

Hillsborough County Aviation Authority
Regular Board Meeting and Board of Adjustment Hearing

Thursday, 9:00 a.m.
December 6, 2018

A Regular Board Meeting and Board of Adjustment Public Hearing of the Hillsborough County Aviation Authority were convened in the Boardroom, Main Terminal Building, Level 3 at Tampa International Airport, Tampa, Florida, on Thursday, December 6, 2018.

Members present were: Robert I. Watkins, General Chip Diehl, Gary Harrod, Mayor Bob Buckhorn and Commissioner Lesley "Les" Miller, Jr.

Aviation Authority staff members present were Chief Executive Officer Joseph W. Lopano General Counsel Michael Stephens, Damian Brooke, John Tiliacos, Chris Minner, Michael Kamprath, Scott Knight, Jeff Siddle, Elita McMillon, Ann Davis, Beth Zurenko, Violet Cummins, Chief Charlie Vazquez, Police Officer Cooper, Sargent EJ Diaz, Laura Tatem, Teresa Howell, Adam Bouchard, James Tarro, Brett Fay, Ed Haines, Dominic Macrone, Dan Johnson, Randy Forister, Laurie Noyes, Marcus Session, Danny Valentine, Detective Kevin Durkin, Kurt Skinner, Tony Mantegna, Kate Webb, Emily Nipps, Lloyd Tillmann, Kenneth Strickland, Danny Glennon, Danny Cooper, Rob Porter, and James Hanney.

Chairman Watkins welcomed everyone to the December 6, 2018 Regular Board Meeting and Board of Adjustment Public Hearing. He then asked everyone to stand for the Pledge of Allegiance.

Chairman Watkins welcomed the Authority's newest Board Member, Commissioner Lesley "Les" Miller, Jr. The Chairman took a few moments to recognize Commissioner Miller and to highlight some of Commissioner Miller's past accomplishments. Commissioner Miller stated that he was pleased to be part of the Aviation Authority Board of Directors.

Chairman Watkins then called the Board of Adjustment Public Hearing to Order and called upon the Legal Affairs Department to open up the Hearing and give introductory remarks.

Mr. Knight opened the Hearing, provided a few brief remarks regarding the background of the Hearing, and then proceeded to ask Mr. Tony Mantegna, the Authority's Height Zoning and Land Use Manager, and the Petitioner, if present, to step forward and be sworn in by Chairman Watkins. Chairman Watkins administered the oath to Tony Mantegna and Petitioner Ken Stoltenberg of Mercury Advisors.

Mr. Mantegna proceeded to present a petition for variance on Airport Study No. 2018-97, Eleve' 61, LLC, requesting a variance to construct a 36 story residential condominium building, with a

maximum height of 393' AMSL on a site located at the southwest corner of Channelside Drive and Whiting Street, Tampa, FL, Resolution No. 2018-102.

Eleve' 61, LLC (Petitioner) is seeking to construct a 36 story residential condominium building, with a maximum height of 393' AMSL on a site located at the southwest corner of Channelside Drive and Whiting Street, Tampa, FL.

Notice of this hearing before the Board of Adjustment was provided on November 13, 2018.

Petitioner is requesting a variance to construct a 36 story residential condominium building.

The petition was presented to the Airport Hearing Officer on October 11, 2018 and, based on testimony and evidence presented, the Airport Hearing Officer found that approval of the variance, with required conditions, would have no effect on existing FAA restrictions, would not cause additional impacts or loss of utility to Peter O. Knight Airport, would not be contrary to the public interest, would do substantial justice, and was in accordance with the spirit of the Airport Zoning Regulations and Chapter 333, Florida Statutes.

The FAA's aeronautical study found that Petitioner's request would not be a hazard to air navigation provided certain conditions are met. Additionally, the FDOT did not identify any concerns with the request.

The Airport Hearing Officer recommends that the Board of Adjustment approve the variance to Airport Zoning Regulations requested by Petitioner with the following conditions: (1) Mark/Light the proposed structure in accordance with FAA Advisory Circular 70/7460-1 L, Change 1, Obstruction Marking and Lighting, red lights - Chapters 4, 5 (Red) and 12; (2) E-file FAA Form 7460-2, Notice of Actual Construction or Alteration, if the project is abandoned or within five days after construction reaches its greatest height; (3) Address and mitigate any glint/glare issues identified by the Authority prior to or during construction associated with this development by the Petitioner to the satisfaction of the Authority to avoid adverse impacts to aviation; and (4) Obtain a temporary permit for any construction equipment that exceeds 393' AMSL.

The variance will be valid until the FAA Determination of No Hazard to Air Navigation expires January 9, 2020, but if the FAA Determination of No Hazard is extended by the FAA for no more than 18 months, the variance will also be extended one time, without further action of the Board of Adjustment, provided that no further changes in the proposed structure have occurred.

The Board of Adjustment may render its decision based on the findings and recommendations of the Airport Hearing Officer. However, the Board of Adjustment may, but is not required to, review the record of the Airport Hearing Officer's public hearing.

Upon motion of Mayor Buckhorn, seconded by Gary Harrod, the variance for Airport Study No. 2018-97, Eleve' 61, LLC, to construct a 36 story residential condominium building, with a maximum height of 393' AMSL on a site located at the southwest corner of Channelside Drive and Whiting Street, Tampa, FL was unanimously approved by all members present; and the Airport Zoning Director or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2018-102.

Chairman Watkins mentioned he recalled that there was some concern that people occupying the facility may encounter interference or some engagement with air traffic controllers at Peter O. Knight. Mr. Mantegna assured Chairman Watkins that is a standard comment in the FAA's determination. Mr. Mantegna added that a condition could be added for the occupants and owners of the units that the structure considered under this study lies in proximity to the Airport or that such occupants may be subject to noise and light of aircraft operating to and from the Airport.

Chairman Watkins asked for confirmation from Petitioner Stolenberg that such language would be incorporated into their documents, to which Mr. Stolenberg agreed.

Chairman Watkins called for a motion to approve this additional condition be added.

Upon motion of Gary Harrod, seconded Mayor Buckhorn, the condition that occupants and/or owners of the units be informed that the structure considered under this variance lies in proximity to an airport and occupants may be subjected to noise and light from aircraft operating to and from the airport was unanimously approved by all members present.

With no other petitions for variance to be presented, Mr. Knight closed the public hearing of the Board of Adjustment. Chairman Watkins adjourned the Board of Adjustment Public Hearing and proceeded to the Regular Board Meeting of the Aviation Authority.

Chairman Watkins stated that the Board would need to have an election to fill the vacant position of Board Secretary.

General Counsel Stephens lead the election and stated a motion could be entertained.

Gary Harrod moved a motion to nominate Commissioner Miller as Board Secretary and Mayor Buckhorn seconded the motion. The motion to elect Commissioner Miller to the open position of Board Secretary was unanimously approved by all members present.

Mr. Lopano stated that at the November Board Meeting General Counsel Stephens had advised of the possibility of holding an attorney-client closed session at this meeting. Mr. Lopano informed the Board that there was no need to hold the closed session at the December 6, 2018 Meeting.

Chairman Watkins then called for a motion to approve the Agenda for the Meeting.

Upon motion by Gary Harrod, seconded by Mayor Buckhorn, the Agenda was unanimously approved by all members present.

There were no Public Comments.

Chairman Watkins then asked General Counsel Stephens if there were any abstentions from the November 1, 2018 Board Meeting that needed to be read into the record. General Counsel Stephens stated there were no abstentions from the November 1, 2018 meeting and he did not anticipate any abstentions at this meeting.

Chairman Watkins then called for a motion to approve the Minutes of the Regular Board Meeting of November 1, 2018. Upon motion of Mayor Buckhorn, seconded by Gary Harrod, the Minutes of the Regular Board Meeting of November 1, 2018 were unanimously approved by all members present.

Chairman Watkins then called upon Mr. Lopano to present his Management Report. Mr. Lopano called upon Chris Minner to give his Performance Assessment Report.

Chris Minner began his monthly Performance Assessment Report by stating that total passenger traffic was up almost 3% for the month of October. The two fastest growing carriers for the month were Spirit and United. International passenger traffic was up 13.7% and cargo was up 32.6% for the month.

Mr. Minner reported that Southern Airways Express recently launched non-stop flights to West Palm Beach. These flights are operated on a Cessna Caravan from Signature Flight Service. There were 2 launches for Sun Country to Nashville and St. Louis. Frontier also added flights to Greenville, Spartanburg, Norfolk, Grand Rapids, Charlotte and Portland, Maine.

The Norwich City football team from the United Kingdom was recently in Tampa as part of their partnership with Visit Tampa Bay.

Mr. Minner concluded his Management Report with a report on Social Media. The Airport had 18 million impressions which means that many people either saw a message that was posted or that message was retweeted or shared on Facebook and Instagram. In traditional media coverage, Governor Elect Desantis appointed Joe Lopano to his transition advisory committee. Other coverage included the launch of the Norwegian Airlines flight to the United Kingdom and an article on "Oh How We Love Tampa International".

Mr. Harrod inquired if when reporting on passenger traffic numbers in the future we could include take-off and landing numbers as well as cargo numbers to track operations. Damian Brooke

added that in October the first month of the fiscal year operations were up a little over 6% year over year.

John Tiliacos gave an overview of the Thanksgiving Holiday Operation, which took place from November 17th to November 27th. During this period of heavy passenger traffic, focus was placed on security screening checkpoints, restrooms and traffic flow in and around the arrival and departure curbs. Average wait times for TSA pre-check were less than 90 seconds and 99% of passengers waited for less than 15 minutes to clear security. 100% of passengers waited less than 20 minutes.

Passenger traffic was up 7% year-over-year during the 10 day holiday period. Concession's gross receipts were up nearly 900,000 or 25% year-over-year. Sales per enplanement was 17% higher this Thanksgiving period versus last. Parking revenue was up 2.4 million or 8% year-over-year.

On November 18th the final concession location, The Shoppes at Bayshore, was opened in the Main Terminal.

Mr. Lopano paid special recognition to Kirk Skinner from TSA for their efforts.

This concluded Mr. Lopano's Management Report.

The Chairman then asked if anyone had any items they would like set aside for further consideration on the Consent Agenda. Hearing none, Chairman Watkins called for a motion to approve the items in the Consent Agenda.

Upon motion of Mayor Buckhorn, seconded by Gary Harrod, the Consent Agenda was unanimously approved by all members present.

The following items were contained in the Consent Agenda.

CONSENT ITEM I1

Authority to Execute Environmental Agreements with FDEP, Drew Park Acquisition Area, Tampa International Airport, Resolution No. 2018-112.

The Drew Park Property Acquisition Program was initiated by the Hillsborough County Aviation Authority in 1991 and consists of the acquisition of 288 properties within a 200-acre area of Drew Park located directly east of Tampa International Airport (Airport) for development of future Airport support. As a result of commercial and industrial activities conducted by previous owners or tenants of properties before the Authority's acquisition, part of the area is environmentally contaminated.

In 2007, the Authority entered into a Voluntary Cleanup Agreement (VCA) with the Florida Department of Environmental Protection (FDEP) to address this condition. The execution of ancillary documents, including engineering or institutional control documents, will be performed by the Chief Executive Officer or his designee in accordance with prior Board Resolution No. 2007-11, dated February 1, 2007. The VCA encourages the Authority to seek state-funded restoration assistance. The Authority is working closely with the FDEP on funding for three petroleum cleanup sites (FDEP-assigned Facility Identification Nos. 298736540, 298942841 and 298623832). Upon receipt of documentation from the Authority, the FDEP will prepare funding assistance agreements for these sites. These agreements may take the form of Cleanup Agreement Documents, Site Rehabilitation Funding Allocation Agreements and/or other Settlement Agreements.

To fulfill the state funding restoration assistance requirements of the FDEP in an efficient, timely and cost-effective manner to take advantage of current funding, it is necessary to authorize the execution of any Cleanup Agreement Documents, Site Rehabilitation Funding Allocation Agreements and/or other Settlement Agreements, as well as associated supporting documents, to the Chief Executive Officer.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2018-112.

Resolution No. 2018-112 approved and authorized the Chief Executive Officer to execute Cleanup Agreement Documents, Site Rehabilitation Funding Allocation Agreements and/or other Settlement Agreements with the FDEP for state funding restoration assistance related to FDEP-assigned Facility Identification Nos. 298736540, 298942841 and 298623832; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

CONSENT ITEM I2

Ground Lease Agreement, CAE USA, Inc., Tampa International Airport, Resolution No. 2018-73.

CAE USA, Inc. (CAE) has been in their existing facility, approximately two miles north of Tampa International Airport, for over 30 years and needs a new facility to increase efficiency and provide room for expansion. CAE currently operates a training center for Lockheed Martin C-130 Hercules aircraft and constructs simulators for the aviation industry. At the heart of the training center are three C-130H full-mission simulators and a C-130H flight training device, which have been used by more than 25 different operators to train aircrews and maintenance personnel. CAE has 30 years experience training the United States Air Force, Navy, and Coast Guard, as well as international military and commercial operators who fly the C-130 Hercules aircraft.

CAE desires to lease approximately 19.33 acres of Authority property in the Drew Park area under a Ground Lease Agreement (Agreement) for construction, operation and maintenance of offices, storage, flight training-simulators, training devices and related ancillary uses. The Agreement is effective upon approval and execution by Authority and CAE and the initial term expires on the 20th anniversary of the Rent Commencement Date. The Agreement contains three ten-year renewal options upon 180 days written notice from CAE. During the initial term of the Agreement and the first renewal option, CAE has the right to add approximately 0.39 acres to the premises. Ground Rents under the Agreement start at \$0.234 per square foot of land for the first year of the Agreement (which amount was derived via a 2018 Drew Park appraisal) and increase to \$0.39 per square foot of land by the fifth year. After the fifth year of the Agreement, Ground Rents increase 2.15% per year for the next 15 years with an appraisal at year 20 of the Agreement if the renewal options are exercised. The 2.15% increase was derived through an analysis of historic CPI Index increases over the last 20 years. An annual compound increase is more advantageous to the Authority. The annual rent for the first year of the Agreement will be \$197,031.46, with monthly payments of \$16,419.29 plus applicable taxes. The Authority consulted with the Federal Aviation Administration and they have no objection to the terms of the Agreement. CAE has agreed to perform site preparation work that would normally be the responsibility of the Authority in return for a rent credit amount not to exceed \$1,381,499.00.

Management recommended adoption of Resolution No 2018-73.

Resolution No. 2018-73 approved and authorized execution of the Ground Lease Agreement at Tampa International Airport with CAE USA, Inc.; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

CONSENT ITEM 13

Operating Agreement for Non-Signatory Passenger Air Carriers, Corporate Flight Management, Inc., d/b/a Contour Airlines, Tampa International Airport, Resolution No. 2018-111.

Passenger air carriers providing regularly scheduled service at Tampa International Airport that have not executed an Airline-Airport Use and Lease Agreement with the Authority must have, at a minimum, an Operating Agreement for Non-Signatory Passenger Air Carriers (Operating Agreement) prior to commencing operations.

This Operating Agreement is for a term commencing December 6, 2018 and ending September 30, 2020, concurrently with all other non-signatory air carrier operating agreements. Either party may terminate the Operating Agreement with 30 days' written notice, without cause. Corporate Flight Management, Inc., d/b/a Contour Airlines will pay landing fees for FY19 at the rate of \$1.636 per thousand pounds of gross landing weight, adjusted at least annually in accordance with the terms of the Operating Agreement. All fees and charges may be adjusted without amendment to the Operating Agreement. A security payment of \$5,000.00 is required. All charges for use of the Airport's facilities will be on a per use basis.

Management recommended adoption of Resolution No. 2018-111.

Resolution No. 2018-111 approved and authorized execution of the Operating Agreement for Non-Signatory Passenger Air Carriers at Tampa International Airport with Corporate Flight Management, Inc., d/b/a Contour Airlines; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

CONSENT ITEM 14

Space Rental Agreement, Global Aviation Services USA, Inc., Tampa International Airport, Resolution No. 2018-121.

Global Aviation Services USA, Inc. (Global USA) desires to lease ramp level operations space at Airside E in support of its ground handling operations at Tampa International Airport.

Global USA desires to lease 109 square feet of ramp level operations space at the FY 2019 non-signatory rate indicated below:

Description	Sq. Ft.	Rate Per Sq. Ft.	Annual Payment	Monthly Payment
Airside E Ramp Level - Suite 4103	109	\$104.89	\$11,433.01	\$952.75

The Space Rental Agreement commences December 6, 2018 and terminates concurrently with all other space rental agreements on September 30, 2020. Either party may terminate the Space Rental Agreement upon 30 days' written notice.

Management recommended adoption of Resolution No. 2018-121.

Resolution No. 2018-121 approved and authorized execution of the Space Rental Agreement at Tampa International Airport with Global Aviation Services USA, Inc.; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

CONSENT ITEM 15

Purchase Order(s), Vehicles, utilizing Florida Sheriffs Association Contract Nos. FSA18-VEH16.0 and FSA18-VEL26.0, Alan Jay Fleet Sales, Container Systems & Equipment Company, Inc., and Duval Ford Fleet Sales, Tampa International Airport.

The Authority's FY19 equipment budget provides for the purchase of an assortment of vehicles and equipment for the Maintenance, Operations, Planning and Development and Public Safety Departments.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Authorize the issuance of purchase orders to Alan Jay Fleet Sales, Container Systems & Equipment Company, Inc., and Duval Ford Fleet Sales for eleven vehicles listed below utilizing the Florida Sheriffs Association Contract Nos. FSA18-VEH16.0 and FSA18-VEL26.0 for the term of December 6, 2018 through September 30, 2019 in a total not-to-exceed amount of \$732,800.

Vehicle Type	Quantity	Department
Advanced Life Support & Fire Vehicle	1	Operations
Cargo Van	1	Maintenance
Electric Automobile (Volt)	1	Maintenance
Pickup Trucks (Silverado and F-250)	2	Maintenance/Public Safety
Pickup Truck with CNG (F-150)	1	Maintenance
Sport Utility Vehicles (Tahoe & Explorer)	4	Public Safety/Planning and Development
Street Sweeper	1	Maintenance

This item is included in the Capital Budget.

The Chief Executive Officer recommended the Board authorize the issuance of purchase orders to Alan Jay Fleet Sales, Container Systems & Equipment Company, Inc., and Duval Ford Fleet Sales and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

CONSENT ITEM 16

Aviation Authority Meeting Dates for Calendar Year 2019.

As required by State Law, it is necessary for the Authority to adopt a meeting schedule for the upcoming year.

The following schedule is proposed for calendar year 2019:

Time: 9:00 a.m.

Location: Boardroom, HCAA Offices

Dates: Tuesday, February 5
 Thursday, March 7
 Thursday, April 4
 Thursday, May 2
 Thursday, June 6
 Thursday, August 1
 Thursday, September 5
 Thursday, October 3
 Thursday, November 7
 Thursday, December 5

The Chief Executive Officer recommended approval of the proposed Authority meeting dates for calendar year 2019.

The Board acted on this by motion; no resolution was required.

There were no Policies or Rules for Consideration or Action or Committee Reports. The Chairman then proceeded to Unfinished Business.

The first item in Unfinished Business was the Award of Design-Build Part 1 Contract, Air Cargo Expansion, HCAA Project No. 8240 19, The Middlesex Corporation, Tampa International Airport, Resolution No. 2018-115, presented by Jeff Siddle.

Due to rapid growth in air cargo service at Tampa International Airport, the Authority is planning the development of new air cargo facilities. This Project provides for the development of multiple sites for separate air cargo operators on the east side of the airfield near the existing air cargo area. The new Air Cargo Expansion may include cargo facilities, site development, taxiways, taxiways, aircraft parking aprons, ground service equipment storage areas, roadway access improvements, and aircraft fueling infrastructure.

On June 6, 2018, a request for qualifications entitled Air Cargo Expansion at Tampa International Airport was issued.

On October 4, 2018, the Board approved negotiations with the number one ranked firm, The Middlesex Corporation.

This item authorizes execution of the Part 1 Contract for Design-Build Services with The Middlesex Corporation for design of the Project in the not-to-exceed amount of \$3,469,950.00 for basic services and reimbursable expenses.

This Part 1 Contract for Design-Build Services will only include the design for the south Air Cargo Expansion area to the west of the FedEx air cargo facility. When a decision is made to proceed

with the north Air Cargo Expansion area, an amendment to this Part 1 Contract for Design-Build Services will be presented to the Board for approval.

This Part 1 Contract for Design-Build Services will commence on December 6, 2018 and substantial completion of the Project is anticipated in the fall of 2020.

A DBE goal of at least 11.0% of the dollar amount earned on the Part 1 Contract for Design-Build Services for the design phase of the Project was prescribed. The Part 1 Contract for Design-Build Services will incorporate a DBE participation of at least 11.1% of the dollar amount earned on the design phase of the Project.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2018-115.

Upon motion of Gary Harrod, seconded by Mayor Buckhorn, the Part 1 Contract for Design-Build Services, Air Cargo Expansion, HCAA Project No. 8240 19 at Tampa International Airport with The Middlesex Corporation was unanimously approved by all members present; and the Chief Executive Officer or his designee were authorized to execute all other ancillary documents by adoption of Resolution No. 2018-115.

The second item under Unfinished Business was the Part 2 Supplemental Contract A for Design-Build Services, Demolition of Red Side Rental Car Garage and Airside D Shuttle Guideway, HCAA Project No. 8830 17, Kimmins Contracting Corp., Tampa International Airport, Resolution No. 2018-116, also presented by Jeff Siddle.

The Red Side Rental Car Garage (Garage) was constructed in 2005 to enhance customer pick-up of rental cars on the Red Side of Tampa International Airport's Main Terminal. With the February 2018 opening of the Rental Car Center, the Garage is no longer needed and is incompatible with the 2012 Master Plan's future Main Terminal curbside expansion project. Additionally, the remaining segment of the Airside D Shuttle Guideway has also been deemed incompatible for future use.

This Project will demolish the Garage, the remaining segment of the existing Airside D Shuttle Guideway, and decommission the Red Side Rental Car Office Area.

On June 1, 2017, a request for qualifications entitled Demolition of Red Side Rental Car Garage and Airside D Shuttle Guideway at Tampa International Airport was issued.

On September 7, 2017, the Board approved negotiations with the number one ranked firm, Kimmins Contracting Corp.

On December 7, 2017, the Board approved the Part 1 Contract for design of the Project in the amount of \$1,037,732.

On June 7, 2018, the Board approved the Part 2 Contract for construction of the Project in the amount of \$1,460,115 for pre-demolition work.

This Part 2 Supplemental Contract A for Design-Build Services provides for the following scope of work:

- Activities in preparation for forthcoming Part 2 Supplemental Contract B for demolition of the Garage. These demolition activities include, but are not limited to, demolition of Garage exit ramp and segments of the Airside D Shuttle Guideway and associated piers located over the George J. Bean Parkway and Bessie Coleman Blvd., dismantling of the steel canopy adjacent to old Red Side Rental Car Office, removal of exterior louver panels, removal of selective Garage concrete precast panels, and removal of Red Side Arrival signs.
- Fabrication and installation of the Main Terminal emergency egress stairs from the remaining segment of the existing Airside D Shuttle Guideway.
- Installation of temporary traffic control elements to facilitate demolition activities in preparation for, during and after the forthcoming Part 2 Supplemental Contract B for demolition of the Garage. These activities include, but are not limited to, channelizing devices, advance warning signage, and temporary pavement.

The Guaranteed Maximum Price (GMP) for this Part 2 Supplemental Contract A for Design-Build Services will be \$3,435,441. The new total Part 2 Contract GMP is \$4,895,556. The new total combined project Part 1 Contract and Part 2 Contract amount is \$5,993,288.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2018-116.

Upon motion of Mayor Buckhorn, seconded by Gary Harrod, the Part 2 Supplemental Contract A for Design-Build Services for Demolition of Red Side Rental Car Garage and Airside D Shuttle Guideway, HCAA Project No. 8830 17 at Tampa International Airport with Kimmins Contracting Corp. was unanimously approved by all members present; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2018-116.

The third item under Unfinished Business was the Change Order No. 12 to Construction Contract, Automated People Mover – Design Build Operate Maintain, HCAA Project Nos. 8700 14 and 8705 19, Mitsubishi Heavy Industries America, Inc., Tampa International Airport, Resolution No. 2018-122, again presented by Jeff Siddle.

On November 6, 2014, the Board awarded Mitsubishi Heavy Industries America, Inc. (MHIA) a construction contract in the amount of \$129,298,055.00 for the Automated People Mover – Design Build Operate Maintain at Tampa International Airport. In addition, the Board authorized the Chief Executive Officer to exercise all necessary change orders for O&M periods and adjustments not to exceed a total authorized amount, inclusive of the initial Contract award, of \$197,004,250.90.

The Project has been conducted in two phases, the Design Build Phase and the Operations and Maintenance phase. During the Design Build Phase, MHIA was responsible for all services necessary for the turnkey delivery of the Automated People Mover (SkyConnect), its integration with the infrastructure, all permitting activities, coordination with adjacent facilities, projects and operations, and all other related services. The Operations and Maintenance phase began upon start of the SkyConnect passenger services and consists of the operations and maintenance of SkyConnect.

In accordance with Policy P410, Procurement, the Chief Executive Officer has approved eleven change orders to the Contract as follows:

Change Order	Amount	Description
1	(\$392,500)	Owner Controlled Insurance Program
2	(\$427,076)	Third APM platform at ConRAC station not needed
3	(\$2,867,478)	Reduction in Owner's Allowance
4	\$4,900,000	Delayed turnover of portions of the APM guideway and station
5	\$0	Extension of substantial completion date due to Hurricane Irma
6	(\$531,964)	Reduction in Owner's Allowance
7 O&M	\$504,536	First year of Phase 2 Operations and Maintenance (Owner's, Insurance, and Economic Price Adjustment Allowances)
8 O&M	\$21,593	Adjustment to Economic Price Adjustment Allowance for Year 1 of Phase 2 Operations and Maintenance
9	\$236,999.83	Bulkhead trim design and optimization of vehicle speed
10	(\$110,998)	Removal of all remaining Owner's Allowance
11	\$688,464.08	Seventeen changes to the work

The effect of the eleven previous change orders is an increase to the Contract amount of \$2,021,576.91.

Included in the original bid of MHIA was an option for the Authority to purchase two new cars within the first ten years following substantial completion. Through negotiations with MHIA over the last two months, the Authority was able to include an additional two cars. Change Order No. 12 provides for the purchase of four new cars to SkyConnect.

This Change Order No. 12 will be an increase of \$12,524,000.00 to the Contract amount.

The O&M cost for the four new cars is estimated to be \$10,000,000.00 over the entire term of the Contract. Staff requests the Board increase the total not to exceed amount for necessary change orders for O&M periods and adjustments by \$22,524,000.00, or from \$197,004,250.90 to \$219,528,250.90. This will account for the \$12,524,000.00 amount of Change Order No. 12 and the estimated \$10,000,000.00 O&M cost for the four new cars.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2018-122.

Upon motion of Mayor Buckhorn, seconded by Commissioner Miller, Change Order No. 12 to Construction Contract for Automated People Mover – Design Build Operate Maintain at Tampa International Airport with Mitsubishi Heavy Industries America, Inc. in the amount of \$12,524,000.00 was unanimously approved by all members present; the total not to exceed authorized amount was increased for necessary change orders for O&M periods and adjustments to \$219,528,250.90; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2018-122.

This concluded Unfinished Business. Chairman Watkins next moved to New Business.

The first item in New Business was the Construction Contract, SkyCenter Site Development, Atrium and Pedestrian Bridge, HCAA Project No. 8225 17, Hensel Phelps Construction Co., Tampa International Airport, Resolution No. 2018-117, presented by Jeff Siddle.

This Project consists of construction of a new 4-story, 40,000+ square foot Atrium, a 230-foot long elevated pedestrian walkway between the Atrium and the Rental Car Center, a new 600-foot long remote, commercial curbside, a 230-foot extension of the existing remote commercial curbside canopy, phased reconfiguration of the existing Airport Cell Phone Waiting Lot including construction of a new restroom facility and FIDS boards, as well as civil and site preparations of the surrounding 35 acre parcels for future real estate development. A low bid solicitation was advertised on August 6, 2018 with prequalification requirements established for prospective bidders.

On September 5, 2018, seven prequalification responses were received from the following firms:

Company Name

Clark Construction Group, LLC
Hensel Phelps Construction Co.
Kast Construction Company LLC
Manhattan Construction (Florida), Inc.
PCL Construction Services, Inc.
Plaza Construction Group Florida, LLC*
Sacyr Construction SA, Inc.

*Plaza Construction Group Florida, LLC was deemed non-responsive for failing to meet the minimum qualifying projects prequalification requirement.

On November 7, 2018, bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
Hensel Phelps Construction Co.	\$66,016,000.00
Manhattan Construction (Florida), Inc.	\$66,471,000.00
Kast Construction Company LLC	\$69,700,000.00
PCL Construction Services, Inc.	\$69,950,000.00
Sacyr Construction SA, Inc.	\$79,194,000.00

Clark Construction Group, LLC was prequalified; however, they did not submit a bid.

The lowest responsive and responsible bidder is Hensel Phelps Construction Co.

A W/MBE Goal participation rate of 14.4% was prescribed and a W/MBE Goal participation rate of at least 14.9% is incorporated into this Contract.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program with respect to construction materials and supplies, if appropriate.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2018-117.

Upon motion of Gary Harrod, seconded by Mayor Buckhorn, the Construction Contract for SkyCenter Site Development, Atrium and Pedestrian Bridge, HCAA Project No. 8225 17 at Tampa International Airport with Hensel Phelps Construction Co. in the amount of \$66,016,000.00 was unanimously approved by all members present; the prequalification response from Plaza Construction Group Florida, LLC was rejected as non-responsive; and the Chief Executive Officer or

his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2018-117.

The second item in New Business was Purchase Order, Tampa Electric Company (TECO), SkyCenter, HCAA Project No. 8225 17, Tampa International Airport, presented by Jeff Siddle.

As part of the SkyCenter Site Development, Atrium and Pedestrian Bridge Project, it is necessary to relocate, replace, update and add to the TECO electrical and street lighting infrastructure.

This Work includes TECO extending the electrical and street lighting infrastructure onto the proposed SkyCenter Site, as well as electrical service to the cell phone lot, north and south lift stations and SkyCenter Atrium.

Authorize a purchase order for an amount not to exceed \$987,000 for the relocation, replacement, update and addition to the TECO electrical and street lighting infrastructure.

This item is included in the Capital Budget.

Upon motion of Mayor Buckhorn, seconded by Gary Harrod, the Board authorized the issuance of the purchase order to Tampa Electric Company and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents. No resolution was required.

The third item under New Business was Construction Contract, Economy Parking Garage North Levels 4 & 5 & Stairways Rehabilitation Economy Parking Garage South Levels 1 - 5 & Stairways Rehabilitation, HCAA Project No.6320 18, Matcon Construction Services, Inc., Tampa International Airport, Resolution No. 2018-118, presented by Jeff Siddle.

The Authority has an ongoing program to extend the useful life and maintain safe conditions of the parking garages at Tampa International Airport. These improvements help to prevent water infiltration, which could accelerate steel corrosion and concrete deterioration.

This Project consists of rehabilitation of Levels 4 and 5 of the Economy Parking Garage – North, including concrete repairs to floors, ceilings, columns and walls. The entire parking area of Levels 4 and 5 will be cleaned, re-striped, and directional floor signage will be refurbished. This Project also includes rehabilitation of Levels 1 - 5 of the Economy Parking Garage – South, including concrete repairs to floors, ceilings, columns and walls, as well as rehabilitation of all stairway levels that provide access to the Economy Parking Garage - South and Economy Parking Garage - North.

A low bid solicitation was advertised on September 19, 2018.

On October 26, 2018, bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Total Bid Amount</u>
Matcon Construction Services, Inc.	\$487,682.00
Innovative Masonry Restoration, LLC	\$606,967.00
Restocon Corporation	\$613,696.00
Foresight Construction Group, Inc.	\$729,201.11
Schnell Contractors, Inc.*	\$895,158.00

The lowest responsive and responsible bidder is Matcon Construction Services, Inc., a certified W/MBE firm.

*Schnell Contractors, Inc. was deemed non-responsive for failing to meet the prescribed W/MBE goal.

A W/MBE Goal participation rate of 14% was prescribed and a W/MBE Goal participation rate of at least 14.4% is incorporated into this Contract.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2018-118.

Upon motion of Mayor Buckhorn, seconded by Gary Harrod, the Construction Contract for Economy Parking Garage North Levels 4 & 5 & Stairways Rehabilitation Economy Parking Garage South Levels 1 - 5 & Stairways Rehabilitation, HCAA Project No. 6320 18 at Tampa International Airport with Matcon Construction Services, Inc. in the amount of \$487,682.00 was unanimously approved by all members present; the bid received from Schnell Contractors, Inc. was rejected as non-responsive; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2018-118.

The fourth item in New Business was the Construction Contract, Airside C Boarding Level and Bridges Carpet Replacement, HCAA Project No. 6455 17, Continental Flooring Company, Tampa International Airport, Resolution No. 2018-120, presented by Jeff Siddle.

The purpose of this Project is to furnish and install 52,000 square feet of custom-designed woven nylon carpet for all boarding level hold rooms located at Tampa International Airport Airside C. Additionally, 2,150 square feet of resilient tile flooring will be installed in the service corridors of Airside C. The current carpet at Airside C was installed in 2005 when Airside C was originally constructed.

A low bid solicitation was advertised on July 5, 2017.

On October 18, 2018, bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Total Bid Amount</u>
Continental Flooring Company	\$904,950.00
*Spectra Contract Flooring	\$945,087.00
Ocean Flooring, Inc.	\$958,525.78

The lowest responsive and responsible bidder is Continental Flooring Company.

*Spectra Contract Flooring was deemed non-responsive for altering the required Bid Schedule.

There was no W/MBE goal prescribed for this solicitation.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2018-120.

Upon motion of Mayor Buckhorn, seconded by Gary Harrod, the Construction Contract for Airside C Boarding Level and Bridges Carpet Replacement, HCAA Project No. 6455 17 at Tampa International Airport with Continental Flooring Company in the amount of \$904,950.00 was unanimously approved by all members present; the bid from Spectra Contract Flooring was rejected as non-responsive; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2018-120.

The fifth item in New Business was Purchase Order(s), Oracle Consulting Services, General Purpose Commercial Information Technology Equipment, Software and Services, utilizing GSA Contract Nos. GS-35F-497AA, GS-35F-0408R, 47QTCA18D00LE, Applications Software Technology LLC, Convergence Technology Consulting, and Mirage Software, Inc., Tampa International Airport, presented by Marcus Session.

The Authority is in need of Oracle consulting services on an as-needed basis to support its Oracle Enterprise Resource Planning (ERP) software system. The ERP software system automates the Authority's finance function, project accounting, purchasing, inventory, human resources, payroll, budgeting and advanced business reporting.

Applications Software Technology LLC, Convergence Technology Consulting, and Mirage Software, Inc. were selected based on their capabilities and Oracle Gold Plus Partner status to provide technical and database administration services for the Authority's ERP software system. Oracle consulting services will include, but not be limited to, staff augmentation support services to supplement Authority staff, upgrades, updates, patching, backups, and performance tuning.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes the issuance of purchase orders to Applications Software Technology LLC utilizing GSA Contract No. GS-35F-497AA, Convergence Technology Consulting utilizing GSA Contract No. GS-35F-0408R, and Mirage Software, Inc. utilizing GSA Contract No. 47QTCA18D00LE for Oracle consulting services on an as-needed basis for the period of December 6, 2018 through December 5, 2023, for a total aggregate not-to-exceed amount of \$1,000,000.

This item is included in the O&M Budget.

Upon motion of Gary Harrod, seconded by Mayor Buckhorn, the issuance of purchase orders to Applications Software Technology LLC, Convergence Technology Consulting, and Mirage Software, Inc. was unanimously approved by all members present and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents. No resolution was required.

The sixth item under New Business was the Selection of Firm and Award of Contract, Information Technology Research and Advisory Services, Gartner, Inc., Tampa International Airport, Resolution No. 2018-119, also presented by Marcus Session.

The Authority requires information technology research and advisory services, as well as management consulting services, to analyze and make recommendations for business process improvements and to develop function requirements for new applications and initiatives of a similar nature.

On June 22, 2018, an invitation to negotiate was issued for Information Technology Research and Advisory Services at Tampa International Airport. The resulting contract will provide subscription-based research library access, advisory services and management consulting services on an as-needed basis, conferences, training, and other related services.

One response was received. The response from the following firm met the minimum qualifications requirements and was evaluated by staff against the evaluation criteria in the invitation to negotiate:

1. Gartner, Inc.

The technical evaluation committee recommended the Authority negotiate with Gartner, Inc.

No specific expectancy for W/MBE participation was established.

This item authorizes the execution of the Information Technology Research and Advisory Services Contract with Gartner, Inc. The term of the Contract is December 6, 2018 to December 5, 2023 with one discrete, two-year renewal option at the discretion of the Chief Executive Officer. The total amount for the seven-year term of the Contract, including the renewal option, is \$1,305,000. Either party may terminate the Contract by giving thirty days written notice before each anniversary of the execution date.

This item is included in the O&M Budget.

Management recommended adoption of Resolution No. 2018-119.

Upon motion of Gary Harrod, seconded by Mayor Buckhorn, the Information Technology Research and Advisory Services Contract at Tampa International Airport with Gartner, Inc. was unanimously approved by all members present; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2018-119.

This item concluded New Business and Chairman Watkins proceeded to Staff Reports.

Jeff Siddle gave a brief Master Plan update. Mr. Siddle reported that the Master Plan Phase 1 project is complete. There will be one final budget presented to the Board at a later date once everything is closed out and all final costs are understood.

Mr. Siddle stated that the Board approved amount was a little over \$981 million and there is \$6 million in contingency. Mr. Siddle said that Management is confident that the project will close at less than \$981 million. Mr. Siddle thanked everyone for their efforts and there was a round of applause given.

Mr. Siddle next reported on the progress of Master Plan Phase 2. Kimmins Contracting will begin select demolition and construction of temporary pavements and TECO will take delivery of the materials that were ordered with the Purchase Order and will start installing electrical feeds to the facilities. AECOM will submit 100% design documents and the Authority will start advertising for invitation to bid.

Hensel Phelps was awarded the contract for the SkyCenter site preparation, remote commercial curb, atrium and pedestrian bridge and will start groundbreaking in January.

This concluded Mr. Siddle's report.

Before adjourning the meeting, Mr. Stephens requested an Attorney-Client Closed Session be held at the February 2019 Board Meeting to discuss pending litigation and to seek the Board's direction in terms of settlement and strategy.

These Chairman then reminded the audience that the 2019 Board Meeting Schedule was approved at this Board Meeting. There will be no January Meeting and the next Board Meeting will take place on February 5, 2019.

With no further business to be brought before the Board, the Regular Board meeting adjourned at 9:51 a.m.

Robert I. Watkins, Chairman

Lesley "Les" Miller, Jr., Secretary