



# Tampa International Airport

**AVIATION AUTHORITY**

**BOARD OF ADJUSTMENT HEARING  
AND  
REGULAR BOARD MEETING**

**Thursday, December 5, 2019  
9:00 A.M.**

**Boardroom  
Level 3 at Tampa International Airport**

## **AGENDA**

Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Any person requiring reasonable accommodations to attend any public meeting because of a disability or physical impairment must submit a written request to Joseph W. Lopano, Chief Executive Officer, Hillsborough County Aviation Authority, Post Office Box 22287, Tampa, FL 33622 or via facsimile at (813) 870-7868. Such request must be received at least 48 hours before the meeting. If you have any questions, please call (813) 870-8701.



**Thursday, December 5, 2019  
Aviation Authority Regular Board Meeting**

**AGENDA**

**9:00 A.M.**

**Boardroom**

**Level 3 at Tampa International Airport**

**A. PLEDGE OF ALLEGIANCE**

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1. Pledge of Allegiance

**B. CALL TO ORDER (BOARD OF ADJUSTMENT)**

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1. Call to Order (Board of Adjustment)

**C. BOARD OF ADJUSTMENT**

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1. Airport Study No. 2019-130, APC Towers III, LLC, requesting a variance to construct a communications tower, with a maximum height of 220' AMSL, on a site located at 9811 E. US 92 Highway, Tampa, FL, Resolution No. 2019-139

**D. CALL TO ORDER (REGULAR BOARD MEETING)**

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1. Call to Order

**E. APPROVAL OF THE AGENDA**

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1. Approval of the Agenda

**F. PUBLIC COMMENTS**

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1. Public Comments

**G. APPROVAL OF THE MINUTES**

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1. Approval of the Minutes

**H. MANAGEMENT REPORT**

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1. Management Report

**I. APPROVAL OF THE CONSENT AGENDA**

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1. Amendment No. 1 to Contract for Special Legal Services, GrayRobinson, P.A., Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports, Resolution No. 2019-124
2. Contract for Special Legal Services, Greenberg Traurig, P.A., Tampa International Airport, Resolution No. 2019-140
3. Amendment No. 1 to Interlocal Agreement for Traffic Light Maintenance and Operation Services, City of Tampa, Tampa International Airport, Resolution No. 2019-125

4. Authorization to Dispose of Surplus Property, Tampa International Airport

5. Purchase Order(s), Vehicles, utilizing Florida Sheriffs Association Contract No. FSA19-VEH17.0 and Sourcewell Contracts 052417 and 120716, Alan Jay Fleet Sales, Container Systems & Equipment Company, Inc., EFE Inc., Vogel Traffic Services, Inc. dba EZ-Liner Industries and Dobbs Equipment, LLC, Tampa International Airport

6. Authority Meeting Dates for Calendar Year 2020

#### **J. POLICIES OR RULES FOR CONSIDERATION OR ACTION**

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1. Policies or Rules for Consideration or Action

#### **K. COMMITTEE REPORTS**

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1. Committee Reports

#### **L. UNFINISHED BUSINESS**

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1. Increase to the Not-to-Exceed Authorization with Audio Visual Innovations, Inc. for General Purpose Commercial Information Technology Equipment, Software and Services, utilizing GSA Contract No. GS-35F-0275S, Tampa International Airport

2. Part 2 Design-Build Contract, Main Terminal Ticket Level Interior Refurbishment, HCAA Project No. 6475 19, DPR Construction, A General Partnership, Tampa International Airport, Resolution No. 2019-129

3. Change Order No. 3 to Construction Contract, New Taxiway A and Bridge, HCAA Project Nos. 8825 18 and 8325 19, GLF Construction Corporation, Tampa International Airport, Resolution No. 2019-130

#### **M. NEW BUSINESS**

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1. Selection of Design-Builder, Airsides A, C and F Restroom Refurbishment and Expansion, HCAA Project Nos. 8300 20, 6650 19 & 8230 18, Tampa International Airport

2. Construction Contract, Mother's Nursing Rooms and Service Animal Relief Areas, HCAA Project No. 6650 19 and 8230 18, D&M Construction Group, Inc. d/b/a Foresight Construction Group, Inc., Tampa International Airport, Resolution No. 2019-134

3. Construction Contract, RPZ & Approach Areas Tree Trimming, HCAA Project No. 6290 16, SFM Services, Inc., Tampa International, Tampa Executive, Peter O. Knight and Plant City Airports, Resolution No. 2019-135

4. Construction Contract, New Fuel Farm at PCM, HCAA Project No. 6630 19, MDM Services, Inc., Plant City Airport, Resolution No. 2019-136

5. Construction Contract, Long Term Parking Garage Elevator Rehabilitation, HCAA Project No. 6685 20, Schindler Elevator Corporation, Tampa International Airport, Resolution No. 2019-137

6. License and Maintenance Agreement, Azteca Systems, LLC, Tampa International Airport, Peter O. Knight, Tampa Executive and Plant City Airports, Resolution No. 2019-131

7. Maintenance and Services Contract, IBI Group Professional Services (USA) Inc., Tampa International Airport, Resolution No. 2019-127

8. Selection of Firm and Award of Agreement for Airport Shared Ride Services, Transafe Transportation, Inc. dba Premier Airport Transportation, Tampa International Airport, Resolution No. 2019-132

#### **N. STAFF REPORTS**

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1. Staff Reports

## **O. ADJOURNMENT**

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1. Adjournment



**Thursday, December 5, 2019  
Aviation Authority Regular Board Meeting**

**AGENDA  
9:00 A.M.  
Boardroom  
Level 3 at Tampa International Airport**

**A. PLEDGE OF ALLEGIANCE**

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<b>Subject</b>	<b>1. Pledge of Allegiance</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

## **B. CALL TO ORDER (BOARD OF ADJUSTMENT)**

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<b>Subject</b>	<b>1. Call to Order (Board of Adjustment)</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

## **C. BOARD OF ADJUSTMENT**

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<b>Subject</b>	<b>1. Airport Study No. 2019-130, APC Towers III, LLC, requesting a variance to construct a communications tower, with a maximum height of 220' AMSL, on a site located at 9811 E. US 92 Highway, Tampa, FL, Resolution No. 2019-139</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

APC Towers III, LLC (Petitioner) is seeking to construct a communications tower, with a maximum height of 220' AMSL, on a site located at 9811 E. US 92 Highway, Tampa, FL. The nearest airport is Tampa Executive Airport.

Notice of this hearing was provided on November 15, 2019.

### Proposal:

Petitioner is requesting a variance to construct a communications tower.

### Operational Impact:

The Petition was presented to the Airport Hearing Officer on October 17, 2019 and, based on testimony and evidence presented, the Hearing Officer found that approval of the variance, with required conditions, would have no effect on existing FAA restrictions, would not cause additional impacts or loss of utility to Tampa Executive Airport, would not be contrary to the public interest, would do substantial justice, and was in accordance with the spirit of the Airport Zoning Regulations and Chapter 333, Florida Statutes.

The FAA's aeronautical study found that Petitioner's request would not be a hazard to air navigation provided certain conditions are met. Additionally, the FDOT did not identify any concerns with the request.

### Funding:

N/A

### Recommendation:

The Airport Hearing Officer recommends that the Board of Adjustment approve the variance to Airport Zoning Regulations requested by Petitioner with the following conditions: (1) Mark and/or light the proposed structure in accordance with FAA Advisory Circular 70/7460-1 L, Change 2, Obstruction Marking and Lighting, a med-dual system - Chapters 4, 8 (M-Dual), & 12; (2) E-file FAA Form 7460-2, Notice of Actual Construction or Alteration, with the FAA and the Authority within ten (10) days prior to construction and within five (5) days after construction reaches its greatest height; and (3) Obtain a temporary permit from the Authority for any use of construction equipment exceeding 220' AMSL.

The variance will be valid until the FAA Determination of No Hazard to Air Navigation expires January 29, 2021, but if the FAA Determination of No Hazard is extended by the FAA for no more than 18 months, the variance will also be extended one time, without further action of the Board of Adjustment, provided that no change in the proposed structure has occurred.

The Board of Adjustment may render its decision based on the findings and recommendations of the Hearing Officer. However, the Board of Adjustment may, but is not required to, review the record of the Hearing Officer's public hearing.

Resolution:

**Resolution No. 2019-139 approves and authorizes a variance for Airport Study No. 2019-130, APC Towers III, LLC, requesting a variance to construct a communications tower, with a maximum height of 220' AMSL, on a site located at 9811 E. US 92 Highway, Tampa, FL; and authorizes the Airport Zoning Director or his designee to execute all other ancillary documents.**



## **D. CALL TO ORDER (REGULAR BOARD MEETING)**

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<b>Subject</b>	<b>1. Call to Order</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

## **E. APPROVAL OF THE AGENDA**

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<b>Subject</b>	<b>1. Approval of the Agenda</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

## **F. PUBLIC COMMENTS**

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<b>Subject</b>	<b>1. Public Comments</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

Speakers are allowed 3 minutes total to comment on propositions before the Board. Speakers designated to speak on behalf of a group of 2 or more individuals are allowed 5 minutes total to comment on propositions before the Board.

## **G. APPROVAL OF THE MINUTES**

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<b>Subject</b>	<b>1. Approval of the Minutes</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

## **H. MANAGEMENT REPORT**

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<b>Subject</b>	<b>1. Management Report</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

## **I. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>1. Amendment No. 1 to Contract for Special Legal Services, GrayRobinson, P.A., Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports, Resolution No. 2019-124</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

### Background:

On June 7, 2018, the Board approved a Contract for Special Legal Services (Contract) with GrayRobinson, P.A. for general legal services in a total not-to-exceed amount of \$150,000. The initial term of the Contract is June 7, 2018 through June 6, 2020, with one, one-year renewal option at the discretion of the Authority General Counsel. The Authority may cancel the Contract with 30 days advance written notice.

### Proposal:

This Amendment No. 1 authorizes an increase of \$100,000 to the Contract for a new total not-to-exceed Contract amount of \$250,000, including the renewal option, and updates statutorily required language. GrayRobinson, P.A. will continue to represent the Authority with regard to ongoing legal matters related to general legal services.

### Funding:

This item is included in the O&M Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2019-124.

### Resolution:

**Resolution No. 2019-124 approves and authorizes execution of Amendment No. 1 to Contract for Special Legal Services at Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports with GrayRobinson, P.A.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

## **I. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>2. Contract for Special Legal Services, Greenberg Traurig, P.A., Tampa International Airport, Resolution No. 2019-140</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

### Background:

The Legal Affairs Department is in need of legal services with regard to commercial law and related legal matters for Tampa International Airport. Greenberg Traurig, P.A. has previously provided advice and counsel in the area of information technology and distributed antenna systems and other related matters for Tampa International Airport.

Authority Policy P500 authorizes the utilization of non-Authority attorneys without obtaining three quotes or advertisement based upon such factors as needed services, experience, qualifications, geographic location, length of services, and efficiencies.

### Proposal:

Authorize execution of a Contract for Special Legal Services in the area of commercial law and related legal matters with Greenberg Traurig, P.A. for a one-year period beginning December 5, 2019 and continuing through December 4, 2020 with one, two-year renewal option at the discretion of Authority General Counsel or Assistant General Counsel. The total not-to-exceed amount for the term of the Contract, including the renewal option, is \$150,000.

### Funding:

This item is included in the O&M Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2019-140.

### Resolution:

**Resolution No. 2019-140 approves and authorizes execution of the Contract for Special Legal Services at Tampa International Airport with Greenberg Traurig, P.A.; and authorizes the General Counsel or designee to execute all other ancillary documents.**

## **I. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>3. Amendment No. 1 to Interlocal Agreement for Traffic Light Maintenance and Operation Services, City of Tampa, Tampa International Airport, Resolution No. 2019-125</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

### Background:

On February 5, 2015, the Board approved an Interlocal Agreement for Traffic Light Maintenance and Operation Services (Agreement) with the City of Tampa (City) in a total not-to-exceed amount of \$110,000. The initial term of the Agreement is January 21, 2015 through January 20, 2020 with one, five-year renewal option by mutual agreement following a request in writing from the Authority's Chief Executive Officer (CEO) to the City. After review of the renewal letter from the CEO to the City, the City requested the renewal be processed via amendment to the Agreement. The Authority may cancel the Agreement with 180 days advance written notice.

### Proposal:

This Amendment No. 1 extends the Agreement through January 20, 2025, authorizes an increase of \$189,839 to the Agreement for a total 10-year not-to-exceed Agreement amount of \$299,839, which includes the renewal term, and updates statutorily required language. The fee increase is commensurate with current FDOT rates. The City will continue to provide maintenance and operation services to the Authority with regard to the traffic lights located at Tampa International Airport.

### Funding:

This item is included in the O&M Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2019-125.

### Resolution:

**Resolution No. 2019-125 approves and authorizes execution of Amendment No. 1 to Interlocal Agreement for Traffic Light Maintenance and Operation Services at Tampa International Airport with the City of Tampa; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**



## **I. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>4. Authorization to Dispose of Surplus Property, Tampa International Airport</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

### Background:

The following property has been determined to be surplus and serves no useful function or the continued use is uneconomical or inefficient.

<u>Description</u>	<u>QTY</u>	<u>Year Purchased</u>	<u>Asset Tag</u>
Doublewide Trailer	2	2000 & 2015	N/A
Singlewide Trailer	1	2015	N/A
Towable Light Trailer	1	1988	102357
Ford Crown Victoria 4 Door	1	2000	101996
Chevy Tahoe	2	2014 & 2015	128765 & 128769
F-150 Pick-up Truck	1	2008	107498
Isuzu Tymco Street Sweeper	1	2006	107488
Escape Hybrid (SUV)	1	2008	105064
Jeep Cherokee	1	2000	105882
Ford Taurus Station Wagon	1	2004	105348
John Deere Gator 4 x 4	2	2007	108754 & 108756

### Proposal:

Designate the above property as surplus and authorize disposal in accordance with Chapter 274, Florida Statutes. The doublewide and singlewide trailers are in poor condition and past their useful life. The surplus property will be publicly advertised and auctioned at Tampa Machinery Auction, Inc. or on GovDeals.com, an internet based auction system.

### Funding:

N/A

### Recommendation:

The Chief Executive Officer recommends the Board designate the above property as surplus and authorize disposal in accordance with Chapter 274, Florida Statutes.

**The Board may act on this by motion; no resolution is required.**

## **I. APPROVAL OF THE CONSENT AGENDA**

**Subject** 5. Purchase Order(s), Vehicles, utilizing Florida Sheriffs Association Contract No. FSA19-VEH17.0 and Sourcwell Contracts 052417 and 120716, Alan Jay Fleet Sales, Container Systems & Equipment Company, Inc., EFE Inc., Vogel Traffic Services, Inc. dba EZ-Liner Industries and Dobbs Equipment, LLC, Tampa International Airport

**Meeting** Dec 5, 2019 - Aviation Authority Regular Board Meeting

**Access** Public

**Type** Action (Consent)

### Background:

The Authority's FY20 equipment budget provides for the purchase of an assortment of vehicles and equipment for the General Aviation, Maintenance, Police, Procurement, and Traffic Departments.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

### Proposal:

Authorize the issuance of purchase orders to Alan Jay Fleet Sales, Container Systems & Equipment Company, Inc., EFE Inc., Vogel Traffic Services, Inc. dba EZ-Liner Industries and Dobbs Equipment, LLC for fourteen vehicles listed below utilizing the Florida Sheriffs Association Contract No. FSA19-VEH17.0 and Sourcwell Contract Nos. 052417 and 120716 for the term of December 5, 2019 through September 30, 2020 in a total not-to-exceed amount of \$1,016,490.

<u>Vehicle Type</u>	<u>Quantity</u>	<u>Department</u>
Street Sweeper (Tymco)	1	General Aviation
Tractor (John Deere) with mower deck	1	General Aviation
Front End Loader (John Deere)	1	Maintenance
Paint Truck (Isuzu)	1	Maintenance
Pickup Trucks (Ford Ranger, F-150, F-250)	7	Maintenance, Procurement, Traffic
Police Patrol Vehicle	2	Police
Sport Utility Vehicle (Explorer)	1	Police

### Funding:

This item is included in the Capital Budget.

### Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of purchase orders to Alan Jay Fleet Sales, Container Systems & Equipment Company, Inc., EFE Inc., Vogel Traffic Services, Inc. dba EZ-Liner Industries and Dobbs Equipment, LLC, and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

**The Board may act on this by motion; no resolution is required.**

## **I. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>6. Authority Meeting Dates for Calendar Year 2020</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

### Background:

As required by State Law, it is necessary for the Authority to adopt a meeting schedule for the upcoming year.

### Proposal:

The following schedule is proposed for calendar year 2020:

Time:	9:00 a.m.
Location:	Boardroom, HCAA Offices
Dates:	Thursday, February 6 Thursday, March 5 Thursday, April 9 Thursday, May 7 Thursday, June 4 Thursday, August 6 Thursday, September 3 Thursday, October 1 Thursday, November 5 Thursday, December 3

### Funding:

N/A

### Recommendation:

The Chief Executive Officer recommends approval of the proposed Authority meeting dates for calendar year 2020.

**The Board may act on this by motion; no resolution is required.**

## **J. POLICIES OR RULES FOR CONSIDERATION OR ACTION**

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<b>Subject</b>	<b>1. Policies or Rules for Consideration or Action</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

## **K. COMMITTEE REPORTS**

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<b>Subject</b>	<b>1. Committee Reports</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Reports

## **L. UNFINISHED BUSINESS**

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<b>Subject</b>	<b>1. Increase to the Not-to-Exceed Authorization with Audio Visual Innovations, Inc. for General Purpose Commercial Information Technology Equipment, Software and Services, utilizing GSA Contract No. GS-35F-0275S, Tampa International Airport</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

On August 3, 2017, the Board authorized utilization of GSA Contract No. GS-35F-0275S for the issuance of purchase orders to Audio Visual Innovations, Inc. in a total not-to-exceed amount of \$3,750,000 to provide for audiovisual infrastructure related to Authority Master Plan projects for the term of August 3, 2017 through March 5, 2021. Audiovisual infrastructure includes, but is not limited to, cameras, LCD flat screens, and SMART interactive boards throughout Tampa International Airport (Airport). This project will also support upgrades to several Airport conference rooms, the replacement of wall displays throughout the Airport, and audiovisual infrastructure related to Authority Master Plan projects.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

### Proposal:

Authorize an increase of \$4,200,000 to the previously approved not-to-exceed amount of the purchase orders, for a new total not-to-exceed purchase order amount of \$7,950,000. There is no change to the term of the purchase orders.

### Funding:

This item is included in the Capital and O&M Budgets.

### Recommendation:

The Chief Executive Officer recommends the Board authorize the increase to the not-to-exceed amount of the purchase orders to Audio Visual Innovations, Inc., and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

**The Board may act on this by motion; no resolution is required.**

## **L. UNFINISHED BUSINESS**

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<b>Subject</b>	<b>2. Part 2 Design-Build Contract, Main Terminal Ticket Level Interior Refurbishment, HCAA Project No. 6475 19, DPR Construction, A General Partnership, Tampa International Airport, Resolution No. 2019-129</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

This Project will replace or refurbish select interior areas of the Main Terminal Ticket Level as follows:

- Replace ceiling systems at all locations in front of and around ticket counters
- Replace carpet in front of ticket counters at all locations
- Refurbish ticket counter back walls

On July 3, 2018, a Request for Qualifications entitled Main Terminal Ticket Level Interior Refurbishment at Tampa International Airport was issued.

On November 1, 2018, the Board approved negotiations with the number one ranked firm, DPR Construction, A General Partnership.

To date, the Board has approved a Part 1 Design-Build Contract in the amount of \$799,805 for the design of the Project.

### Proposal:

The not-to-exceed amount for this Part 2 Design-Build Contract will be \$5,883,399, bringing the total combined not-to-exceed Project Contract amount-to-date to \$6,683,204.

This Part 2 Design-Build Contract will incorporate a W/MBE participation of 12.5% for design and 39% for construction.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program with respect to construction materials and supplies, if appropriate.

### Funding:

This item is included in the Capital Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2019-129.

### Resolution:

**Resolution No. 2019-129 authorizes execution of the Part 2 Design-Build Contract, Main Terminal Ticket Level Interior Refurbishment, HCAA Project No. 6475 19 at Tampa International Airport with DPR Construction, A General Partnership; authorizes staff to use Owner's Direct Purchase Program, if appropriate; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

## L. UNFINISHED BUSINESS

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Subject	<b>3. Change Order No. 3 to Construction Contract, New Taxiway A and Bridge, HCAA Project Nos. 8825 18 and 8325 19, GLF Construction Corporation, Tampa International Airport, Resolution No. 2019-130</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

On May 2, 2019, the Board awarded GLF Construction Corporation a Construction Contract in the amount of \$43,678,938.68. This Project includes constructing a new concrete pavement cross-field taxiway approximately 3,000-ft long, utilizing a Cast-In-Place Post Tensioned concrete bridge over the existing service road north of the Terminal Complex that connects the North Employee Lot, the Airfield Maintenance Facility and the Air Cargo Facilities to the Main Terminal. This Project also includes associated drainage, earthwork, airfield and roadway pavement, lighting and signage.

In accordance with Policy P410, Procurement, the Chief Executive Officer has approved two change orders to the Contract. They are as follows:

<u>Change Order</u>	<u>Amount</u>	<u>Description</u>
1 ODP	(\$7,516,661.35)	Reduction to Contract for Owner Direct Purchases
2	(\$115,165.95)	Reduction to Contract for remedial work, unit quantity adjustments and demolition, drainage and grading changes

The effect of the two previous change orders is a decrease to the Contract amount by \$7,631,827.30.

### Proposal:

This Change Order No. 3 will be an increase of \$1,083,080.43 to the Contract amount. Work will include modification to the drainage system, additional embankment, increase in the area of airfield pavements, and modification to edge lights and signs in this area. This work will allow the construction of the North Remain Overnight parking apron in the future, with little or no impact to aircraft operations on Taxiway A.

### Funding:

This item is included in the Capital Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2019-130.

### Resolution:

**Resolution No. 2019-130 authorizes execution of Change Order No. 3 to Construction Contract for New Taxiway A and Bridge at Tampa International Airport with GLF Construction Corporation in the amount of \$1,083,080.43; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**



## **M. NEW BUSINESS**

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<b>Subject</b>	<b>1. Selection of Design-Builder, Airsides A, C and F Restroom Refurbishment and Expansion, HCAA Project Nos. 8300 20, 6650 19 &amp; 8230 18, Tampa International Airport</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

This Project will refurbish and expand Tampa International Airport's restrooms at Airsides A, C and F. This Project will also include an expansion to the Airside C building to accommodate offices displaced by the expansion.

### Proposal:

On August 14, 2019, a Request for Qualifications entitled Airsides A, C and F Restroom Refurbishment and Expansion at Tampa International Airport was issued.

Seven responses were received and evaluated by staff.

The order of technical ranking is as follows:

1. HCBeck, LTD d/b/a The Beck Group
2. Walbridge Aldinger LLC
3. J.E. Dunn Construction Company
4. Creative Contractors, Inc.
5. Manhattan Construction Company
6. Turner Construction Company
7. Berglund Construction Company

A W/MBE goal of at least 11% of the dollar amount earned on the Contract for the design phase of the Project was prescribed. A W/MBE goal for of at least 15.6% of the dollar amount earned on the Contract for the construction phase of the Project was prescribed. The percentages proposed by all qualified respondents for the amount earned on design will meet or exceed the W/MBE goal requirements and will be incorporated into the resulting Contract. All qualified respondents assured that they will meet the W/MBE goal for construction.

### Funding:

This item is included in the Capital Budget.

### Recommendation:

The Chief Executive Officer recommends ranking the order of firms as listed above.

**The Board may request presentations from the firms prior to the vote and may vote either by motion or by clear indication, to rank firms in order of preference and authorize staff to negotiate a contract; no resolution is required.**

## M. NEW BUSINESS

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Subject	<b>2. Construction Contract, Mother's Nursing Rooms and Service Animal Relief Areas, HCAA Project No. 6650 19 and 8230 18, D&amp;M Construction Group, Inc. d/b/a Foresight Construction Group, Inc., Tampa International Airport, Resolution No. 2019-134</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

This Project includes the construction of one mother's nursing room, one service animal relief area, and two water bottle fill stations at each Airside. Also included is the construction of four service animal relief areas and one mother's nursing room at the Main Terminal Building. A low bid solicitation was advertised on September 25, 2019.

### Proposal:

On October 29, 2019, bids were publicly opened and read aloud as follows:

Company Name	Bid Amount
*Odyssey International, Inc. d/b/a Odyssey Global	\$923,402
D&M Construction Group, Inc. d/b/a Foresight Construction Group, Inc.	\$1,473,180

\*Odyssey International, Inc. d/b/a Odyssey Global was deemed non-responsive for failing to meet the prescribed W/MBE Goal and failing to provide sufficient Good Faith Efforts documentation.

The lowest responsive and responsible bidder is D&M Construction Group, Inc. d/b/a Foresight Construction Group, Inc., a certified W/MBE firm.

Subsequent to the bid opening, the Authority met with D&M Construction Group, Inc. d/b/a Foresight Construction Group, Inc., the sole responsive and responsible bidder, and, in accordance with Policy P410, Procurement, was able to negotiate a revised Contract award amount of \$1,431,750.

A W/MBE Goal participation rate of 12.1% was prescribed and a W/MBE Goal participation rate of at least 42.4% is incorporated into this Contract.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program with respect to construction materials and supplies, if appropriate.

### Funding:

This item is included in the Capital Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2019-134.

### Resolution:

**Resolution No. 2019-134 approves and authorizes award and execution of the Construction Contract for Mother's Nursing Rooms and Service Animal Relief Areas at Tampa International**

**Airport with D&M Construction Group, Inc. d/b/a Foresight Construction Group, Inc. in the amount of \$1,431,750; approves rejection of bid from Odyssey International, Inc. d/b/a Odyssey Global as non-responsive; authorizes staff to use Owner's Direct Purchase Program if appropriate; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

## M. NEW BUSINESS

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**Subject** 3. Construction Contract, RPZ & Approach Areas Tree Trimming, HCAA Project No. 6290 16, SFM Services, Inc., Tampa International, Tampa Executive, Peter O. Knight and Plant City Airports, Resolution No. 2019-135

**Meeting** Dec 5, 2019 - Aviation Authority Regular Board Meeting

**Access** Public

**Type** Action

### Background:

This Project includes on and off Airport property tree trimming or removal of tree obstructions penetrating into the existing runway approach, departure and airspace surfaces at Tampa International Airport, Peter O. Knight Airport, Tampa Executive Airport, and Plant City Airport. A low bid solicitation was advertised on September 26, 2019.

### Proposal:

On October 30, 2019, bids were publicly opened and read aloud as follows:

Company Name	Bid Amount
SFM Services, Inc.	\$1,823,981
*Payne's Environmental Services, LLC	\$3,054,975
*Tucker Enterprise Services, Inc.	\$5,122,385

\*Payne's Environmental Services, LLC and Tucker Enterprise Services, Inc. were deemed non-responsive for failing to include the required Bid Bond form with their bids.

The lowest responsive and responsible bidder is SFM Services, Inc.

There was no W/MBE goal for this Contract.

### Funding:

This item is included in the Capital Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2019-135.

### Resolution:

**Resolution No. 2019-135 approves and authorizes award and execution of the Construction Contract for RPZ & Approach Areas Tree Trimming at Tampa International, Tampa Executive, Peter O. Knight and Plant City Airports with SFM Services, Inc. in the amount of \$1,823,981; approves rejection of bids from Payne's Environmental Services, LLC and Tucker Enterprise Services, Inc. as non-responsive; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

## M. NEW BUSINESS

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**Subject** 4. Construction Contract, New Fuel Farm at PCM, HCAA Project No. 6630  
19, MDM Services, Inc., Plant City Airport, Resolution No. 2019-136

Meeting Dec 5, 2019 - Aviation Authority Regular Board Meeting

Access Public

Type Action

### Background:

This Project will include the installation of a new above ground Av-gas tank adjacent to the existing above ground Jet-A tank and the removal of the existing underground tanks adjacent to the FBO building, dispensers, and all related piping, utilities, and appurtenances at Plant City Airport. A low bid solicitation was advertised on September 27, 2019.

### Proposal:

On November 1, 2019, bids were publicly opened and read aloud as follows:

Company Name	Bid Amount
MDM Services, Inc.	\$650,615.00
*JPR Universal Construction, LLC	\$1,032,060.79

\*JPR Universal Construction, LLC was deemed non-responsive for failing to include the correct Bid Bond form with its bid, failing to meet the prescribed W/MBE Goal and failing to provide sufficient Good Faith Efforts documentation.

The lowest responsive and responsible bidder is MDM Services, Inc., a certified W/MBE.

A W/MBE Goal participation rate of 10% was prescribed and a W/MBE Goal participation rate of at least 95.7% is incorporated into this Contract.

### Funding:

This item is included in the Capital Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2019-136.

### Resolution:

**Resolution No. 2019-136 approves and authorizes award and execution of the Construction Contract for New Fuel Farm at PCM at Plant City Airport with MDM Services, Inc. in the amount of \$650,615.00; approves rejection of bid from JPR Universal Construction, LLC as non-responsive; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

## **M. NEW BUSINESS**

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Subject	<b>5. Construction Contract, Long Term Parking Garage Elevator Rehabilitation, HCAA Project No. 6685 20, Schindler Elevator Corporation, Tampa International Airport, Resolution No. 2019-137</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

Included in the FY20 CIP is HCAA Project No. 6685 20, Long Term Parking Garage Elevator Rehabilitation. This Project will rehabilitate the sixteen geared traction elevators in the Long Term Parking Garage, including new hoist motors and cab modernization.

Authority Policy P410, Procurement, authorizes the standardization of purchases based on evaluated criteria such as product performance, consistency of manufacturer, life cycle costs, design life, and maintainability. In 2017, the Authority standardized Schindler Elevator Corporation for the maintenance of Schindler Elevator Corporation manufactured elevators, escalators and moving sidewalks. On March 1, 2018, the Board authorized execution of a Maintenance Contract with Schindler Elevator Corporation for the maintenance of Schindler Elevator Corporation elevators, escalators and moving walks.

### Proposal:

The proposed Contract with Schindler Elevator Corporation is for the rehabilitation of the sixteen elevators in the Long Term Parking Garage. The Contract amount is \$4,724,951. The Contract duration will be 520 calendar days.

There was no W/MBE goal for this Contract.

### Funding:

This item is included in the Capital Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2019-137.

### Resolution:

**Resolution No. 2019-137 approves and authorizes award and execution of Construction Contract for Long Term Parking Garage Elevator Rehabilitation at Tampa International Airport with Schindler Elevator Corporation in the amount of \$4,724,951; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

## **M. NEW BUSINESS**

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<b>Subject</b>	<b>6. License and Maintenance Agreement, Azteca Systems, LLC, Tampa International Airport, Peter O. Knight, Tampa Executive and Plant City Airports, Resolution No. 2019-131</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

On February 2, 2017, the Board authorized execution of a License and Maintenance Agreement with Azteca Systems, LLC for the purchase of Cityworks® Asset Management System Software (Cityworks®). Cityworks® integrates directly with the current Authority geographic information system, allows for the management of airfield and terminal assets, captures maintenance workflows in a centralized location, and has been approved by the FAA for use in the FAR Part 139 Self-Inspection process in support of a paperless inspection and maintenance process.

On April 12, 2019, a Notice of Intent to Sole Source with Azteca Systems, LLC for the continued use of Cityworks® was publicly advertised. Azteca Systems, LLC is the sole source provider for licensing, maintenance and support services for Cityworks®. No other agents, dealers, or distributors are authorized to represent, resell, or distribute Cityworks®. No responses were received.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplies or services.

### Proposal:

This item authorizes execution of a License and Maintenance Agreement with Azteca Systems, LLC for the continued use of Cityworks® for the period of February 3, 2020 through February 2, 2023, with three discrete, one-year renewal options at the discretion of the Chief Executive Officer, in a total not-to-exceed amount of \$590,000, including the renewal options.

### Funding:

This item is included in the Capital and O&M Budgets.

### Recommendation:

Management recommends adoption of Resolution No. 2019-131.

### Resolution:

**Resolution No. 2019-131 approves and authorizes execution of License and Maintenance Agreement at Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports with Azteca Systems, LLC; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

## **M. NEW BUSINESS**

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<b>Subject</b>	<b>7. Maintenance and Services Contract, IBI Group Professional Services (USA) Inc., Tampa International Airport, Resolution No. 2019-127</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

On September 4, 2014, the Board authorized the Part 1 Design-Build Contract with Manhattan Construction (Florida) Inc. to replace the Parking Revenue Control System at Tampa International Airport. The new Parking Access and Revenue Control System Project Nos. 6155 14 and 6156 15 (PARCS) enabled the Authority to offer various parking products and services to enhance customer experiences.

On September 3, 2015, the Board authorized Amendment No. 1 to the Part 1 Design-Build Contract. Manhattan Construction (Florida) Inc. procured PARCS with terms and conditions that allow the Authority to exercise five-years of maintenance and support after the initial warranty period for the PARCS Ground Transportation System.

On September 22, 2016, Manhattan Construction (Florida) Inc. subcontracted with IBI Group (Florida) Inc. to configure, implement and provide technical and professional support for the PARCS Ground Transportation System. The PARCS Ground Transportation System integrates Automatic Vehicle Identification (AVI) technology utilizing radio frequency identification reader devices to identify and charge commercial ground transportation vehicles accessing Authority property at Tampa International Airport.

On December 17, 2018, IBI Group (Florida) Inc. filed a Name Change Amendment with the State of Florida, Division of Corporations and now operates as IBI Group Professional Services (USA) Inc.

### Proposal:

This item authorizes execution of a Maintenance and Services Contract with IBI Group Professional Services (USA) Inc. for the purchase of ongoing maintenance, support, and services for the PARCS Ground Transportation System for the period of December 5, 2019 through December 4, 2024, with two, one-year renewal options at the discretion of the Chief Executive Officer, for a total not-to-exceed amount of \$1,879,307, including the renewal options.

### Funding:

This item is included in the O&M Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2019-127.

### Resolution:

**Resolution No. 2019-127 approves and authorizes execution of a Maintenance and Services Contract at Tampa International Airport with IBI Group Professional Services (USA) Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**



## **M. NEW BUSINESS**

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<b>Subject</b>	<b>8. Selection of Firm and Award of Agreement for Airport Shared Ride Services, Transafe Transportation, Inc. dba Premier Airport Transportation, Tampa International Airport, Resolution No. 2019-132</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

Airport shared ride services are provided to passengers traveling to and from the Airport through prearranged reservations or on-demand walk-up requests. On April 5, 2012, the Board awarded an Airport Shared Ride Services Agreement to The Limo, Inc., operating as Super Shuttle, to provide airport shared ride services for the term of August 1, 2012 through July 31, 2017, with up to three, one-year renewal options exercised at the discretion of the Board.

On May 4, 2017, the Board approved Amendment No. 1 to the existing agreement with The Limo, Inc., exercising two of the three, one-year renewal options to extend the expiration date to July 31, 2019, authorizing the remaining renewal option to be approved at the discretion of the Chief Executive Officer, and providing for a method for payment of new per-trip fees upon the installation and commissioning of the Automatic Vehicle Identification (AVI) system.

On April 16, 2019, the CEO approved the final renewal option thereby extending the expiration date to July 31, 2020.

The Authority desires to continue offering a full complement of ground transportation service options to customers, and needs to continue offering airport shared ride services.

### Proposal:

On August 7, 2019, a Request for Proposals for Airport Shared Ride Services was issued. The services include providing airport shared ride services for pre-arranged and on-demand customers, utilizing vehicles which are air-conditioned, clean, neat in appearance and safe for use.

One response was received. The response from the following firm met the minimum qualifications requirements and was evaluated by staff against the evaluation criteria in the Request for Proposals:

1. Transafe Transportation, Inc. dba Premier Airport Transportation

No specific goal for ACDBE participation was established; however, Transafe Transportation, Inc. dba Premier Airport Transportation is an ACDBE firm.

This item authorizes the execution of an Airport Shared Ride Services Agreement (Agreement) with Transafe Transportation, Inc. dba Premier Airport Transportation. The term of the Agreement is February 1, 2020 to January 31, 2022, with one, one-year renewal option at the discretion of the Chief Executive Officer. The Minimum Annual Privilege Fee is \$125,000 for the first year and will be adjusted annually to equal eighty-five percent (85%) of the Privilege Fee of the previous year for each year thereafter. The Authority may terminate the Agreement with or without cause by providing thirty (30) days written notice.

### Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends adoption of Resolution No. 2019-132.

Resolution:

**Resolution No. 2019-132 authorizes award and execution of the Airport Shared Ride Services Agreement at Tampa International Airport with Transafe Transportation, Inc. dba Premier Airport Transportation; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

## **N. STAFF REPORTS**

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<b>Subject</b>	<b>1. Staff Reports</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

## **O. ADJOURNMENT**

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<b>Subject</b>	<b>1. Adjournment</b>
Meeting	Dec 5, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural