

HILLSBOROUGH COUNTY AVIATION AUTHORITY

INVITATION TO BID

Sealed bids will be received from bidders by the Owner in the Service Building front office located on the second level/red side, Tampa International Airport, for the project listed below, until 10:00 a.m., July 30, 2008, at which time all bids received will be publicly opened and read aloud in the Service Building Lobby Conference Room A, second level/red side:

Airport Name:	Tampa Executive Airport
HCAA Project No.:	5650 09
FDOT FM Number:	402728
Project Title:	Sign Replacement
Project Description:	The project is for the replacement and upgrades to the building and roadway signs in the vicinity of Tampa Executive Airport. The project scope includes the replacement of ten FDOT highway sign faces, the construction of three changeable word bar directory signs, the installation of two large panel signs on the terminal building and the demolition of one concrete monument sign.

Bidders are invited to submit bids for the work on the bid forms provided in the Contract Documents; other bid forms will not be accepted.

Significant Dates:

Contract Documents available:	Tuesday, June 30, 2009 after 1:30 p.m.
Mandatory pre-bid conference:	Wednesday, July 15, 2009 at 2:00 p.m.
Bid Opening:	Thursday, July 30, 2009 at 10:00 a.m.

The **MANDATORY** pre-bid conference for all bidders will be held in the Authority boardroom Landside Terminal Building, third level/blue side on Wednesday, July 15, 2009 at 2:00 p.m. Questions relating to the contract and contract documents will be answered at that time. Attendance by all prospective prime bidders is mandatory. Bids submitted by Bidders not in attendance at this scheduled mandatory pre-bid Conference will not be accepted.

A **MANDATORY** site visit of the Project Areas at Tampa Executive Airport will occur as a part of the scheduled Pre-bid Conference. Details will be announced during the Pre-bid Conference. Attendance by all prospective prime bidders at this scheduled site visit is mandatory.

Complete examination and understanding of the contract documents including the bidding documents, general conditions of the contract, specifications, construction drawings and the site of the proposed work are necessary to properly submit a bid.

The procure contract documents, please fill out the attached form, it will be automatically emailed to Tricia Alvarez, Contracts Manager once the form is submitted. Contract documents will be available for examination or may be obtained from the office of the Hillsborough County Aviation Authority, Service Building second level/red side after 1:30 p.m. on June 30, 2009, for a fee of:

\$60.00 for a printed copy including a PDF file on CD
or
\$20.00 for just the CD

cash, company check, cashier's check, or money order accepted. Company or Cashier's checks or money orders will be made payable to Hillsborough County Aviation Authority). Request to Procure Contract Documents must be received before Contract Documents can be purchased. Telephone Tricia Alvarez, Contracts Manager at (813) 870-7838 in advance of going to the offices of Aviation Authority to ensure sufficient sets will be available.

Only complete sets of the contract documents will be available for purchase. Partial sets or individual sheets will not be available. No refunds will be made for returned contract documents.

The cost of postage or shipping for contract documents that are to be sent will be paid in advance by those requesting same; this cost is non-refundable.

A cashier's check on any national or state bank or a bid bond on the form contained in the contract documents in the amount of not less than 5% of the total amount bid, made payable to the Hillsborough County Aviation Authority, must accompany each bid as a guarantee that the bidder will not withdraw this bid for a period of 80 days after opening of the bids, and in the event the contract is awarded to the bidder, bidder will, within seven calendar days after the date of award of the Contract, enter into a contract with the Owner and furnish the required and executed contracts, certificates of insurance and the performance and payment bonds failing which bidder shall forfeit the amount of the bid bond as liquidated damages. The bid bond, performance and payment bonds are required to be secured from an agency of the surety, which agency will have an established place of business in the State of Florida and be duly licensed to conduct business therein. Failure to furnish these documents will cause forfeiture of the bid bond.

Each bid and any attachments submitted will be placed in an opaque, sealed envelope plainly marked on the outside with:

"Bid for:

Sign Replacement
HCAA Project No. 5650 09
FDOT FM Number 402728
Tampa Executive Airport
Tampa, Florida"

and with the name and address of the bidder. Each bid shall be delivered to the Owner at the time and place stated for receiving bids or mailed to the Hillsborough County Aviation Authority, P. O. Box 22287, Tampa, Florida 33622.

The physical address of the Authority for overnight delivery, courier or express services is Hillsborough County Aviation Authority, Tampa International Airport, Service Building, second level, red side, Tampa, Florida 33607.

If mailed, the bid will be sent by certified/registered mail, with return receipt requested. No bid will be considered unless received on or before the time and at the place designated above.

The Owner reserves the right to waive any formalities, technicalities, or irregularities, and reject any or all bids re-advertise for bids and to avoid or refrain from awarding the contract for the work.

If you have any questions pertaining to this project, please contact the Owner's representative, Tricia Alvarez at 813-870-7838.

TEA / Sign Replacement

END OF SECTION