

Hillsborough County Aviation Authority
Regular Board Meeting and Board of Adjustment Public Hearing

Thursday, 9:00 a.m.
February 1, 2024

A Regular Board Meeting and Board of Adjustment Public Hearing were convened in the Boardroom, Level 4 of SkyCenter ONE, Tampa, Florida, on Thursday, February 1, 2024.

Members present were: General Diehl, Gary Harrod, Robert Watkins, and Mayor Castor.

Aviation Authority staff members present were CEO Joe Lopano, General Counsel Michael Stephens, Chris Minner, John Tiliacos, Damian Brooke, Veronica Cintron, Elita McMillon, Jeff Siddle, Silvana Muro, Tom Thalheimer, Matt Bauer, Violet Cummins, Rob Porter, Ben Robins, Laura Tatem, Brett Fay, Tony Conza, James Tarro, Stacey Nance, Scott Knight, Laurie Noyes, Randy Forister, Josh Gillen, Michael Kamprath, Tony Mantegna, Emily Nipps, Adam Bouchard, Joel Feldman, Justin Piazza, Gina Dew, Alex Heiter, Dan Johnson, Thomas Johnson, Marcus Session, Chief Billote, Erik Carlson, Captain Baucom, Miles Teller, Marilyn Gauthier, Angelo Mottola, Ana Di Domenico White, Doug Wycoff, Kasim Mabry, Danny Glennon and CJ Johnson.

Chairman Diehl welcomed everyone to the Regular Board Meeting and Board of Adjustment Public Hearing of the Aviation Authority and announced that Commissioner Cohen would not be in attendance. He asked that anyone who would like to comment on propositions before the Board see Violet Cummins for a form.

The Pledge of Allegiance was recited.

Chairman Diehl called the Board of Adjustment Public Hearing to Order.

Assistant General Counsel Michael Kamprath discussed the rules for the Public Hearing of the Aviation Authority Board of Adjustment. There were two Petitions for Variance. The Public Hearing was duly noticed by newspaper advertisement on January 10, 2024. No comments from the public were received.

Chairman Diehl swore in Tony Mantegna, Aviation Authority Senior Manager of Planning and Development and Petitioners Alex Schaler and Addie Clark from Gardner Brewer Hudson Law.

The following items were heard during the Board of Adjustment Public Hearing.

Item C1

Airport Study No. 2023-120, RD RWD Tampa, LLC, requesting a variance to construct Icon, a 38-story, 269-unit mixed-use building, with a maximum height of 500' AMSL, located at 102 S. Parker Street, Tampa, FL, Resolution No. 2024-17, presented by Tony Mantegna.

RD RWD Tampa, LLC (Petitioner) is seeking to construct Icon, a 38-story, 269-unit mixed-use building, with a maximum height of 500' AMSL, located at 102 S. Parker Street, Tampa, FL. The nearest airport is Peter O. Knight Airport.

Notice of this Hearing before the Board of Adjustment was provided on January 10, 2024.

Petitioner is requesting a variance to construct Icon, a 38-story, 269-unit mixed-use building.

The Petition was presented to the Airport Hearing Officer on December 14, 2023 and, based on testimony and evidence presented, the Hearing Officer found that approval of the variance, with required conditions, would have no adverse effect on existing FAA restrictions, would not cause additional impacts or loss of utility to Peter O. Knight Airport, would not be contrary to the public interest, would avoid unnecessary hardship to the Petitioner's property, and would be in accordance with the spirit of the Airport Zoning Regulations and Chapter 333, Florida Statutes.

The FAA's aeronautical studies found that the Petitioner's request would not be a hazard to air navigation provided certain conditions are met.

FDOT was provided the opportunity to review the Petition and found it to be consistent with Florida Statutes.

The Airport Hearing Officer recommended that the Board of Adjustment approve the variance to Airport Zoning Regulations requested by Petitioner with the following conditions: (1) Red Obstruction lighting required in accordance with FAA Advisory Circular 70/7460-1M; (2) E-File FAA Form 7460-2 with the FAA if the project is abandoned or at least 10 days prior to construction and within five (5) days after the construction reaches its greatest height; (3) Any TPA Radar degradation resulting in operational impacts, including but not limited to loss of coverage of aircraft, from this project must be mitigated by the Petitioner to the satisfaction of the Authority to avoid adverse impacts to aviation; (4) Notify the Airport at least five (5) business days prior to starting construction at 813-870-7863 and provide Airport Study Number; (5) The Petitioner will be required to follow all conditions specified in the FAA Determinations to remain in compliance; (6) Installation equipment (crane) exceeding 500' AMSL will require a separate permit by the Authority; (7) Any glint or glare issues identified from this project must be mitigated by the Petitioner to the satisfaction of the Authority to avoid impacts to aviation; (8) The Authority requires a survey of the construction to be completed and submitted to the Authority within five (5) days of reaching its greatest height; and (9) In the event that the proposed elevation is exceeded the Petitioner acknowledges that it will modify the building to the permitted elevations.

The variance will be valid until the FAA Determinations of No Hazard to Air Navigation expire on February 14, 2025, but if the FAA Determinations of No Hazard are extended by the FAA for no more than 18 months, the variance will also be extended one time, without further action of the Board of Adjustment, provided that no changes in the proposed structure have occurred.

The Board of Adjustment may render its decision based on the findings and recommendations of the Hearing Officer. However, the Board of Adjustment may, but is not required to, review the record of the Hearing Officer's public hearing.

Upon motion of Robert Watkins, seconded by Gary Harrod, variance for Airport Study No. 2023-120, RD RWD Tampa, LLC, to construct Icon, a 39-story, 269-unit mixed-use building, with a maximum height of 500' AMSL, located at 102 S. Parker Street, Tampa, FL was unanimously approved by all Board Members present; and the Airport Zoning Director or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2024-17.

Item C2

Airport Study No. 2023-138, ALV/Gazit Tampa, LLC, requesting a variance for a 31-story dining and residential building, with a maximum height of 350' AMSL, located at the corner of W. Tyler Street and MacInnes Place, Tampa, FL, Resolution No. 2024-18, presented by Tony Mantegna.

ALV/Gazit Tampa, LLC (Petitioner) is seeking a variance for a 31-story dining and residential building, with a maximum height of 350' AMSL, located at the corner of W. Tyler Street and MacInnes Place, Tampa, FL. The nearest airport is Peter O. Knight Airport.

Notice of this Hearing before the Board of Adjustment was provided on January 10, 2024.

Petitioner is requesting a variance for a 31-story dining and residential building.

The Petition was presented to the Airport Hearing Officer on December 14, 2023 and, based on testimony and evidence presented, the Hearing Officer found that approval of the variance, with required conditions, would have no adverse effect on existing FAA restrictions, would not cause additional impacts or loss of utility to Peter O. Knight Airport, would not be contrary to the public interest, would avoid unnecessary hardship to the Petitioner's property, and would be in accordance with the spirit of the Airport Zoning Regulations and Chapter 333, Florida Statutes.

The FAA's aeronautical studies found that the Petitioner's request would not be a hazard to air navigation provided certain conditions are met.

FDOT was provided the opportunity to review the Petition and found it to be consistent with Florida Statutes.

The Airport Hearing Officer recommends that the Board of Adjustment approve the variance to Airport Zoning Regulations requested by Petitioner with the following conditions: (1) Red Obstruction lighting required in accordance with FAA Advisory Circular 70/7460-1M; (2) E-File FAA Form 7460-2 with the FAA if the project is abandoned or at least 10 days prior to construction and within five (5) days after construction reaches its greatest height; (3) The building is subject to requirements listed in the Federal Aviation Administration Aeronautical Studies attached to the Recommended Order with the exception that height limits are restricted to the heights shown on the point data table attached to the Recommended Order as Exhibit A; (4) Installation equipment (crane) exceeding 350' AMSL will require a separate permit by the Authority; (5) Any glint or glare issues identified from the building must be mitigated by the Petitioner to the satisfaction of the Authority to avoid adverse impacts to aviation; and (6) The Authority requires a survey of the building to be submitted to the Authority within five (5) days of reaching its great height.

The FAA Determinations of No Hazard to Air Navigation expired July 21, 2023, unless otherwise extended, revised, or construction has started. Construction has started and therefore the FAA Determinations of No Hazard to Air Navigation remain in effect.

The Board of Adjustment may render its decision based on the findings and recommendations of the Hearing Officer. However, the Board of Adjustment may, but is not required to, review the record of the Hearing Officer's public hearing.

Upon motion of Robert Watkins, seconded by Gary Harrod, variance for Airport Study No. 2023-138, ALV/Gazit Tampa, LLC, for a 31-story dining and residential building, with a maximum height of 350' AMSL, located at the corner of W. Tyler Street and MacInnes Place, Tampa, FL was unanimously approved by all Board Members present; and the Airport Zoning Director or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2024-18.

The Public Hearing of the Board of Adjustment was closed.

Chairman Diehl called the Regular Board Meeting to Order.

Mr. Lopano announced that there would be no Attorney Client Closed Session at this meeting.

Chairman Diehl then asked for a Motion to Approve the Agenda.

Upon motion of Gary Harrod, seconded by Robert Watkins, the Agenda was unanimously approved by all Board members present.

There were no Public Comments.

Chairman Diehl asked General Counsel Stephens if there were any abstentions from the Regular Board Meeting held on December 7, 2023 that needed to be read into the record. General Counsel Stephens replied that there were no abstentions from the December 7, 2023 Board Meeting and none were anticipated at this meeting.

Chairman Diehl asked if there were any additions or corrections to the Minutes of the Regular Board Meeting held on December 7, 2023.

Upon motion of Gary Harrod, seconded by Robert Watkins, the Minutes of the Regular Board Meeting held on December 7, 2023 were unanimously approved by all Board Members present.

The Management Report was next.

Mr. Lopano started the Management Report with an announcement of the promotions of Chief Charlie Vazquez, Laura Tatem, Brett Fay and Tony Conza to Vice President. He also announced that Marcus Session was a recent recipient of the Florida Orbi Award.

Chris Minner then provided the Performance Assessment Report.

Passenger traffic for the calendar year was just short of 24 million passengers which is an 11.2% increase from 2022. International traffic served more than 1.2 million passengers for the calendar year which was a 43% increase over the prior year.

The Concessions Team was recognized for their work over the holiday period. There was \$10.5 million of gross receipts during peak season with record holiday sales. Online parking reservations accounted for 16% of all transactions. There were 7,800 vehicles served over the Christmas and New Year's holidays.

5K on the Runway sold out within a week of registration opening with 2,000 registered runners.

Social media added 3,600 new followers and there was nearly \$12 million of earned media value in the months of December and January.

Next, John Tiliacos provided a recap of the record setting Christmas and New Year holiday period. There were nearly 1.6 million passengers served over the three-week holiday period. There were 17% more passengers than the previous year. The busiest day was Saturday, December 30th where more than 87,000 passengers passed through Tampa International Airport.

Mr. Tiliacos also reported on the FAA's grounding of the Boeing 737 Max 9 aircraft. He concluded his report with a look at the upcoming Spring Break period which will run from March 4th to April 7th.

Damian Brooke was next and he provided a quarterly financial update. Operating revenues for the first three months totaled \$104.3 million and beat budget by more than \$5.7 million or 5.8%. Operating expenses totaled \$45.4 million, exceeding budget by \$45,000 or 0.1%. The Authority continued its strong revenue performance from FY2023, exceeding its pre-capital bottom line target by \$5.3 million or 14.3% during the first three months of FY2024.

This concluded the Management Report.

The Chairman then moved on to the Consent Agenda.

Upon motion of Robert Watkins, seconded by Gary Harrod, the Consent Agenda was unanimously approved by all Board Members present.

The following items were contained in the Consent Agenda.

Item 11

Space Rental Agreement, Compañía Panameña de Aviación, S.A., Tampa International Airport, Resolution No. 2024-14.

Compañía Panameña de Aviación, S.A. (Copa Airlines) is an air carrier at Tampa International Airport (Airport) that desires to lease Ticketing Counter Office space in the Main Terminal in support of its operations at the Airport.

As of October 1, 2020, all airlines operate at the Airport under a Rates by Resolution and any tenant wishing to lease space at the Airport is required to enter into a Space Rental Agreement (Agreement) with the Authority.

This Agreement has an initial Term of February 1, 2024 through September 30, 2025, with one (1), one (1) year renewal option upon sixty (60) days written request prior to the expiration of the then existing Term and written approval by the Authority's CEO. If the renewal option is exercised, this Agreement will have a final termination date of September 30, 2026.

Utilizing Fiscal Year 2024 Signatory Rates, Copa Airlines will lease 83 square feet of Ticketing Counter Office space at \$233.34 per square foot. The Agreement provides for an annual rental rate adjustment on October 1. Initial Rents (February 1, 2024 - September 30, 2024) are as follows:

Space Type	SF	Rate	Annual Payments	Monthly Payments
Main Terminal - Ticketing Level	83	\$233.34	\$19,367.22	\$1,613.94
TOTAL			\$19,367.22	\$1,613.94

Management recommended adoption of Resolution No. 2024-14.

Resolution No. 2024-14 approved and authorized execution of Space Rental Agreement at Tampa International Airport with Compañía Panameña de Aviación, S.A.; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item 12

Space Rental Agreement, Fenix Logistix Inc, Tampa International Airport, Resolution No. 2024-20.

Fenix Logistix Inc (Fenix) is set to begin operations at Tampa International Airport (Airport) performing above and below wing ground handling services for British Airways PLC Corporation under an Operating Agreement for Ground Handlers. In support of their operations, Fenix desires to lease space on the Ramp Level of Airside F under a Space Rental Agreement (Agreement).

This Agreement commences February 1, 2024 and terminates September 30, 2027. This Agreement may be terminated by either party upon 30 days' written notice and is contingent upon Fenix maintaining its Operating Agreement for Ground Handlers.

Utilizing Fiscal Year 2024 Non-Signatory Rates, Fenix desires to lease 224 square feet of Airside F Ramp Level space at \$126.41 per square foot. The Agreement provides for an annual rental rate adjustment on October 1.

Initial Rents (February 1, 2024 - September 30, 2024) are as follows:

Space Type	SF	FY24 \$/SF (Non-Signatory Rate)	Annual Rent	Monthly Rent
AS F – Ramp – Suite 5439	145	\$126.41	\$18,329.45	\$1,527.45
AS F – Ramp – Suite 5439A	<u>79</u>	\$126.41	<u>\$9,986.39</u>	<u>\$832.20</u>
Total	224		\$28,315.84	\$2,359.65

Management recommended adoption of Resolution No. 2024-20.

Resolution No. 2024-20 approved and authorized execution of Space Rental Agreement at Tampa International Airport with Fenix Logistix Inc; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item 13

Operating Agreement for Ground Handlers, Fenix Logistix Inc, Tampa International Airport, Resolution No. 2024-15.

Ground handling operators providing service at Tampa International Airport (Airport) must have, at a minimum, a ground handling operating agreement prior to commencing operations. Fenix Logistix Inc (Fenix) has requested to provide above and below wing ground handling services to its customer, British Airways PLC Corporation.

This Operating Agreement for Ground Handlers (Agreement) grants Fenix non-exclusive rights to provide ground handling services to air carriers at the Airport for the Term of February 1, 2024 through September 30, 2027.

For the privilege of providing services at the Airport, Fenix will pay the Authority a percentage privilege fee (PPF) of five percent (5%) of gross receipts, payable in equal monthly installments. Gross receipts include the gross revenues from all sales made and services performed for cash, credit or otherwise, pursuant to Fenix’s ground handling operations at the Airport. Gross receipts exclude the retail value of fuel and oil and the related fuel service fee, costs for materials that are directly passed through to Fenix’s customer(s), sales and services performed off Airport to entities located off Airport, certain catering sales, and ferrying and diverted landings. Either party may terminate the Agreement upon 30 days' written notice.

Management recommended adoption of Resolution No. 2024-15.

Resolution No. 2024-15 approved and authorized execution of Operating Agreement for Ground Handlers at Tampa International Airport with Fenix Logistix Inc; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item 14

Ground Lease with Improvements, Civil Air Patrol In and For the Florida Wing/United States Air Force Auxiliary, Tampa Executive Airport, Resolution No. 2024-16

The Civil Air Patrol In and For the Florida Wing/United States Air Force Auxiliary (CAP) currently has a Ground Lease with Improvements for Non-Commercial Aviation Related Activities at Tampa Executive Airport (VDF) that terminates on October 31, 2024 and includes a 3,888 square foot facility and a 10,586 square foot parcel of land. CAP provides inland search and rescue efforts and aerial reconnaissance for homeland security, disaster relief and damage assessment, as well as transport for time-sensitive medical materials and counter-narcotics missions.

CAP desires to invest in a new air conditioning system for the facility and would like to enter into a new lease with a longer Term and terminate the current lease.

Staff proposes entering into a Ground Lease with Improvements (Lease) with CAP for the use and occupancy of the Premises for a period beginning February 1, 2024 and ending January 31, 2029 with three, one-year renewal options upon approval by the Authority Chief Executive Officer or designee. Either party may terminate the Lease upon 30 days' written notice.

Federal regulations permit CAP to pay a nominal rental rate (\$10.00/year) in recognition of the benefits provided by CAP to airports and aviation, provided CAP operates an aircraft at VDF in support of its programs. If CAP ceases to operate an aircraft at VDF, the annual rent will increase to \$3,281.66, based on the fair market value rental rate of \$0.31 per square foot for the land. In light of the facility's age, condition, and location which render it incapable of generating more than minimal revenue, and the fact that the facility is not needed for an airport purpose, no rent would be charged for the facility.

The Lease allows CAP to have a co-tenant agreement with Experimental Aircraft Association, Inc. Chapter 175 for the purpose of sharing the rent and day-to-day operation and maintenance costs of the Premises.

Management recommended adoption of Resolution No. 2024-16.

Resolution No. 2024-16 approved and authorized execution of Ground Lease with Improvements at Tampa Executive Airport with Civil Air Patrol In and For the Florida Wing/United States Air Force Auxiliary; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item 15

Increase to Authorization, Purchase Orders, Simplex Upgrade for North Air Cargo Building, HCAA Project No. 6530 18, Johnson Controls Fire Protection, L.P., utilizing Sourcewell Contract No. 030421-JHN, Tampa International Airport.

On May 4, 2023, the Authority authorized the issuance of Purchase Orders to Johnson Controls Fire Protection, L.P. utilizing Sourcewell Contract No. 030421-JHN in a maximum purchase authorization amount of \$220,000.

This Project includes the replacement of fire alarm components such as pull stations, smoke and heat detectors, and duct smoke detectors in the North Air Cargo Building. The Project also includes the installation of addressable input modules to monitor tamper and flow switches, replacement of horn strobes and strobe devices, and installation of two external fire alarm panels at SkyCenter One and the Police and Maintenance shop including fiber connections.

Staff requests that the Board increase the previously approved maximum purchase authorization amount by \$190,000 for a new maximum purchase authorization amount of \$410,000. The requested increase is a result of a recent City of Tampa Fire Code change that necessitated an increase to the number of fire alarm devices required in the warehouse areas.

This item is included in the Capital Budget.

The Chief Executive Officer recommended the Board approve and authorize increase to maximum purchase authorization amount for the issuance of Purchase Orders to Johnson Controls Fire Protection, L.P. and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

Item 16

Purchase Orders, Airside F FIS Area Carpet Replacement, HCAA Project No. 7295 24, utilizing State of Florida Contract #30161700-20-ACS, Shaw Integrated & Turf Solutions, Inc., Tampa International Airport

The purpose of this Project is to replace the carpeting in the Federal Inspection Services (FIS) Facility area at Airside F which has degraded to a point where the carpeting cannot wait until the next normal replacement cycle. This Project will advance the replacement of the carpeting to restore the high-quality image that the Authority strives to achieve.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Staff requests authorization for the issuance of Purchase Orders to Shaw Integrated & Turf Solutions, Inc. utilizing State of Florida Contract #30161700-20-ACS in a total not-to-exceed amount of \$115,000.

This item is included in the Capital Budget.

The Chief Executive Officer recommended that the Board authorize the issuance of Purchase Orders to Shaw Integrated & Turf Solutions, Inc. utilizing State of Florida Contract #30161700-20-ACS and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

Item 17

Supplemental Contract and Issuance of Purchase Orders, Technology Solutions, Products and Services utilizing TIPS Contract No. 210101, DGR Systems, LLC, Tampa International Airport, Resolution No. 2024-01

The Information Technology Services Department is in need of support services for SQL, a standard language for relational database management systems used to communicate with databases. DGR Systems, LLC (DGR) is a full-service IT solutions provider in the areas of security, collaboration, endpoint, and infrastructure.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes execution of a Supplemental Contract with and issuance of Purchase Orders to DGR utilizing TIPS Contract No. 210101 for the purchase of technology solutions, products and services on an as-needed basis for the Term of February 1, 2024 through May 31, 2026, with one, one-year renewal option at the discretion of the Chief Executive Officer, in a maximum purchase authorization amount of \$317,500.

In addition, this item authorizes the Chief Executive Officer or designee to execute all purchase documents required to complete the purchase of software, support, and services including, but not limited to, statements of work, end-user license agreements, and service level agreements.

This item is included in the O&M and Capital Budgets.

Management recommended adoption of Resolution No. 2024-01.

Resolution No. 2024-01 approved and authorized execution of Supplemental Contract with and issuance of Purchase Orders to DGR Systems, LLC; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item 18

Selection of Firms and Award of Contracts, Executive Search Services, Instant Technology LLC dba Instant Alliance and Korn Ferry (US) Inc., Tampa International Airport, Resolution No. 2024-03 and Resolution No. 2024-19

On October 9, 2023, a Request for Proposals for Executive Search Services was issued. The Request for Proposals allowed the Authority to select one or more firms for award. The services under the Request for Proposals include recruiting for senior managers and above. The Authority reserved the right to select from the awarded firm(s) for each recruitment based on the type of position to be filled.

On November 20, 2023, thirteen (13) responses were received and evaluated by staff. The responses received from Diskriter, Inc., Insight Global, Legacy Professional Solutions, McGroarty & Co Consulting LLC, and The Methodical Group LLC were found non-responsive for failing to meet minimum qualifications.

In accordance with the Request for Proposals, the three highest-ranked firms were short listed and invited to participate in interviews. The following firms did not make the short list ranking: Gallagher Benefit Services, Inc., KDG Support LLC, Maven Workforce Inc., Newton Consulting Vision Implementers, LLC dba Aspirant Consulting, LLC, and Winner Partners LLC.

After interviews were completed, the following three firms were ranked in order of technical ranking:

	Respondents	Total Score
1.	Instant Technology LLC dba Instant Alliance	93.4
2.	Korn Ferry (US) Inc.	89.5
3.	WolfCreek Consulting Inc.	67.3

No specific expectancy for W/MBE participation was established.

Staff recommends award to the top two ranked firms, Instant Technology LLC dba Instant Alliance and Korn Ferry (US) Inc. The initial Term of each Contract for Executive Search Services (Contract) is February 1, 2024 through January 31, 2027, with two (2), one (1) year renewal options at the sole discretion of the Chief Executive Officer. The combined maximum purchase authorization amount for both Contracts is \$875,000 for the Term of the Contracts, including renewal options. The Authority may cancel each Contract, with or without cause, by giving thirty (30) days' written notice.

This item is included in the O&M Budget.

Management recommended adoption of Resolution Nos. 2024-03 and 2024-19.

Resolution No. 2024-03 approved the ranking; authorized award and execution of Contract for Executive Search Services at Tampa International Airport with Instant Technology LLC dba Instant Alliance; approved rejection of responses received from Diskriter, Inc., Insight Global, Legacy Professional Solutions, McGroarty & Co Consulting LLC, and The Methodical Group LLC as non-responsive; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Resolution No. 2024-19 approved the ranking; authorized award and execution of Contract for Executive Search Services at Tampa International Airport with Korn Ferry (US) Inc.; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item 19

Use and Permit Agreement for Transportation Network Company, Wridz, LLC, Tampa International Airport, Resolution No. 2024-05

Wridz, LLC (Wridz) is a Transportation Network Company (TNC) based in Texas. Wridz currently operates in Arizona, Florida, Georgia, Illinois, North Carolina, Ohio, South Carolina, South Dakota, and Texas, including in fourteen (14) airports. Wridz operates on a subscription basis where drivers pay a flat monthly fee to use the company's electronic platform and keep 100% of the fares collected from customers. Wridz desires to execute

a Use and Permit Agreement for Transportation Network Company (Agreement) at Tampa International Airport (Airport).

This item approves and authorizes an Agreement with Wridz to operate a TNC at the Airport. The Agreement commences on February 1, 2024 and expires on September 30, 2024. The Authority may terminate the Agreement upon thirty (30) days written notice. Wridz will pay a Monthly Fee which consists of the greater of 1/12 of the set Minimum Annual Privilege Fee (MAPF) of \$5,000 or a per-trip monthly fee consisting of the number of pick-ups multiplied by a \$5.00 Per-Trip fee per pick-up.

Management recommended adoption of Resolution No. 2024-05.

Resolution No. 2024-05 approved and authorized execution of Use and Permit Agreement for Transportation Network Company at Tampa International Airport with Wridz, LLC; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item 110

Use and Permit Agreement for Off-Airport Rental Car Concession, USV Tampa, LLC d/b/a U-Save Car and Truck Rental, Tampa International Airport, Resolution No. 2024-06.

USV Tampa, LLC d/b/a U-Save Car and Truck Rental (USV) is a Miami based rental car company.

USV desires to execute a Use and Permit Agreement for Off-Airport Rental Car Concession (Agreement) at Tampa International Airport (Airport). Off-airport rental car companies (OFFRACs) do not occupy space in the Rental Car Center and operate their off-airport rental car business from locations near the Airport.

This item approves and authorizes an Agreement with USV to operate an off-airport rental car concession. The Term of the Agreement is February 1, 2024 through September 30, 2026. The Authority may terminate the Agreement, with or without cause, upon thirty (30) days written notice. In accordance with Authority Policy P822, USV will pay a privilege fee of nine percent (9%) of Gross Receipts.

USV will pay a vehicle per-trip fee of \$4.50 for its courtesy vehicles through the Authority's Automated Vehicle Identification system and a Transportation Facility Charge (TFC) of \$2.00 per rental transaction day.

The Agreement requires USV to report non-airport business, which is exempt from inclusion in Gross Receipts.

Management recommended adoption of Resolution No. 2024-06.

Resolution No. 2024-06 approved and authorized execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with USV Tampa, LLC d/b/a U-Save Car and Truck Rental; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

There were no Policies or Rules for Consideration or Action. Chairman Diehl moved on to the Finance Committee Report.

Item K1

Report of Finance Committee Meeting held on January 25, 2024 in the Aviation Authority Boardroom at SkyCenter One, presented by Chairman Diehl.

The Finance Committee met on January 25, 2024 in the Authority Boardroom with all members in attendance. Damian Brooke gave a Financial Update which included first quarter FY2024 performance and the proposed Airside D Financing Plan and Schedule.

Mr. Lopano announced the recent hiring of Smitha Radhakrishnan as the Executive Vice President of Planning & Development and Maintenance. She will be starting with the Authority on February 26, 2024.

Mr. Lopano concluded the meeting with an announcement that he will not be renewing his current contract which expires in April 2025 and that he plans to retire as CEO later this year.

The Board Members expressed their gratitude to Mr. Lopano for his tenure at the Authority and his many accomplishments.

Gary Harrod moved a motion to have the Finance Committee assume the responsibility of the CEO Selection Committee and that the search be internal, focusing on the four Executive Vice Presidents. Mr. Harrod also moved that he lead the process of the CEO Selection. The motion was seconded by Robert Watkins and unanimously approved by all Board Members present.

This concluded the Finance Committee Report. Chairman Diehl proceeded to Unfinished Business. The following item was contained in Unfinished Business.

Item L1

Increase in Authorization, Continuing Structural Consulting Services Contract, Walker Parking Consultants/Engineers, Inc. d/b/a Walker Consultants, Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports, Resolution No. 2024-07, presented by Jeff Siddle.

On August 6, 2020, the Authority entered into a Continuing Structural Consulting Services Contract (Contract) with Walker Parking Consultants/Engineers, Inc. d/b/a Walker Consultants in the maximum purchase authorization amount of \$3,700,000. The Contract provides comprehensive, continuing structural consulting services consistent with all Federal, State and local regulations for projects in which the estimated construction cost of an individual project does not exceed \$4 million and for study activity if the fee for services for the individual study does not exceed \$500,000.

The Term of the Contract is August 6, 2020 through August 5, 2025 and there is a W/MBE goal of at least 5% of the dollar amount earned on the Contract.

The remaining authorization balance from the previously approved maximum purchase authorization amount of \$3,700,000 is approximately \$79,895.

Staff requests the Board increase the previously approved maximum purchase authorization amount under the Contract by \$2,000,000 for a new maximum purchase authorization amount of \$5,700,000 as a result of multiple additional work orders that were identified as needing to be added to the Contract which were not included as part of the original maximum purchase authorization amount of the Contract. These work orders are considered necessary to maintain the structural and watertightness of the Authority's airports and they will be funded by the Capital Improvement Program (CIP) or Operating & Maintenance (O&M) Budgets. The additional work orders are comprised of inspections, assessments, design of various repairs, rehabilitations, and replacements consisting of shuttle system guideway running surfaces, roofs, canopies, structures, and garage elements, and an electric vehicle master plan.

This item is included in the Capital and O&M Budgets.

Management recommended adoption of Resolution No. 2024-07.

Upon motion of Robert Watkins, seconded by Gary Harrod, an increase of \$2,000,000 to the maximum purchase authorization amount for Continuing Structural Consulting Services Contract at Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports with Walker Parking Consultants/Engineers, Inc. d/b/a Walker Consultants was unanimously approved by all Board Members present; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2024-07.

Chairman Diehl proceeded to New Business. The following items were contained in New Business.

Item M1

Construction Contract, Fire Alarm System Upgrades - Phase 1, HCAA Project No. 7320 24, Johnson Controls Fire Protection, L.P., utilizing Sourcewell Contract No. 030421-JHN, Tampa International Airport, Resolution No. 2024-11, presented by Jeff Siddle.

Phase 1 of the Fire Alarm System Upgrades Project includes the upgrade of all obsolete fire alarm system components at the Tampa International Airport Main Terminal, Short Term Parking Garage, and Long Term Parking Garage. The upgrade will address all end-of-life equipment including panels, power supplies, network cards, mapnet cards, and devices, and will also include programming, testing, certification, and updating the workstation screens in the Airport Operations Center.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Staff requests authorization for the issuance of a Construction Contract for Fire Alarm System Upgrades – Phase I (Contract) to Johnson Controls Fire Protection, L.P. utilizing Sourcewell Contract No. 030421-JHN in a total not-to-exceed amount of \$1,657,007. The Contract will commence on February 1, 2024 and substantial completion of the Contract is anticipated by June 28, 2025.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2024-11.

Upon motion of Gary Harrod, seconded by Robert Watkins, award and execution of Construction Contract for Fire Alarm System Upgrades - Phase 1, HCAA Project No. 7320 24 at Tampa International Airport with Johnson Controls Fire Protection, L.P. in the total not-to-exceed amount of \$1,657,007 was unanimously approved by all Board Members present; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2024-11.

Item M2

Construction Contract, Chiller System Replacement Toll Plaza, HCAA Project No. 7130 23, Air Mechanical & Service Corp, Tampa International Airport, Resolution No. 2024-09, presented by Chairman Diehl.

The purpose of this Project is to remove two (2) 30-ton chillers, two (2) 5-horsepower pumps, and associated piping and accessories at the existing chiller yard serving the Short Term and Long Term Parking Garage Toll Plaza Building that have reached the end of their useful life and require replacement. Instead of replacing the two (2) chillers in kind, the piping will now connect to the new Central Utility Plant eliminating the need for periodic replacement of the chillers in the future. This will improve system efficiency and reduce maintenance costs.

An Invitation to Bid was issued on August 17, 2023.

On October 3, 2023, Bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
Air Mechanical & Service Corp	\$981,317
Loyalty Mechanical LLC*	\$1,019,147
Page Mechanical Group, LLC	\$1,056,047
Gibson Air Conditioning and Refrigeration, LLC**	\$1,284,147

*Loyalty Mechanical LLC was deemed non-responsive for altering the Bid Bond to include a conditional statement.

**Gibson Air Conditioning and Refrigeration, LLC was deemed non-responsive for failing to meet the prescribed W/MBE Goal.

The lowest responsive and responsible Bidder is Air Mechanical & Service Corp.

A W/MBE Goal participation rate of 6.6% was prescribed and a W/MBE Goal participation rate of at least 24.7% is incorporated into this Construction Contract.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2024-09.

Upon motion of Gary Harrod, seconded by Robert Watkins, Construction Contract for Chiller System Replacement Toll Plaza at Tampa International Airport with Air Mechanical & Service Corp in the amount of

\$981,317 was unanimously approved by all Board Members present; rejection of Bids received from Loyalty Mechanical LLC and Gibson Air Conditioning and Refrigeration, LLC was approved as non-responsive; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2024-09.

Item M3

Purchase Order, ARFF 7691 2006 Oshkosh Striker Vehicle Replacement, utilizing Sourcewell Contract No. 113021-OKC, Ten-8 Fire & Safety, LLC, Tampa International Airport, presented by John Tiliacos.

The Authority's Fiscal Year 2024 Capital Budget provides for the purchase of an Oshkosh Striker 6x6 Vehicle to replace a 2006 Oshkosh Striker Vehicle that has reached the end of its service life. The 2006 Oshkosh Striker Vehicle is stationed at Tampa International Airport's Aircraft Rescue and Fire Fighting (ARFF) Station and is used to respond to any aircraft emergency, as required by the Federal Aviation Administration (FAA). FAA guidelines generally suggest replacing ARFF vehicles after 10 years of service; however, due to the Authority's robust maintenance and oversight, the Authority generally sees 15-20 years of useful life from its ARFF vehicles, as is the case with the 2006 Oshkosh Striker Vehicle being replaced.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes the issuance of a Purchase Order to Ten-8 Fire & Safety, LLC for the purchase of an Oshkosh Striker 6x6 Vehicle utilizing Sourcewell Contract No. 113021-OKC in the total not-to-exceed amount of \$1,746,785.

This item is included in the Capital Budget.

The Chief Executive Officer recommended the Board authorize the issuance of a Purchase Order to Ten-8 Fire & Safety, LLC and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

Upon motion of Robert Watkins, seconded by Gary Harrod, Purchase Order, ARFF 7691 2006 Oshkosh Striker Vehicle Replacement, utilizing Sourcewell Contract No. 113021-OKC, Ten-8 Fire & Safety, LLC, Tampa International Airport was unanimously approved by all Board Members present. No resolution was required.

This concluded New Business.

Jeff Siddle then gave the monthly Master Plan Update as well as the budget status.

Before adjourning the meeting, General Counsel Stephens requested an Attorney-Client Closed Session be held at the March 2024 Board Meeting to discuss pending litigation and strategy related to litigation expense and to seek the Board's direction.

With no further business to be brought before the Board, Chairman Diehl adjourned the meeting.

Gary Harrod, Vice Chairman

Jane Castor, Secretary