work outlining requirements, end-user license agreements for the rights to use software, and service level agreements for support and maintenance are often required to complete purchase transactions for these solutions and services.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

This item requests an increase of \$7,000,000 to the previously approved maximum purchase authorization amount for audio visual equipment, accessories, and services for a new maximum purchase authorization amount of \$12,750,000.

In addition, this item requests authorization for the Chief Executive Officer to execute documents required to complete these purchases including, but not limited to, statements of work, end-user license agreements, and service level agreements.

Funding:

This item is included in the O&M and Capital Budgets.

Recommendation:

The Chief Executive Officer recommends that the Board authorize an increase of \$7,000,000 to the maximum purchase authorization amount for Purchase Orders issued to AVI-SPL LLC; authorize the Chief Executive Officer to execute documents required to complete the purchases including, but not limited to, statements of work, end-user license agreements, and service level agreements; and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

N. STAFF REPORTS

Subject	1. Staff Reports
Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Information

O. ATTORNEY-CLIENT CLOSED SESSION

Subject	1. Attorney-Client Closed Session
Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Private
Type	Discussion

P. ADJOURNMENT

Subject	1. Adjournment
Meeting	Nov 9, 2023 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Procedural
