

Hillsborough County Aviation Authority
Regular Board Meeting

Thursday, 9:01 a.m.
April 4, 2019

A Regular Board Meeting of the Hillsborough County Aviation Authority was convened in the Boardroom, Main Terminal Building, Level 3 at Tampa International Airport, Tampa, Florida, on Thursday, April 4, 2019.

Members present were: Robert I. Watkins, General Chip Diehl, Gary Harrod and Mayor Bob Buckhorn.

Aviation Authority staff members present were Chief Executive Officer Joseph W. Lopano, General Counsel Michael Stephens, Damian Brooke, John Tiliacos, Chris Minner, Al Illustrato, Janet Scherberger, Michael Kamprath, Scott Knight, Jeff Siddle, Elita McMillon, Ann Davis, Beth Zurenko, Violet Cummins, Sargent EJ Diaz, Laura Tatem, Teresa Howell, Adam Bouchard, James Tarro, Ed Haines, Dominic Macrone, Dan Johnson, Randy Forister, Laurie Noyes, Marcus Session, Rob Porter, Tom Thalheimer, Paul Ridgeway, Kenneth Strickland, Officer Donnelly, Officer Verret, Captain Uno, Danny Valentine and Danny Glennon.

Chairman Watkins welcomed everyone to the April 4, 2019 Regular Board Meeting of the Aviation Authority. Chairman Watkins mentioned that Commissioner Miller would not be in attendance at this meeting.

Everyone stood for the Pledge of Allegiance.

Chairman Watkins called the Regular Board Meeting to Order. He asked anyone who had any propositions before the Board to see Violet Cummins, Board Services Administrator.

Chairman Watkins then called for a motion to approve the Agenda for the meeting.

Mr. Lopano informed the Board that at the March Board Meeting, General Counsel Stephens advised of the possibility of holding an Attorney-Client Closed Session at this meeting but that there was no need to hold the Attorney-Client Closed Session at this meeting.

Upon motion by Mayor Buckhorn, seconded by Gary Harrod, the Agenda was unanimously approved by all members present.

There were no Public Comments.

Chairman Watkins then asked General Counsel Stephens if there were any abstentions from the March 7, 2019 Board Meeting that needed to be read into the record. General Counsel Stephens stated there were no abstentions from the March 7, 2019 Board Meeting and he did not anticipate any abstentions at this meeting.

Chairman Watkins then called for a motion to approve the Minutes of the Regular Board Meeting of March 7, 2019. Upon motion of Mayor Buckhorn, seconded by Gary Harrod, the Minutes of the Regular Board Meeting of March 7, 2019 were unanimously approved by all members present.

Chairman Watkins then called upon Mr. Lopano to present his Management Report. Mr. Lopano started the Management Report with a video tribute to Mayor Buckhorn commemorating his final Board Meeting with the Authority.

Chris Minner then presented the Performance Assessment Report. Total passenger traffic for the month of February was up 4.2% year over year and international traffic increased 12.3% for that same time period. Total air carrier operations were up 2.3% for the month of February, primarily due to airlines carrying more passengers on larger and fuller aircraft. The Airport's load factor for the month of February overall was 85.2% which is up 84.6% from a year ago. Total cargo volume was up 9.4% in February.

Mr. Minner then turned to current events. Tampa International Airport was awarded the annual Marketer of the Year Award and inducted into the Marketer Hall of Fame by the American Marketing Association, Tampa Bay Chapter.

Chris Minner was joined by Mr. Lopano and Commissioner Miller on a mission to Panama with Global Tampa Bay. They had an opportunity to tour Tocuman International Airport's new concourse that is set to open later this year and visit with Pedro Heilbron, CEO of Copa Airlines.

Joe Lopano was invited to speak at the House Transportation and Infrastructure Committee on the topic of the Cost of Doing Nothing Why Investment In Our Nation's Airports Matters. He spoke about the importance of the Passenger Facility Charge for funding future capital growth at airports.

Plant City held an open house to commemorate its new FBO operator, Atlas Aviation.

Southwest Airlines launched their new nonstop flights to Cleveland. This is a Saturday only flight but it is their 42nd route.

On social media, the three biggest stories were Spring Break, Cleveland non-stop flights, and the opening of the PF Chang's terrace. Traditional media reported on the new pet policy.

John Tiliacos was next to report on the FAA's new Metroplex project.

Next-Generation (NexGen) is a congressionally mandated modernization of air traffic control technology and procedures in the US. NexGen is moving the national airspace system from ground-based radar to satellite-based navigation for aircraft and from voice to digital communications between controllers and pilots. NexGen is expected to improve capacity in the national airspace system, reduce flying time, as well as fuel and engine exhaust emissions.

Metroplex is a geographic area that covers some of the busiest airports and airspace in the country. Metroplex involves potential changes to arrival and departure procedures to make aircraft routing as efficient as possible. There are 11 Metroplex locations identified by the FAA across the country, with Florida being the largest and most complex in the nation, as it contains four large hub airports. In some parts of the country changes brought about by Metroplex have become contentious because airport neighbors previously not in flight paths suddenly found planes flying over their homes and generating noise concerns. Based on initial draft information the FAA shared, that the impact to the Airport's neighbors will be minimal. Changes are above 10,000 ft so the neighbors closest to the Airport will see no change. The FAA draft also suggests that some arriving and departing planes may be flying over some neighborhoods in northern Pinellas County that currently only experience arriving traffic. Management has been sharing updates with it's neighbors at each of the community noise forum meetings.

General Counsel Stephens spoke about Tampa hosting the American Minority Advisory Counsel (AMAC) Business Opportunity Summit Business by the Bay. This Summit will take place at the Grand Hyatt April 26-28th.

This concluded Mr. Lopano's Management Report.

The Chairman then asked if anyone had any items they would like set aside for further consideration on the Consent Agenda. Hearing none, Chairman Watkins called for a motion to approve the items in the Consent Agenda.

Upon motion of Mayor Buckhorn, seconded by Gary Harrod, the Consent Agenda was unanimously approved by all members present.

The following items were contained in the Consent Agenda.

CONSENT ITEM G1

Airline-Airport Use and Lease Agreement, Atlas Air, Inc., Tampa International Airport, Resolution No. 2019-32.

The Airline-Airport Use and Lease Agreement (Signatory Agreement) allows an airline to lease certain premises and obtain certain rights, services and privileges in connection with the use of Tampa International Airport and its facilities. The Authority has executed such Signatory Agreements with American Airlines, Inc., Delta Air Lines, Inc., Federal Express Corporation, jetBlue Airways Corporation, Southwest Airlines Co., Spirit Airlines, Inc., United Airlines, Inc., and UPS, Co. d/b/a United Parcel Service, Co., all of which terminate on September 30, 2020.

This Signatory Agreement authorizes Atlas Air, Inc. to operate at Tampa International Airport as a signatory air carrier for the period commencing April 4, 2019 and terminating concurrently with all other signatory air carriers' Signatory Agreements on September 30, 2020. Atlas Air will pay landing fees at the signatory air carriers' FY 2018-19 rate per 1,000 pounds of certified maximum landing weight.

Management recommended adoption of Resolution No. 2019-32.

Resolution No. 2019-32 approved and authorized execution of the Airline-Airport Use and Lease Agreement at Tampa International Airport with Atlas Air, Inc.; and authorized the Chief Executive Officer or his designee to execute all ancillary documents.

CONSENT ITEM G2

Letter of Agreement, United Airlines, Inc. and Atlas Air, Inc., Tampa International Airport, Resolution No. 2019-33; Cargo Building Space Rental Agreement, Atlas Air, Inc., Tampa International Airport, Resolution No. 2019-34.

United Airlines, Inc. (United) previously leased Suite 1500 of the Authority's Cargo Building (Premises) pursuant to a Cargo Building Space Rental Agreement dated October 7, 2010 (United Agreement), which was terminated by United on October 31, 2013. The United Agreement requires United to continue to reimburse the Authority for the Company's Improvements Rent (CIR) after termination thereof until paid in full or until a replacement tenant is secured. If a replacement tenant is secured prior to the CIR being paid in full, the obligation to pay the remaining balance passes to the new tenant. United has continued to reimburse the Authority for its CIR at the annual rate of \$11,591.04, payable in monthly installments of \$965.92. The entire balance is due to be paid in full in 2041.

Atlas Air, Inc. (Atlas) desires to lease the Premises from the Authority under a Cargo Building Space Rental Agreement (Agreement). Atlas and United have executed a Letter of Agreement (LOA) to clarify responsibility for repayment of the CIR to the Authority during the term that Atlas leases the Premises. The Authority's approval of the LOA is required. The LOA commences April 4, 2019 and terminates on September 30, 2020. Atlas will assume the obligation for repayment of the CIR during the Agreement but will not be responsible for repayment of the CIR after termination of the Agreement. Upon completion of the term of the Agreement or earlier termination of the LOA, United

will retain the obligation to repay the outstanding balance of the CIR to Authority. United’s obligation will continue until the CIR is paid in full or until the Authority executes a subsequent space rental agreement with a replacement tenant. Atlas will use the Premises for its cargo operations.

The Agreement with Atlas is for 7,680 square feet of operations space. The Agreement commences on April 4, 2019 and terminates on September 30, 2020. The Authority may terminate the Agreement upon 180 days’ written notice. Rents for the Premises for the first year are as follows:

<u>FY 2019 Rents – 7,680 Sq. Ft.</u>	<u>Unit Price</u>	<u>Annual</u>	<u>Monthly</u>
Cargo Building Rent	\$9.15	\$70,272.00	\$5,856.00
O & M Rent - Phased Increase	\$1.35	\$10,368.00	\$864.00
Customized Improvements Rent	Amortized	\$11,591.04	\$965.92
Total, Plus Applicable Taxes:		\$92,231.04	\$7,685.92

The O&M Rent rate increases by \$.04 per square foot per year for each year of the term.

Management recommended adoption of Resolution Nos. 2019-33 and 2019-34.

Resolution No. 2019-33 approved and authorized execution of the Letter of Agreement at Tampa International Airport between United Airlines, Inc. and Atlas Air, Inc.; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2019-34 approved and authorized execution of the Cargo Building Space Rental Agreement at Tampa International Airport with Atlas Air, Inc.; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

CONSENT ITEM G3

Authority to Execute Environmental Agreements with FDEP, Tampa International Airport, Peter O. Knight Airport, Resolution No. 2019-26.

Past operations at 11 facilities at Tampa International Airport and one facility at Peter O. Knight Airport have resulted in the possibility that such facilities may be environmentally contaminated with petroleum products. Each facility is enrolled in a state funding restoration assistance program administered by the Florida Department of Environmental Protection (FDEP). The Authority wishes to remediate and obtain closure of these facilities. The Authority is working closely with the FDEP on funding for the facilities, which have been assigned FDEP Facility Identification Nos. 298624865, 298736540, 298624772, 298624915, 298943192, 298624927, 298736845, 298841127, 298625784, 299401849, 299600627 and 298625556. FDEP and the Authority have negotiated the terms and conditions of a Site Access Agreement for the facilities. Upon receipt of documentation from the Authority, the FDEP will prepare funding assistance agreements for the facilities. These

funding assistance agreements may take the form of Cleanup Agreement Documents, Site Rehabilitation Funding Allocation Agreements and/or other Settlement Agreements.

To fulfill the state funding restoration assistance requirements of the FDEP in an efficient, timely and cost-effective manner to take advantage of current funding, it is necessary for the the Chairman to execute the Site Access Agreement. Additionally, the Chief Executive Officer should be authorized to execute any Cleanup Agreement Documents, Site Rehabilitation Funding Allocation Agreements and/or other Settlement Agreements, as well as associated supporting documents. A similar approval and authorization was granted to the Chief Executive Officer for three facilities located in the Drew Park Acquisition Area under Board Resolution No. 2018-112, dated December 6, 2018.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2019-26.

Resolution No. 2019-26 approved and authorized the Chairman to execute the Site Access Agreement; approved and authorized the Chief Executive Officer to execute Cleanup Agreement Documents, Site Rehabilitation Funding Allocation Agreements and/or other Settlement Agreements with the FDEP for state funding restoration assistance related to FDEP-assigned Facility Identification Nos. 298624865, 298736540, 298624772, 298624915, 298943192, 298624927, 298736845, 298841127, 298625784, 299401849, 299600627 and 298625556; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

CONSENT ITEM G4

Purchase Order(s), Multi-Function Copiers, Lease, Services, and Supplies utilizing State of Florida Contract No. 600-000-11-1, Canon Solutions America, Inc. and Konica Minolta Business Solutions USA, Inc., Tampa International and Tampa Executive Airports.

The Authority utilizes State of Florida contracts for the lease of multi-function copiers and associated services at Tampa International and Tampa Executive Airports.

On September 6, 2018, the Board authorized the issuance of purchase orders in a not-to-exceed annual amount of \$90,000.00 to Konica Minolta Business Solutions USA, Inc. and Canon Solutions America, Inc. for the lease of multi-function copiers, printers, facsimile equipment, scanners, related software, and supplies, utilizing State of Florida Contract No. 600-000-11-1. The original term of State of Florida Contract No. 600-000-11-1 expired on February 3, 2019. The term was recently extended through August 3, 2019 to allow the State of Florida more time to complete a new solicitation.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Authorize the issuance of purchase orders to Konica Minolta Business Solutions USA, Inc. and Canon Solutions America, Inc. for the lease of multi-function copiers and associated services at Tampa International and Tampa Executive Airports utilizing State of Florida Contract No. 600-000-11-1 through the extended term. No additional funding is necessary at this time.

This item is included in the O&M Budget.

The Chief Executive Officer recommended the Board award and authorize the issuance of purchase orders to Canon Solutions America, Inc. and Konica Minolta Business Solutions USA, Inc. and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

There were no Policies or Rules for Consideration or Action or Committee Reports. The Chairman then proceeded to Unfinished Business.

The first item in Unfinished Business was Selection and Award, Gateway Development Area Office Building, VanTrust Real Estate, LLC, d/b/a JO TPA OFFICE 270, LLC, Tampa International Airport, Resolution No. 2019-28, presented by Chris Minner.

On October 12, 2017, a request for proposals entitled Gateway Development Area Office Building at Tampa International Airport was issued. The request for proposals specified a two-step process with Step 1 ranking respondents based on qualifications. The three highest ranked respondents in Step 1 were then short-listed and invited to participate in Step 2 of the request for proposals. Step 2 required the short-listed respondents to submit detailed proposals for the design and construction of the Office Building and Parking Garage.

Five responses were received for Step 1. On February 1, 2018, the Board approved a short-listing of VanTrust Real Estate, LLC, BTV Aviation Development, LLC, and Lincoln Property Company of Florida, Inc. for Step 2. The Authority received one response for Step 2 from VanTrust Real Estate, LLC. The response was evaluated by the technical evaluation committee who recommended proceeding with negotiations with VanTrust Real Estate, LLC and, upon successful negotiations, selection and award of a Ground Lease Agreement and Tenant Lease Agreement to VanTrust Real Estate, LLC.

Per Authority Policy P410, when only one responsible response is received, Procurement may directly negotiate to obtain the best value possible for the Authority.

Staff recommended the selection and award of a Ground Lease Agreement and a Tenant Lease Agreement to VanTrust Real Estate, LLC, d/b/a JO TPA OFFICE 270, LLC (VanTrust).

Under the Ground Lease Agreement, VanTrust will design, build and manage the Office Building and Parking Garage until the Authority purchases the Office Building and Parking Garage in accordance with the terms of the Ground Lease Agreement. Under the Ground Lease Agreement, the Authority will purchase the Office Building and Parking Garage, following certain conditions being met, at either three, five or seven years after occupancy by the Authority. In addition, the Authority may purchase the Office Building and Parking Garage at any time before year seven should both parties agree to the terms of that purchase option. VanTrust will pay the Authority rent under the Ground Lease Agreement of \$452,960 for each year of the Ground Lease Agreement, which increases 2.15% per year. Additional terms of the Ground Lease Agreement include a buy down provision for the Authority to make progress payments for Authority requested upgrades to the Office Building and Parking Garage that exceed the normal requirements for a typical office building in the Westshore Business District. This buy down amount is \$25,535,060. In the event that the Authority's business needs require additional changes that further affect the cost of the project, the Chief Executive Officer may authorize changes to the buy down amount of a cumulative not-to-exceed increase of \$5,000,000. In addition to the buy down amount, the Authority agrees to purchase the Office Building at market value determined by independent appraisal. Based on current trends in the Westshore Business District, the anticipated value of that purchase is approximately \$110,000,000. The appraised value of the Office Building will not double-count the value of improvements funded by the buy down. A W/MBE goal of at least 10% of the dollar amount earned on the contract for the design and construction of the Office Building and Parking Garage was prescribed and is incorporated in the terms of the Ground Lease Agreement.

Under the Tenant Lease Agreement, the Authority will occupy floors three, four, and five and other required spaces within the Office Building. The Authority will pay VanTrust a lease rate of \$43.09 per square foot under the Tenant Lease Agreement.

Future O&M will fund the tenant lease.

The purchase of the Office Building and Parking Garage will be funded by reserves or Authority debt.

The Chief Executive Officer recommended adoption of Resolution No. 2019-28.

Mayor moved the motion and it was seconded by Gary Harrod.

Mr. Harrod asked Mr. Minner's opinion of why the other two respondents backed out. Mr. Minner stated that at the time of the RFP there were specific terms that the Authority was looking for and that the other two respondents decided based on the proposed terms of the agreement that the deal was not a right fit for them.

Mr. Harrod went on to explain in detail why it was advantageous for the Authority to do a \$25 million reduction to the overall cost of the project. The developer would have paid about \$3 million in additional interest payments which would have resulted in the base rental rate of about \$7 a foot more.

The Authority added a 7% cap rate. 7% would be the lowest rate the Authority would purchase the building for and 8% would be the highest.

Mr. Harrod stated that he supports the Agreements the Authority was able to negotiate.

The Ground Lease Agreement and Tenant Lease Agreement at Tampa International Airport with VanTrust Real Estate, LLC, d/b/a JO TPA OFFICE 270, LLC was unanimously approved by all members present; the future purchase of the Office Building and Parking Garage was authorized per the terms of the Ground Lease Agreement; the Chief Executive Officer was authorized to make changes to the buy down amount of a cumulative not-to-exceed increase of \$5,000,000; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption by Resolution No. 2019-28.

This concluded Unfinished Business. Chairman Watkins proceeded to New Business.

The first item under New Business was the Selection of Design Professional, Remain Overnight Aircraft Parking Aprons, HCAA Project Nos. 8325 19 & 8330 20, Tampa International Airport, presented by Jeff Siddle.

Due to Tampa International Airport's (TPA) growth and additional airline flights, it has become a challenge to accommodate the number of aircraft that remain at TPA overnight. Typically, the last arriving aircraft remains parked at its inbound gate and remains overnight (RON) until it departs in the morning.

There is limited space available on TPA's ramp areas to accommodate these RON aircraft. As a result of anticipated future development for Airside D, the Authority will lose a large area of existing apron at Hardstand D that is currently used for RON aircraft as well as cargo processing. Project Nos. 8325 19 and 8330 20 will construct new RON aprons and associated ramp lighting to increase hardstand capacity.

Project No. 8325 19 will construct a new RON apron located south of Airside F in an area that is currently a stormwater management facility. It is envisioned that this new RON apron will be able to accommodate a minimum of five commercial aircraft.

Project No. 8330 20 will construct a new north RON parking ramp on the north side of Taxiway A. The new RON parking ramp will be able to accommodate up to 12 commercial aircraft. Project No.

8330 20 will also relocate vehicle service roads with lighting, signage and pavement marking considerations. Project No. 8330 20 is contingent upon future Board budget approval.

On December 5, 2018, a request for qualifications entitled Remain Overnight Aircraft Parking Aprons at Tampa International Airport was issued.

Four responses were received and evaluated by staff. The order of technical ranking is as follows:

1. Kimley-Horn and Associates, Inc.
2. Mead & Hunt, Inc.
3. C&S Engineers, Inc.
4. HDR Engineering, Inc.

A W/MBE goal of at least 14.1% of the dollar amount earned on the Contract for the design of Project No. 8325 19 and Project No. 8330 20 was prescribed. The percentage proposed by the respondents for the amount earned on design will meet or exceed the W/MBE goal requirements and will be incorporated into the Contract.

This item is included in the Capital Budget.

The Chief Executive Officer recommended ranking the order of firms as listed above.

Upon motion of Mayor Buckhorn, seconded by Gary Harrod, the ranking of firms in order of preference was unanimously approved by all members present and staff was authorized to negotiate a contract; no resolution was required.

The second item under New Business was Construction Contract, Long Term Parking Garage Level 7 and Helix Rehabilitation, HCAA Project No. 6260 15, Restocon Corporation, Tampa International Airport, Resolution No. 2019-29, presented by Jeff Siddle.

This Project consists of rehabilitation of Levels 3, 7, 8 and the Helices of the Long Term Parking Garage at Tampa International Airport. The scope includes, but is not limited to, replacement of the expansion joints, concrete repairs, and removal & replacement of pavement marking, floor cleaning and degreasing.

A low bid solicitation was advertised on January 9, 2019.

On February 26, 2019, bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Total Bid Amount</u>
Restocon Corporation	\$1,548,430.70
Matcon Construction Services, Inc.	\$1,725,747.00
Foresight Construction Group, Inc.	\$1,770,280.00

The lowest responsive and responsible bidder is Restocon Corporation.

A W/MBE Goal participation rate of 14.5% was prescribed and a W/MBE Goal participation rate of at least 15.4% is incorporated into this Contract.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2019-29.

Upon motion of Mayor Buckhorn, seconded by Gary Harrod, the Construction Contract for Long Term Parking Garage Level 7 and Helix Rehabilitation, HCAA Project No. 6260 15 at Tampa International Airport with Restocon Corporation in the amount of \$1,548,430.70 was unanimously approved by all members present; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2019-29.

The third item under New Business was the Construction Contract for 6550 19 Simplex Fire Alarm System Upgrades, Johnson Controls Fire Protection LP, Tampa International Airport, Resolution No. 2019-30, presented by Jeff Siddle.

The purpose of this Project is to replace obsolete fire alarm equipment at Airside A and the Airfield Lighting Vaults, upgrade the communication cable between the Airfield Maintenance Facility and the Main Terminal, and upgrade the fire control panels and devices on Levels 1 and 2 of the Main Terminal so the areas comply with local fire codes.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplies or services.

A Notice of Intent to Sole Source was advertised on November 28, 2018. No responses were received.

The Construction Contract for 6550 19 Simplex Fire Alarm System Upgrades with Johnson Controls Fire Protection LP will commence May 2019. Substantial completion of the Project is anticipated by June 2020. The total Contract amount is \$665,200.00.

This item is included in the FY19 Capital Budget.

Management recommended adoption of Resolution No. 2019-30.

Upon motion of Mayor Buckhorn, seconded by Gary Harrod, the Construction Contract for 6650 19 Simplex Fire Alarm System Upgrades at Tampa International Airport with Johnson Controls Fire Protection LP in the total not-to-exceed amount of \$665,200.00 was unanimously approved by all members present; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2019-30.

This item concluded New Business and Chairman Watkins proceeded to Staff Reports.

Al Illustrato gave a brief Master Plan Phase 2 update.

Tampa Electric is in the process of doing underground utility work to get prepared for the final demolition of the Red Side Rental Car Garage. Final demolition is scheduled during the Summer.

Hensel Phelps has done substantial work clearing the site at SkyCenter. Work is underway on the utility work and foundations so the developer team can come in the fall and start building on the pad.

The Procurement Department is currently evaluating the bids received on Cross Field Taxiway A and will bring that for the Board's consideration at the May meeting.

Hensel Phelps will be submitting 60% design documents for the curbside expansion of the Central Utility Plant.

Master Plan 2 has a budget of \$543.7 million of which \$120.5 million is committed to date and the costs to date are \$21.7 million.

This concluded Mr. Illustrato's report.

Before adjourning the meeting, Mr. Stephens requested an Attorney-Client Closed Session be held at the May 2019 Board Meeting to discuss pending litigation and to seek the Board's direction in terms of settlement and strategy.

With no further business to be brought before the Board, the Regular Board meeting adjourned at 9:26 a.m.

Robert I. Watkins, Chairman

Lesley "Les" Miller, Jr., Secretary