



# Tampa International Airport

**AVIATION AUTHORITY**

**REGULAR BOARD MEETING**

**Thursday, June 1, 2017  
9:00 A.M.**

**Boardroom  
Level 3 at Tampa International Airport**

## **AGENDA**

Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Any person requiring reasonable accommodations to attend any public meeting because of a disability or physical impairment must submit a written request to Joseph W. Lopano, Chief Executive Officer, Hillsborough County Aviation Authority, Post Office Box 22287, Tampa, FL 33622 or via facsimile at (813) 870-7868. Such request must be received at least 48 hours before the meeting. If you have any questions, please call (813) 870-8701.

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**G. CONSENT ITEM**

1. Authorization to Dispose of Surplus Property, Tampa International Airport

I. Background:

The following property has been determined to be surplus and serves no useful function or the continued use is uneconomical or inefficient.

| Description                 | Qty | Asset Number  | Year Procured |
|-----------------------------|-----|---------------|---------------|
| Runway Paint Stripper Truck | 1   | 102380        | 1993          |
| Ford Crown Victoria         | 1   | 122434        | 2008          |
| Ford Ranger                 | 2   | 104230/104263 | 2001          |
| El Dorado/ Ford Shuttle Bus | 1   | 100727        | 2001          |
| John Deere Cart             | 1   | 123344        | 2010          |
| Gem Electric Vehicle        | 1   | 105067        | 2008          |
| Gem Electric Vehicle        | 1   | 122194        | 2010          |
| Gem Electric Vehicle        | 2   | 123322/123324 | 2011          |
| Mower-Alamo                 | 1   | 123388        | 2011          |
| Mower-Toro-72"              | 2   | 123357/123359 | 2010          |
| Mower-Toro-52"              | 1   | 123358        | 2010          |
| Mower-Toro-48"              | 2   | 123360/123361 | 2010          |
| Mower-Bush Hog              | 1   | 106746        | 2006          |
| Club Cart                   | 1   | 106676        | 2000          |
| Various Computer Equipment  | 300 | ---           | ---           |

II. Proposal:

Designate the above property as surplus and authorize disposal in accordance with Chapter 274, Florida Statutes. The surplus property will be publicly advertised and auctioned at Tampa Machinery Auction, Inc., Bay Area Auction Services, Inc., or GovDeals.com, an internet based auction system. The computer equipment will be donated to the School District of Hillsborough County or otherwise properly disposed of.

III. Funding:

N/A

**G1 (Continued)**

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IV. Recommendation:

The Chief Executive Officer recommends the Board designate the above property as surplus and authorize disposal in accordance with Chapter 274, Florida Statutes.

**The Board may act on this by motion; no resolution is required.**

**G. CONSENT ITEM**

2. Authority to Execute Environmental Agreements with FDEP, Rent-A-Car Fueling Facility, Tampa International Airport, Resolution No. 2017-36
- 

**I. Background:**

The Authority wishes to settle the terms and conditions of tank closure and petroleum contamination restoration at the Rent-A-Car Fueling Facility located in and adjacent to the long term parking garage at Tampa International Airport. The Authority has been working closely with the Florida Department of Environmental Protection (FDEP) to identify an opportunity to remove the tank system and impacted source material at the time of tank removal. The Authority will complete the tank closure and interim source removal work and submit appropriate completion documentation to FDEP. Upon receipt of various documentation, the FDEP will prepare a settlement agreement for Rent-A-Car Fueling Facility site with FDEP-assigned facility identification numbers 299812315, 298624920, 299401666, 299401858, 299401722, 299201931, 299401859, 299805875 and 298731672. This settlement agreement may take the form of a Site Rehabilitation Consent Order, Site Rehabilitation Funding Allocation Agreement or other Settlement Agreement. Considering the area surrounding this site is non-residential and that numerous engineered and institutional controls exist, this is the appropriate method to close the site. This action is consistent with FDEP's risk-based corrective action provisions and is expected to result in site closure at a reduced cost to the Authority while ensuring protection of human health and the local environment.

**II. Proposal:**

To complete site rehabilitation and fulfill the requirements of FDEP in an efficient and cost-effective way, it is necessary to designate the authority to execute the Site Rehabilitation Consent Order, Site Rehabilitation Funding Allocation Agreement, and/or other Settlement Agreement, as well as associated supporting documents, to the Chief Executive Officer.

**III. Funding:**

This item is included in the Capital Budget.

**IV. Recommendation:**

Management recommends adoption of Resolution No. 2017-36.

**G2 (Continued)**

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V. Resolution:

**Resolution No. 2017-36 approves and authorizes the Chief Executive Officer to execute a Site Rehabilitation Consent Order, Site Rehabilitation Funding Allocation Agreement and/or other Settlement Agreement at Tampa International Airport with FDEP for the Rent-A-Car Fueling Facility; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**



**G. CONSENT ITEM**

3. Operating Agreement for Ground Handlers and Space Rental Agreement, Xtreme Aviation LLC, Tampa International Airport, Resolution Nos. 2017-29 and 2017-30

I. Background:

Aircraft maintenance providers at Tampa International Airport (Airport) must have, at a minimum, a ground handling operating agreement prior to commencing operations.

II. Proposal:

Xtreme Aviation LLC (Xtreme) desires to perform FAA certified repair station services for its customers at the Airport under an Operating Agreement for Ground Handlers (Operating Agreement) for a term commencing June 1, 2017 through September 30, 2020. For the privilege of providing services to signatory air carriers at the Airport, no privilege fee will be remitted, per the Authority’s signatory airline agreement. For the privilege of providing services to non-signatory air carriers and non-airline customers at the Airport, Xtreme will pay to the Authority five percent of gross receipts, payable in equal monthly installments. Gross receipts include the gross revenues from all sales made and services performed for cash, credit or otherwise, pursuant to Xtreme's limited ground handling operations at the Airport. Gross receipts exclude the retail value of fuel and oil and the related fuel service fee, gross revenues that Xtreme receives for all services provided to signatory air carriers, certain catering sales, and ferrying and diverted landings. Either party may terminate the Operating Agreement upon 30 days' written notice.

In support of its repair station services, Xtreme desires to lease 287 sq. ft. of Airside E Ramp Level Space at the FY 2017 non-signatory rate indicated below:

| <u>Description</u>        | <u>Sq. Ft.</u> | <u>FY17 Rate</u> | <u>Annual Rent</u> | <u>Monthly Rent</u> |
|---------------------------|----------------|------------------|--------------------|---------------------|
| Airside E Ramp Suite 4131 | 287            | \$89.59          | \$25,712.33        | \$2,142.69          |

The Space Rental Agreement commences June 1, 2017 and terminates concurrently with all other space rental agreements on September 30, 2020. Either party may terminate the Space Rental Agreement upon 30 days’ written notice. Xtreme must provide payment security in the amount of \$6,428.07, equal to three months’ rents, fees and charges.

**G3 (Continued)**

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III. Funding:

N/A

IV. Recommendation:

Management recommends adoption of Resolution Nos. 2017-29 and 2017-30.

V. Resolution:

**Resolution No. 2017-29 approves and authorizes execution of the Space Rental Agreement at Tampa International Airport with Xtreme Aviation LLC; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

**Resolution No. 2017-30 approves and authorizes execution of the Operating Agreement for Ground Handlers at Tampa International Airport with Xtreme Aviation LLC; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

**G. CONSENT ITEM**

4. Operating Agreement for Ground Handlers, F&E Aircraft Maintenance LLC, Tampa International Airport, Resolution No. 2017-44
- 

**I. Background:**

Aircraft maintenance providers at Tampa International Airport (Airport) must have, at a minimum, a ground handling operating agreement prior to commencing operations.

**II. Proposal:**

F&E Aircraft Maintenance LLC (F&E) desires to perform FAA certified repair station services for its customers at the Airport for a term commencing June 1, 2017 through September 30, 2020. Initially, this service will be provided to Atlas Air, Inc. For the privilege of providing services to signatory air carriers at the Airport, no privilege fee will be remitted, per the Authority's signatory airline agreement. For the privilege of providing services to Atlas Air, Inc. and any other non-signatory air carriers and non-airline customers at the Airport, F&E will pay to the Authority five percent of gross receipts, payable in equal monthly installments. Gross receipts include the gross revenues from all sales made and services performed for cash, credit or otherwise, pursuant to F&E's limited ground handling operations at the Airport. Gross receipts exclude the retail value of fuel and oil and the related fuel service fee, gross revenues that F&E receives for all services provided to signatory air carriers, certain catering sales, and ferrying and diverted landings. Either party may terminate the Agreement upon 30 days' written notice.

**III. Funding:**

N/A

**IV. Recommendation:**

Management recommends adoption of Resolution No. 2017-44.

**V. Resolution:**

**Resolution No. 2017-44 approves and authorizes execution of the Operating Agreement for Ground Handlers at Tampa International Airport with F & E Aircraft Maintenance LLC; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

**G. CONSENT ITEM**

5. Memorandum of Understanding for Maintenance of Wheelchair/Baggage Lifts, Southwest Airlines Co., Tampa International Airport, Resolution No. 2017-04
- 

**I. Background:**

The Authority's Maintenance staff currently inspect, maintain, and repair wheelchair/baggage lifts (lift equipment) under a verbal agreement with Southwest Airlines Co. (Southwest). Southwest is preparing to purchase and install new lift equipment at the jet bridges it leases from the Authority. Prior to the installation of the new lift equipment, Maintenance staff desire to clarify and memorialize the terms and conditions of the Authority's continuing inspection, maintenance, and repair of such lift equipment owned by Southwest.

**II. Proposal:**

This Memorandum of Understanding for Maintenance of Wheelchair/Baggage Lifts (MOU) sets forth the terms, conditions, and obligations of the respective parties for the Authority's inspection, maintenance, and repair of lift equipment owned by Southwest. Under the MOU, during routine operations, Maintenance staff will inspect and maintain the lift equipment. Maintenance staff will prepare cost estimates for any needed repairs and will obtain approval from Southwest prior to making such repairs. The actual cost of repairs will be invoiced to Southwest on a time and material basis. Southwest will provide insurance and indemnify the Authority from all damage or injury in connection with the MOU. The term of the MOU runs concurrently with Southwest's Airline Airport Use and Lease Agreement and can be terminated by either party upon 30 days written notice.

**III. Funding:**

N/A

**IV. Recommendation:**

Management recommends adoption of Resolution No. 2017-04.

**G5 (Continued)**

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V. Resolution:

**Resolution No. 2017-04 approves and authorizes execution of the Memorandum of Understanding for Maintenance of Wheelchair/Baggage Lifts at Tampa International Airport with Southwest Airlines Co.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

**G. CONSENT ITEM**

6. Purchase Order, Telesoft Software License and Telesoft Database Conversion Services Software Support and Maintenance, Telesoft Corporation, Tampa International Airport
- 

**I. Background:**

On August 1, 2013, the Board approved and authorized execution of a sole source purchase of the Telesoft Software License and Telesoft Database Conversion Services Software. The Telesoft Software License and Telesoft Database Conversion Services Software provides the tools needed to manage usage, cost allocation and reporting associated with operating the Shared Tenant Services. The current total issued purchase orders for such services from August 2, 2013 through August 31, 2017 is \$76,459.

On March 24, 2017, a Notice of Intent to Sole Source with Telesoft Corporation for the continued support and maintenance of the Telesoft Software currently being used at Tampa International Airport was advertised. The Telesoft Software is proprietary and distributors or third party providers are not permitted to offer support and maintenance. Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplies or services.

**II. Proposal:**

Authorize the issuance of purchase orders to Telesoft Corporation for continued support and maintenance of the Telesoft Expense Management System for the period of September 1, 2017 through August 31, 2022, for a total not-to-exceed amount of \$120,000.

**III. Funding:**

This item is included in the O&M Budget.

**IV. Recommendation:**

The Chief Executive Officer recommends the Board authorize issuance of purchase orders to Telesoft Corporation and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

**The Board may act on this by motion; no resolution is required.**

H. POLICIES OR RULES FOR CONSIDERATION OR ACTION

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I. COMMITTEE REPORTS

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**J. UNFINISHED BUSINESS**

1. Public Hearing to Approve Update to Airport Zoning Regulations, Tampa International, Tampa Executive, Peter O. Knight, and Plant City Airports, Resolution No. 2017-37
- 

**I. Background:**

The Airport Zoning Regulations promote safety by establishing procedures to protect the navigable airspace of the region served by Tampa International Airport, Tampa Executive Airport, Peter O. Knight Airport, and Plant City Airport from hazards and incompatible land uses. Notice of this public hearing was published on May 17, 2017 and May 24, 2017 in the Tampa Bay Times. The public notice and updated Airport Zoning Regulations were also posted on the Authority's website. The Airport Zoning Regulations were approved by the Board on April 1, 2010 and updated on December 3, 2015. The Florida Legislature amended Chapter 333, Fla. Stat., effective July 1, 2016, to require an amendment to local and airport zoning regulations by July 1, 2017.

**II. Proposal:**

The Airport Zoning Regulations have been updated to:

1. Provide administrative updates pursuant to Chapter 333, Fla. Stat.;
2. Create a new tool to allow staff to consider whether surrounding structures or objects are shielded from proposed uses;
3. Include updated and enhanced Airport Zoning maps; and
4. Establish land use regulations related to the operation of Unmanned Aircraft Systems in airspace where they could conflict with manned aircraft.

These Airport Zoning Regulations will have an effective date of June 1, 2017 with the exception of the regulation pertaining to Unmanned Aircraft Systems which will take effect September 1, 2017 following public outreach.

**III. Funding:**

N/A

**IV. Recommendation:**

Management recommends adoption of Resolution No. 2017-37.

**J1 (Continued)**

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V. Resolution:

**Resolution No. 2017-37 approves the update to the Airport Zoning Regulations for Tampa International, Tampa Executive, Peter O. Knight, and Plant City Airports as presented.**

**J. UNFINISHED BUSINESS**

2. Contract for Design Professional Services, Checked Baggage System Upgrades and Optimization, HCAA Project No. 5991 14, Corgan Associates, Inc., Tampa International Airport, Resolution No. 2017-40
- 

**I. Background:**

On February 21, 2014, the Authority issued a Request for Qualifications for the competitive procurement of a Design-Builder for HCAA Project No. 5991 14, Checked Baggage System Upgrades and Optimization. This Project includes all necessary design and facility modifications required for the reconstruction and optimization of the Checked Baggage System at Tampa International Airport. On September 4, 2014, Skanska USA Building, Inc. was awarded a Part 1 Design-Build Contract for the design of the Project. Corgan Associates, Inc. provided architectural and engineering services for the Part 1 Design-Build Contract and is the designer of record. At the completion of the 100% design, the Authority elected not to proceed with a Part 2 Design-Build Contract with Skanska USA Building, Inc. for the construction of the Project. It is the Authority's desire to revise the delivery method for the Project by proceeding with the construction through a competitively procured Invitation to Bid.

On March 31, 2017, the Authority advertised a Notice of Intent to Negotiate and Award a Design Professional Contract with the competitively selected designer of record, Corgan Associates, Inc., for design professional services during the Invitation to Bid process and construction administration services during construction. No responses were received to the Notice. Pursuant to the Notice, negotiations began on April 13, 2017.

**II. Proposal:**

This Contract provides for design professional services, including construction administration services and direct and reimbursable expenses, in the not-to-exceed amount of \$3,371,593.00. This Contract will commence on June 1, 2017 and will remain in effect until one year after final acceptance of the constructed project.

For design and construction administration services, a DBE goal of 10.9% of the amount earned will be incorporated into this Contract.

**J2 (Continued)**

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III. Funding:

This item is included in the Capital Budget.

IV. Recommendation:

Management recommends adoption of Resolution No. 2017-40.

V. Resolution:

**Resolution No. 2017-40 authorizes execution of the Contract for Design Professional Services for Checked Baggage System Upgrades and Optimization, HCAA Project No. 5991 14, at Tampa International Airport with Corgan Associates, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

**J. UNFINISHED BUSINESS**

3. Part 1 Contract for Design-Build Services, Reclaim Long Term Parking Garage Levels 1 and 2, HCAA Project No. 6505 17, Creative Contractors, Inc., Tampa International Airport, Resolution No. 2017-39
- 

**I. Background:**

As part of the Authority's Master Plan Phase 1 program, a Consolidated Rental Car Facility and Automated People Mover are being constructed. The existing rental car operations are located on Levels 1 and 2 of the Long Term Parking Garage (LTPG). This Project will provide for the design and construction to convert Levels 1 and 2 of the LTPG to public parking. Currently the LTPG has approximately 6,800 parking spaces. This Project will add approximately 2,200 additional parking spaces.

On November 16, 2016, a request for qualifications entitled Reclaim Long Term Parking Garage Levels 1 and 2 at Tampa International Airport was issued.

On March 2, 2017, the Board approved negotiations with the number one ranked firm, Creative Contractors, Inc.

**II. Proposal:**

This Part 1 Contract for Design-Build Services provides for design of the Project in the not-to-exceed amount of \$1,555,000.00 for basic services and reimbursable expenses.

The Part 1 Contract will commence on June 1, 2017. Substantial completion of the Project is anticipated in February 2019.

The W/MBE goal for the design of the Project will be 32.0% of the dollar amount earned on the design phase.

**III. Funding:**

This item is included in the Capital Budget.

**J3 (Continued)**

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IV. Recommendation:

Management recommends adoption of Resolution No. 2017-39.

V. Resolution:

**Resolution No. 2017-39 authorizes execution of the Part 1 Contract for Design-Build Services, Reclaim Long Term Parking Garage Levels 1 and 2, HCAA Project No. 6505 17, at Tampa International Airport with Creative Contractors, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

**K. NEW BUSINESS**

1. Approval for Implementation of Ground Transportation Per-Trip Fees, Tampa International Airport, Resolution No. 2017-38

I. Background:

Tampa International Airport (Airport) is installing an Automatic Vehicle Identification (AVI) system which will track the usage of the Airport’s facilities by ground transportation vehicles through the new Parking and Revenue Control System (PARCS). The AVI system will enable the Authority to accurately monitor, measure, and charge ground transportation vehicle operators a per-trip fee each time a vehicle, with an Authority provided transponder, passes an AVI reader during customer pick-ups.

As part of a recent ground transportation study, Leigh Fisher, the Authority’s ground transportation consultant, reviewed and analyzed the ground transportation fee structure at the Airport. The study concluded that the Authority’s expenses related to the operation and maintenance of its ground transportation facilities exceed the revenue received under the current ground transportation fee structure. The consultant recommended the Authority replace its current fee model for ground transportation vehicles with a cost recovery model based on vehicle per-trip fees for customer pick-ups at the Airport.

II. Proposal:

Management recommends implementing ground transportation vehicle per-trip fees for customer pick-ups at the Airport as follows:

| Ground Transportation Operator | Existing Ground Transportation Vehicle Fee | Proposed Ground Transportation Vehicle Per-Trip Fee                           |
|--------------------------------|--|---|
| Taxis                          | \$0.043 per deplaned passenger             | \$3 per trip for year 1<br>\$4 per trip for year 2<br>\$5 per trip for year 3 |
| Limos                          | \$150 annually per vehicle                 | \$3 per trip for year 1<br>\$4 per trip for year 2<br>\$5 per trip for year 3 |

**K1 (Continued)**

|  |  |  |
|--|--|--|
| Transportation Network Companies         | N/A  | \$3 per trip for year 1<br>\$4 per trip for year 2<br>\$5 per trip for year 3          |
| Shared Ride Van                          | Privilege fee + deplaned passenger<br><br>\$0.0121 for Hillsborough County<br><br>\$0.0055 for Pasco/Hernando Counties<br><br>\$0.0412 for Pinellas County | \$2.50 per trip for year 1<br>\$3.50 per trip for year 2<br>\$4.50 per trip for year 3 |
| Off-Airport Rental Car Courtesy Vehicles | \$100 annually per vehicle   | \$2.50 per trip for year 1<br>\$3.50 per trip for year 2<br>\$4.50 per trip for year 3 |
| Off-Airport Parking Courtesy Vehicles    | \$50 annually per vehicle  | \$2.50 per trip for year 1<br>\$3.50 per trip for year 2<br>\$4.50 per trip for year 3 |
| Hotel/Motel Courtesy Vehicles            | \$550 annually per vehicle   | \$2.50 per trip for year 1<br>\$3.50 per trip for year 2<br>\$4.50 per trip for year 3 |
| Charter Buses                            | \$25 per trip  | No Change  |

Vehicle per-trip fees for all ground transportation operators reliant on the AVI system will commence upon the AVI system's completion, which is estimated to be February 2018. Transportation Network Company vehicle per-trip fees will commence upon Board approval of their Use and Permit Agreements, which is anticipated in August 2017. Those ground transportation operators wishing to adopt vehicle per-trip fees early may do so in coordination with the Authority's Concessions Department.



**K1 (Continued)**

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The proposed ground transportation vehicle per-trip fees match the median fees of peer airports. Customer drop-offs will continue to be allowed at no charge.

III. Funding:

N/A

IV. Recommendation:

Management recommends adoption of Resolution No. 2017-38.

V. Resolution:

**Resolution No. 2017-38 approves and authorizes implementation of ground transportation vehicle per-trip fees at Tampa International Airport as presented.**

**K. NEW BUSINESS**

- 2. Construction Contract, Short Term Parking Garage-Level 7 Rehabilitation, HCAA Project No. 6250 15, Restocon Corporation, Tampa International Airport, Resolution No. 2017-41

I. Background:

This Project includes the rehabilitation of Level 7 of the Short Term Parking Garage and renovation of the Monorail Bridge between the Long Term Parking Garage and the Short Term Parking Garage at Tampa International Airport. A low bid solicitation was advertised on March 8, 2017.

II. Proposal:

On April 20, 2017, bids were publicly opened and read aloud as follows:

| <u>Company Name</u>                  | <u>Bid Amount</u> |
|--------------------------------------|-------------------|
| Restocon Corporation                 | \$1,556,618.00    |
| Brock Logistics, LLC                 | \$1,833,843.00    |
| Structural Preservation Systems, LLC | \$1,872,342.00    |
| *Leisure Construction, Inc.          | \$2,504,548.70    |
| Intron Technologies, Inc.            | \$2,599,899.00    |

\*Leisure Construction, Inc. was deemed non-responsive for failure to include the correct bid bond form with their response.

The lowest responsive and responsible bidder is Restocon Corporation.

A W/MBE Goal participation rate of 9% was prescribed and a W/MBE Goal participation rate of at least 10.3% is incorporated into this Contract.

III. Funding:

This item is included in the Capital Budget.

IV. Recommendation:

Management recommends adoption of Resolution No. 2017-41.

**K2 (Continued)**

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V. Resolution:

**Resolution No. 2017-41 approves and authorizes the award and execution of the Construction Contract for Short Term Parking Garage-Level 7 Rehabilitation, HCAA Project No. 6250 15 at Tampa International Airport with Restocon Corporation in the amount of \$1,566,618.00; approves rejection of bid from Leisure Construction, Inc. as non-responsive; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

**K. NEW BUSINESS**

3. Selection of Design-Builder, Airport Security Systems Replacement, HCAA Project Nos. 8805 17 & 6495 17, Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports
- 

**I. Background:**

The Authority's security systems are currently comprised of an Access Control System (ACS), Video Management System (VMS), and associated network infrastructure, including video storage. While the maintenance of both the ACS and VMS are kept up-to-date, many of the hardware components are reaching the end of their useful life.

The scope of work for this Program includes the development of a Security Master Plan, an implementation strategy based on agreed upon recommendations of the Security Master Plan, and all design, fabrication and construction services necessary to complete the agreed upon recommendations of the Security Master Plan.

**II. Proposal:**

On January 25, 2017, a request for qualifications entitled Airport Security Systems Replacement at Tampa International and General Aviation Airports was issued.

Five responses were received and evaluated by staff. The order of technical ranking is as follows:

1. HCBeck, Ltd. d/b/a The Beck Group
2. Manhattan Construction (Florida), Inc.
3. Johnson Controls, Inc.
4. Charles Perry Partners, Inc.\*
4. M.C. Dean, Inc.\*

\*Tied for fourth

A DBE goal of at least 8% of the dollar amount earned on the contract for the design phase of the Program was prescribed. The DBE goal for construction will be determined upon receipt of the 60% design construction cost estimate. The DBE percentages proposed by all respondents for the amount earned on design will meet

**K3 (Continued)**

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or exceed the DBE goal requirements and will be incorporated into the resulting contract. All respondents assured that they will meet the DBE goal for construction.

**III. Funding:**

This item is included in the Capital Budget.

**IV. Recommendation:**

The Chief Executive Officer recommends ranking the order of firms as listed above.

**The Board may request presentations from the firms prior to the vote and may vote either by motion or by clear indication, to rank firms in order of preference and authorize staff to negotiate a contract; no resolution is required.**

**K. NEW BUSINESS**

4. Selection of Firm and Award of Contract, Flight Tracking System Services, Casper Airport Solutions, Inc., Tampa International Airport, Resolution No. 2017-43
- 

**I. Background:**

The Authority currently utilizes a Flight Tracking System (System) provided by Harris Corporation for the purpose of tracking flights and noise complaints. Such System allows the Authority Noise Monitoring Officer and Authority Operations Department staff to effectively monitor compliance with the Authority's voluntary noise program on a daily basis. The current contract for the System with Harris Corporation expires on September 30, 2017 and has a current annual cost of \$114,911.

The scope of work for this Contract includes providing all necessary equipment, software, training and support services necessary to deliver System services to the Authority.

**II. Proposal:**

On February 8, 2017, a request for proposals was issued for Flight Tracking System Services at Tampa International Airport.

Two responses were received and two responses were evaluated by staff. The following firms are listed in order of technical ranking:

1. Casper Airport Solutions, Inc.
2. Harris Corporation (*incumbent*)

There was no W/MBE goal prescribed for this Contract.

The term of the Contract is for the period of October 1, 2017 through September 30, 2020 with one, two-year renewal option at the discretion of the Chief Executive Officer. The total not-to-exceed amount for the Contract including the renewal option is \$412,000. The Authority may terminate the Contract by giving thirty days written notice.

**K4 (Continued)**

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III. Funding:

This item is included in the O&M Budget.

IV. Recommendation:

Management recommends ranking the firms in the order listed above and award to the top ranked firm.

V. Resolution:

**Resolution No. 2017-43 approves the ranking; authorizes award and execution of the Contract for Flight Tracking System Services at Tampa International Airport with Casper Airport Solutions, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

L. **PRESENTATIONS** - None

M. **STAFF REPORTS**

N. **ADJOURNMENT**