



**AVIATION AUTHORITY
REGULAR BOARD MEETING AND
BOARD OF ADJUSTMENT PUBLIC HEARING**

IN PERSON AND ELECTRONIC MEETING

There will be limited in-person attendance, to include required Aviation Authority Board members and staff and first come public attendees, in the Boardroom at Tampa International Airport. All others can listen and view the meeting live in the following way: Go to Tampa International Airport website (www.tampaairport.com) and click on meeting link in box at top of main page

**Thursday, March 4, 2021
9:00 A.M.**

AGENDA

Provisions have been made for any member of the public desiring to participate to have access to the meeting. The public may access the meeting to participate, including offering public comments, as set forth above. Anyone who wishes to be heard during the meeting but that cannot attend in-person will be able to do so by emailing the Board Services Administrator at publiccomments@tampaairport.com. Such public comments must be received no later than 8:00 a.m. on Thursday, March 4, 2021. Individuals who are able to attend the meeting in-person and who wish to be heard during the meeting will be able to do so in accordance with the Aviation Authority normal public comment process. Individuals providing public comment, whether in-person or by email, will be required to provide their name, firm name and phone number in the body of the email. Additionally, if an individual has been designated to speak on behalf of a group of 2 or more individuals, they should include the name, firm name and phone number of all individuals designating the individual to speak on their behalf. E-mailed Public comments will be read by the General Counsel or designee during the Public Comments portion of the meeting. Individuals are allowed up to three (3) minutes to comment on propositions before the Board. Individuals designated to speak on behalf of a group of 2 or more individuals are allowed up to five (5) minutes to comment on propositions before the Board. Emailed public comments will be afforded equal consideration as if the public comments were offered in person.

Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. In accordance with the Americans with Disabilities Act, persons needing special accommodations to participate in the meeting must submit a written request to Joseph W. Lopano, Chief Executive Officer, Hillsborough County Aviation Authority, Post Office Box 22287, Tampa, FL 33622 or by email at boardservicesadministrator@tampaairport.com. Such request must be received at least 48 hours before the meeting. If you have any questions, please call (813) 870-8701.



Thursday, March 4, 2021
Aviation Authority Regular Board Meeting and Board of Adjustment Hearing

AGENDA
9:00 A.M.
Boardroom
Level 3 at Tampa International Airport

A. PLEDGE OF ALLEGIANCE

1. Pledge of Allegiance

B. CALL TO ORDER (BOARD OF ADJUSTMENT HEARING)

1. Call to Order (Board of Adjustment Hearing)

C. BOARD OF ADJUSTMENT HEARING

1. Airport Study No. 2020-151, CHR.ST.AL Construction, Inc., requesting a variance to construct a 12,000 sq. ft. aircraft hangar with a parking lot, with a maximum height of 36' AMSL, located at 875 Severn Ave, Tampa, FL, Peter O. Knight Airport, Resolution No. 2021-12

D. CALL TO ORDER (REGULAR BOARD MEETING)

1. Call to Order (Regular Board Meeting)

E. APPROVAL OF THE AGENDA

1. Approval of the Agenda

F. PUBLIC COMMENTS

1. Public Comments

G. APPROVAL OF THE MINUTES

1. Approval of the Minutes

H. MANAGEMENT REPORT

1. Management Report

I. APPROVAL OF THE CONSENT AGENDA

1. Ground Lease Agreement, Worldwide Aircraft Services, Inc. dba Jet ICU, Tampa International Airport, Resolution No. 2021-14
2. Space Rental Agreement, Silver Airways LLC, Tampa International Airport, Resolution No. 2021-15
3. Contract, Elevator, Escalator, Dumbwaiter, and Moving Walkway Inspections, American Testing and Inspections Services, LLC dba ATIS Elevator Inspections, LLC, Tampa International and Tampa Executive Airports, Resolution No. 2021-20

4. Maintenance Contract, Baggage Handling System Hardware/Software Support, Rexel USA, Inc., Tampa International Airport, Resolution No. 2021-24

5. Authorization for Expenditure of Federal Forfeiture Funds, Tampa International Airport

6. Authorization to Dispose of Surplus Property, Tampa International Airport

7. Supplemental Contract, Data Storage, Cloud, Converged, Data Protection and Technology Solutions utilizing National Cooperative Purchasing Alliance Contract Nos. 01-42 and 01-82, Dell Marketing L.P. and EMC Corporation, Tampa International Airport, Resolution Nos. 2021-17 and 2021-22

J. POLICIES OR RULES FOR CONSIDERATION OR ACTION

1. Policies or Rules for Consideration or Action

K. COMMITTEE REPORTS

1. Committee Reports

L. UNFINISHED BUSINESS

1. Part 2 Contract for Design-Build Services, SkyCenter Authority Offices Interior Fit Out Including AOC, ICC, NOC and Data Center, HCAA Project No. 8226 17, DPR Construction, A General Partnership, Tampa International Airport, Resolution No. 2021-18

M. NEW BUSINESS

1. Construction Contract, VDF Access Control System Upgrades, HCAA Project No. 6495 17, Foresight Construction Group, Inc., Tampa Executive Airport, Resolution No. 2021-21

2. Prequalification Package, On-Call Concrete Airfield Slab Replacement Program, Tampa International Airport, Resolution No. 2021-23

3. Purchase Order(s), Security Solutions and Services utilizing National Cooperative Purchasing Alliance Contract No. 12-15, Convergent Technologies, LLC, Tampa International Airport

4. Renewal of Property Insurance Coverage, Arthur J. Gallagher Risk Management Services, Inc., Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports

N. STAFF REPORTS

1. Staff Reports

O. ATTORNEY-CLIENT CLOSED SESSION

1. Attorney-Client Closed Session

P. ADJOURNMENT

1. Adjournment



Thursday, March 4, 2021
Aviation Authority Regular Board Meeting and Board of Adjustment Hearing

AGENDA
9:00 A.M.
Boardroom
Level 3 at Tampa International Airport

A. PLEDGE OF ALLEGIANCE

Subject	1. Pledge of Allegiance
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Procedural

B. CALL TO ORDER (BOARD OF ADJUSTMENT HEARING)

Subject	1. Call to Order (Board of Adjustment Hearing)
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Procedural

C. BOARD OF ADJUSTMENT HEARING

Subject	1. Airport Study No. 2020-151, CHR.ST.AL Construction, Inc., requesting a variance to construct a 12,000 sq. ft. aircraft hangar with a parking lot, with a maximum height of 36' AMSL, located at 875 Severn Ave, Tampa, FL, Peter O. Knight Airport, Resolution No. 2021-12
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

Background:

CHR.ST.AL Construction, Inc. (Petitioner) is seeking to construct a 12,000 sq. ft aircraft hangar with a parking lot, with a maximum height of 36' AMSL, located at 875 Severn Ave, Tampa, FL on Peter O. Knight Airport.

Notice of this hearing before the Board of Adjustment was provided on February 10, 2021.

Proposal:

Petitioner is requesting a variance to construct an aircraft hangar with a parking lot.

Operational Impact:

The Petition was presented to the Airport Hearing Officer on January 14, 2021 and, based on testimony and evidence presented, the Hearing Officer found that approval of the variance, with required conditions, would have no effect on existing FAA restrictions, would not cause additional impacts or loss of utility to Peter O. Knight Airport, would not be contrary to the public interest, would do substantial justice, and was in accordance with the spirit of the Airport Zoning Regulations and Chapter 333, Florida Statutes.

The FAA's aeronautical study found that Petitioner's request would not be a hazard to air navigation provided certain conditions are met. Additionally, the FDOT did not identify any concerns with the request.

Funding:

N/A

Recommendation:

The Airport Hearing Officer recommends that the Board of Adjustment approve the variance to Airport Zoning Regulations requested by Petitioner with the following conditions: (1) e-file FAA Form 7460-2, Notice of Actual Construction or Alternation, if the project is abandoned or within five (5) days after the construction reaches its great height; (2) notify the Airport at least 3 business days prior to starting construction; (3) apply for a separate permit from the Authority if equipment, such as a crane, is installed which exceeds thirty-six feet (36') AMSL; (4) mitigate any glint or glare issues identified by the Authority to the satisfaction of the Authority to avoid adverse impacts to aviation; and (5) follow all conditions specified in the FAA Final Determination, including compliance with FAA Advisory Circular 150/5370-2, "Operational Safety on Airports During Construction", and mark the structure with red obstruction lights that conform with Chapters 3, 4, 5 and 12 of FAA Advisory Circular 70/7460-1L, Change 2, Obstruction Marking and Lighting.

The variance will be valid until the FAA Determination of No Hazard to Air Navigation expires June 4, 2022, but if the FAA Determination of No Hazard is extended by the FAA for no more than 18 months, the variance

will also be extended one time, without further action of the Board of Adjustment, provided that no changes in the proposed structure have occurred.

The Board of Adjustment may render its decision based on the findings and recommendations of the Hearing Officer. However, the Board of Adjustment may, but is not required to, review the record of the Hearing Officer's public hearing.

Resolution:

Resolution No. 2021-12 approves and authorizes a variance for Airport Study No. 2020-151, CHR.ST.AL Construction, Inc., requesting a variance to construct a 12,000 sq. ft. aircraft hangar with a parking lot, with a maximum height of 36' AMSL, located at 875 Severn Ave, Tampa, FL at Peter O. Knight Airport; and authorizes the Airport Zoning Director or his designee to execute all other ancillary documents.

D. CALL TO ORDER (REGULAR BOARD MEETING)

Subject	1. Call to Order (Regular Board Meeting)
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Procedural

E. APPROVAL OF THE AGENDA

Subject	1. Approval of the Agenda
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

F. PUBLIC COMMENTS

Subject	1. Public Comments
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Information

Speakers are allowed 3 minutes total to comment on propositions before the Board. Speakers designated to speak on behalf of a group of 2 or more individuals are allowed 5 minutes total to comment on propositions before the Board.

G. APPROVAL OF THE MINUTES

Subject	1. Approval of the Minutes
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

H. MANAGEMENT REPORT

Subject	1. Management Report
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Information

PRESENTATION

I. APPROVAL OF THE CONSENT AGENDA

Subject	1. Ground Lease Agreement, Worldwide Aircraft Services, Inc. dba Jet ICU, Tampa International Airport, Resolution No. 2021-14
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action (Consent)

Background:

Worldwide Aircraft Services, Inc. dba Jet ICU (Jet ICU) began their operation in St. Petersburg/Clearwater in 2003 providing air ambulances to patients who need medical transport worldwide. In 2007 Jet ICU relocated their operation to Brooksville-Tampa Regional Airport. In 2020, Jet ICU looked to Tampa International Airport (Airport) to house their permanent location. On December 23, 2020, the Authority entered into a Letter of Agreement (LOA) with Jet ICU for one-year, with a one-year renewal option, for Jet ICU to occupy the hangar located at 4408 W. Tampa Bay Blvd. as they move their operation to the Airport. Jet ICU desires to enter into a Ground Lease Agreement (Agreement) to construct a new hangar at the Airport.

Proposal:

Staff recommends approval of the Agreement with Jet ICU for the lease of approximately 104,962 square feet of unimproved land (Premises). Jet ICU will invest approximately \$3,000,000 to construct a new hangar consisting of a minimum of 30,000 square feet that will house Jet ICU offices, maintenance and operations.

This Agreement is effective upon Board signature and expires on the 20th anniversary of the Commencement Date. This Agreement allows for two, five-year renewal options if approved by the Authority's CEO. At the end of the initial term, the new hangar reverts to the Authority. Ground rent under the Agreement is established by fair market value appraisal at \$0.72 per square foot per year and will increase by 2.20% each year on the Commencement Date. Beginning five years after the Commencement Date and every five years thereafter, ground rent will be adjusted based on the current fair market value, but such adjusted ground rent will not be less than the previous year's ground rent. Initial monthly rent paid by Jet ICU under this Agreement will be \$6,298, for a total initial annual rent of \$75,572 plus applicable taxes.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No 2021-14.

Resolution:

Resolution No. 2021-14 approves and authorizes execution of Ground Lease Agreement at Tampa International Airport with Worldwide Aircraft Services, Inc. dba Jet ICU; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	2. Space Rental Agreement, Silver Airways LLC, Tampa International Airport, Resolution No. 2021-15
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action (Consent)

Background:

Silver Airways LLC (Silver) leased space at Tampa International Airport (Airport) through a Space Rental Agreement which expired on September 30, 2020.

As of October 1, 2020, all airlines operate at the Airport under a Rates by Resolution, and any tenant wishing to lease space at the Airport is required to enter into a Space Rental Agreement (SRA) with the Authority.

Proposal:

This SRA has an initial term effective March 1, 2021 and terminating September 30, 2022, with four (4) separate one (1) year renewal options upon sixty (60) days written request prior to the expiration of the then existing term and written approval by the Authority's CEO (Renewal Options). If all Renewal Options are exercised, this SRA will have a final termination date of September 30, 2026.

This SRA has standard terms, including, but not limited to, environmental, insurance, and indemnity.

Utilizing Fiscal Year 2021 Signatory rates, Silver leases Ticketing Level and Ticketing Counter space at \$206.79 per square foot, and Airside A - Ramp Level space at \$81.47 per square foot. This SRA provides for an annual rental rate adjustment.

Space Type	Square Footage	Rate	Annual Payments	Monthly Payments
Main Terminal - Ticketing Level	154	\$206.79	\$31,845.66	\$2,653.81
Main Terminal - Ticketing Counter	275	\$206.79	\$56,867.25	\$4,738.94
Airside A - Ramp Level	1,593	\$81.47	\$129,781.71	\$10,815.14
TOTAL			\$218,494.62	\$18,207.89

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No. 2021-15.

Resolution:

Resolution No. 2021-15 approves and authorizes execution of Space Rental Agreement at Tampa International Airport with Silver Airways LLC; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	3. Contract, Elevator, Escalator, Dumbwaiter, and Moving Walkway Inspections, American Testing and Inspections Services, LLC dba ATIS Elevator Inspections, LLC, Tampa International and Tampa Executive Airports, Resolution No. 2021-20
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

Background:

The Authority currently has 108 elevators, 54 escalators, nine (9) dumbwaiters, and ten (10) moving walkways that require annual inspections and filing of annual inspection reports in accordance with Florida Statute Sections 399.061 and 399.07, as administered by the Florida Department of Division of Business & Professional Regulation, Bureau of Elevator Safety (DBPR). In 2017, American Testing and Inspections Services, LLC dba ATIS Elevator Inspections, LLC was awarded a three (3) year quote to perform the annual inspections and filing of annual inspection reports with DBPR.

On December 16, 2020, an Invitation to Bid (ITB) for Elevator, Escalator, Dumbwaiter, and Moving Walkway Inspections at Tampa International and Tampa Executive Airports was issued. The services provided will include all annual inspections and filing of annual inspection reports as required by DBPR.

Proposal:

On January 26, 2021, bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
American Testing and Inspections Services, LLC dba ATIS Elevator Inspections, LLC	\$142,498.00
Bureau Veritas National Elevator Inspection Services, Inc.	\$203,907.10
Liberty Elevator Experts, LLC	\$173,475.00

*Dade Elevator Inspections, Inc. was deemed non-responsive for failing to submit the required Bid Pricing Form.

The lowest responsive and responsible bidder is American Testing and Inspections Services, LLC dba ATIS Elevator Inspections, LLC.

No specific goal for W/MBE participation was established.

This item authorizes the execution of the Contract for Elevator, Escalator, Dumbwaiter, and Moving Walkway Inspections (Contract) with American Testing and Inspections Services, LLC dba ATIS Elevator Inspections, LLC for a maximum purchase authorization of \$147,498, which includes \$5,000 for extra work. The term of this Contract is three (3) years with two (2), discrete one-year renewal options to be authorized at the discretion of the Chief Executive Officer or his designee. The Authority's Director of Maintenance or designee may authorize extra work or adjust the quantity of elevators, escalators, dumbwaiters, and moving walkways to be inspected at the negotiated price without formal amendment to the Contract.

Funding:

This item is included in the O&M Budget.

Recommendation:

Management recommends adoption of Resolution No. 2021-20.

Resolution:

Resolution No. 2021-20 approves and authorizes award and execution of Contract for Elevator, Escalator, Dumbwaiter, and Moving Walkway Inspections at Tampa International and Tampa Executive Airports with American Testing and Inspections Services, LLC dba ATIS Elevator Inspections, LLC; rejection of the response received from Dade Elevator Inspections, Inc. as non-responsive for failing to submit the required Bid Pricing Form; authorizes the Authority's Director of Maintenance or designee to adjust quantities to be inspected at the negotiated price without formal amendment to the Contract; authorizes the Authority's Director of Maintenance or designee to authorize extra work in the amount of up to \$5,000 over the term of the Contract as needed; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	4. Maintenance Contract, Baggage Handling System Hardware/Software Support, Rexel USA, Inc., Tampa International Airport, Resolution No. 2021-24
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action (Consent)

Background:

The Authority currently uses proprietary Baggage Handling System (BHS) Programmable Logic Controller (PLC) equipment hardware and software manufactured by Rockwell Automation and Allen Bradley, a division of Rockwell Automation. Rexel USA, Inc. is the exclusive authorized Rockwell Automation service provider for the Authority's geographic area.

On March 4, 2016, the Authority entered into a sole source contract with Rexel, Inc. to provide proprietary support for the BHS equipment for an annual fixed price of \$33,723.36 with the contract term expiring on March 1, 2021. An Assignment and Assumption Contract, executed on August 20, 2018, assigned all rights under the contract from Rexel, Inc. to Rexel USA, Inc.

On May 20, 2020, a Notice of Intent to Sole Source with Rexel USA, Inc. for the purpose of providing continuing support for the fully automated, high-speed BHS system providing baggage tracking, scanning, and sorting features was publicly advertised. No responses were received.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required goods and services.

Proposal:

This item authorizes execution of a Maintenance Contract for Baggage Handling System Hardware/Software Support (Contract) with Rexel USA, Inc. The term of the Contract is March 1, 2021 through February 28, 2026 with a fixed annual price of \$36,829.40. The Contract includes hourly labor rates for any required extra work beyond the normal scope of the Contract. This item also authorizes up to \$20,000 of extra work annually, as needed. The Authority may cancel the Contract following 30 days written notice to Rexel USA, Inc.

W/MBE participation was not prescribed due to the proprietary nature of the Contract.

Funding:

This item is included in the O&M Budget.

Recommendation:

Management recommends adoption of Resolution No. 2021-24.

Resolution:

Resolution No. 2021-24 approves and authorizes execution of Maintenance Contract for Baggage Handling System Hardware/Software Support at Tampa International Airport with Rexel USA, Inc.; authorizes the Chief Executive Officer or his designee to authorize extra work in an amount

up to \$20,000 annually as needed; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	5. Authorization for Expenditure of Federal Forfeiture Funds, Tampa International Airport
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action (Consent)

Background:

Under provisions of the U.S. Department of Treasury Guide to Equitable Sharing for Foreign Countries and Federal, State and Local Law Enforcement Agencies (Guide), Federal forfeiture funds shared with local law enforcement agencies must be expended for law enforcement purposes.

Authority Standard Procedure S440.14 requires expenditures from Federal forfeiture funds to be made only after approval from Legal Affairs and the Authority Board. Legal Affairs has reviewed this request and agrees with the expenditures.

Proposal:

Authorize the expenditure of Federal forfeiture funds to be used by the Tampa International Airport Police Department for a maximum purchase authorization of \$10,175.00 for a radar speed sign trailer.

Funding:

This item is included in the Federal Forfeiture Funds Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the expenditure of Federal forfeiture funds and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

I. APPROVAL OF THE CONSENT AGENDA

Subject	6. Authorization to Dispose of Surplus Property, Tampa International Airport
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action (Consent)

Background:

In November 2019, the Authority purchased a Dell Compellent storage array. Compellent is an all-in-one storage solution that allows organizations to actively manage data at a highly granular level using built-in intelligence and automation. This is the primary solution used to store the videos from Authority CCTV video feeds. The Compellent storage array has been discontinued by Dell and replaced with PowerScale. As such, the Compellent storage array has been determined to be surplus and serves no useful function.

In order to accommodate for the storage replacement, additional CCTV videos, and expansion of SkyCenter One, Authority staff requests the Compellent storage array be designated as surplus as a credit for trade-in to be used towards purchasing the PowerScale solution.

On January 29, 2021, a purchase order was issued to Dell Marketing, L.P. for the purchase of the PowerScale solution under a separate Board authorization in the amount of \$1,239,358. The purchase amount takes into consideration a \$297,761 credit for trade-in of the Compellent solution equipment as listed in the table below.

Description	QTY	Year Purchased	Asset Tag
Compellent PAHP-CCTV01 Top Controller - Model SC9000, Serial No.FM2GBZ2	1	2019	703678
Compellent PAHP-CCTV01 Bottom Controller - Model SC9000, Serial No. FM2HBZ2	1	2019	703677
Compellent PAHP-CCTV Disk Shelf 03 SSD - Model SC420, Serial No. G2DCBZ2	1	2019	703676
Compellent PAHP-CCTV01 Top Controller - Model SC9000, Serial No.FM2GBZ2	1	2019	703675
Compellent PAHP-CCTV01 Bottom Controller - Model SC9000, Serial No. FM2HBZ2	1	2019	703674

Proposal:

Designate the above property as surplus and authorize disposal in accordance with Chapter 274, Florida Statutes as a credit for trade-in to be used towards the purchase of the PowerScale solution with an estimated value of \$297,761.

Funding:

N/A

Recommendation:

The Chief Executive Officer recommends the Board designate the above property as surplus and authorize disposal in accordance with Chapter 274, Florida Statutes as a credit for trade-in to Dell Marketing, L.P. towards the purchase of the PowerScale solution.

The Board may act on this by motion; no resolution is required.

I. APPROVAL OF THE CONSENT AGENDA

Subject	7. Supplemental Contract, Data Storage, Cloud, Converged, Data Protection and Technology Solutions utilizing National Cooperative Purchasing Alliance Contract Nos. 01-42 and 01-82, Dell Marketing L.P. and EMC Corporation, Tampa International Airport, Resolution Nos. 2021-17 and 2021-22
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action (Consent)

Background:

On November 7, 2019, the Board authorized the issuance of purchase orders to Dell Marketing L.P. utilizing National Cooperative Purchasing Alliance Contract No. 01-42 and EMC Corporation utilizing National Cooperative Purchasing Alliance Contract No. 01-82 for the purchase of equipment, software and related services for the period of November 1, 2019 through October 31, 2021, with two, one-year renewal options at the discretion of the Chief Executive Officer, in a total not-to-exceed amount of \$6,000,000.

In November 2019, the Authority purchased a Compellent storage array. Compellent is an all-in-one storage solution that allows organizations to actively manage data at a highly granular level using built-in intelligence and automation. The solution was tested and met the Authority's expectations as a replacement for its current solution. Compellent has been discontinued and replaced with PowerScale.

The Authority's Information Technology Services Department requires additional storage capacity and replacement of its current storage solution to accommodate the SkyCenter One expansion. Dell Marketing L.P. has offered the Authority a five-year, no interest payment structure through its sister company Dell Financial Services L.L.C. as authorized through National Cooperative Purchasing Alliance Contract No. 01-42.

On January 29, 2021, a purchase order was issued for the purchase of the PowerScale solution under the current Board authorization in the amount of \$1,239,358. The purchase amount takes into consideration a \$297,761 credit for trade-in of the Compellent solution. Dell Marketing L.P. requires execution of various agreements, including, a payment agreement, a payment agreement government rider, and title transfer letter to finalize this purchase. The current Board authorization did not include authorization for the Chief Executive Officer to execute these additional agreements. Additionally, a Supplemental Contract will provide for the inclusion of statutorily required and other contract language.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

This item authorizes execution of a separate Supplemental Contract, to include statutorily required and other contract language, with Dell Marketing L.P. utilizing National Cooperative Purchasing Alliance Contract No. 01-42, and with EMC Corporation utilizing National Cooperative Purchasing Alliance Contract No. 01-82, for the purchase of equipment, software and related services.

In addition, this item authorizes the Chief Executive Officer or his designee to execute all agreements required to complete the purchase of the PowerScale solution, including, but not limited to, a payment agreement, a payment agreement government rider, and title transfer letter to facilitate the current purchase of the PowerScale solution and future purchases of equipment, software and related services.

There is no change to the existing term or maximum purchase authorization amount of the purchase orders.

Funding:

This item is included in the O&M and Capital Budgets.

Recommendation:

Management recommends adoption of Resolution Nos. 2021-17 and 2021-22.

Resolutions:

Resolution No. 2021-17 approves and authorizes execution of Supplemental Contract with Dell Marketing L.P.; authorizes the Chief Executive Officer or his designee to execute agreements allowing the Authority to efficiently complete purchase transactions and take advantage of special financing options; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2021-22 approves and authorizes execution of Supplemental Contract with EMC Corporation; authorizes the Chief Executive Officer or his designee to execute agreements allowing the Authority to efficiently complete purchase transactions and take advantage of special financing options; and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

J. POLICIES OR RULES FOR CONSIDERATION OR ACTION

Subject	1. Policies or Rules for Consideration or Action
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

K. COMMITTEE REPORTS

Subject

1. Committee Reports

Meeting

Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing

Access

Public

Type

Reports

L. UNFINISHED BUSINESS

Subject	1. Part 2 Contract for Design-Build Services, SkyCenter Authority Offices Interior Fit Out Including AOC, ICC, NOC and Data Center, HCAA Project No. 8226 17, DPR Construction, A General Partnership, Tampa International Airport, Resolution No. 2021-18
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

Background:

As part of the Authority's Master Plan Phase 2 Program, the curbsides located at the Main Terminal will be expanded. In order to make room for this expansion, the Authority's Administrative Offices Building will be demolished and a new office building and parking garage is being constructed by a third-party developer. The SkyCenter Authority Offices Interior Fit Out Including Airport Operations Center (AOC), Incident Command Center (ICC), Network Operations Center (NOC) and Data Center Project will design and construct the interior office improvements for the Authority's space in the new office building.

On April 5, 2019, a Request for Qualifications entitled SkyCenter Authority Offices Interior Fit Out Including AOC, ICC, NOC and Data Center at Tampa International Airport was issued.

On September 5, 2019, the Board approved negotiations with the number one ranked firm, DPR Construction, A General Partnership.

On November 7, 2019, the Board approved a Part 1 Contract for Design-Build Services in the amount of \$3,482,803 for design of the Project. The CEO has executed two Amendments to the Part 1 Contract totaling \$161,368.

Proposal:

The scope of work of this Part 2 Contract for Design-Build Services will include the construction of the office fit out.

The maximum purchase authorization for this Part 2 Contract for Design-Build Services will be \$34,385,266, bringing the total combined Project Contract amount-to-date to \$38,029,437.

This Part 2 Contract for Design-Build Services will commence on March 4, 2021. Substantial completion of the Project is anticipated on April 25, 2022.

This Part 2 Contract for Design-Build Services will incorporate a W/MBE participation of 22.3% for design and 16.7% for construction.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program with respect to construction materials and supplies, if appropriate.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2021-18.

Resolution:

Resolution No. 2021-18 approves and authorizes execution of Part 2 Contract for Design-Build Services, SkyCenter Authority Offices Interior Fit Out Including AOC, ICC, NOC and Data Center, HCAA Project No. 8226 17 at Tampa International Airport with DPR Construction, A General Partnership; authorizes staff to use Owner's Direct Purchase Program, if appropriate; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

M. NEW BUSINESS

Subject	1. Construction Contract, VDF Access Control System Upgrades, HCAA Project No. 6495 17, Foresight Construction Group, Inc., Tampa Executive Airport, Resolution No. 2021-21
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

Background:

This Project consists of upgrading the security access system for ten (10) doors within the Fixed Based Operations building, one (1) pedestrian gate, and eight (8) Air Operations Area mechanical gates to support the SoftwareHouse CCure 9000 monitoring system at Tampa Executive Airport. The new system will be connected and monitored at the main central system located at Tampa International Airport. A low bid solicitation was advertised on December 9, 2020.

Proposal:

On January 29, 2021, bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
Foresight Construction Group, Inc.	\$826,568.35
A3 Communications, Inc.	\$875,997.59

The lowest responsive and responsible bidder is Foresight Construction Group, Inc.

A W/MBE Goal participation rate of 12.9% was prescribed and a W/MBE Goal participation rate of at least 41.8% is incorporated into this Contract.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2021-21.

Resolution:

Resolution No. 2021-21 approves and authorizes award and execution of Construction Contract for VDF Access Control System Upgrades at Tampa Executive Airport with Foresight Construction Group, Inc. in the amount of \$826,568.35; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

M. NEW BUSINESS

Subject	2. Prequalification Package, On-Call Concrete Airfield Slab Replacement Program, Tampa International Airport, Resolution No. 2021-23
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

Background:

The majority of the airfield pavements at Tampa International Airport are comprised of Portland cement concrete pavement sections and are maintained under an FAA-compliant Airfield Pavement Management System. The Authority's Maintenance Department makes routine repairs including joint sealing, crack sealing, and spall repairs. Major pavement maintenance projects are procured approximately every three years to replace cracked and shattered slabs to preserve and extend the pavement service life. Despite this structured program for pavement maintenance, there are times that an urgent concrete airfield slab replacement arises requiring quick mobilization of a qualified contractor to implement repairs.

The purpose of this prequalification process is to establish a list of Prequalified Contractors that will be asked to bid on urgent concrete airfield slab replacements as those efforts are identified. Such bidding opportunities will be on an as needed basis. Work may include the demolition and replacement of existing concrete airfield slabs, including associated airfield lighting as required.

A Prequalification Package solicitation for on-call concrete slab replacement was advertised on November 18, 2020.

On January 20, 2021, six prequalification responses were received and the following five were determined to have met the minimum qualifications to be prequalified:

Company Name

Ajax Paving Industries of Florida LLC
Crisdel Group, Inc.
David Nelson Construction Co.
Gosalia Concrete Constructors, Inc.
Johnson Bros. Corporation, A Southland Company

*Precision 2000, Inc was deemed non-responsive for failing to meet the qualifying projects requirement.

Proposal:

This item authorizes the issuance of purchase orders from March 4, 2021 to March 3, 2026, in a total maximum purchase authorization amount of \$1,500,000 for all purchase orders, to Prequalified Contractors that bid on urgent concrete airfield slab replacement work. Purchase orders will be issued for each urgent concrete airfield slab replacement work opportunity to the Prequalified Contractor with the lowest responsive bid.

Funding:

This item is included in the CIP and O&M Budgets.

Recommendation:

Management recommends adoption of Resolution No. 2021-23.

Resolution:

Resolution No. 2021-23 approves and authorizes the issuance of purchase orders to Prequalified Contractors for urgent concrete slab replacement work in a total maximum purchase authorization amount of \$1,500,000; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

M. NEW BUSINESS

Subject	3. Purchase Order(s), Security Solutions and Services utilizing National Cooperative Purchasing Alliance Contract No. 12-15, Convergent Technologies, LLC, Tampa International Airport
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

Background:

The Authority operates Closed Circuit Television (CCTV) cameras, access control systems, and other security solutions and services for surveillance and security purposes. This authorization provides a mechanism to procure CCTV cameras, access control systems, including biometric security screening hardware and software as part of the Master Security Plan, and other projects, on an as needed basis.

On May 2, 2019, the Board authorized the issuance of purchase orders for security solutions and services to Convergent Technologies, LLC utilizing National Cooperative Purchasing Alliance (NCPA) Contract No. 12-08. The initial term was from May 2, 2019 through November 30, 2019, with two, one-year renewal options at the discretion of the Chief Executive Officer. The maximum purchase authorization amount, including renewals, was \$4,100,000.

NCPA Contract No. 12-08 has been replaced by NCPA Contract No. 12-15.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertising.

Proposal:

Staff recommends the issuance of purchase orders to Convergent Technologies, LLC for security solutions and services utilizing NCPA Contract No. 12-15 for the term of March 4, 2021 through December 31, 2021, with four, discrete one-year renewal options at the discretion of the Chief Executive Officer or designee, contingent upon approval of the renewal options between Convergent Technologies, LLC and NCPA, in the maximum purchase authorization amount of \$2,500,000, including the renewal options.

Funding:

This item is included in the O&M and Capital Budgets.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of purchase orders to Convergent Technologies, LLC for security solutions and services and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

M. NEW BUSINESS

Subject	4. Renewal of Property Insurance Coverage, Arthur J. Gallagher Risk Management Services, Inc., Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action (Consent)

Background:

The Authority's property program is currently insured by AIG Specialty Insurance Company of American International Group (AIG) for the All Other Perils coverage, and AIG, ACE American Insurance Company (Chubb), and Lloyds of London on a quota share basis for the \$75 million of Named Wind and Flood. This insurance covers approximately \$2.87 billion in insured values at Tampa International Airport and the three general aviation airports. The current property insurance program will expire April 1, 2021. This renewal proposal was marketed to 42 insurance carriers by Arthur J. Gallagher Risk Management Services, Inc. (Gallagher).

Proposal:

Due to an increase in large weather-related loss events, interest rates at historic lows, rapidly increasing loss trends in multiple coverage lines, a global pandemic and the related economic fallout, and continued hard market conditions, the recommended renewal property program has a quota share arrangement for the All Other Perils Coverage with AIG (50%), Indian Harbor Insurance Co. (2.94%), Homeland Insurance Company of NY (17.64%), Scottsdale Insurance Co. (17.645%), and Great American (11.765%). The primary \$75 million, which also includes Named Wind and Flood coverage, will include AIG (50%), ACE American Insurance Company (30%), Star Surplus Lines Insurance Company (10%) and Lloyds of London/National Fire & Marine Insurance Company (10%) on a quota share basis. The Terrorism coverage, which includes both standard property losses and Nuclear, Chemical, Biological, and Radiological losses caused by certified and non-certified acts of "terrorism," is also recommended to remain with Lloyds of London.

This renewal has the same coverage as the expiring policies of \$500 million for All Other Perils, \$75 million Named Wind, \$75 million Flood, \$100 million of Terrorism coverage and \$5 million for Nuclear, Chemical, Biological, and Radiological coverage. The Named Wind and Flood coverage is subject to a 5% deductible, applied per unit of insurance (i.e. per building/structure) with a \$250,000 per occurrence minimum deductible.

The recommended Equipment Breakdown coverage will remain the same as the expiring policy at \$200 million with a deductible at \$100,000 per occurrence. The coverage will be provided by Continental Casualty Company.

The total cost of the property insurance program, including all surcharges, assessments, and an appraisal fee schedule recommended by Gallagher, is \$3,844,337, which is an increase of \$499,112 (14.92%) over last year. This proposed renewal property insurance program had the best terms and pricing over any of the alternatives.

Authority staff and the Authority's insurance consultant, Siver Insurance Consultants, have reviewed the proposed property insurance program and recommend the Authority accept Gallagher's property insurance renewal at a total cost of \$3,844,337.

Funding:

This item is included in the FY21 O&M Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize Gallagher to bind the property program listed above for the 12-month policy period beginning April 1, 2021, and authorize the payment of appraisals, additional property premiums, taxes, fees and/or assessments invoiced throughout the policy period for newly acquired, revalued, or other property added to the policy after renewal.

The Board may act on this by motion; no resolution is required.

N. STAFF REPORTS

Subject

1. Staff Reports

Meeting

Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing

Access

Public

Type

Information

O. ATTORNEY-CLIENT CLOSED SESSION

Subject	1. Attorney-Client Closed Session
Meeting	Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Private
Type	Discussion

P. ADJOURNMENT

Subject

1. Adjournment

Meeting

Mar 4, 2021 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing

Access

Public

Type

Procedural
