



Tampa International Airport

AVIATION AUTHORITY

**REGULAR BOARD MEETING AND
BOARD OF ADJUSTMENT PUBLIC HEARING**

**Thursday, December 1, 2022
9:00 A.M.**

**Boardroom
Level 4 at SkyCenter ONE**

AGENDA

Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Any person requiring reasonable accommodations to attend any public meeting because of a disability or physical impairment must submit a written request to Violet Cummins, Board Services Administrator, Hillsborough County Aviation Authority, Post Office Box 22287, Tampa, FL 33622 or via email at vcummins@TampaAirport.com. Such request must be received at least 48 hours before the meeting. If you have any questions, please call (813) 870-7869.



Thursday, December 1, 2022
Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing

AGENDA

9:00 A.M.

Level 4 at SkyCenter ONE Boardroom

A. PLEDGE OF ALLEGIANCE

1. Pledge of Allegiance

B. CALL TO ORDER (BOARD OF ADJUSTMENT HEARING)

1. Call to Order (Board of Adjustment Hearing)

C. BOARD OF ADJUSTMENT HEARING

1. Airport Study No. 2022-127, Bohler Engineering, requesting a variance to construct a 23 story residential tower, with a maximum height of 278' AMSL, located at 110 S. Boulevard, Tampa, FL, Resolution No. 2022-134

D. CALL TO ORDER (REGULAR BOARD MEETING)

1. Call to Order (Regular Board Meeting)

E. APPROVAL OF THE AGENDA

1. Approval of the Agenda

F. PUBLIC COMMENTS

1. Public Comments

G. APPROVAL OF THE MINUTES

1. Approval of the Minutes

H. MANAGEMENT REPORT

1. Management Report

I. APPROVAL OF THE CONSENT AGENDA

1. Ground Lease Agreement, Vandenberg Hangars, LLC, Tampa Executive Airport, Resolution No. 2022-135
2. Space Rental Agreement, ICON Aircraft, Inc., Peter O. Knight Airport, Resolution No. 2022-136
3. Letter of Agreement, Worldwide Aircraft Services, Inc., dba Jet ICU, Tampa International Airport, Resolution No. 2022-121
4. Purchase Orders, Parts and Maintenance Services for Oshkosh ARFF Fire Vehicles, Ten-8 Fire Equipment, Inc., Tampa International Airport

5. Purchase Orders, Low Speed Utility, Transportation and Golf Vehicles, plus related accessories, equipment, parts and services, utilizing Omni Partners Contract No. EV2671-01, Jeffrey Allen, Inc, Tampa International Airport
6. Purchase Orders, Energy Efficient Lighting and Sustainable Energy Solutions utilizing GSA Contract No. GS-07F-182GA, Goldwings Supply Service, Inc., Tampa International Airport
7. Purchase Orders, Agricultural Tractors & Equipment utilizing Sourcewell Contract No. 110719-JDC, Deere & Company, Tampa International Airport, Tampa Executive Airport, Peter O. Knight Airport, and Plant City Airport
8. Purchase Orders, Medium-Duty Construction Equipment utilizing Sourcewell Contract No. 040319-JCB, Briggs Equipment, Inc., Tampa International Airport, Tampa Executive Airport, Peter O. Knight Airport, and Plant City Airport
9. Authorization for Expenditure of Federal Forfeiture Funds, Tampa International Airport
10. Use and Permit Agreement for Off-Airport Rental Car Concession, 4 Wheels Rent A Car Corp. d/b/a GreenMotion Tampa, Tampa International Airport, Resolution No. 2022-122
11. Contract for Special Legal Services, Greenberg Traurig, P.A., Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports, Resolution No. 2022-123
12. Authority Meeting Dates for Calendar Year 2023

J. COMMITTEE REPORTS

1. Report of Audit Committee Meeting held on November 3, 2022 in Aviation Authority Boardroom at SkyCenter One

K. POLICIES OR RULES FOR CONSIDERATION OR ACTION

1. Update to Policy Manual, Revision to Policy for Approval: Section 100, Policy P104, Audit Committee

L. UNFINISHED BUSINESS

1. Contract for Continuing General Consulting Services FY23–FY27, Michael Baker International, Inc., Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports, Resolution No. 2022-124

M. NEW BUSINESS

1. Construction Contract, FedEx Roof Replacement and Exterior Rehabilitation, HCAA Project No. 6895 22, Maintenx International Service Management Group, Inc., Tampa International Airport, Resolution No. 2022-126
2. Construction Contract, Airfield Maintenance Building Interior Refurbishment, HCAA Project No. 6960 22, Johnson-Laux Construction, LLC, Tampa International Airport, Resolution No. 2022-127
3. Purchase Orders, HCAA Project No. 7055 23, Furniture utilizing The Interlocal Purchasing System (TIPS) Contract No. 200301, Tampa International Airport
4. Selection of Firm and Award of Contract, Grease Drainage System Preventative Maintenance, Cloud 9 Services Group, LLC, Tampa International Airport, Resolution No. 2022-128
5. Purchase Orders, Public Safety Communications Products and Services utilizing NASPO Contract No. 00318, Mobile One Communications and Electronics, Tampa International Airport
6. Contract for Operation of Taxicab Services at Tampa International Airport, West Coast Transportation Services, Inc. d/b/a Yellow Cab, Tampa International Airport, Resolution No. 2022-130

7. Purchase Orders, Information Technology Solutions and Services utilizing Sourcewell Contract No. 081419-SHI and Omnia Partners Contract No. 2018011-02, SHI International Corp, Tampa International Airport

8. Amendment No.1 to Technical Support Services Contract, Amadeus Airport IT Americas, Inc., Tampa International Airport, Resolution No. 2022-131

9. Selection of Firm and Award of Purchase Orders, Temporary Staff Payroll Services, Noor Associates, Inc., Tampa International Airport

10. Teamsters Union Contract, International Brotherhood of Teamsters Local Union No. 79, Tampa Executive, Peter O. Knight, Plant City, and Tampa International Airports, Resolution No. 2022-132

N. STAFF REPORTS

1. Staff Reports

O. ADJOURNMENT

1. Adjournment



Thursday, December 1, 2022
Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing

AGENDA
9:00 A.M.
Level 4 at SkyCenter ONE
Boardroom

A. PLEDGE OF ALLEGIANCE

Subject	1. Pledge of Allegiance
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Procedural

B. CALL TO ORDER (BOARD OF ADJUSTMENT HEARING)

Subject	1. Call to Order (Board of Adjustment Hearing)
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Procedural

C. BOARD OF ADJUSTMENT HEARING

Subject	1. Airport Study No. 2022-127, Bohler Engineering, requesting a variance to construct a 23 story residential tower, with a maximum height of 278' AMSL, located at 110 S. Boulevard, Tampa, FL, Resolution No. 2022-134
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

Bohler Engineering (Petitioner) is seeking to construct a 23 story residential tower, with a maximum height of 278' AMSL, located at 110 S. Boulevard, Tampa, FL. The nearest airport is Peter O. Knight Airport.

Notice of this hearing before the Board of Adjustment was provided on November 9, 2022.

Proposal:

Petitioner is requesting a variance to construct a 23 story residential tower.

Operational Impact:

The Petition was presented to the Airport Hearing Officer on October 24, 2022 and, based on testimony and evidence presented, the Hearing Officer found that approval of the variance, with required conditions, would have no adverse effect on existing FAA restrictions, would not cause additional impacts or loss of utility to Peter O. Knight Airport, would not be contrary to the public interest, would avoid unnecessary hardship to the Petitioner's property, and would be in accordance with the spirit of the Airport Zoning Regulations and Chapter 333, Florida Statutes.

The FAA's aeronautical study found that Petitioner's request would not be a hazard to air navigation provided certain conditions are met. Additionally, the FDOT did not identify any concerns with the request.

Funding:

N/A

Recommendation:

The Airport Hearing Officer recommends that the Board of Adjustment approve the variance to Airport Zoning Regulations requested by Petitioner with the following conditions: (1) Red obstruction lighting required in accordance with the FAA Advisory Circular 70/7460-1M; (2) E-File FAA Form 7460-2 with the FAA and Airport at least 10 days prior to construction and within 5 days after the construction reaches its greatest height; (3) Notify the Airport at least five (5) business days prior to starting construction at (813) 870-7863; (4) Petitioner will be required to follow all conditions specified in the FAA Determination to remain in compliance; (5) Installation equipment (cranes) exceeding 278' AMSL or installation of solar panels will require a separate permit by the Authority; (6) Any glint or glare issues identified from this project must be mitigated by the Petitioner to the satisfaction of the Authority to avoid adverse impacts to aviation; (7) The Authority requires a survey of the construction to be completed and submitted to the Authority within five (5) days of construction reaching its greatest height; and (8) In the event that any proposed elevation is exceeded the Petitioner acknowledges that it will modify the building to remove any feature or portion of the building exceeding the permitted elevations with all due haste.

The variance will be valid until the FAA Determination of No Hazard to Air Navigation expires March 2, 2024, but if the FAA Determination of No Hazard is extended by the FAA for no more than 18 months, the variance will also be extended one time, without further action of the Board of Adjustment, provided that no changes in the proposed structure have occurred.

The Board of Adjustment may render its decision based on the findings and recommendations of the Hearing Officer. However, the Board of Adjustment may, but is not required to, review the record of the Hearing Officer's public hearing.

Resolution:

Resolution No. 2022-134 approves and authorizes a variance for Airport Study No. 2022-127, Bohler Engineering, requesting a variance to construct a 23 story residential tower, with a maximum height of 278' AMSL, located at 110 S. Boulevard, Tampa, FL; and authorizes the Airport Zoning Director or designee to execute all other ancillary documents.

D. CALL TO ORDER (REGULAR BOARD MEETING)

Subject	1. Call to Order (Regular Board Meeting)
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Procedural

E. APPROVAL OF THE AGENDA

Subject	1. Approval of the Agenda
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

F. PUBLIC COMMENTS

Subject	1. Public Comments
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Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
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Access	Public
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Type	Information
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Speakers are allowed 3 minutes total to comment on propositions before the Board. Speakers designated to speak on behalf of a group of 2 or more individuals are allowed 5 minutes total to comment on propositions before the Board.

G. APPROVAL OF THE MINUTES

Subject	1. Approval of the Minutes
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

H. MANAGEMENT REPORT

Subject	1. Management Report
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Information

I. APPROVAL OF THE CONSENT AGENDA

Subject	1. Ground Lease Agreement, Vandenberg Hangars, LLC, Tampa Executive Airport, Resolution No. 2022-135
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action (Consent)

Background:

Vandenberg Hangars, LLC (Vandenberg) wishes to construct a new hangar facility at Tampa Executive Airport (VDF) for aircraft storage.

Proposal:

Under this Ground Lease Agreement (Agreement), Vandenberg will lease approximately .94 acres (Premises) at VDF for the construction and maintenance of a new hangar for aircraft storage. Vandenberg will invest approximately \$800,000 to construct the new hangar with a minimum square footage of 10,000 square feet. Vandenberg will be permitted to assign a portion of the Premises once the new hangar is constructed. Vandenberg will provide all improvements to support the new hangar including, but not limited to, landscaping, utility connections, aircraft apron, and parking areas.

This Agreement is effective upon Board signature and expires on the 20th anniversary of the Commencement Date. This Agreement allows for two, five-year renewal options if approved by the Authority's Chief Executive Officer. Upon termination of this Agreement, the ownership of the new hangar reverts to the Authority. If Vandenberg exercises both renewal options, they will have the first right to enter into a new lease for the Premises, including the hangar. Ground rent under the Agreement is \$0.30 per square foot of land for the first year of the Agreement and will increase annually by 3.09%. Every 5 years ground rent will be adjusted based on the current fair market value, but the adjusted ground rent will not be less than the previous year. In addition, Vandenberg will pay its proportionate share of rent for the existing detention pond at a rate of \$0.05 per square foot. The combined annual rent for the first year of the Agreement will be \$14,393.75, with monthly payments of \$1,199.49 plus applicable taxes.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No. 2022-135.

Resolution:

Resolution No. 2022-135 approves and authorizes execution of Ground Lease Agreement at Tampa Executive Airport with Vandenberg Hangars, LLC; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	2. Space Rental Agreement, ICON Aircraft, Inc., Peter O. Knight Airport, Resolution No. 2022-136
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action (Consent)

Background:

ICON Aircraft, Inc. (ICON) is an aircraft manufacturing company founded in 2006. ICON has four regional sales offices with their main operation and headquarters located in Vacaville, Ca. ICON created the ICON A5, an Amphibious Light Sport Aircraft. ICON currently leases office space and hangar space for their training center and maintenance facility at Peter O. Knight Airport (TPF). ICON desires to enter into a new Space Rental Agreement (SRA) for Suite 112 at TPF.

Proposal:

Staff proposes entering into a SRA with ICON for the lease of approximately 682 square feet of office space at TPF. The SRA will have a Term beginning December 23, 2022 and ending December 22, 2027. ICON will pay total annual rent under the SRA of \$23,870.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No 2022-136.

Resolution:

Resolution No. 2022-136 approves and authorizes execution of Space Rental Agreement at Peter O. Knight Airport with ICON Aircraft, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	3. Letter of Agreement, Worldwide Aircraft Services, Inc., dba Jet ICU, Tampa International Airport, Resolution No. 2022-121
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action (Consent)

Background:

Worldwide Aircraft Services, Inc. dba Jet ICU (Jet ICU) began their operation in St. Petersburg/Clearwater in 2003 providing air ambulances to patients who need medical transport worldwide. On June 22, 2020, the Authority entered into a Letter of Agreement (LOA) with Jet ICU permitting Jet ICU to temporarily occupy the vacant hangar located at 4408 W. Tampa Bay Blvd. (Premises) while Jet ICU permanently moved their operation from Brooksville to Tampa International Airport (Airport). The Authority and Jet ICU also entered into a Ground Lease Agreement in March of 2021 which allowed Jet ICU to construct a hangar at the Airport for their headquarters. Due to delays in the start of construction of the new hangar, Jet ICU desires to extend the use of the Premises until the construction is completed.

Proposal:

Staff recommends approval of a new LOA with Jet ICU for the lease of approximately 2.48 acres of land, 61,130 square feet of pavement, and a 6,432 square foot facility for parking and light maintenance of aircraft used by Jet ICU. The new LOA is effective upon Board signature and will have a Commencement Date of December 23, 2022 and a termination date of December 22, 2023. The new LOA may continue on a month-to-month basis for no longer than nine (9) months if approved by the Authority's Chief Executive Officer. Annual Rent paid by Jet ICU under the new LOA will increase from \$112,679.16 under the current LOA to \$115,919.16, payable in monthly installments of \$9,659.93.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No 2022-121.

Resolution:

Resolution No. 2022-121 approves and authorizes execution of Letter of Agreement at Tampa International Airport with Worldwide Aircraft Services, Inc. dba Jet ICU; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	4. Purchase Orders, Parts and Maintenance Services for Oshkosh ARFF Fire Vehicles, Ten-8 Fire Equipment, Inc., Tampa International Airport
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action (Consent)

Background:

The Authority currently maintains the Aircraft Rescue Fire Fighting (ARFF) vehicles used at Tampa International Airport (Airport) to ensure the highest operational readiness of ARFF vehicles, which is critical for the safe operation of the Airport.

Oshkosh Airport Products, LLC is the manufacturer of the ARFF vehicles used at the Airport and has confirmed Ten-8 Fire Equipment, Inc. is the sole source provider for parts and service for all Oshkosh ARFF vehicles in the State of Florida.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplies or services.

On May 27, 2022, a Notice of Intent to Sole Source with Ten-8 Fire Equipment, Inc. at Tampa International Airport was publicly advertised. No responses were received.

Proposal:

This item authorizes the issuance of Purchase Orders to Ten-8 Fire Equipment, Inc. for the purchase of parts and maintenance services for Airport Oshkosh ARFF vehicles for the Term of December 8, 2022 through June 16, 2025 in a maximum purchase authorization amount of \$315,000.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to Ten-8 Fire Equipment, Inc., and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

I. APPROVAL OF THE CONSENT AGENDA

Subject	5. Purchase Orders, Low Speed Utility, Transportation and Golf Vehicles, plus related accessories, equipment, parts and services, utilizing Omni Partners Contract No. EV2671-01, Jeffrey Allen, Inc, Tampa International Airport
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action (Consent)

Background:

The Authority's annual budget provides for the purchase of an assortment of low-speed utility, transportation and golf cart style electric vehicles, equipment and accessories for the Maintenance Department. The Authority currently owns and maintains 29 electric golf carts and intends to acquire replacement electric vehicles when existing equipment reaches its end of useful life or when additional units are required.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

This item authorizes the issuance of Purchase Orders to Jeffery Allen, Inc for the purchase of low-speed utility, transportation and golf vehicles, plus related accessories, equipment, parts and services, as needed, utilizing Omnia Partners Contract No. EV2671-01 for the Term of December 1, 2022 through December 31, 2026 in a maximum purchase authorization amount of \$320,000.

Funding:

This item is included in the Capital Equipment Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to Jeffrey Allen, Inc, and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

I. APPROVAL OF THE CONSENT AGENDA

Subject	6. Purchase Orders, Energy Efficient Lighting and Sustainable Energy Solutions utilizing GSA Contract No. GS-07F-182GA, Goldwings Supply Service, Inc., Tampa International Airport
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action (Consent)

Background:

The Authority's FY23 Capital Equipment Budget provides for the purchase of an assortment of equipment and related parts, such as runway closure markers and high intensity beacons for airfield maintenance.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

This item authorizes the issuance of Purchase Orders to Goldwings Supply Service, Inc. for the purchase of various airfield maintenance equipment and related parts utilizing GSA Contract No. GS-07F-182GA for the Term of December 1, 2022 through August 31, 2027 in a maximum purchase authorization amount of \$200,000.

Funding:

This item is included in the Capital Equipment Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to Goldwings Supply Service, Inc., and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

I. APPROVAL OF THE CONSENT AGENDA

Subject	7. Purchase Orders, Agricultural Tractors & Equipment utilizing Sourcewell Contract No. 110719-JDC, Deere & Company, Tampa International Airport, Tampa Executive Airport, Peter O. Knight Airport, and Plant City Airport
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action (Consent)

Background:

The Authority's FY23 Capital Equipment Budget provides for the purchase of various vehicles, equipment, and accessories for the General Aviation Department.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

This item authorizes the issuance of Purchase Orders to Deere & Company for the equipment, accessories, and vehicles listed below utilizing Sourcewell Contract No. 110719-JDC in a maximum purchase authorization amount of \$315,000.

Vehicle/Equipment/Accessory Type	Quantity
Tractor with mowing deck	1
Mowing Deck	1
Mower with mowing deck	1
Gator utility vehicles	2

Funding:

This item is included in the Capital Equipment Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to Deere & Company, and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

I. APPROVAL OF THE CONSENT AGENDA

Subject	8. Purchase Orders, Medium-Duty Construction Equipment utilizing Sourcewell Contract No. 040319-JCB, Briggs Equipment, Inc., Tampa International Airport, Tampa Executive Airport, Peter O. Knight Airport, and Plant City Airport
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action (Consent)

Background:

The Authority's FY23 Capital Equipment Budget provides for the purchase of an assortment of vehicles and equipment for the General Aviation Department.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

This item authorizes the issuance of Purchase Orders to Briggs Equipment, Inc. for the purchase of a skid steer utilizing Sourcewell Contract No. 040319-JCB in a maximum purchase authorization amount of \$225,000.

Funding:

This item is included in the Capital Equipment Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to Briggs Equipment, Inc., and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

I. APPROVAL OF THE CONSENT AGENDA

Subject	9. Authorization for Expenditure of Federal Forfeiture Funds, Tampa International Airport
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action (Consent)

Background:

Under provisions of the U.S. Department of Treasury Guide to Equitable Sharing for Foreign Countries and Federal, State and Local Law Enforcement Agencies (Guide), Federal forfeiture funds shared with local law enforcement agencies must be expended for law enforcement purposes.

Authority Standard Procedure S440.14 requires expenditures from Federal forfeiture funds to be made only after approval from Legal Affairs and the Authority Board. Legal Affairs has reviewed this request and agrees with the expenditures.

Proposal:

This item authorizes the expenditure of Federal forfeiture funds to be used by the Tampa International Airport Police Department in a maximum purchase authorization amount of \$31,780 for the purchase of an Electronic Drug Testing Machine. This device allows testing of over 300 drugs through plastic and glass containers, which substantially reduces the possibility of an officer being exposed to potentially fatal doses of fentanyl.

Funding:

This item is included in the Federal Forfeiture Funds Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the expenditure of Federal forfeiture funds, and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

I. APPROVAL OF THE CONSENT AGENDA

Subject	10. Use and Permit Agreement for Off-Airport Rental Car Concession, 4 Wheels Rent A Car Corp. d/b/a GreenMotion Tampa, Tampa International Airport, Resolution No. 2022-122
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action (Consent)

Background:

4 Wheels Rent A Car Corp. d/b/a GreenMotion Tampa (4 Wheels) is a Miami based rental car company operating as a franchisee of GreenMotion. GreenMotion is a United Kingdom based rental car company that focuses on providing vehicles with lower CO2 emissions.

4 Wheels desires to execute a Use and Permit Agreement for Off-Airport Rental Car Concession (Agreement) at Tampa International Airport (Airport). Off-airport rental car companies (OFFRACs) do not occupy space in the Rental Car Center and operate their off-airport rental car business from locations near the Airport.

Proposal:

This item approves and authorizes an Agreement with 4 Wheels to operate an off-airport rental car concession. The Term of the Agreement is December 1, 2022 through September 30, 2023. The Authority may terminate the Agreement, with or without cause, upon thirty (30) days written notice. In accordance with Authority Policy P822, 4 Wheels will pay a privilege fee of nine percent (9%) of Gross Receipts. 4 Wheels will also pay a vehicle per-trip fee of \$4.50 for its courtesy vehicles through the Authority's Automated Vehicle Identification System. Lastly, 4 Wheels will pay the Authority a Transportation Facility Charge (TFC) of \$2.00 per rental transaction day.

The Agreement provides for 4 Wheels to account for reporting non-airport business, which is exempt from inclusion in Gross Receipts.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No. 2022-122.

Resolution:

Resolution No. 2022-122 approves and authorizes execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with 4 Wheels Rent A Car Corp. d/b/a GreenMotion Tampa; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	11. Contract for Special Legal Services, Greenberg Traurig, P.A., Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports, Resolution No. 2022-123
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action (Consent)

Background:

The Legal Affairs Department is in need of general legal services for Tampa International Airport and the three general aviation airports. Greenberg Traurig, P.A. has previously provided advice and counsel in the areas of commercial law, information technology, distributed antenna systems, and other related matters for Tampa International Airport.

Authority Policy P500 authorizes the utilization of non-Authority attorneys without obtaining three quotes or advertisement based upon such factors as needed services, experience, qualifications, geographic location, length of services, and efficiencies.

Proposal:

This item authorizes execution of a Contract for Special Legal Services in the area of general legal services with Greenberg Traurig, P.A. for a two-year period beginning December 5, 2022 and continuing through December 4, 2024 with one, two-year renewal option at the discretion of the Chief Executive Officer or his designee. The total maximum purchase authorization amount for the Term of the Contract, including the renewal option, is \$200,000.

Funding:

This item is included in the O&M Budget.

Recommendation:

Management recommends adoption of Resolution No. 2022-123.

Resolution:

Resolution No. 2022-123 approves and authorizes execution of Contract for Special Legal Services at Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports with Greenberg Traurig, P.A.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	12. Authority Meeting Dates for Calendar Year 2023
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action (Consent)

Background:

As required by State Law, it is necessary for the Authority to adopt a meeting schedule for the upcoming year.

Proposal:

The following schedule is proposed for calendar year 2023:

Time:	9:00 a.m.
Location:	Boardroom Level 4 at SkyCenter ONE
Dates:	Thursday, February 2 Thursday, March 2 Thursday, April 6 Thursday, May 4 Thursday, June 8 Thursday, August 3 Thursday, September 7 Thursday, October 12 Thursday, November 9 Thursday, December 7

Funding:

N/A

Recommendation:

The Chief Executive Officer recommends approval of the proposed Authority meeting dates for calendar year 2023.

The Board may act on this by motion; no resolution is required.

J. COMMITTEE REPORTS

Subject	1. Report of Audit Committee Meeting held on November 3, 2022 in Aviation Authority Boardroom at SkyCenter One
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Reports

The Audit Committee met on November 3, 2022, in the Aviation Authority Boardroom with all members in attendance. An election was held for Chairman and General Chip Diehl was elected as Chairman of the Audit Committee. Proposed revisions to Policy P104, Audit Committee, regarding the Audit Committee Chairman election process were presented and approved. Those proposed revisions will be presented to the Board for approval at today's meeting.

The minutes of the February 24, 2022 Audit Committee Meeting were approved and the Audit Committee heard presentations from the Director of Internal Audit regarding the status of the Fiscal Year 2022 audit plan, the internal and external assessments, and recommendations not yet implemented. The Director of Internal Audit also presented the proposed Fiscal Year 2023 audit plan which was approved unanimously by the Audit Committee.

The Vice President of Information Technology and Senior Manager of Information Security presented an update on various information security legislation and requirements as well as security initiatives for Fiscal Year 2023.

Lastly, the Authority's external auditors, RSM US, presented the Fiscal Year 2022 external financial audit plan.

K. POLICIES OR RULES FOR CONSIDERATION OR ACTION

Subject	1. Update to Policy Manual, Revision to Policy for Approval: Section 100, Policy P104, Audit Committee
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

Policy P104, Audit Committee, establishes a policy governing the Audit Committee of the Authority and outlines the tasks for which the Audit Committee is responsible.

Proposal:

Staff proposes revising Policy P104, Audit Committee, to discontinue the practice of holding an annual election for the Audit Committee Chairman and instead align with the election practice of the Authority Board. At the time an election is held for Board officers at a regular Authority Board meeting in accordance with Policy P102, Election of Officers, the Board will also select the third member of the Audit Committee and hold an election for the Audit Committee Chairman.

The proposed revision was discussed during the November 3, 2022 Audit Committee meeting. The Audit Committee unanimously approved the proposed revision.

Funding:

N/A

Recommendation:

The Chief Executive Officer and Audit Committee recommend approval of the revision to Policy P104, Audit Committee.

The Board may act on this by motion; no resolution is required.

L. UNFINISHED BUSINESS

Subject	1. Contract for Continuing General Consulting Services FY23–FY27, Michael Baker International, Inc., Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports, Resolution No. 2022-124
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

On October 6, 2022, the Board approved negotiations with the number one ranked firm, Michael Baker International, Inc., for Continuing General Consulting Services FY23-FY27. The Contract for Continuing General Consulting Services FY23–FY27 (Contract) will provide comprehensive, continuing general consulting services consistent with all Federal, State and local regulations to include, but not be limited to, design services for projects in which the estimated construction cost of the individual project does not exceed \$4 million and for study activity if the fee for services for the individual study does not exceed \$500,000. In addition, Operations & Maintenance (O&M) and Capital Improvement Program (CIP) Advisory related services may be required.

Proposal:

The proposed scope of work under the Contract will include design professional and consultant services for CIP and O&M Projects for FY23 through FY27.

The Term of the Contract is December 1, 2022 through November 30, 2027 and the Contract will remain in effect until final completion of all work orders. The Contract is in a maximum purchase authorization amount of \$15,100,000.

A D/W/MBE expectancy of at least 12% of the dollar amount earned on the Contract was prescribed. A D/W/MBE goal of at least 12% will be incorporated into the Contract.

Funding:

This item is included in the Capital and O&M Budgets.

Recommendation:

Management recommends adoption of Resolution No. 2022-124.

Resolution:

Resolution No. 2022-124 approves and authorizes execution of Contract for Continuing General Consulting Services FY23-FY27 at Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports with Michael Baker International, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

M. NEW BUSINESS

Subject	1. Construction Contract, FedEx Roof Replacement and Exterior Rehabilitation, HCAA Project No. 6895 22, Maintenx International Service Management Group, Inc., Tampa International Airport, Resolution No. 2022-126
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

This Project includes roof removal and replacement of, and exterior rehabilitation to, the FedEx building at Tampa International Airport. A low bid solicitation was issued on September 9, 2022.

Proposal:

On November 1, 2022, Bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
Maintenx International Service Management Group, Inc.	\$1,233,169.00
Advanced Roofing & Sheetmetal, LLC	\$1,477,512.75
US Coating Specialists LLC	\$1,546,234.50
Robert Binns Roofing, Inc.*	\$1,548,150.00
Atlas Apex Roofing, LLC*	\$1,745,000.00
Restocon Corporation	\$1,939,615.00
Clyde Johnson Contracting & Roofing, Inc.	\$2,682,286.00

*Atlas Apex Roofing, LLC was deemed non-responsive for failing to attend the Mandatory Pre-Bid Conference.

*Robert Binns Roofing, Inc. was deemed non-responsive for not including the required Bid Bond or Surety Bond Affidavit documents.

The lowest responsive and responsible bidder is Maintenx International Service Management Group, Inc.

There was no W/MBE goal for this Contract.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2022-126.

Resolution:

Resolution No. 2022-126 approves and authorizes award and execution of Construction Contract for FedEx Roof Replacement and Exterior Rehabilitation at Tampa International Airport with Maintenx International Service Management Group, Inc. in the amount of \$1,233,169.00; approves rejection of Bids received from Atlas Apex Roofing, LLC and Robert Binns Roofing, Inc. as non-responsive; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

M. NEW BUSINESS

Subject	2. Construction Contract, Airfield Maintenance Building Interior Refurbishment, HCAA Project No. 6960 22, Johnson-Laux Construction, LLC, Tampa International Airport, Resolution No. 2022-127
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

This Project includes refurbishing the main staff occupied interior portions and other associated facility improvements for the Airfield Maintenance Facility (AFM) at Tampa International Airport (Airport). The interior finishes, systems and furniture of the AFM have reached the end of their useful file and require replacement to be commensurate with the new Authority interior spaces at the SkyCenter offices and Central Maintenance, Police and Lost & Found facilities. A low bid solicitation was issued on September 13, 2022.

Proposal:

On October 27, 2022, Bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
Johnson-Laux Construction, LLC	\$4,732,099

The lowest responsive and responsible bidder is Johnson-Laux Construction, LLC, a certified W/MBE firm.

A W/MBE Goal participation rate of 12.5% was prescribed and a W/MBE Goal participation rate of at least 19.3% is incorporated into this Contract.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program with respect to construction materials and supplies, if appropriate.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2022-127.

Resolution:

Resolution No. 2022-127 approves and authorizes award and execution of Construction Contract for Airfield Maintenance Building Interior Refurbishment at Tampa International Airport with Johnson-Laux Construction, LLC in the amount of \$4,732,099; authorizes staff to use Owner's Direct Purchase Program if appropriate; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

M. NEW BUSINESS

Subject	3. Purchase Orders, HCAA Project No. 7055 23, Furniture utilizing The Interlocal Purchasing System (TIPS) Contract No. 200301, Tampa International Airport
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

The existing Airside lounge seating is showing signs of wear and has reached the end of its service life. This Project consists of replacing the existing Agati modular lounge seating at Airsides A, E and F.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

This item authorizes the issuance of Purchase Orders for the purchase of furniture utilizing The Interlocal Purchasing System (TIPS) Contract No. 200301 in a total combined not-to-exceed amount of \$330,000.

Funding:

This item is included in the Capital Budget.

Recommendation:

The Chief Executive Officer recommends the Board award and authorize the issuance of Purchase Orders, and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

M. NEW BUSINESS

Subject	4. Selection of Firm and Award of Contract, Grease Drainage System Preventative Maintenance, Cloud 9 Services Group, LLC, Tampa International Airport, Resolution No. 2022-128
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

There are 44 grease traps and grease interceptors located at various areas throughout Tampa International Airport. These grease traps and grease interceptors are inspected and pumped in accordance with City of Tampa Grease Ordinance 2006-288. An Invitation to Bid for Grease Drainage System Preventative Maintenance was advertised on August 16, 2022.

Proposal:

On September 21, 2022, Bids were publicly opened and read aloud as follows:

Company Name	Eight Year Bid Amount
Property Maintenance Unlimited, Inc. dba GreaseCorp*	\$986,709.10
Cloud 9 Services Group, LLC	\$1,478,440.00
FCS, Inc.**	\$2,748,000.00

*Property Maintenance Unlimited, Inc. dba GreaseCorp declined award of the Contract since they could not agree to the terms and conditions of the Contract.

**FCS, Inc. was deemed non-responsive for failing to provide required documents with their Bid.

The lowest responsive and responsible bidder is Cloud 9 Services Group, LLC.

There was no W/MBE goal prescribed for this Contract.

The initial Term of the Contract is February 1, 2023 through January 31, 2028 with three discrete, one-year renewal options at the discretion of the Chief Executive Officer. The total not-to-exceed amount for the Term of the Contract, including renewal options, is \$1,478,440.

The Contract includes a provision for Cloud 9 Services Group, LLC to perform Extra Work beyond the normal required scheduled service.

This item authorizes the Chief Executive Officer or designee to approve up to \$100,000 of Extra Work over the Term of the Contract including the renewal options.

Funding:

This item is included in the O&M Budget.

Recommendation:

Management recommends adoption of Resolution No. 2022-128.

Resolution:

Resolution No. 2022-128 approves and authorizes award and execution of Contract for Grease Drainage System Preventative Maintenance at Tampa International Airport with Cloud 9 Services Group, LLC; approves rejection of the Bid received from FCS, Inc. as non-responsive; authorizes the Chief Executive Officer or designee to approve up to \$100,000 of Extra Work over the Term of the Contract including the renewal options; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

M. NEW BUSINESS

Subject	5. Purchase Orders, Public Safety Communications Products and Services utilizing NASPO Contract No. 00318, Mobile One Communications and Electronics, Tampa International Airport
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

The Authority's Maintenance Department routinely purchases communication equipment, accessories, and services to include two-way radios for the Maintenance and Police Departments. Radios are replaced based upon their useful life expectancy and operating condition.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

This item authorizes the issuance of Purchase Orders to Mobile One Communications and Electronics for new and replacement two-way radios and accessories utilizing NASPO Contract No. 00318 for the Term of December 1, 2022 through December 31, 2026 in a maximum purchase authorization amount of \$384,000.

Funding:

This item is included in the Capital Equipment and O&M Budgets.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to Mobile One Communications and Electronics, and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

M. NEW BUSINESS

Subject	6. Contract for Operation of Taxicab Services at Tampa International Airport, West Coast Transportation Services, Inc. d/b/a Yellow Cab, Tampa International Airport, Resolution No. 2022-130
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

On February 1, 2018, the Board awarded agreements to Gulfcoast Transportation, Inc. and West Coast Transportation Services, Inc. d/b/a Yellow Cab to provide taxicab services for the period of March 1, 2018 through February 28, 2021, with one (1), two (2) year renewal option at the discretion of the Chief Executive Officer.

On November 5, 2020, the Board approved Amendment No. 1 to the agreements which extended the Term of each agreement for two additional years to February 28, 2023 and included additional language changes to the agreements.

The reduction in taxi demand over several years has impacted the viability of two taxicab operators.

Proposal:

On October 21, 2022, an Invitation to Bid for Operation of Taxicab Services at Tampa International Airport was issued. On November 4, 2022, Bids were publicly opened and read aloud as follows:

	Bay Area Metro, LLC d/b/a United Taxi	West Coast Transportation Services, Inc. d/b/a Yellow Cab
Date	Minimum Annual Privilege Fee	
March 1, 2023 - September 30, 2023	\$60,000	\$210,001
October 1, 2023 - September 30, 2024	\$60,000	\$360,001
October 1, 2024 - September 30, 2025	\$60,000	\$365,001
October 1, 2025 - September 30, 2026	\$60,000	\$370,001
October 1, 2026 - September 30, 2027	\$60,000	\$375,001
October 1, 2027 - September 30, 2028	\$60,000	\$380,001
Total	\$360,000	\$2,060,006

*Bay Area Metro, LLC d/b/a United Taxi was found non-responsive for failing to meet minimum qualifications.

This item awards the Contract for Operation of Taxicab Services at Tampa International Airport (Contract) to West Coast Transportation Services, Inc. d/b/a Yellow Cab (Yellow Cab) for the Term of March 1, 2023 through September 30, 2025, with three (3) discrete, one (1) year renewal options at the discretion of the Chief Executive Officer. Yellow Cab will pay the Authority Minimum Annual Privilege Fees of \$2,060,006.00 for the Term of the Contract, including renewal options. The Authority may cancel the Contract with thirty (30) days' written notice to Yellow Cab.

ACDBE participation will be 5% of the total number of active weekly taxicabs utilized at Tampa International Airport and/or at least 50% of starter services.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No. 2022-130.

Resolution:

Resolution No. 2022-130 approves and authorizes execution of Contract for Operation of Taxicab Services at Tampa International Airport with West Coast Transportation Services, Inc. d/b/a Yellow Cab; approves rejection of Bid received from Bay Area Metro, LLC d/b/a United Taxi as non-responsive; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

M. NEW BUSINESS

Subject	7. Purchase Orders, Information Technology Solutions and Services utilizing Sourcewell Contract No. 081419-SHI and Omnia Partners Contract No. 2018011-02, SHI International Corp, Tampa International Airport
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

The Authority's Information Technology Services Department routinely purchases equipment, software and related services to support the Authority's information technology needs. SHI International Corp is an authorized distributor of over 500 information technology manufacturers. These software solutions allow Authority staff to deliver and optimize content and applications, solicitation and contract review, monitor IT network and infrastructure, construct, manage, and store job information, automate core investment, debt and cash accounting, and allow ITS to quickly detect, diagnose, and resolve network performance problems and outages.

These technology manufacturers are available through Sourcewell Contract No. 081419-SHI and Omnia Partners Contract No. 2018011-02. Execution of purchase documents, including, but not limited to, statements of work outlining requirements, end user license agreements for the rights to use their software, and service level agreements for support and maintenance are often required to complete purchase transactions for these solutions.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

This item authorizes the issuance of Purchase Orders to SHI International Corp utilizing Sourcewell Contract No. 081419-SHI and Omnia Partners Contract No. 2018011-02 for the purchase of software, support and services on an as-needed basis for the period of December 1, 2022 through October 30, 2023, with one, one-year renewal option at the discretion of the Chief Executive Officer, in the maximum purchase authorization amount of \$1,490,000, including the renewal option.

In addition, this item authorizes the Chief Executive Officer or designee to execute all purchase documents required to complete the purchase of software, support, and services, including, but not limited to, statements of work, end user license agreements, and service level agreements.

Funding:

This item is included in the O&M and Capital Budgets.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to SHI International Corp; authorize the Chief Executive Officer or designee to execute all purchase documents; and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

M. NEW BUSINESS

Subject	8. Amendment No.1 to Technical Support Services Contract, Amadeus Airport IT Americas, Inc., Tampa International Airport, Resolution No. 2022-131
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

On March 1, 2018, the Board authorized the execution of a Technical Support Services Contract (Contract) with Amadeus Airport IT Americas, Inc. for continued maintenance and support of the existing Extended Airline System Environment (EASE) software suite. The Term of the Contract is March 1, 2018 through February 28, 2023, with two, one-year renewal options, in a maximum purchase authorization amount of \$1,800,000, including the renewal options.

The Contract allows for the purchase of software updates, upgrades, enhancements, and on-site technical support on an as-needed basis.

Proposal:

This Amendment No. 1 renews the Contract for the period of March 1, 2023 through February 28, 2025 and authorizes an increase of \$500,000 to the Contract for a new total maximum purchase authorization amount of \$2,300,000.

Funding:

This item is included in the O&M and Capital Budgets.

Recommendation:

Management recommends adoption of Resolution No. 2022-131.

Resolution:

Resolution No. 2022-131 approves and authorizes execution of Amendment No. 1 to Technical Support Services Contract at Tampa International Airport with Amadeus Airport IT Americas, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

M. NEW BUSINESS

Subject	9. Selection of Firm and Award of Purchase Orders, Temporary Staff Payroll Services, Noor Associates, Inc., Tampa International Airport
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

The Authority currently employs four (4) temporary workers on an as needed basis.

On September 21, 2022, the Authority issued an Invitation to Bid for Temporary Staff Payroll Services.

Proposal:

On October 25, 2022, Bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Total Administrative Fee and Burden Rate</u>
Noor Associates, Inc.	17.00%
MoxieIT Solutions Inc	17.50%
Career Match Solutions LLC*	21.18%
Acara Solutions, Inc.	23.90%
Diskriter, Inc.*	25.00%
Array HI, Inc. dba Employers Options*	26.32%
Authenus Staffing LLC*	28.50%
Performance Personnel Partners, LLC*	29.00%
Alpha1Staffing/Search Firm LLC*	30.00%
Softsages LLC dba SoftSages Technology*	32.00%
Sunshine Enterprise USA LLC	35.00%
Recruiting Source International, LLC*	38.00%
Virtelligence, Inc. dba Virtelligence*	40.00%
BuzzClan LLC*	46.00%
Compunnel Software Group DBA Compunnel Inc.	56.00%
RADgov, Inc.	64.00%
Cambay Consulting, LLC*	70.00%

*Alpha1Staffing/Search Firm LLC, Array HI, Inc. dba Employers Options, Authenus Staffing LLC, BuzzClan LLC, Cambay Consulting, LLC, Career Match Solutions LLC, Diskriter, Inc., Performance Personnel Partners, LLC, Recruiting Source International, LLC, Softsages LLC dba SoftSages Technology, and Virtelligence, Inc. dba Virtelligence were found non-responsive for failing to meet minimum qualifications.

No specific expectancy for W/MBE participation was established.

The initial Term of the Purchase Orders for temporary staff payroll services is December 7, 2022 through December 6, 2025 with two (2) discrete, one-year renewal options at the discretion of the Chief Executive Officer. The maximum purchase authorization amount for the Term of the Purchase Orders, including renewal options, is \$500,000. The Authority may cancel the Purchase Orders with or without cause by giving thirty (30) days written notice.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders for temporary staff payroll services to Noor Associates, Inc.; approve the rejection of Bids received from Alpha1Staffing/Search Firm LLC, Array HI, Inc. dba Employers Options, Authenus Staffing LLC, BuzzClan LLC, Cambay Consulting, LLC, Career Match Solutions LLC, Diskriter, Inc., Performance Personnel Partners, LLC, Recruiting Source International, LLC, Softsages LLC dba SoftSages Technology, and Virtelligence, Inc. dba Virtelligence as non-responsive; and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

M. NEW BUSINESS

Subject	10. Teamsters Union Contract, International Brotherhood of Teamsters Local Union No. 79, Tampa Executive, Peter O. Knight, Plant City, and Tampa International Airports, Resolution No. 2022-132
Meeting	Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Public Hearing
Access	Public
Type	Action

Background:

On October 4, 2022, the Authority and the International Brotherhood of Teamsters Local Union No. 79 representatives completed bargaining for a new Teamsters Union Contract which covers certain Maintenance, Airport Operations Center, General Aviation, Guest Experience, and Property Control employees.

The Term of the current Teamsters Union Contract was October 1, 2019 through September 30, 2022.

Proposal:

The Term of this Teamsters Union Contract (Contract) is for a period of three (3) years, beginning on October 1, 2022 and terminating on September 30, 2025.

The new Contract updates pay grades, rates of pay, positions covered by the Contract, overtime language, and other verbiage. The new Contract reduces the duration in which disciplinary actions can be used in progressive disciplining from twenty-four (24) months to eighteen (18) months.

The new Contract also provides an additional \$4.00 per hour when a covered employee in the AOC or Guest Experience serves as a Trainer. Further, covered employees performing the work of a non-covered employee will be compensated an additional \$2.00 per hour. The shift differential for second and third shift will increase from \$1.35 to \$1.50 per hour and the shoe allowance was modified and increased to \$200 per year.

Funding:

This item is included in the O&M Budget.

Recommendation:

Management recommends adoption of Resolution No. 2022-132.

Resolution:

Resolution No. 2022-132 approves and authorizes execution of Teamsters Union Contract at Tampa Executive, Peter O. Knight, Plant City, and Tampa International Airports with International Brotherhood of Teamsters Local Union No. 79; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

N. STAFF REPORTS

Subject

1. Staff Reports

Meeting

Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment
Public Hearing

Access

Public

Type

Information

O. ADJOURNMENT

Subject

1. Adjournment

Meeting

Dec 1, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment
Public Hearing

Access

Public

Type

Procedural
