



# Tampa International Airport

**AVIATION AUTHORITY**

**REGULAR BOARD MEETING**

**Thursday, November 3, 2022**

**9:00 A.M.**

**Boardroom**

**Level 4 at SkyCenter ONE**

## **AGENDA**

Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Any person requiring reasonable accommodations to attend any public meeting because of a disability or physical impairment must submit a written request to Violet Cummins, Board Services Administrator, Hillsborough County Aviation Authority, Post Office Box 22287, Tampa, FL 33622 or via email at [vcummins@TampaAirport.com](mailto:vcummins@TampaAirport.com). Such request must be received at least 48 hours before the meeting. If you have any questions, please call (813) 870-7869.



**Thursday, November 3, 2022  
Aviation Authority Regular Board Meeting**

**AGENDA  
9:00 A.M.  
Level 4 at SkyCenter ONE  
Boardroom**

**A. PLEDGE OF ALLEGIANCE**

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1. Pledge of Allegiance

**B. CALL TO ORDER**

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1. Call to Order

**C. APPROVAL OF THE AGENDA**

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1. Approval of the Agenda

**D. PUBLIC COMMENTS**

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1. Public Comments

**E. APPROVAL OF THE MINUTES**

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1. Approval of the Minutes

**F. MANAGEMENT REPORT**

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1. Management Report

**G. APPROVAL OF THE CONSENT AGENDA**

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1. Operating Agreement for Ground Handlers, AccuFleet International, Inc., Tampa International Airport, Resolution No. 2022-110
2. Operating Agreement for Ground Handlers, Alliance Ground International, LLC, Tampa International Airport, Resolution No. 2022-111
3. Purchase Orders, Vehicles, utilizing Charlotte County Board of County Commissioners Contract No. 2021000541, Bartow Ford, Tampa International Airport
4. Ratification of Purchase Orders, Blue One, Inc., Academy Bus LLC, and Transafe Transportation, Inc., Tampa International Airport
5. Use and Permit Agreement for Off-Airport Rental Car Concession, Sistemas R&P, LLC D/B/A One Switch Rent A Car, Tampa International Airport, Resolution No. 2022-119

**H. POLICIES OR RULES FOR CONSIDERATION OR ACTION**

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1. Policies or Rules for Consideration or Action

## **I. COMMITTEE REPORTS**

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1. Committee Reports

## **J. UNFINISHED BUSINESS**

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1. Contract for Design Professional Services, Asphalt Rehabilitation of Runway 1R-19L & 10-28 and Replacement of Concrete Slabs, HCAA Project No. 7100 23, AECOM Technical Services, Inc., Tampa International Airport, Resolution No. 2022-112
2. Supplemental Contract A, Airside A and C Shuttle Car and Control System Replacement (Phase 2), Airside D Development and Airside E Shuttle Cars, HCAA Project Nos. 8420 21, 8500 23 and 8910 23, Bombardier Transportation (Holdings) USA, Inc., Tampa International Airport, Resolution No. 2022-113

## **K. NEW BUSINESS**

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1. Purchase Orders, Automobiles, SUVs and Light Trucks with Related Equipment and Accessories utilizing Sourcewell Contract No. 091521-NAF, Alan Jay Fleet Sales, Tampa International Airport
2. Supplemental Contract and Issuance of Purchase Orders, Public Safety Video Surveillance with Related Equipment, Software, and Accessories utilizing Sourcewell Contract No. 010720-AXN, Axon Enterprise, Inc., Tampa International Airport, Resolution No. 2022-116
3. Selection of Firm and Award of Contract, Vending Services, Compass Group USA, Inc., by and through its Canteen Division, Tampa International Airport, Resolution No. 2022-117

## **L. STAFF REPORTS**

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1. Staff Reports

## **M. ADJOURNMENT**

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1. Adjournment



**Thursday, November 3, 2022  
Aviation Authority Regular Board Meeting**

**AGENDA  
9:00 A.M.  
Level 4 at SkyCenter ONE  
Boardroom**

**A. PLEDGE OF ALLEGIANCE**

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<b>Subject</b>	<b>1. Pledge of Allegiance</b>
Meeting	Nov 3, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

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## **B. CALL TO ORDER**

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<b>Subject</b>	<b>1. Call to Order</b>
Meeting	Nov 3, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

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## **C. APPROVAL OF THE AGENDA**

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<b>Subject</b>	<b>1. Approval of the Agenda</b>
Meeting	Nov 3, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

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## **D. PUBLIC COMMENTS**

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<b>Subject</b>	<b>1. Public Comments</b>
Meeting	Nov 3, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

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Speakers are allowed 3 minutes total to comment on propositions before the Board. Speakers designated to speak on behalf of a group of 2 or more individuals are allowed 5 minutes total to comment on propositions before the Board.

## **E. APPROVAL OF THE MINUTES**

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<b>Subject</b>	<b>1. Approval of the Minutes</b>
Meeting	Nov 3, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

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## **F. MANAGEMENT REPORT**

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<b>Subject</b>	<b>1. Management Report</b>
Meeting	Nov 3, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

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## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>1. Operating Agreement for Ground Handlers, AccuFleet International, Inc., Tampa International Airport, Resolution No. 2022-110</b>
Meeting	Nov 3, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

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### Background:

Ground handling operators providing service at Tampa International Airport (Airport) must have, at a minimum, an Operating Agreement for Ground Handlers prior to commencing operations.

AccuFleet International, Inc. (AccuFleet) desires to enter into an Operating Agreement for Ground Handlers (Agreement) with the Authority to provide exterior aircraft cleaning services to its customers effective November 1, 2022.

### Proposal:

This new Agreement will grant AccuFleet the non-exclusive right to provide ground handling services to air carriers at the Airport for the Term of November 1, 2022 through September 30, 2027.

For the privilege of providing services at the Airport, AccuFleet will pay the Authority a percentage privilege fee (PPF) of five percent (5%) of AccuFleet's monthly gross receipts. Gross receipts include the gross revenues from all sales made and services performed for cash, credit or otherwise, pursuant to AccuFleet's ground handling operations at the Airport. Gross receipts exclude the retail value of fuel and oil and the related fuel service fee, costs for materials that are directly passed through to AccuFleet's customers, sales and services performed off-Airport to entities located off-Airport, certain catering sales, and ferrying and diverted landings. Either party may terminate the Agreement upon 30 days' written notice.

### Funding:

N/A

### Recommendation:

Management recommends adoption of Resolution No. 2022-110.

### Resolution:

**Resolution No. 2022-110 approves and authorizes execution of Operating Agreement for Ground Handlers at Tampa International Airport with AccuFleet International, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>2. Operating Agreement for Ground Handlers, Alliance Ground International, LLC, Tampa International Airport, Resolution No. 2022-111</b>
Meeting	Nov 3, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

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### Background:

Ground handling operators providing service at Tampa International Airport (Airport) must have, at a minimum, an Operating Agreement for Ground Handlers prior to commencing operations.

Alliance Ground International, LLC (AGI) desires to enter into an Operating Agreement for Ground Handlers with the Authority to provide ground handling services to its customers.

### Proposal:

This Operating Agreement for Ground Handlers (Agreement) grants AGI the non-exclusive rights to provide ground handling services to air carriers at the Airport for the Term of November 1, 2022 through September 30, 2027.

For the privilege of providing services at the Airport, AGI will pay the Authority a percentage privilege fee (PPF) of 5% of AGI's monthly gross receipts. Gross receipts include the gross revenues from all sales made and services performed for cash, credit or otherwise, pursuant to AGI's ground handling operations at the Airport. Gross receipts exclude the retail value of fuel and oil and the related fuel service fee, costs for materials that are directly passed through to AGI's customers, sales and services performed off Airport to entities located off Airport, certain catering sales, and ferrying and diverted landings. Either party may terminate the Agreement upon 30 days' written notice.

### Funding:

N/A

### Recommendation:

Management recommends adoption of Resolution No. 2022-111.

### Resolution:

**Resolution No. 2022-111 approves and authorizes execution of Operating Agreement for Ground Handlers at Tampa International Airport with Alliance Ground International, LLC; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>3. Purchase Orders, Vehicles, utilizing Charlotte County Board of County Commissioners Contract No. 2021000541, Bartow Ford, Tampa International Airport</b>
Meeting	Nov 3, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

### Background:

The Authority's FY23 equipment budget provides for the purchase of an assortment of vehicles for the Maintenance Department.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

### Proposal:

This item authorizes the issuance of Purchase Orders to Bartow Ford for two vehicles listed below utilizing Charlotte County Board of County Commissioners Contract No. 2021000541 for the Term of November 3, 2022 through October 1, 2023 in a maximum purchase authorization amount of \$121,000. Both vehicles are replacements for vehicles that have reached their useful life expectancy.

<u>Vehicle Type</u>	<u>Quantity</u>	<u>Department</u>
F350 Dual rear wheel utility bed truck	1	Maintenance
F250 utility bed truck	1	Maintenance

### Funding:

This item is included in the Capital Equipment Budget.

### Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to Bartow Ford and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

**The Board may act on this by motion; no resolution is required.**

## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>4. Ratification of Purchase Orders, Blue One, Inc., Academy Bus LLC, and Transafe Transportation, Inc., Tampa International Airport</b>
Meeting	Nov 3, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

### Background:

Beginning on July 28, 2022, the Authority experienced its longest SkyConnect outage to date. The SkyConnect train was out of service for approximately 38 hours during the period of July 28th through August 2nd.

In order to maintain operational integrity and transport passengers from the Main Terminal to the Economy Parking Garage and Rental Car Center and back to the Main Terminal during the SkyConnect outage, the Authority utilized the services of three (3) charter bus companies:

<u>Company Name</u>	<u>Purchase Order Amount</u>
Blue One, Inc.	\$67,320.00
Academy Bus LLC	\$56,265.00
Transafe Transportation, Inc.	<u>\$67,651.20</u>
Total	\$191,236.20

Reimbursement for costs incurred during the SkyConnect outage are permitted as part of the Automated People Mover – Design Build Operate Maintain Contract with Mitsubishi Heavy Industries America, Inc and such reimbursement will be provided to the Authority.

It was determined by the Executive Vice President of Operations and Customer Service that an emergency purchase was needed in order to continue operation of Tampa International Airport.

In accordance with Authority Policy P410, an emergency purchase may be made for situations threatening the safety of employees or passengers, the operations of the airport, or loss of airport property.

### Proposal:

This item ratifies the previously issued Purchase Orders to Blue One, Inc., Academy Bus LLC, and Transafe Transportation, Inc. in the amount of \$191,236.20 for passenger transportation during the SkyConnect outage.

### Funding:

This item is included in the O&M Budget.

### Recommendation:

The Chief Executive Officer recommends the Board ratify the previously issued Purchase Orders in the total amount of \$191,236.20 to Blue One, Inc., Academy Bus LLC, and Transafe Transportation, Inc. and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

**The Board may act on this by motion; no resolution is required.**

## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>5. Use and Permit Agreement for Off-Airport Rental Car Concession, Sistemas R&amp;P, LLC D/B/A One Switch Rent A Car, Tampa International Airport, Resolution No. 2022-119</b>
Meeting	Nov 3, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

### Background:

Sistemas R&P, LLC D/B/A One Switch Rent A Car (Sistemas) is a Miami based rental car company.

Sistemas desires to execute a Use and Permit Agreement for Off-Airport Rental Car Concession (Agreement) at Tampa International Airport (Airport). Off-airport rental car companies (OFFRACs) do not occupy space in the Rental Car Center and operate their off-airport rental car business from locations near the Airport.

### Proposal:

This item approves and authorizes an Agreement with Sistemas to operate an off-airport rental car concession. The Term of the Agreement is November 3, 2022 through September 30, 2023. The Authority may terminate the Agreement, with or without cause, upon thirty (30) days written notice. In accordance with Authority Policy P822, Sistemas will pay a privilege fee of nine percent (9%) of Gross Receipts.

Sistemas will also pay a vehicle per-trip fee of \$4.50 for its courtesy vehicles through the Authority's Automated Vehicle Identification system and a Transportation Facility Charge (TFC) of \$2.00 per rental transaction day.

The Agreement provides for Sistemas to account for reporting non-airport business, which is exempt from inclusion in Gross Receipts.

### Funding:

N/A

### Recommendation:

Management recommends adoption of Resolution No. 2022-119.

### Resolution:

**Resolution No. 2022-119 approves and authorizes execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with Sistemas R&P, LLC D/B/A One Switch Rent A Car; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

## **H. POLICIES OR RULES FOR CONSIDERATION OR ACTION**

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<b>Subject</b>	<b>1. Policies or Rules for Consideration or Action</b>
Meeting	Nov 3, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

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## **I. COMMITTEE REPORTS**

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**Subject**

**1. Committee Reports**

Meeting

Nov 3, 2022 - Aviation Authority Regular Board Meeting

Access

Public

Type

Reports

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## J. UNFINISHED BUSINESS

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<b>Subject</b>	<b>1. Contract for Design Professional Services, Asphalt Rehabilitation of Runway 1R-19L &amp; 10-28 and Replacement of Concrete Slabs, HCAA Project No. 7100 23, AECOM Technical Services, Inc., Tampa International Airport, Resolution No. 2022-112</b>
Meeting	Nov 3, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

This Project will remove, rehabilitate, and reconstruct runway, taxiway, taxilane and apron pavements, lighting, and other work.

On May 11, 2022, a Request for Qualifications entitled Asphalt Rehabilitation of Runway 1R-19L & 10-28 and Replacement of Concrete Slabs at Tampa International Airport was posted.

On September 8, 2022, the Board approved negotiations with the number one ranked firm, AECOM Technical Services, Inc.

### Proposal:

This Contract for Design Professional Services (Contract) will commence on November 3, 2022 and will remain in effect until one year after final acceptance of the constructed Project. This Contract provides for design professional services, including construction administration services and direct and reimbursable expenses, in the not-to-exceed amount of \$1,689,610.00.

A W/MBE goal of at least 7% of the dollar amount earned on the Contract was prescribed. The proposed W/MBE percentage of 15.6% for the amount earned on the design will meet or exceed the W/MBE goal requirements and will be incorporated into the Contract.

### Funding:

This item is included in the Capital Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2022-112.

### Resolution:

**Resolution No. 2022-112 approves and authorizes execution of Contract for Design Professional Services, Asphalt Rehabilitation of Runway 1R-19L & 10-28 and Replacement of Concrete Slabs, HCAA Project No. 7100 23 at Tampa International Airport with AECOM Technical Services, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

## J. UNFINISHED BUSINESS

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<b>Subject</b>	<b>2. Supplemental Contract A, Airside A and C Shuttle Car and Control System Replacement (Phase 2), Airside D Development and Airside E Shuttle Cars, HCAA Project Nos. 8420 21, 8500 23 and 8910 23, Bombardier Transportation (Holdings) USA, Inc., Tampa International Airport, Resolution No. 2022-113</b>
Meeting	Nov 3, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

The APM shuttle vehicle system transports passengers between the Main Terminal and each of the four airsideways and is a critically vital component to the overall operational success of Tampa International Airport.

HCAA Project No. 8420 21, Airside A and C Shuttle Car and Control System Replacement, is included in the FY21 and FY22 CIP. This Project is being performed in two phases. Phase 1, New Central Control System, was awarded on October 1, 2020 to Bombardier Transportation (Holdings) USA, Inc. (Bombardier) for a total Contract amount of \$13,018,834. Phase 1 replaced existing controls systems that approached the end of their useful life and installed updated control systems in the new SkyCenter Airport Operations Center (AOC) and Bombardier's new maintenance offices on Level 7 of the Long Term Parking Garage (LTPG). Upgrades to the trackside controls and installation of the associated infrastructure (cabling, conduit, monitors, etc.) was also a part of Phase 1.

Phase 2, the Replacement of New Shuttle Cars for Airsides A and C, was awarded to Bombardier on November 4, 2021 for a total contract amount of \$50,882,858. This work includes the replacement of the eight airside shuttle cars, the installation of a new CityFlo 0650 signaling system, and the replacement of the power rails for the legs of Airsides A and C.

Included in the Phase 2 Cost Proposal from Bombardier was the option to purchase 4 new shuttle cars under the Airside D Development Project (HCAA Project No. 8500 23), a FY23 CIP project. A future Supplemental Contract will be brought to the Board at a later date for costs related to the supporting infrastructure and operating systems for Airside D.

Subsequent negotiations also resulted in the option to purchase an additional 4 new shuttle cars under the Airside E Shuttle Cars Project (HCAA Project No. 8910 23), also a FY23 CIP project. Airside E opened in 2002 with four new shuttle vehicles. These vehicles have a service life of approximately 25 years or 1 to 1.5 million miles traveled. The FY23 budget includes purchasing the four new vehicles for Airside E as these vehicles will reach the end of their useful life in 2025. A future Supplemental Contract will also be brought to the Board for costs related to the supporting infrastructure and operating systems for Airside E.

Authority Policy P410 authorizes the standardization of purchases based on evaluated criteria such as product performance, consistency of manufacturer(s), life cycle costs, design life, and maintainability. In 2019, the Authority standardized Bombardier Transportation Systems for the APM systems and associated equipment for the Main Terminal complex.

### Proposal:

Staff recommends award of Supplemental Contract A for Airside A and C Shuttle Car and Control System Replacement (Phase 2), Airside D Development and Airside E Shuttle Cars with Bombardier Transportation (Holdings) USA, Inc. for the purchase of 4 new shuttle cars under the Airside D Development Project and 4 new shuttle cars under the Airside E Shuttle Cars Project in the maximum purchase authorization amount of \$28,955,486, bringing the total combined Contract amount-to-date to \$79,838,344.

Additionally, Bombardier was recently acquired by Alstom SA and is in the process of changing its name to Alstom Transport USA, Inc. Staff recommends authorizing the Chief Executive Officer to execute any documents related to a corporate name change for Bombardier.

Due to the nature of the work, a W/MBE goal was not prescribed.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2022-113.

Resolution:

**Resolution No. 2022-113 approves and authorizes award and execution of Supplemental Contract A for Airside A and C Shuttle Car and Control System Replacement (Phase 2), Airside D Development and Airside E Shuttle Cars, HCAA Project Nos. 8420 21, 8500 23 and 8910 23 at Tampa International Airport with Bombardier Transportation (Holdings) USA, Inc. in the maximum purchase authorization amount of \$28,955,486; authorizes the Chief Executive Officer to execute any documents related to a corporate name change for Bombardier Transportation (Holdings) USA, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

## K. NEW BUSINESS

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<b>Subject</b>	<b>1. Purchase Orders, Automobiles, SUVs and Light Trucks with Related Equipment and Accessories utilizing Sourcewell Contract No. 091521-NAF, Alan Jay Fleet Sales, Tampa International Airport</b>
Meeting	Nov 3, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

The Authority's FY23 equipment budget provides for the purchase of an assortment of vehicles for the Maintenance, Operations and Public Safety Departments.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

### Proposal:

This item authorizes the issuance of Purchase Orders to Alan Jay Fleet Sales for the seven (7) vehicles listed below utilizing Sourcewell Contract No. 091521-NAF for the period of November 3, 2022 through November 8, 2025, in a maximum purchase authorization amount of \$352,000. Six of the vehicles are replacements for vehicles that have reached their useful life expectancy. The other vehicle is a new vehicle to be added to the Operations fleet.

Vehicle Type	Quantity	Department
Pickup Trucks and Patrol Vehicles	5	Maintenance and Public Safety
SUVs	2	Operations and Maintenance

### Funding:

This item is included in the Capital Equipment Budget.

### Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to Alan Jay Fleet Sales and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

**The Board may act on this by motion; no resolution is required.**

## K. NEW BUSINESS

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<b>Subject</b>	<b>2. Supplemental Contract and Issuance of Purchase Orders, Public Safety Video Surveillance with Related Equipment, Software, and Accessories utilizing Sourcewell Contract No. 010720-AXN, Axon Enterprise, Inc., Tampa International Airport, Resolution No. 2022-116</b>
Meeting	Nov 3, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

The Authority Police Department routinely purchases public safety video surveillance solutions with related equipment, software and accessories. These solutions include tasers, portable and mobile video camera and recording solutions such as body-worn and equipment-mounted devices, mounted or installed video camera and recording solutions designed for law enforcement, automated activation devices, lasers, monitors, recorders, microphones, transmitters, data storage, analysis and management software solutions, and applications for self-hosted and cloud-based systems.

These solutions are available through Sourcewell Contract No. 010720-AXN. Execution of purchase documents, including, but not limited to, statements of work outlining requirements, end user license agreements for the rights to use their software, and service level agreements for support and maintenance are often required to complete purchase transactions for these solutions.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

### Proposal:

This item authorizes execution of a Supplemental Contract with and the issuance of Purchase Orders to Axon Enterprise, Inc. utilizing Sourcewell Contract No. 010720-AXN for the purchase of public safety video surveillance solutions with related equipment, software and accessories on an as-needed basis for the period of November 3, 2022 through February 21, 2024, with one, one-year renewal option at the discretion of the Chief Executive Officer in the maximum purchase authorization amount of \$500,000, including the renewal option.

In addition, this item authorizes the Chief Executive Officer or designee to execute all purchase documents required to complete the purchase of public safety video surveillance solutions with related equipment, software and accessories, including, but not limited to, statements of work, end user license agreements, and service level agreements.

### Funding:

This item is included in the O&M and Capital Budgets.

### Recommendation:

Management recommends adoption of Resolution No. 2022-116.

### Resolution:

**Resolution No. 2022-116 approves and authorizes execution of Supplemental Contract with and issuance of Purchase Orders to Axon Enterprise, Inc.; authorizes the Chief Executive Officer or**

**designee to execute all purchase documents; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

## K. NEW BUSINESS

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<b>Subject</b>	<b>3. Selection of Firm and Award of Contract, Vending Services, Compass Group USA, Inc., by and through its Canteen Division, Tampa International Airport, Resolution No. 2022-117</b>
Meeting	Nov 3, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

The Authority provides snack and beverage vending machines for use by employees and passengers. The Authority is currently contracted with Compass Group USA, Inc., by and through its Canteen Division (Compass) to provide vending services for the Term of January 1, 2021 through December 31, 2022.

Compass provides six (6) customer-facing vending machines located in the Ground Transportation Center and Cell Phone Waiting Lot and pays a monthly privilege fee of fifteen percent (15%) of monthly gross receipts for these machines. Compass also provides thirteen (13) employee-facing vending machines located in non-public locations, such as Authority breakrooms, where convenient snack and beverage selections are available to employees at affordable prices.

### Proposal:

On August 26, 2022, an Invitation to Bid for Vending Services was issued. On October 3, 2022, Bids were publicly opened and read aloud as follows:

Concessionaire Name	Percentage of Monthly Gross Receipts for Customer-Facing Vending Machines
Compass Group USA, Inc., by and through its Canteen Division	40.10%
Refreshing Florida LLC	33.10%
Gilly Vending, Inc.	32.00%
Suncoast Accommodations LLC*	27.00%
Millennium Vending Corporation	22.50%
Cardinal Vending and Markets, LLC DBA Florida Fresh Vending & Markets*	15.00%
Sips & Munchies Vending LLC*	15.00%

\*Suncoast Accommodations LLC, Cardinal Vending and Markets, LLC DBA Florida Fresh Vending & Markets, and Sips & Munchies Vending LLC were found non-responsive for failing to meet minimum qualifications.

This item awards and authorizes execution of a Lease and Concession Contract for Vending Services (Contract) with Compass for the Term of January 1, 2023 through December 31, 2025, with two discrete, one year renewal options at the discretion of the Authority Chief Executive Officer. Under the Contract, Compass will pay an annual Privilege Fee of the greater of 40.10% of gross receipts for customer-facing vending machines or \$90,000. The Authority may cancel the Contract with or without cause by giving thirty (30) days written notice to Compass.

Due to the nature of the work, no specific goal for ACDBE participation was established.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No. 2022-117.

Resolution:

**Resolution No. 2022-117 approves the ranking; approves and authorizes award and execution of Lease and Concession Contract for Vending Services at Tampa International Airport with Compass Group USA, Inc., by and through its Canteen Division; approves rejection of responses received from Suncoast Accommodations LLC, Cardinal Vending and Markets, LLC DBA Florida Fresh Vending & Markets, and Sips & Munchies Vending LLC; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**



## L. STAFF REPORTS

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<b>Subject</b>	<b>1. Staff Reports</b>
Meeting	Nov 3, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

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## **M. ADJOURNMENT**

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**Subject**

**1. Adjournment**

Meeting

Nov 3, 2022 - Aviation Authority Regular Board Meeting

Access

Public

Type

Procedural

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