



Tampa International Airport

**AVIATION AUTHORITY
and
BOARD OF ADJUSTMENT HEARING**

**Thursday, June 6, 2019
9:00 A.M.**

**Boardroom
Level 3 at Tampa International Airport**

AGENDA

Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Any person requiring reasonable accommodations to attend any public meeting because of a disability or physical impairment must submit a written request to Joseph W. Lopano, Chief Executive Officer, Hillsborough County Aviation Authority, Post Office Box 22287, Tampa, FL 33622 or via facsimile at (813) 870-7868. Such request must be received at least 48 hours before the meeting. If you have any questions, please call (813) 870-8701.



**Thursday, June 6, 2019
Aviation Authority Regular Board Meeting**

AGENDA

9:00 A.M.

Boardroom

Level 3 at Tampa International Airport

A. PLEDGE OF ALLEGIANCE

1. Pledge of Allegiance

B. CALL TO ORDER (BOARD OF ADJUSTMENT)

1. Call to Order (Board of Adjustment)

C. BOARD OF ADJUSTMENT

1. Airport Study No. 2019-35, Strategic Property Partners, LLC, requesting a variance to construct a twenty-two story commercial office building, with a maximum height of 326' AMSL, located at 1001 Water Street, Tampa, FL Resolution No. 2019-56

D. CALL TO ORDER (REGULAR BOARD MEETING)

1. Call to Order (Regular Board Meeting)

E. APPROVAL OF THE AGENDA

1. Approval of the Agenda

F. PUBLIC COMMENTS

1. Public Comments

G. APPROVAL OF THE MINUTES

1. Approval of the Minutes

H. MANAGEMENT REPORT

1. Management Report

I. APPROVAL OF THE CONSENT AGENDA

1. Airline-Airport Use and Lease Agreement, Frontier Airlines, Inc., Tampa International Airport, Resolution No. 2019-61

2. Reimbursement Authorization, Southwest Airlines Co., Checked Baggage System Upgrades and Optimization, HCAA Project No. 5991 14, Tampa International Airport

3. Renewal to Contract for State Legislative Consulting Services, GrayRobinson, P.A., Tampa International Airport

4. State of Florida Purchasing Card Program Eligible User Agreement utilizing State of Florida Term Contract No. 84121500-15-01, Bank of America, N.A., Tampa International Airport, Resolution No. 2019-58

5. Purchase Order(s), Furniture, utilizing The Interlocking Purchasing System (TIPS) Contract No. 180305, Corporate Interiors, Inc., Tampa International Airport

6. Purchase Order(s), Furniture, utilizing State of Florida Contract No. 425-001-12-1, Beaux-Arts Group and Empire Office, Inc., Tampa International Airport

J. POLICIES OR RULES FOR CONSIDERATION OR ACTION

1. Update to Policy Manual, Revisions to Policy for Approval: Section 400, Policy P440, General Accounting and Financial Reporting

2. Update to Policy Manual, Revisions to Policy for Approval: Section 400, Policy P450, Banking and Investments

K. COMMITTEE REPORTS

1. Committee Reports

L. UNFINISHED BUSINESS

1. Amendment No. 1 to Part 1 Contract for Design-Build Services, Main Terminal Curbside Expansion, New Energy Plant and Related Work, HCAA Project Nos. 8200 18, 8205 18, 8900 18, 8230 18 and 8240 19, Hensel Phelps Construction Co., Tampa International Airport, Resolution No. 2019-52

2. Part 2 Contract for Design-Build Services, Main Terminal Curbside Expansion, New Energy Plant and Related Work, HCAA Project Nos. 8200 18, 8205 18, 8900 18, 8230 18 and 8240 19, Hensel Phelps Construction Co., Tampa International Airport, Resolution No. 2019-49

3. Contract for Design Professional Services, Remain Overnight Aircraft Parking Aprons, HCAA Project Nos. 8325 19 and 8330 20, Kimley-Horn and Associates, Inc., Tampa International Airport, Resolution No. 2019-50

4. Award of Contract for General Planning Consultant and Master Plan Update, Ricondo & Associates, Inc., Tampa International Airport, Resolution No. 2019-51

M. NEW BUSINESS

1. Reimbursable Agreement, SkyCenter Development Area, HCAA Project No. 8226 17, FAA Agreement No. AJW-FN-ESA-19-SO-002994, Federal Aviation Administration, Tampa International Airport, Resolution No. 2019-57

2. Purchase Order, Tampa Electric Company (TECO), New Energy Plant and Related Work, HCAA Project No. 8205 18, Tampa International Airport

3. Selection of Firm, Noise Consulting Services, HCAA Project No. 6660 19, Tampa International Airport

4. Maintenance Contract, General Aviation Navigational Aids, Saulnier Enterprises, Inc. dba Signal Connections, Peter O. Knight, Tampa Executive and Plant City Airports, Resolution No. 2019-53

5. Master Services Agreement for Electronic Visual Display System (EVIDS), SITA Information Networking Computing USA, Inc., Tampa International Airport, Resolution No. 2019-48

6. Selection of Firm and Award of Agreement, Distributed Antenna System, Crown Castle Fiber LLC, Tampa International Airport, Resolution No. 2019-54

N. STAFF REPORTS

1. Staff Reports

O. ATTORNEY-CLIENT CLOSED SESSION

1. Attorney-Client Closed Session

P. ADJOURNMENT

1. Adjournment



**Thursday, June 6, 2019
Aviation Authority Regular Board Meeting**

**AGENDA
9:00 A.M.
Boardroom
Level 3 at Tampa International Airport**

A. PLEDGE OF ALLEGIANCE

Subject	1. Pledge of Allegiance
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

B. CALL TO ORDER (BOARD OF ADJUSTMENT)

Subject	1. Call to Order (Board of Adjustment)
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

C. BOARD OF ADJUSTMENT

Subject	1. Airport Study No. 2019-35, Strategic Property Partners, LLC, requesting a variance to construct a twenty-two story commercial office building, with a maximum height of 326' AMSL, located at 1001 Water Street, Tampa, FL Resolution No. 2019-56
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

Strategic Property Partners, LLC (Petitioner) is seeking to construct a twenty-two story commercial office building, with a maximum height of 326' AMSL, located at 1001 Water Street, Tampa, FL. The nearest Airport is Peter O. Knight.

Notice of this hearing before the Board of Adjustment was provided on May 17, 2019.

Proposal:

Petitioner is requesting a variance to construct a twenty-two story commercial office building.

Operational Impact:

The Petition was presented to the Airport Hearing Officer on April 19, 2019 and, based on testimony and evidence presented, the Airport Hearing Officer found that the proposed variance, with required conditions, would have no effect on existing FAA restrictions, would not cause additional impacts or loss of utility to Peter O. Knight Airport, would not be contrary to the public interest, would do substantial justice, and was in accordance with the spirit of the Airport Zoning Regulations and Chapter 333, Florida Statutes.

The FAA's aeronautical study found that Petitioner's request would not be a hazard to air navigation provided certain conditions are met. Additionally, the FDOT did not identify any concerns with the request.

Funding:

N/A

Recommendation:

The Airport Hearing Officer recommends that the Board of Adjustment approve the variance to Airport Zoning Regulations requested by Petitioner with the following conditions: (1) Mark/Light the proposed structure in accordance with FAA Advisory Circular 70/7460-1 L, Change 2, Obstruction Marking and Lighting, red lights - Chapters 4, 5(Red) and 12; (2) E-file FAA Form 7460-2, Notice of Actual Construction or Alteration, if the project is abandoned or within five (5) days after construction reaches its greatest height; (3) Negotiate and enter into an Avigation Easement, no later than the date on which the Airport Hearing Officer's Recommendation is presented to the Board of Adjustment, to protect controlling airspace in accordance with Section 3.05 of the Airport Zoning Regulations; (4) Obtain a temporary permit from the Authority for any use of construction equipment exceeding 326' AMSL; and (5) Mitigate any glint/glare issues identified by the Authority prior to or during construction to the satisfaction of the Authority.

The variance will be valid until the FAA Determination of No Hazard to Air Navigation expires September 5, 2020, but if the FAA Determination of No Hazard is extended by the FAA for no more than 18 months, the variance will also be extended one time, without further action of the Board of Adjustment, provided that no changes in the proposed structure have occurred.

The Board of Adjustment may render its decision based on the findings and recommendations of the Airport Hearing Officer. However, the Board of Adjustment may, but is not required to, review the record of the Airport Hearing Officer's public hearing.

Resolution:

Resolution No. 2019-56 approves and authorizes a variance for Airport Study No. 2019-35, Strategic Property Partners, LLC, requesting a variance to construct a twenty-two story commercial office building, with a maximum height of 326' AMSL, at a site located at 1001 Water Street, Tampa, FL; and authorizes the Airport Zoning Director or his designee to execute all other ancillary documents.

D. CALL TO ORDER (REGULAR BOARD MEETING)

Subject	1. Call to Order (Regular Board Meeting)
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

E. APPROVAL OF THE AGENDA

Subject	1. Approval of the Agenda
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

F. PUBLIC COMMENTS

Subject	1. Public Comments
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

Speakers are allowed 3 minutes total to comment on propositions before the Board. Speakers designated to speak on behalf of a group of 2 or more individuals are allowed 5 minutes total to comment on propositions before the Board.

G. APPROVAL OF THE MINUTES

Subject	1. Approval of the Minutes
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

H. MANAGEMENT REPORT

Subject	1. Management Report
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

I. APPROVAL OF THE CONSENT AGENDA

Subject	1. Airline-Airport Use and Lease Agreement, Frontier Airlines, Inc., Tampa International Airport, Resolution No. 2019-61
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

The Airline-Airport Use and Lease Agreement (Signatory Agreement) allows an airline to lease certain premises and obtain certain rights, services and privileges in connection with the use of Tampa International Airport and its facilities. The Authority has executed such Signatory Agreements with American Airlines, Inc., Delta Air Lines, Inc., Federal Express Corporation, jetBlue Airways Corporation, Southwest Airlines Co., Spirit Airlines, Inc., United Airlines, Inc., and UPS, Co. d/b/a United Parcel Service, Co., all of which terminate on September 30, 2020.

Proposal:

This Signatory Agreement authorizes Frontier Airlines, Inc. to operate at Tampa International Airport as a signatory passenger air carrier for the period commencing June 1, 2019 and terminating concurrently with all other signatory air carriers' Signatory Agreements on September 30, 2020. Frontier will pay landing fees at the signatory air carriers' FY 2018-19 rate per 1,000 pounds of certified maximum landing weight.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No. 2019-61.

Resolution:

Resolution No. 2019-61 approves and authorizes execution of the Airline-Airport Use and Lease Agreement at Tampa International Airport with Frontier Airlines, Inc.; and authorizes the Chief Executive Officer or his designee to execute all ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	2. Reimbursement Authorization, Southwest Airlines Co., Checked Baggage System Upgrades and Optimization, HCAA Project No. 5991 14, Tampa International Airport
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

Pursuant to HCAA Project No. 5991 14, Checked Baggage System Upgrades and Optimization, improvements were implemented to the existing checked baggage screening system for Airsides A and C. In August 2018, a conflict was identified between the construction limits of the HCAA Project No. 5991 14 and space in Airside C leased and occupied by Southwest Airlines Co. (Southwest).

To resolve this conflict, a portion of the Southwest leased area was relocated to vacant space. Additionally, Southwest agreed to enlarge its breakroom construction project that was currently underway to accommodate the balance of the displaced activity. In February 2019, Southwest presented costs for this work to the Authority based on the actual prorated construction value of its expanded breakroom construction project.

HCAA Project No. 5991 14 includes funds for these impacts to Southwest. This authorization will reimburse Southwest based on its actual costs.

Proposal:

Authorize reimbursement in the amount of \$157,497.05 to Southwest for its expanded breakroom construction project.

Funding:

This item is included in the Capital Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of a purchase order to Southwest Airlines Co., and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

I. APPROVAL OF THE CONSENT AGENDA

Subject	3. Renewal to Contract for State Legislative Consulting Services, GrayRobinson, P.A., Tampa International Airport
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

On October 4, 2018, the Board awarded a Contract for State Legislative Consulting Services (Contract) to GrayRobinson, P.A. for one-year, with three, one-year renewal options at the discretion of the Board, in a not-to-exceed amount of \$423,000, including the renewal options. This Contract provides consulting services related to state governmental affairs, including serving as a liaison for the Authority with key state legislators, legislative staff and executive agencies, identifying grant funding and appropriation sources, and advocating on behalf of the Authority on specific bills and issues of interest and benefit to the Authority.

Proposal:

Authorize the first renewal option of the Contract with GrayRobinson, P.A., at the same terms and conditions, for the term October 4, 2019 through October 3, 2020. Two, one-year renewal options at the discretion of the Board will remain. The Authority may cancel the Contract with thirty days' written notice.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the renewal of the Contract for State Legislative Consulting Services with GrayRobinson, P.A. and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

I. APPROVAL OF THE CONSENT AGENDA

Subject	4. State of Florida Purchasing Card Program Eligible User Agreement utilizing State of Florida Term Contract No. 84121500-15-01, Bank of America, N.A., Tampa International Airport, Resolution No. 2019-58
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

The Authority has utilized Bank of America, N.A. for purchasing card services since 1999 through utilization of State of Florida and Hillsborough County contracts. The Authority currently utilizes the Hillsborough County Board of County Commissioners contract, which will expire in August 2019.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertising.

Proposal:

Authorize execution of the State of Florida Purchasing Card Program Eligible User Agreement which would allow the Authority to utilize State of Florida Term Contract No. 84121500-15-01 with Bank of America, N.A. for purchasing card program services for the term of June 6, 2019 through January 4, 2021, with one, five-year renewal option at the discretion of the Chief Executive Officer.

Funding:

N/A

Recommendation:

The Chief Executive Office Recommends adoption of Resolution No. 2019-58.

Resolution:

Resolution No. 2019-58 authorizes the execution of State of Florida Purchasing Card Program Eligible User Agreement, allowing the Authority to utilize State of Florida Term Contract No. 84121500-15-01 with Bank of America, N.A. for purchasing card program services; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

I. APPROVAL OF THE CONSENT AGENDA

Subject	5. Purchase Order(s), Furniture, utilizing The Interlocking Purchasing System (TIPS) Contract No. 180305, Corporate Interiors, Inc., Tampa International Airport
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

The SkyCenter Site Development, Atrium and Pedestrian Bridge Project (SkyCenter), HCAA Project No. 8225 17, includes the construction of a new 4-story, 40,000+ square foot Atrium structure, a 230-foot long elevated pedestrian walkway between the Atrium and the Rental Car Center, a new 600-foot long remote, commercial curbside, a 230-foot extension of the existing remote commercial curbside canopy, phased reconfiguration of the existing Airport Cell Phone Waiting Lot including construction of a new restroom facility and FIDS boards, as well as civil and site preparations of surrounding 35 acre parcels for eventual real estate development.

The purpose of this authorization is to purchase the furniture that will be installed by the SkyCenter Contractor at the Site, Atrium, Pedestrian Bridge and commercial curbside.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

Authorize the use of The Interlocking Purchasing System (TIPS) Contract No. 180305 for the issuance of purchase orders to Corporate Interiors, Inc. for the purchase of furniture at Tampa International Airport in a total not-to-exceed amount of \$122,350.

Funding:

This item is included in the Capital Budget.

Recommendation:

The Chief Executive Officer recommends the Board award and authorize the issuance of purchase orders to Corporate Interiors, Inc., and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

I. APPROVAL OF THE CONSENT AGENDA

Subject	6. Purchase Order(s), Furniture, utilizing State of Florida Contract No. 425-001-12-1, Beaux-Arts Group and Empire Office, Inc., Tampa International Airport
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

The SkyCenter Site Development, Atrium and Pedestrian Bridge Project (SkyCenter), HCAA Project No. 8225 17, includes the construction of a new 4-story, 40,000+ square foot Atrium structure, a 230-foot long elevated pedestrian walkway between the Atrium and the Rental Car Center, a new 600-foot long remote, commercial curbside, a 230-foot extension of the existing remote commercial curbside canopy, phased reconfiguration of the existing Airport Cell Phone Waiting Lot including construction of a new restroom facility and FIDS boards, as well as civil and site preparations of surrounding 35 acre parcels for eventual real estate development.

The purpose of this authorization is to purchase the furniture that will be installed by the SkyCenter Contractor at the Site, Atrium, Pedestrian Bridge and commercial curbside.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

Authorize the use of State of Florida Contract No. 425-001-12-1 for the issuance of purchase orders to Beaux-Arts Group and Empire Office, Inc. for the purchase of furniture at Tampa International Airport in a total combined not-to-exceed amount of \$410,300.

Funding:

This item is included in the Capital Budget.

Recommendation:

The Chief Executive Officer recommends the Board award and authorize the issuance of purchase orders to Beaux-Arts Group and Empire Office, Inc., and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

J. POLICIES OR RULES FOR CONSIDERATION OR ACTION

Subject	1. Update to Policy Manual, Revisions to Policy for Approval: Section 400, Policy P440, General Accounting and Financial Reporting
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

Policy P440, General Accounting and Financial Reporting, details the Authority's financial management and reporting obligations. Currently, Policy P440 requires the annual financial audit to be completed no later than four months after the close of the Authority's fiscal year and requires presentation of the annual financial audit to the Audit Committee in early December and to the full Board in January.

Government Accounting Standards Board Statement 68, *Accounting and Financial Reporting for Pensions*, revises and establishes new financial reporting requirements for most state and local governments that provide their employees with pension benefits. As a participating member of the Florida Retirement System (FRS), the Authority is reliant upon the release of the FRS Schedule of Employer Allocations to determine its proportionate share of the State of Florida's net pension liability. The FRS Schedule of Employer Allocations is typically released the second week of January, nearly four months after the completion of the Authority's fiscal year. Compilation of accompanying journal entries and note disclosures follows, as does external audit firm concurrent review and eventual release of the audit opinion.

Proposal:

Staff recommends modifying Policy P440 to revise the completion deadline for the annual financial audit to within two months of the issuance of the FRS Schedule of Employer Allocations. Results of the financial audit will be presented to the Audit Committee and the completed audit will be provided to the Board the following month.

Funding:

N/A

Recommendation:

The Chief Executive Officer recommends the Board approve the revisions to Policy P440, General Accounting and Financial Reporting.

The Board may act on this by motion; no resolution is required.

J. POLICIES OR RULES FOR CONSIDERATION OR ACTION

Subject	2. Update to Policy Manual, Revisions to Policy for Approval: Section 400, Policy P450, Banking and Investments
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

Policy P450, Banking and Investments, establishes guidelines regarding the Authority's administration of bank accounts and investments. The Authority's Finance Department has benchmarked the existing Policy against several peer group public agencies to identify additional products in the marketplace suitable for the investment of available Authority funds, excluding those held by the Authority's Trustee. Funds held by the Trustee are governed by the various trust agreements under which the Authority's bonds are issued.

Proposal:

Staff recommends revising Policy P450 to:

- Broaden local government investment pool options as authorized under Florida Statute Section 218.415;
- Revise portfolio performance reporting to include short and long term benchmarks;
- Authorize additional investment options to include highly rated corporate and municipal fixed income instruments, as well as commercial paper;
- Further define the portfolio composition to limit investment in instruments other than U.S. Treasuries. Non-U.S. Treasury investments cannot exceed 35%, per instrument type, of the total investment portfolio.

Funding:

N/A

Recommendation:

The Chief Executive Officer recommends the Board approve the revisions to Policy P450, Banking and Investments.

The Board may act on this by motion; no resolution is required.

K. COMMITTEE REPORTS

Subject	1. Committee Reports
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Reports

L. UNFINISHED BUSINESS

Subject	1. Amendment No. 1 to Part 1 Contract for Design-Build Services, Main Terminal Curbside Expansion, New Energy Plant and Related Work, HCAA Project Nos. 8200 18, 8205 18, 8900 18, 8230 18 and 8240 19, Hensel Phelps Construction Co., Tampa International Airport, Resolution No. 2019-52
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

On June 7, 2018, the Board awarded a Part 1 Contract for Design-Build Services to Hensel Phelps Construction Co. for the design of the Main Terminal Curbside Expansion, New Energy Plant and Related Work (Program) in the not-to-exceed amount of \$25,262,708 for basic services and reimbursable expenses.

The Part 1 Contract for Design-Build Services commenced on June 7, 2018.

A W/MBE goal of at least 17% of the dollar amount earned on the Part 1 Contract for Design-Build Services for the design phase of the Program was prescribed. The Part 1 Contract for Design-Build Services will incorporate a W/MBE participation of at least 17.1% of the dollar amount earned on the design phase.

Proposal:

During the course of design development for the Program, the Authority has determined that the following additional design services are required:

- Main Terminal shuttle platform building core and shell and baggage conveyor system right of way for future Airside D: Due to limited space and existing conditions, the structural engineers have determined that the new Red Side Curb structural design must take into account the future Airside D shuttle station and baggage conveyor system. This Amendment No. 1 will include all required design services for the structural frame, foundations, roof enclosure, exterior curtain walls and envelope for the baggage conveyor system.
- Long Term Parking Garage pedestrian bridge phasing requirements and demolition of existing tunnel: The Authority is requiring that one pedestrian bridge be maintained for access between the Long Term Parking Garage and the Main Terminal at all times during construction of the Blue Side Curbs. This requires extensive phasing plans, additional design considerations and permitting.
- Enclose new pedestrian bridge between Long Term Parking Garage and the Main Terminal: The Authority is requiring the new pedestrian bridge be air conditioned with similar interior finishes as the Blue Side vertical circulation building.
- Maintenance and Police/Traffic offices on Level 1 of the Long Term Parking Garage: The original plan was to locate the Maintenance Staff in the new Central Utility Plant and Police/Traffic staff in the new SkyCenter Office Building. Due to space limitations, it has been determined that these personnel will be located on Level 1 of the Long Term Parking Garage in a specifically designed 14,000 sf facility.

The not-to-exceed amount for Amendment No. 1 for basic services and reimbursable expenses will be \$4,031,477.00, bringing the total combined Part 1 Design-Build Contract amount to date to \$29,294,185.00.

The W/MBE participation will change from 17.1% to 17% due to these changes.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2019-52.

Resolution:

Resolution No. 2019-52 authorizes execution of Amendment No. 1 to Part 1 Contract for Design-Build Services, Main Terminal Curbside Expansion, New Energy Plant and Related Work, HCAA Project Nos. 8200 18, 8205 18, 8900 18, 8230 18 and 8240 19 at Tampa International Airport with Hensel Phelps Construction Co.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

L. UNFINISHED BUSINESS

Subject	2. Part 2 Contract for Design-Build Services, Main Terminal Curbside Expansion, New Energy Plant and Related Work, HCAA Project Nos. 8200 18, 8205 18, 8900 18, 8230 18 and 8240 19, Hensel Phelps Construction Co., Tampa International Airport, Resolution No. 2019-49
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The Main Terminal Curbside Expansion, New Energy Plant and Related Work Program (Program) is part of Phase 2 of the Master Plan and includes expansion of the Curbsides incorporating new elevated and at-grade lanes and vertical circulation buildings for both the Blue and Red sides, renovations to portions of the Main Terminal transfer level and Authority offices, construction of a new Central Utility Plant, concessions loading dock, FAA parking lot and demolition of the Administration Building.

On October 4, 2017, a request for qualifications entitled Main Terminal Curbside Expansion, New Energy Plant and Related Work at Tampa International Airport was issued.

On March 1, 2018, the Board approved negotiations with the number one ranked firm, Hensel Phelps Construction Co.

To date, the Board has approved a Part 1 Design-Build Contract for \$25,262,708 for the design of the Program.

Amendment No. 1 to the Part 1 Design-Build Contract for \$4,031,477 for additional design services for the Program is being separately presented to the Board today for approval.

Proposal:

This Part 2 Design-Build Contract provides for construction of the early enabling work. This Part 2 Design-Build Contract also includes construction general conditions through February 2022 and construction administration fees through December 31, 2019. The final Part 2 Design-Build Contract Guaranteed Maximum Price (GMP) will be established in a subsequent Supplemental Part 2 Design-Build Contract.

This Part 2 Design-Build Contract will consist of the following early work elements:

- Demolition of Blue side rental car building, pedestrian bridges and fountains
- Utility relocations and installation
- Roadway modifications
- Site development
- Set up of the Hensel Phelps Construction Co. trailer complex

The not-to-exceed amount for this Part 2 Design-Build Contract will be \$31,535,723, bringing the total combined Program Contract amount to date to \$60,829,908.

This Part 2 Design-Build Contract will incorporate a W/MBE participation of at least 17.0% for design and 15.1% for construction. Hensel Phelps Construction Co. has assured they will meet 19.0% W/MBE participation for construction when the Supplemental Part 2 Design-Build Contract is subsequently awarded.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2019-49.

Resolution:

Resolution No. 2019-49 authorizes execution of the Part 2 Contract for Design-Build Services, Main Terminal Curbside Expansion, New Energy Plant and Related Work, HCAA Project Nos. 8200 18, 8205 18, 8900 18, 8230 18 and 8240 19 at Tampa International Airport with Hensel Phelps Construction Co.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

L. UNFINISHED BUSINESS

Subject	3. Contract for Design Professional Services, Remain Overnight Aircraft Parking Aprons, HCAA Project Nos. 8325 19 and 8330 20, Kimley-Horn and Associates, Inc., Tampa International Airport, Resolution No. 2019-50
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

Due to Tampa International Airport's (Airport) growth and additional airline flights, it has become a challenge to accommodate the number of aircraft that remain at the Airport overnight. Typically, the last arriving aircraft remains parked at its inbound gate and remains overnight (RON) until it departs in the morning.

There is limited space available on the Airport's ramp areas to accommodate these RON aircraft. As a result of anticipated future development for Airside D, the Authority will lose a large area of existing apron at Hardstand D that is currently used for RON aircraft as well as cargo processing. HCAA Project Nos. 8325 19 and 8330 20 will construct new RON aprons and associated ramp lighting to increase hardstand capacity.

HCAA Project No. 8325 19 will construct a new RON apron located south of Airside F in an area that is currently a stormwater management facility. It is envisioned that this new RON apron will be able to accommodate a minimum of five commercial aircraft.

HCAA Project No. 8330 20 will construct a new north RON parking ramp on the north side of Taxiway A. The new RON parking ramp will be able to accommodate up to 12 commercial aircraft. HCAA Project No. 8330 20 will also relocate a vehicle service road and its associated lighting, signage and pavement markings. HCAA Project No. 8330 20 is contingent upon future Board budget approval.

On December 5, 2018, a request for qualifications entitled Remain Overnight Aircraft Parking Aprons at Tampa International Airport was issued.

On April 4, 2019, the Board approved negotiations with the highest ranked firm, Kimley-Horn and Associates, Inc.

Proposal:

This Contract for Design Professional Services (Contract) will commence on June 6, 2019 and will remain in effect until one year after final acceptance of the constructed project. This Contract provides for design professional services, including construction administration services, and direct and reimbursable expenses in the not-to-exceed amount of \$3,203,859.

A W/MBE goal of at least 14.1% of the dollar amount earned on the Contract for the design of the project was prescribed. The proposed W/MBE percentage of 18% for the amount earned on design will meet or exceed the W/MBE goal requirements and will be incorporated into the Contract.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2019-50.

Resolution:

Resolution No. 2019-50 authorizes execution of the Contract for Design Professional Services, Remain Overnight Aircraft Parking Aprons, HCAA Project Nos. 8325 19 and 8330 20 at Tampa International Airport with Kimley-Horn and Associates, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

L. UNFINISHED BUSINESS

Subject	4. Award of Contract for General Planning Consultant and Master Plan Update, Ricondo & Associates, Inc., Tampa International Airport, Resolution No. 2019-51
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The general, on-call professional airport planning consulting services include a variety of planning assignments at all four Authority airports and an update to the 2012 Master Plan and 2012 Master Plan Update-2016 Addendum.

The services may also include an update to the Electronic Airport Layout Plan, Sustainability Management Plan, Tampa International Airport F.A.R. Part 150, GA Master Plans, Common Use Master Plan, revisions to the Wayfinding Guidelines Standards, and other miscellaneous planning services and support.

On March 7, 2019, the Board approved negotiations with the number one ranked firm, Ricondo & Associates, Inc.

Proposal:

The term of this Contract is for the period of June 6, 2019 through June 5, 2024, with two discrete one-year renewal options at the discretion of the Chief Executive Officer, in a total not-to-exceed amount of \$12,500,000, including the renewal options.

A W/MBE goal of at least 17% of the dollar amount earned on the Contract was prescribed. A W/MBE goal of at least 17% will be incorporated into this Contract.

Funding:

This item is included in the Capital and O&M Budgets.

Recommendation:

Management recommends adoption of Resolution No. 2019-51.

Resolution:

Resolution No. 2019-51 authorizes execution of the Contract for General Planning Consultant and Master Plan Update at Tampa International Airport with Ricondo & Associates, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

M. NEW BUSINESS

Subject	1. Reimbursable Agreement, SkyCenter Development Area, HCAA Project No. 8226 17, FAA Agreement No. AJW-FN-ESA-19-SO-002994, Federal Aviation Administration, Tampa International Airport, Resolution No. 2019-57
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

Due to the construction in the SkyCenter Development Area, it has become necessary for the FAA to modify the Runway 1L Localizer antenna system. The construction in the SkyCenter Development Area will affect the Runway 1L Instrument Landing System.

Proposal:

The FAA has provided a cost of \$258,975.24 to perform the design and construction for the modification. Management recommends including a 25% contingency of \$64,743.76 to be used if the FAA exceeds its cost estimate for a total not-to-exceed amount of \$323,719.00. The Reimbursable Agreement will end once the work has been completed and final costs have been determined; however, it will not extend more than five years beyond FAA execution.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2019-57.

Resolution:

Resolution No. 2019-57 approves and authorizes execution of the Reimbursable Agreement for SkyCenter Development Area, HCAA Project No. 8226 17, FAA Agreement No. AJW-FN-ESA-19-SO-002994 at Tampa International Airport with the Federal Aviation Administration in the amount of \$258,975.24; authorizes a total not-to-exceed amount for the Reimbursable Agreement for SkyCenter Development Area of \$323,719.00; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

M. NEW BUSINESS

Subject	2. Purchase Order, Tampa Electric Company (TECO), New Energy Plant and Related Work, HCAA Project No. 8205 18, Tampa International Airport
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The 2012 Master Plan Update studied, modeled and identified Airport-wide roadway improvements that are recommended for the Authority to keep pace with forecasted growth and maintain an acceptable level-of-service for its roadway network. Phase 2 of the Master Plan includes expansion of the Curbsides, incorporating new elevated and at-grade lanes, and vertical circulation buildings for both the Blue and Red Curbsides. To enable expansion of the Red Curbside, it is necessary to demolish the existing Energy Plant and construct a new Energy Plant at a different location.

This work includes Tampa Electric Company modifying existing underground infrastructure in and around the site of the proposed Central Utility Plant (CUP) and Electrical Service Building (ESB), including the necessary work to relocate, update and add to the existing Tampa Electric company electrical and street lighting infrastructure.

Proposal:

Authorize a purchase order to Tampa Electric Company in an amount not-to-exceed \$1,826,606 for the relocation, replacement, update and addition to the Tampa Electric Company electrical and street lighting infrastructure.

Funding:

This item is included in the Capital Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of the purchase order to Tampa Electric Company and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

M. NEW BUSINESS

Subject	3. Selection of Firm, Noise Consulting Services, HCAA Project No. 6660 19, Tampa International Airport
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The Authority has an extensive noise mitigation program to reduce aircraft noise levels in surrounding noise-sensitive communities and is committed to continuing those efforts. HCAA Project No. 6660 19 will formally update the Noise Exposure Map (NEM) for Tampa International Airport. The last formal update was completed in 2000 and was approved by the Authority in 2001. The following additional general noise consulting services that are not included in HCAA Project No. 6660 19 may also be provided under this Contract:

- Outreach program assistance and recommendations
- Noise and airspace planning
- Noise contour updates
- Other noise related tasks as requested by the Authority

Proposal:

On February 20, 2019, a request for qualifications entitled Noise Consulting Services at Tampa International Airport was issued.

Two responses were received and evaluated by staff.

The order of technical ranking is as follows:

1. Environmental Science Associates Corporation
2. Harris Miller Miller & Hanson, Inc.

A DBE goal of at least 10% of the dollar amount earned on the Contract was prescribed. A DBE goal of at least 10% will be incorporated into this Contract.

The anticipated term of the negotiated Contract is August 1, 2019 through July 31, 2024, with two discrete one-year renewal options.

Funding:

This item is included in the Capital Budget.

Recommendation:

The Chief Executive Officer recommends ranking the order of firms as listed above.

The Board may request presentations from the firms prior to the vote and may vote either by motion or by clear indication, to rank firms in order of preference and authorize staff to negotiate a contract; no resolution is required.

M. NEW BUSINESS

Subject	4. Maintenance Contract, General Aviation Navigational Aids, Saulnier Enterprises, Inc. dba Signal Connections, Peter O. Knight, Tampa Executive and Plant City Airports, Resolution No. 2019-53
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The Authority has an ongoing need for the maintenance of aircraft navigational aid systems (Systems) at Peter O. Knight, Tampa Executive and Plant City Airports. The Systems are composed of runway end identifier lights, a precision approach path indicator (PAPI), a radio-controlled receiver for lighting (REIL), a medium intensity approach lighting system and runway alignment indicator lights (MALSR), and an automated weather observation system transmitter (AWOS). Maintenance of these Systems requires a qualified technician approved by the Federal Aviation Administration and licensed by the Federal Communications Commission. The current Contract for these services expired June 2, 2019.

A low bid solicitation for the maintenance of the Systems was advertised on February 27, 2019.

Proposal:

On March 26, 2019, bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Five-Year Bid Amount</u>
Saulnier Enterprises, Inc. dba Signal Connections	\$291,897.60
ADB Safegate Americas, LLC	\$364,500.00

The lowest responsive and responsible bidder is Saulnier Enterprises, Inc. dba Signal Connections.

This item authorizes execution of a Maintenance Contract for General Aviation Navigational Aids with Saulnier Enterprises, Inc. dba Signal Connections. for the term of June 6, 2019 through June 5, 2024 in the amount of \$291,897.60.

Additionally, this Maintenance Contract includes an Extra Work provision to allow for additions, deletions or revisions in the work being performed. This item authorizes the Chief Executive Officer or designee to approve up to \$65,000 of Extra Work over the term of this Maintenance Contract.

The Authority may terminate this Maintenance Contract by giving thirty days written notice.

There was no W/MBE goal prescribed for this solicitation.

Funding:

This item is included in the O&M Budget.

Recommendation:

Management recommends adoption of Resolution No. 2019-53.

Resolution:

Resolution No. 2019-53 approves and authorizes execution of the Maintenance Contract for General Aviation Navigational Aids at Peter O. Knight, Tampa Executive and Plant City Airports with Saulnier Enterprises, Inc. dba Signal Connections; approves and authorizes the Chief Executive Officer or designee to approve up to \$65,000 of Extra Work over the term of the Maintenance Contract; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

M. NEW BUSINESS

Subject	5. Master Services Agreement for Electronic Visual Display System (EVIDS), SITA Information Networking Computing USA, Inc., Tampa International Airport, Resolution No. 2019-48
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The Authority installed Electronic Visual Information Displays (EVIDS) in 1998. EVIDS is the Authority's campus-wide information display system that provides baggage belt, flight and gate information to Tampa International Airport guests. Signature Technologies, Inc., d/b/a Com-net Software (Com-net) developed and installed the software and hardware which supports the EVIDS.

In April 2012, the Board approved a sole source contract with Com-net for maintenance and support of the EVIDS for the term of April 12, 2012 through April 11, 2017, with two (2) one-year options to renew. Com-net has since been purchased by SITA Information Networking Computing USA, Inc.

On March 6, 2019, a Notice of Intent to Sole Source with SITA Information Networking Computing USA, Inc. for the purchase of maintenance and support of the EVIDS was advertised. SITA holds the intellectual property rights and copyright privileges for iValidate and AirportVision and does not have agents or authorized dealers. No responses were received.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplies or services.

Proposal:

This item authorizes execution of a Master Services Agreement for Electronic Visual Display System with SITA Information Networking Computing USA, Inc. for maintenance and support of the EVIDS for the period of June 6, 2019 through June 5, 2024, in a total not-to-exceed amount of \$2,200,000.

Funding:

This item is included in the O&M and Capital Budgets.

Recommendation:

Management recommends adoption of Resolution No. 2019-48.

Resolution:

Resolution No. 2019-48 approves and authorizes execution of a Master Services Agreement for Electronic Visual Display System at Tampa International Airport with SITA Information Networking Computing USA, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

M. NEW BUSINESS

Subject	6. Selection of Firm and Award of Agreement, Distributed Antenna System, Crown Castle Fiber LLC, Tampa International Airport, Resolution No. 2019-54
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The Authority desires a company to provide a neutral-host cellular Distributed Antenna System (DAS) at Tampa International Airport (Airport). The company will design, build, monitor, operate, and maintain a carrier grade, carrier approved neutral-host DAS to support all commercially licensed cellular wireless frequencies at the Airport. The DAS will provide better voice and data cellular services to passengers from touch-down of their flight and throughout the Airport campus, including back-end areas. In addition, Authority employees and business partners will experience improved cellular coverage across the Airport campus.

Proposal:

On December 21, 2018, an Invitation to Negotiate for Distributed Antenna System (DAS) at Tampa International Airport was issued.

On March 5, 2019 four responses were received and three qualified responses were evaluated by staff. The response from SBA Communications Corporation was deemed non-responsive for failing to meet minimum qualifications. The three responsive firms were:

1. Boingo Wireless
2. Cellco Partnership, a Delaware general partnership, d/b/a Verizon Wireless, an indirect wholly owned subsidiary of Verizon Communications, Inc.
3. Crown Castle Fiber, LLC

After review of the three responses against the evaluation criteria in the Invitation to Negotiate, the technical evaluation committee recommended concurrent negotiations with all three firms and subsequent award to the firm providing the overall best value to the Authority.

This item awards and authorizes execution of the License Agreement for Distributed Antenna System (Agreement) to Crown Castle Fiber LLC. This Agreement will provide for the design, installation, monitoring, operation, and maintenance of the DAS. Crown Castle Fiber, LLC will leverage global agreements with cellular carriers to onboard the cellular carriers to the DAS.

This Agreement will commence on June 6, 2019 with the beginning of design, construction, and installation of the DAS. The term of this Agreement for revenue operation is November 6, 2020 to November 5, 2030, or earlier upon completion of construction and installation of the DAS, with two discrete, five-year renewal options at the discretion of the Chief Executive Officer. This Agreement will be renegotiated at the beginning of each renewal option. Under the initial term of this Agreement, Crown Castle Fiber LLC will pay an annual Privilege Fee equal to the greater of \$465,000, referred to as the Minimum Annual Privilege Fee, or a Percentage Fee of 35% of the cellular carrier agreement receipts, as well as the following fees and charges:

Type	Amount Payable to Authority
License Charge (Rent)	\$1.23 per square foot per year
License Area Maintenance (LAM)	\$100.00 per month

No specific goal for W/MBE participation was established.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No. 2019-54.

Resolution:

Resolution No. 2019-54 authorizes award and execution of the License Agreement for Distributed Antenna System at Tampa International Airport with Crown Castle Fiber LLC; approves rejection of the response from SBA Communications Corporation as non-responsive for failing to meet minimum qualifications; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

N. STAFF REPORTS

Subject	1. Staff Reports
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

O. ATTORNEY-CLIENT CLOSED SESSION

Subject	1. Attorney-Client Closed Session
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Discussion

P. ADJOURNMENT

Subject	1. Adjournment
Meeting	Jun 6, 2019 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural