

Hillsborough County Aviation Authority
Regular Board Meeting

Thursday, 9:00 a.m.
December 5, 2019

A Regular Board Meeting and Board of Adjustment Public Hearing of the Hillsborough County Aviation Authority was convened in the Boardroom, Main Terminal Building, Level 3 at Tampa International Airport, Tampa, Florida, on Thursday, December 5, 2019.

Members present were: Robert I. Watkins, Gary Harrod, General Diehl and Commissioner Lesley "Les" Miller, Jr.

Aviation Authority staff members present were Chief Executive Officer Joseph W. Lopano, General Counsel Michael Stephens, Damian Brooke, Chris Minner, John Tiliacos, Al Illustrato, Janet Scherberger, Michael Kamprath, Scott Knight, Ann Davis, Violet Cummins, Teresa Howell, James Tarro, Ed Haines, Laurie Noyes, Marcus Session, Rob Porter, Randy Forister, Paul Ridgeway, Brett Fay, Elita McMillon, Dan Johnson, Jeff Siddle, Thomas Johnson, Tony Mantegna, Beth Zurenko, Gina Evans, and Mandi Schuler.

Chairman Harrod welcomed everyone to the December 5, 2019 Regular Board Meeting and Board of Adjustment Public Hearing of the Aviation Authority. Chairman Harrod advised the audience that Mayor Castor would not be in attendance. He asked anyone who had any propositions before the Board to see Violet Cummins, Board Services Administrator.

Everyone stood for the Pledge of Allegiance.

Chairman Harrod then called the Board of Adjustment Public Hearing to Order and called upon the Legal Affairs Department to open up the Hearing and give introductory remarks.

Mr. Kamprath opened the Hearing, provided a few brief remarks regarding the background of the Hearing, and then proceeded to ask Mr. Tony Mantegna, the Authority's Height Zoning and Land Use Manager, and the Petitioner, if present, to step forward and be sworn in by Chairman Harrod. Chairman Harrod administered the oath to Tony Mantegna and Petitioner, Mattaniah S. Jahn.

ITEM C1

Airport Study No. 2019-130, APC Towers III, LLC, requesting a variance to construct a communications tower, with a maximum height of 220' AMSL, on a site located at 9811 E. US 92 Highway, Tampa, FL, Resolution No. 2019-139, presented by Tony Mantegna.

APC Towers III, LLC (Petitioner) is seeking to construct a communications tower, with a maximum height of 220' AMSL, on a site located at 9811 E. US 92 Highway, Tampa, FL. The nearest airport is Tampa Executive Airport.

Notice of this hearing was provided on November 15, 2019.

Petitioner is requesting a variance to construct a communications tower.

The Petition was presented to the Airport Hearing Officer on October 17, 2019 and, based on testimony and evidence presented, the Hearing Officer found that approval of the variance, with required conditions, would have no effect on existing FAA restrictions, would not cause additional impacts or loss of utility to Tampa Executive Airport, would not be contrary to the public interest, would do substantial justice, and was in accordance with the spirit of the Airport Zoning Regulations and Chapter 333, Florida Statutes.

The FAA's aeronautical study found that Petitioner's request would not be a hazard to air navigation provided certain conditions are met. Additionally, the FDOT did not identify any concerns with the request.

The Airport Hearing Officer recommends that the Board of Adjustment approve the variance to Airport Zoning Regulations requested by Petitioner with the following conditions: (1) Mark and/or light the proposed structure in accordance with FAA Advisory Circular 70/7460-1 L, Change 2, Obstruction Marking and Lighting, a med-dual system - Chapters 4, 8 (M-Dual), & 12; (2) E-file FAA Form 7460-2, Notice of Actual Construction or Alteration, with the FAA and the Authority within ten (10) days prior to construction and within five (5) days after construction reaches its greatest height; and (3) Obtain a temporary permit from the Authority for any use of construction equipment exceeding 220' AMSL.

The variance will be valid until the FAA Determination of No Hazard to Air Navigation expires January 29, 2021, but if the FAA Determination of No Hazard is extended by the FAA for no more than 18 months, the variance will also be extended one time, without further action of the Board of Adjustment, provided that no change in the proposed structure has occurred.

The Board of Adjustment may render its decision based on the findings and recommendations of the Hearing Officer. However, the Board of Adjustment may, but is not required to, review the record of the Hearing Officer's public hearing.

Petitioner Mattaniah S. Jahn, approached the Podium to give a brief presentation to the Board. Ms. Jahn stated the monopole relative to Tampa Executive Airport was approximately 1.2 nautical miles to the southeast. She explained that a monopole style communication tower has a singular support pole with no latticework or guidewires extending from it. The monopole was

designed to anchor T-Mobile as its tenant but will have space available for up to 2 additional carriers to co-locate upon it.

A cellular tower has a very small coverage area. Typically in a densified network it is 1/2 mile to 3/4 of a mile and it needs to be placed in a location where it works with neighboring towers so that it hands off calls smoothly and there is no gap in coverage. Ms. Jahn pointed out that 84% of 911 calls in Hillsborough County last year came through wireless numbers.

Robert Watkins questioned Tony Mantegna as to whether VFR traffic was taken into consideration and also the tallest height of the 9 tower obstructions within the envelope. Mr. Mantegna answered Mr. Watkins questions to his satisfaction.

Robert Watkins also asked Ms. Jahn if there was an opportunity to locate the tower outside the Airport's protected area. Ms. Jahn explained the coverage areas were small and by moving the tower it would place it outside the area that it needs to serve. Without the tower there would be a deficiency in T-Mobile's coverage.

Ms. Jahn also reassured General Diehl that the tower was designed to be shared with other carriers.

Upon motion of General Diehl, seconded by Commissioner Miller, Airport Study No. 2019-130, APC Towers III, LLC, requesting a variance to construct a communications tower, with a maximum height of 220' AMSL, on a site located at 9811 E. US 92 Highway, Tampa, FL was unanimously approved by all members present; and the Airport Zoning Director or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2019-139.

With no other petitions for variance to be presented, Mr. Kamprath closed the public hearing of the Board of Adjustment. Chairman Harrod adjourned the Board of Adjustment public hearing and proceeded to the Regular Board Meeting of the Aviation Authority.

Chairman Harrod called the Regular Board Meeting to Order.

Mr. Lopano informed the Board that at the November Board Meeting, General Counsel Stephens advised of the possibility of holding an Attorney-Client Closed Session at this meeting but that there was no need to hold the Attorney-Client Closed Session at this meeting.

Chairman Harrod then called for a motion to approve the Agenda for the meeting.

Upon motion of Commissioner Miller, seconded by General Diehl, the Agenda was unanimously approved by all members present.

There were no Public Comments.

Chairman Harrod then asked General Counsel Stephens if there were any abstentions from the November 7, 2019 Board Meeting that needed to be read into the record. General Counsel Stephens stated there were no abstentions from the November 7, 2019 Board Meeting and he did not anticipate any abstentions at this meeting.

Chairman Harrod then called for a motion to approve the Minutes of the Regular Board Meeting of November 7, 2019. Upon motion of Robert Watkins, seconded by Commissioner Miller, the Minutes of the Regular Board Meeting of November 7, 2019 were unanimously approved by all members present.

Chairman Harrod then called upon Mr. Lopano to present his Management Report.

Chris Minner began the Management Report with the Performance Assessment Report.

The Airport served 1.7 million passengers during the month of October which was up 7.4% from last October. There were 80,000 more international passengers for October versus last October which was a 22.6% increase.

In current events, Mr. Minner reported on Spirit Day at Tampa International Airport. Matt Klein, Chief Operating Officer at Spirit Airlines, came to Tampa for the day to celebrate the launch of service to Indianapolis, LaGuardia and Newark. Spirit Airlines added more passengers to Tampa International Airport last year than any other airline.

Frontier Airlines added their 16th destination for Tampa International Airport on November 20th with new daily non-stop flights to San Juan, Puerto Rico. New non-stop flights to Winnipeg have been added in the future.

The Wall Street Journal ranked the Airport as the number one mid-sized Airport in the United States.

Social media covered flights to London, the Wall Street Journal story and Spirit Day.

Traditional media stories included the ground breaking at SkyCenter One as well as the new service for Spirit Airlines.

John Tiliacos was up next to provide an overview of the Thanksgiving Holiday operation which ran from November 20th to December 2nd. He reported that it was a safe and smooth operation. On Saturday, November 30th, the Airport achieved an all-time single day passenger boarding record for Thanksgiving with more than 42,000 outbound passengers that coming through TPA and a 98% load factor.

Average wait times for TSA pre-check were less than 80 seconds. 98% of passengers waited less than 13 minutes to clear security and 100% of passengers waited less than 20 minutes. Mr. Tiliacos recognized Kirk Skinner, Federal Security Director, and his team members Don Kerr and Charlie Galloway.

Kirk Skinner spoke of the working relationship between TSA and Authority staff. He spoke of the importance of nurturing the relationship with the Airport and mentioned that he would like to come back from time to time to give an update on the TSA operation, technology and new initiatives.

John Tiliacos concluded his report with an update on the remote baggage check. He reported that the remote baggage check has increased in popularity and three additional kiosks were being added to make a total of 12. During the Airport's record day on November 30th, more than 2,600 bags were checked in at the Rental Car Center. This equated to approximately 1,600 passengers that traveled to the Main Terminal from the Rental Car Center who did not have to get in line at the ticket counter.

This concluded Mr. Lopano's Management Report.

The Chairman then asked if anyone had any items they would like set aside for further consideration on the Consent Agenda. Hearing none, Chairman Harrod called for a motion to approve the items in the Consent Agenda.

Upon motion of Robert Watkins, seconded by Commissioner Miller, the Consent Agenda was unanimously approved by all members present.

The following items were contained in the Consent Agenda.

CONSENT ITEM I1

Amendment No. 1 to Contract for Special Legal Services, GrayRobinson, P.A., Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports, Resolution No. 2019-124.

On June 7, 2018, the Board approved a Contract for Special Legal Services (Contract) with GrayRobinson, P.A. for general legal services in a total not-to-exceed amount of \$150,000. The initial term of the Contract is June 7, 2018 through June 6, 2020, with one, one-year renewal option at the discretion of the Authority General Counsel. The Authority may cancel the Contract with 30 days advance written notice.

This Amendment No. 1 authorizes an increase of \$100,000 to the Contract for a new total not-to-exceed Contract amount of \$250,000, including the renewal option, and updates statutorily required language. GrayRobinson, P.A. will continue to represent the Authority with regard to ongoing legal matters related to general legal services.

This item is included in the O&M Budget.

Management recommended adoption of Resolution No. 2019-124.

Resolution No. 2019-124 approved and authorized execution of Amendment No. 1 to Contract for Special Legal Services at Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports with GrayRobinson, P.A.; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

CONSENT ITEM I2

Contract for Special Legal Services, Greenberg Traurig, P.A., Tampa International Airport, Resolution No. 2019-140.

The Legal Affairs Department is in need of legal services with regard to commercial law and related legal matters for Tampa International Airport. Greenberg Traurig, P.A. has previously provided advice and counsel in the area of information technology and distributed antenna systems and other related matters for Tampa International Airport.

Authority Policy P500 authorizes the utilization of non-Authority attorneys without obtaining three quotes or advertisement based upon such factors as needed services, experience, qualifications, geographic location, length of services, and efficiencies.

Authorize execution of a Contract for Special Legal Services in the area of commercial law and related legal matters with Greenberg Traurig, P.A. for a one-year period beginning December 5, 2019 and continuing through December 4, 2020 with one, two-year renewal option at the discretion of Authority General Counsel or Assistant General Counsel. The total not-to-exceed amount for the term of the Contract, including the renewal option, is \$150,000.

This item is included in the O&M Budget.

Management recommended adoption of Resolution No. 2019-140.

Resolution No. 2019-140 approved and authorized execution of the Contract for Special Legal Services at Tampa International Airport with Greenberg Traurig, P.A.; and authorized the General Counsel or designee to execute all other ancillary documents.

CONSENT ITEM I3

Amendment No. 1 to Interlocal Agreement for Traffic Light Maintenance and Operation Services, City of Tampa, Tampa International Airport, Resolution No. 2019-125.

On February 5, 2015, the Board approved an Interlocal Agreement for Traffic Light Maintenance and Operation Services (Agreement) with the City of Tampa (City) in a total not-to-exceed amount of \$110,000. The initial term of the Agreement is January 21, 2015 through January 20, 2020 with one, five-year renewal option by mutual agreement following a request in writing from the Authority's Chief Executive Officer (CEO) to the City. After review of the renewal letter from the CEO to the City, the City requested the renewal be processed via amendment to the Agreement. The Authority may cancel the Agreement with 180 days advance written notice.

This Amendment No. 1 extends the Agreement through January 20, 2025, authorizes an increase of \$189,839 to the Agreement for a total 10-year not-to-exceed Agreement amount of \$299,839, which includes the renewal term, and updates statutorily required language. The fee increase is commensurate with current FDOT rates. The City will continue to provide maintenance and operation services to the Authority with regard to the traffic lights located at Tampa International Airport.

This item is included in the O&M Budget.

Management recommended adoption of Resolution No. 2019-125.

Resolution No. 2019-125 approved and authorized execution of Amendment No. 1 to Interlocal Agreement for Traffic Light Maintenance and Operation Services at Tampa International Airport with the City of Tampa; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

CONSENT ITEM I4

Authorization to Dispose of Surplus Property, Tampa International Airport.

The following property has been determined to be surplus and serves no useful function or the continued use is uneconomical or inefficient.

<u>Description</u>	<u>QTY</u>	<u>Year Purchased</u>	<u>Asset Tag</u>
Doublewide Trailer	2	2000 & 2015	N/A
Singlewide Trailer	1	2015	N/A
Towable Light Trailer	1	1988	102357
Ford Crown Victoria 4 Door	1	2000	101996
Chevy Tahoe	2	2014 & 2015	128765 & 128769
F-150 Pick-up Truck	1	2008	107498
Isuzu Tymo Street Sweeper	1	2006	107488
Escape Hybrid (SUV)	1	2008	105064

Jeep Cherokee	1	2000	105882
Ford Taurus Station Wagon	1	2004	105348
John Deere Gator 4 x 4	2	2007	108754 & 108756

Designate the above property as surplus and authorize disposal in accordance with Chapter 274, Florida Statutes. The doublewide and singlewide trailers are in poor condition and past their useful life. The surplus property will be publicly advertised and auctioned at Tampa Machinery Auction, Inc. or on GovDeals.com, an internet based auction system.

The Chief Executive Officer recommended the Board designate the above property as surplus and authorize disposal in accordance with Chapter 274, Florida Statutes.

The Board acted on this by motion; no resolution was required.

CONSENT ITEM 15

Purchase Order(s), Vehicles, utilizing Florida Sheriffs Association Contract No. FSA19-VEH17.0 and Sourcewell Contracts 052417 and 120716, Alan Jay Fleet Sales, Container Systems & Equipment Company, Inc., EFE Inc., Vogel Traffic Services, Inc. dba EZ-Liner Industries and Dobbs Equipment, LLC, Tampa International Airport.

The Authority's FY20 equipment budget provides for the purchase of an assortment of vehicles and equipment for the General Aviation, Maintenance, Police, Procurement, and Traffic Departments.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Authorize the issuance of purchase orders to Alan Jay Fleet Sales, Container Systems & Equipment Company, Inc., EFE Inc., Vogel Traffic Services, Inc. dba EZ-Liner Industries and Dobbs Equipment, LLC for fourteen vehicles listed below utilizing the Florida Sheriffs Association Contract No. FSA19-VEH17.0 and Sourcewell Contract Nos. 052417 and 120716 for the term of December 5, 2019 through September 30, 2020 in a total not-to-exceed amount of \$1,016,490.

<u>Vehicle Type</u>	<u>Quantity</u>	<u>Department</u>
Street Sweeper (Tymco)	1	General Aviation
Tractor (John Deere) with mower deck	1	General Aviation
Front End Loader (John Deere)	1	Maintenance
Paint Truck (Isuzu)	1	Maintenance

Pickup Trucks (Ford Ranger, F-150, F-250)	7	Maintenance, Procurement, Traffic
Police Patrol Vehicle	2	Police
Sport Utility Vehicle (Explorer)	1	Police

This item is included in the Capital Budget.

The Chief Executive Officer recommends the Board authorize the issuance of purchase orders to Alan Jay Fleet Sales, Container Systems & Equipment Company, Inc., EFE Inc., Vogel Traffic Services, Inc. dba EZ-Liner Industries and Dobbs Equipment, LLC, and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

CONSENT ITEM 16

Authority Meeting Dates for Calendar Year 2020

As required by State Law, it is necessary for the Authority to adopt a meeting schedule for the upcoming year.

The following schedule is proposed for calendar year 2020:

- Time: 9:00 a.m.
- Location: Boardroom, HCAA Offices
- Dates: Thursday, February 6
Thursday, March 5
Thursday, April 9
Thursday, May 7
Thursday, June 4
Thursday, August 6
Thursday, September 3
Thursday, October 1
Thursday, November 5
Thursday, December 3

The Chief Executive Officer recommended approval of the proposed Authority meeting dates for calendar year 2020.

The Board acted on this by motion; no resolution was required.

There were no Policies or Rules for Consideration or Action or Committee Reports, so Chairman Harrod moved to Unfinished Business. The following items were discussed in Unfinished Business.

ITEM L1

The first item in Unfinished Business was the Increase to the Not-to-Exceed Authorization with Audio Visual Innovations, Inc. for General Purpose Commercial Information Technology Equipment, Software and Services, utilizing GSA Contract No. GS-35F-0275S, Tampa International Airport, presented by Marcus Session.

On August 3, 2017, the Board authorized utilization of GSA Contract No. GS-35F-0275S for the issuance of purchase orders to Audio Visual Innovations, Inc. in a total not-to-exceed amount of \$3,750,000 to provide for audiovisual infrastructure related to Authority Master Plan projects for the term of August 3, 2017 through March 5, 2021. Audiovisual infrastructure includes, but is not limited to, cameras, LCD flat screens, and SMART interactive boards throughout Tampa International Airport (Airport). This project will also support upgrades to several Airport conference rooms, the replacement of wall displays throughout the Airport, and audiovisual infrastructure related to Authority Master Plan projects.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Authorize an increase of \$4,200,000 to the previously approved not-to-exceed amount of the purchase orders, for a new total not-to-exceed purchase order amount of \$7,950,000. There is no change to the term of the purchase orders.

This item is included in the Capital and O&M Budgets.

The Chief Executive Officer recommended the Board authorize the increase to the not-to-exceed amount of the purchase orders to Audio Visual Innovations, Inc., and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

Upon motion of Robert Watkins, seconded by Commissioner Miller, the increase to the not-to-exceed authorization with Audio Visual Innovations, Inc. for General Purpose Commercial Information Technology Equipment, Software and Services, utilizing GSA Contract No. GS-35F-0275S at Tampa International Airport was unanimously approved by all members present. No resolution was required.

ITEM L2

The second item in Unfinished Business was the Part 2 Design-Build Contract, Main Terminal Ticket Level Interior Refurbishment, HCAA Project No. 6475 19, DPR Construction, A General Partnership, Tampa International Airport, Resolution No. 2019-129, presented by Jeff Siddle.

This Project will replace or refurbish select interior areas of the Main Terminal Ticket Level as follows:

- Replace ceiling systems at all locations in front of and around ticket counters
- Replace carpet in front of ticket counters at all locations
- Refurbish ticket counter back walls

On July 3, 2018, a Request for Qualifications entitled Main Terminal Ticket Level Interior Refurbishment at Tampa International Airport was issued.

On November 1, 2018, the Board approved negotiations with the number one ranked firm, DPR Construction, A General Partnership.

To date, the Board has approved a Part 1 Design-Build Contract in the amount of \$799,805 for the design of the Project.

The not-to-exceed amount for this Part 2 Design-Build Contract will be \$5,883,399, bringing the total combined not-to-exceed Project Contract amount-to-date to \$6,683,204.

This Part 2 Design-Build Contract will incorporate a W/MBE participation of 12.5% for design and 39% for construction.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program with respect to construction materials and supplies, if appropriate.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2019-129.

Upon motion of Robert Watkins, seconded by Commissioner Miller, Part 2 Design-Build Contract, Main Terminal Ticket Level Interior Refurbishment, HCAA Project No. 6475 19 at Tampa International Airport with DPR Construction, A General Partnership was unanimously approved by all members present; staff was authorized to use Owner's Direct Purchase Program, if appropriate; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2019-129.

ITEM L3

The third item in Unfinished Business was Change Order No. 3 to Construction Contract, New Taxiway A and Bridge, HCAA Project Nos. 8825 18 and 8325 19, GLF Construction Corporation, Tampa International Airport, Resolution No. 2019-130, presented by Jeff Siddle.

On May 2, 2019, the Board awarded GLF Construction Corporation a Construction Contract in the amount of \$43,678,938.68. This Project includes constructing a new concrete pavement cross-field taxiway approximately 3,000-ft long, utilizing a Cast-In-Place Post Tensioned concrete bridge over the existing service road north of the Terminal Complex that connects the North Employee Lot, the Airfield Maintenance Facility and the Air Cargo Facilities to the Main Terminal. This Project also includes associated drainage, earthwork, airfield and roadway pavement, lighting and signage.

In accordance with Policy P410, Procurement, the Chief Executive Officer has approved two change orders to the Contract. They are as follows:

<u>Change Order</u>	<u>Amount</u>	<u>Description</u>
1 ODP	(\$7,516,661.35)	Reduction to Contract for Owner Direct Purchases
2	(\$115,165.95)	Reduction to Contract for remedial work, unit quantity adjustments and demolition, drainage and grading changes

The effect of the two previous change orders is a decrease to the Contract amount by \$7,631,827.30.

This Change Order No. 3 will be an increase of \$1,083,080.43 to the Contract amount. Work will include modification to the drainage system, additional embankment, increase in the area of airfield pavements, and modification to edge lights and signs in this area. This work will allow the construction of the North Remain Overnight parking apron in the future, with little or no impact to aircraft operations on Taxiway A.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2019-130.

Commissioner Miller moved the motion and it was seconded by General Diehl.

Robert Watkins asked Mr. Siddle to explain what the 2 CEO Change Orders were for. Mr. Siddle replied that the first one was for Owner Direct Purchase and the Change Order resulted in a \$750,000 deduction. The second Change Order was for a deduction of \$115,000 on work that was being eliminated.

Change Order No. 3 to Construction Contract for New Taxiway A and Bridge at Tampa International Airport with GLF Construction Corporation in the amount of \$1,083,080.43 was unanimously approved by all members present; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2019-130.

Commissioner Miller asked to refer back to the Part 2 Design Build Contract. He commended the WMBE goal of 39% on construction and 12.5% for design and said that is a large number and very aggressive goal.

The Chairman then proceeded to New Business.

ITEM M1

The first item in New Business was the Selection of Design-Builder, Airsides A, C and F Restroom Refurbishment and Expansion, HCAA Project Nos. 8300 20, 6650 19 & 8230 18, Tampa International Airport.

This Project will refurbish and expand Tampa International Airport's restrooms at Airsides A, C and F. This Project will also include an expansion to the Airside C building to accommodate offices displaced by the expansion.

On August 14, 2019, a Request for Qualifications entitled Airsides A, C and F Restroom Refurbishment and Expansion at Tampa International Airport was issued.

Seven responses were received and evaluated by staff.

The order of technical ranking is as follows:

1. HCBeck, LTD d/b/a The Beck Group
2. Walbridge Aldinger LLC
3. J.E. Dunn Construction Company
4. Creative Contractors, Inc.
5. Manhattan Construction Company
6. Turner Construction Company
7. Berglund Construction Company

A W/MBE goal of at least 11% of the dollar amount earned on the Contract for the design phase of the Project was prescribed. A W/MBE goal for of at least 15.6% of the dollar amount earned on the Contract for the construction phase of the Project was prescribed. The percentages proposed by all qualified respondents for the amount earned on design will meet or exceed the W/MBE goal requirements and will be incorporated into the resulting Contract. All qualified respondents assured that they will meet the W/MBE goal for construction.

This item is included in the Capital Budget.

The Chief Executive Officer recommended ranking the order of firms as listed above.

Upon motion of Robert Watkins, seconded by Commissioner Miller, the firms ranked in order of preference were unanimously approved by all members present and staff was authorized to negotiate a contract. No resolution was required.

ITEM M2

The second item in New Business was Construction Contract, Mother's Nursing Rooms and Service Animal Relief Areas, HCAA Project No. 6650 19 and 8230 18, D&M Construction Group, Inc. d/b/a Foresight Construction Group, Inc., Tampa International Airport, Resolution No. 2019-134, presented by Jeff Siddle.

This Project includes the construction of one mother's nursing room, one service animal relief area, and two water bottle fill stations at each Airside. Also included is the construction of four service animal relief areas and one mother's nursing room at the Main Terminal Building. A low bid solicitation was advertised on September 25, 2019.

On October 29, 2019, bids were publicly opened and read aloud as follows:

Company Name	Bid Amount
*Odyssey International, Inc. d/b/a Odyssey Global	\$923,402
D&M Construction Group, Inc. d/b/a Foresight Construction Group, Inc.	\$1,473,180

*Odyssey International, Inc. d/b/a Odyssey Global was deemed non-responsive for failing to meet the prescribed W/MBE Goal and failing to provide sufficient Good Faith Efforts documentation.

The lowest responsive and responsible bidder is D&M Construction Group, Inc. d/b/a Foresight Construction Group, Inc., a certified W/MBE firm.

Subsequent to the bid opening, the Authority met with D&M Construction Group, Inc. d/b/a Foresight Construction Group, Inc., the sole responsive and responsible bidder, and, in accordance with Policy P410, Procurement, was able to negotiate a revised Contract award amount of \$1,431,750.

A W/MBE Goal participation rate of 12.1% was prescribed and a W/MBE Goal participation rate of at least 42.4% is incorporated into this Contract.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program with respect to construction materials and supplies, if appropriate.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2019-134.

Robert Watkins asked Jeff Siddle for additional details regarding the water bottle fill stations.

Commissioner Miller pointed out that the WMBE goal participation rate was prescribed at 12.1% but that 42.4% was incorporated into the Contract.

Upon motion of Commissioner Miller, seconded by Robert Watkins, the Construction Contract for Mother's Nursing Rooms and Service Animal Relief Areas at Tampa International Airport with D&M Construction Group, Inc. d/b/a Foresight Construction Group, Inc. in the amount of \$1,431,750 was unanimously approved by all members present; the rejection of bid from Odyssey International, Inc. d/b/a Odyssey Global as non-responsive was approved; staff was authorized to use Owner's Direct Purchase Program if appropriate; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2019-134.

ITEM M3

The third item in New Business was the Construction Contract, RPZ & Approach Areas Tree Trimming, HCAA Project No. 6290 16, SFM Services, Inc., Tampa International, Tampa Executive, Peter O. Knight and Plant City Airports, Resolution No. 2019-135, presented by Jeff Siddle.

This Project includes on and off Airport property tree trimming or removal of tree obstructions penetrating into the existing runway approach, departure and airspace surfaces at Tampa International Airport, Peter O. Knight Airport, Tampa Executive Airport, and Plant City Airport. A low bid solicitation was advertised on September 26, 2019.

On October 30, 2019, bids were publicly opened and read aloud as follows:

Company Name	Bid Amount
SFM Services, Inc.	\$1,823,981
*Payne's Environmental Services, LLC	\$3,054,975
*Tucker Enterprise Services, Inc.	\$5,122,385

*Payne's Environmental Services, LLC and Tucker Enterprise Services, Inc. were deemed non-responsive for failing to include the required Bid Bond form with their bids.

The lowest responsive and responsible bidder is SFM Services, Inc.

There was no W/MBE goal for this Contract.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2019-135.

Upon motion of Robert Watkins, seconded by Commissioner Miller, Construction Contract for RPZ & Approach Areas Tree Trimming at Tampa International, Tampa Executive, Peter O. Knight and Plant City Airports with SFM Services, Inc. in the amount of \$1,823,981 was unanimously approved by all members present; the rejection of bids from Payne's Environmental Services, LLC and Tucker Enterprise Services, Inc. as non-responsive was approved; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2019-135.

ITEM M4

The fourth item in New Business was Construction Contract, New Fuel Farm at PCM, HCAA Project No. 6630 19, MDM Services, Inc., Plant City Airport, Resolution No. 2019-136, presented by Jeff Siddle.

This Project will include the installation of a new above ground Av-gas tank adjacent to the existing above ground Jet-A tank and the removal of the existing underground tanks adjacent to the FBO building, dispensers, and all related piping, utilities, and appurtenances at Plant City Airport. A low bid solicitation was advertised on September 27, 2019.

On November 1, 2019, bids were publicly opened and read aloud as follows:

Company Name	Bid Amount
MDM Services, Inc.	\$650,615.00
*JPR Universal Construction, LLC	\$1,032,060.79

*JPR Universal Construction, LLC was deemed non-responsive for failing to include the correct Bid Bond form with its bid, failing to meet the prescribed W/MBE Goal and failing to provide sufficient Good Faith Efforts documentation.

The lowest responsive and responsible bidder is MDM Services, Inc., a certified W/MBE.

A W/MBE Goal participation rate of 10% was prescribed and a W/MBE Goal participation rate of at least 95.7% is incorporated into this Contract.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2019-136.

Upon motion of Robert Watkins, seconded by Commissioner Miller, Construction Contract for New Fuel Farm at PCM at Plant City Airport with MDM Services, Inc. in the amount of \$650,615.00 was unanimously approved by all members present; the rejection of bid from JPR Universal Construction, LLC as non-responsive was approved; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2019-136.

ITEM M5

The fifth item in New Business was the Construction Contract, Long Term Parking Garage Elevator Rehabilitation, HCAA Project No. 6685 20, Schindler Elevator Corporation, Tampa International Airport, Resolution No. 2019-137, presented by Jeff Siddle.

Included in the FY20 CIP is HCAA Project No. 6685 20, Long Term Parking Garage Elevator Rehabilitation. This Project will rehabilitate the sixteen geared traction elevators in the Long Term Parking Garage, including new hoist motors and cab modernization.

Authority Policy P410, Procurement, authorizes the standardization of purchases based on evaluated criteria such as product performance, consistency of manufacturer, life cycle costs, design life, and maintainability. In 2017, the Authority standardized Schindler Elevator Corporation for the maintenance of Schindler Elevator Corporation manufactured elevators, escalators and moving sidewalks. On March 1, 2018, the Board authorized execution of a Maintenance Contract with Schindler Elevator Corporation for the maintenance of Schindler Elevator Corporation elevators, escalators and moving walks.

The proposed Contract with Schindler Elevator Corporation is for the rehabilitation of the sixteen elevators in the Long Term Parking Garage. The Contract amount is \$4,724,951. The Contract duration will be 520 calendar days.

There was no W/MBE goal for this Contract.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2019-137.

Upon motion of Robert Watkins, seconded by Commissioner Miller, the Construction Contract for Long Term Parking Garage Elevator Rehabilitation at Tampa International Airport with Schindler Elevator Corporation in the amount of \$4,724,951 was unanimously approved by all members present; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2019-137.

ITEM M6

The sixth item in New Business was License and Maintenance Agreement, Azteca Systems, LLC, Tampa International Airport, Peter O. Knight, Tampa Executive and Plant City Airports, Resolution No. 2019-131, presented by Marcus Session.

On February 2, 2017, the Board authorized execution of a License and Maintenance Agreement with Azteca Systems, LLC for the purchase of Cityworks® Asset Management System Software (Cityworks®). Cityworks® integrates directly with the current Authority geographic information system, allows for the management of airfield and terminal assets, captures maintenance workflows in a centralized location, and has been approved by the FAA for use in the FAR Part 139 Self-Inspection process in support of a paperless inspection and maintenance process.

On April 12, 2019, a Notice of Intent to Sole Source with Azteca Systems, LLC for the continued use of Cityworks® was publicly advertised. Azteca Systems, LLC is the sole source provider for licensing, maintenance and support services for Cityworks®. No other agents, dealers, or distributors are authorized to represent, resell, or distribute Cityworks®. No responses were received.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplies or services.

This item authorizes execution of a License and Maintenance Agreement with Azteca Systems, LLC for the continued use of Cityworks® for the period of February 3, 2020 through February 2, 2023, with three discrete, one-year renewal options at the discretion of the Chief Executive Officer, in a total not-to-exceed amount of \$590,000, including the renewal options.

This item is included in the Capital and O&M Budgets.

Management recommended adoption of Resolution No. 2019-131.

Upon motion of Commissioner Miller, seconded by General Diehl, the License and Maintenance Agreement at Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports with Azteca Systems, LLC was unanimously approved by all members present; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2019-131.

ITEM M7

The seventh item in New Business was the Maintenance and Services Contract, IBI Group Professional Services (USA) Inc., Tampa International Airport, Resolution No. 2019-127, presented by Laurie Noyes.

On September 4, 2014, the Board authorized the Part 1 Design-Build Contract with Manhattan Construction (Florida) Inc. to replace the Parking Revenue Control System at Tampa International Airport. The new Parking Access and Revenue Control System Project Nos. 6155 14 and 6156 15 (PARCS) enabled the Authority to offer various parking products and services to enhance customer experiences.

On September 3, 2015, the Board authorized Amendment No. 1 to the Part 1 Design-Build Contract. Manhattan Construction (Florida) Inc. procured PARCS with terms and conditions that allow the Authority to exercise five-years of maintenance and support after the initial warranty period for the PARCS Ground Transportation System.

On September 22, 2016, Manhattan Construction (Florida) Inc. subcontracted with IBI Group (Florida) Inc. to configure, implement and provide technical and professional support for the PARCS Ground Transportation System. The PARCS Ground Transportation System integrates Automatic Vehicle Identification (AVI) technology utilizing radio frequency identification reader devices to identify and charge commercial ground transportation vehicles accessing Authority property at Tampa International Airport.

On December 17, 2018, IBI Group (Florida) Inc. filed a Name Change Amendment with the State of Florida, Division of Corporations and now operates as IBI Group Professional Services (USA) Inc.

This item authorizes execution of a Maintenance and Services Contract with IBI Group Professional Services (USA) Inc. for the purchase of ongoing maintenance, support, and services for the PARCS Ground Transportation System for the period of December 5, 2019 through December 4, 2024, with two, one-year renewal options at the discretion of the Chief Executive Officer, for a total not-to-exceed amount of \$1,879,307, including the renewal options.

This item is included in the O&M Budget.

Management recommended adoption of Resolution No. 2019-127.

Upon motion of Robert Watkins, seconded by General Diehl, the Maintenance and Services Contract at Tampa International Airport with IBI Group Professional Services (USA) Inc. was

unanimously approved by all members present; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2019-127.

ITEM M8

The eighth and final item in New Business was the Selection of Firm and Award of Agreement for Airport Shared Ride Services, Transafe Transportation, Inc. dba Premier Airport Transportation, Tampa International Airport, Resolution No. 2019-132, presented by Laurie Noyes.

Airport shared ride services are provided to passengers traveling to and from the Airport through prearranged reservations or on-demand walk-up requests. On April 5, 2012, the Board awarded an Airport Shared Ride Services Agreement to The Limo, Inc., operating as Super Shuttle, to provide airport shared ride services for the term of August 1, 2012 through July 31, 2017, with up to three, one-year renewal options exercised at the discretion of the Board.

On May 4, 2017, the Board approved Amendment No. 1 to the existing agreement with The Limo, Inc., exercising two of the three, one-year renewal options to extend the expiration date to July 31, 2019, authorizing the remaining renewal option to be approved at the discretion of the Chief Executive Officer, and providing for a method for payment of new per-trip fees upon the installation and commissioning of the Automatic Vehicle Identification (AVI) system.

On April 16, 2019, the CEO approved the final renewal option thereby extending the expiration date to July 31, 2020.

The Authority desires to continue offering a full complement of ground transportation service options to customers, and needs to continue offering airport shared ride services.

On August 7, 2019, a Request for Proposals for Airport Shared Ride Services was issued. The services include providing airport shared ride services for pre-arranged and on-demand customers, utilizing vehicles which are air-conditioned, clean, neat in appearance and safe for use.

One response was received. The response from the following firm met the minimum qualifications requirements and was evaluated by staff against the evaluation criteria in the Request for Proposals:

1. Transafe Transportation, Inc. dba Premier Airport Transportation

No specific goal for ACDBE participation was established; however, Transafe Transportation, Inc. dba Premier Airport Transportation is an ACDBE firm.

This item authorizes the execution of an Airport Shared Ride Services Agreement (Agreement) with Transafe Transportation, Inc. dba Premier Airport Transportation. The term of the Agreement is February 1, 2020 to January 31, 2022, with one, one-year renewal option at the

discretion of the Chief Executive Officer. The Minimum Annual Privilege Fee is \$125,000 for the first year and will be adjusted annually to equal eighty-five percent (85%) of the Privilege Fee of the previous year for each year thereafter. The Authority may terminate the Agreement with or without cause by providing thirty (30) days written notice.

This item is included in the O&M Budget.

The Chief Executive Officer recommends adoption of Resolution No. 2019-132.

Upon motion of Robert Watkins, seconded by Commissioner Miller, the Airport Shared Ride Services Agreement at Tampa International Airport with Transafe Transportation, Inc. dba Premier Airport Transportation was unanimously approved by all members present; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2019-132.

This item concluded New Business and Chairman Harrod proceeded to Staff Reports.

Al Illustrato began the Staff Report by commending Elita McMillon and her Business Diversity team for their work on the WMBE Program.

Mr. Illustrato then gave a brief update on the Master Plan Capital Program.

There is substantial completion on the site of the former red side garage and sod should be in place by January 1, 2020.

Work is taking place on the cell phone lot, atrium and pedestrian bridge. At the center atrium site, concrete panels and glass is being installed.

Foundation work is being done at Crossfield Taxiway by GLF.

Cone & Graham continues to place Maintenance of Traffic devices in place. There is continued demolition of the inbound parkway bridge and roadway widening.

The total project budget remains the same at \$543 million. There is a little over \$239.6 million in committed costs and \$75.2 million in costs to date. 70% of the construction value of Master Plan Phase 2 is under contract.

This concluded Mr. Illustrato's report.

Mr. Stephens requested an Attorney-Client Closed Session be held at the February 2020 Board Meeting to discuss pending litigation and to seek the Board's direction in terms of settlement and strategy.

Mr. Harrod reminded the audience that the 2020 Board Meeting schedule was approved as part of the Consent Agenda today and that there will be no meeting in January 2020.

With no further business to be brought before the Board, the Regular Board meeting adjourned at 10:07 a.m.

Gary W. Harrod, Chairman

Jane Castor, Secretary