



**AVIATION AUTHORITY
REGULAR BOARD MEETING**

**Thursday, September 3, 2009
8:00 A.M.**

**Board Room
Level 3 at Tampa International Airport**

**DRAFT
AGENDA**

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- A. **CALL TO ORDER**
- B. **APPROVAL OF THE AGENDA**
- C. **APPROVAL OF THE MINUTES** - Regular Authority Meeting – August 13, 2009
- D. **APPROVAL OF THE CONSENT AGENDA**

D. CONSENT ITEM

1. Amendment No. 2 to Self Service Luggage Cart Concession Agreement, Smarte Carte, Inc., Tampa International Airport, Resolution No. 2009-137
-

On February 21, 2008, in response to a request for proposals, the Authority entered into a Self Service Luggage Cart Concession Agreement with Smarte Carte, Inc. to provide to the public luggage carts at dispensing units in various locations at the Airport. The agreement is for a term from April 1, 2008 through March 31, 2013.

The current agreement requires a \$3.00 fee per cart use and a \$.25 refund to the customer if the cart is returned to a cart dispensing unit.

This amendment changes the cart rental fee from the current \$3.00 per cart to \$4.00 per cart as of October 1, 2009. The \$.25 refund amount does not change. All other terms and conditions remain in effect.

Resolution No. 2009-137 approves and authorizes the execution of Amendment No. 2 to Self Service Luggage Cart Concession Agreement at Tampa International Airport with Smarte Carte, Inc.; and authorizes the Executive Director or his designee to execute all other ancillary documents.

Management recommends adoption of Resolution No. 2009-137.

D. CONSENT ITEM

2. Amendment No. 1 to Space Rental Agreement, JetBlue Airways Corporation, Tampa International Airport, Resolution No. 2009-154
-

On April 9, 2009, the Authority amended its Airline-Airport Use and Lease Agreements with signatory air carriers to, among other things, extend the agreements by one year to permit the airline industry to begin to recover from the downturn in the economy and from the impacts associated with high fuel costs. One of the signatory airlines, JetBlue Airways Corporation, has a separate space rental agreement for common use space in elevator penthouse, Core C, for operation and maintenance of its base radio station.

This item authorizes the Executive Director to execute Amendment No. 1 to extend the term of the base radio station space rental agreement to expire September 30, 2010, running concurrently with, and contingent upon, JetBlue's signatory operating agreement. No other changes are being made to the agreement.

Resolution No. 2009-154 approves and authorizes the Executive Director to execute Amendment No. 1 to Space Rental Agreement with JetBlue Airways Corporation at Tampa International Airport; and authorizes the Executive Director or his designee to execute all other ancillary documents.

Management recommends adoption of Resolution No. 2009-154.

D. CONSENT ITEM

3. Extra Work Authorization, Electronic Visual Information Display Systems Upgrade and Replacement, HCAA Project No. 5395 09, Signature Technologies, Inc., d/b/a Com-Net Software, Tampa International Airport, Resolution No. 2009-152

Purchase Order(s), Computer and Related Hardware, Western States Contracting Alliance Agreement No. A63307, PCs, Laptops and Monitors, State of Florida Department of Management Services Contract No. 250-040-08-1, Dell Marketing, L.P., Tampa International Airport

HCAA Project No. 5395 09, Electronic Visual Information Display Systems (EVIDS) Upgrade and Replacement, provides for the upgrade of the EVIDS software and the replacement of the aging CRT monitors with new flat panel monitors. The first phase of this project, completed in January 2009, upgraded the software and provided for the replacement of the transfer level monitors. The second phase of this project, completed in June 2009, replaced the balance of the monitors throughout the remaining areas of the airport and associated personal computers and servers. This last phase of the project provides for the deployment of monitors and associated personal computers (PCs) to the Gate Back Splashes located at the Authority's airside.

Signature Technologies, Inc., d/b/a Com-Net Software (Com-Net) developed, installed and maintains the EVIDS at Tampa International Airport. The current maintenance contract for the EVIDS was entered into with Com-Net on April 12, 2007. Com-Net is the only vendor that can provide the required full-service maintenance and programming support and is therefore a sole source provider. The sole source contract provides for full-service maintenance of all the Com-Net EVIDS monitors and LED signage in the landside terminal, airside, baggage claim curbside and cell phone lot. The contract also provides for the Authority's assignment to Com-Net of extra work associated with the EVIDS.

Dell Marketing, L.P. (Dell) computer hardware and related items, such as monitors, PCs, laptops and servers, have been the standardized computer equipment for the Authority for several years.

Authority Policy P410 authorizes sole source purchases when no other supplier can provide the required product or services and authorizes the utilization of federal, state, local government, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

D3 Continued

This item authorizes the extra work assignment to Com-Net to provide for modifications to the EVIDS software to display the Gate Back Splash images in an amount not to exceed \$150,000, and authorizes the issuance of purchase order(s) to Dell Marketing, L.P. for the purchase of monitors and PCs, utilizing the Western States Contracting Alliance Agreement No. A63307 and the State of Florida Department of Management Services Contract No. 250-040-08-1, in a total amount not to exceed \$250,000.

The project's total budget is \$860,500.

DBE participation percentage was not prescribed in the contract due to the specialized nature of these services.

Resolution No. 2009-152 approves and authorizes the Executive Director to execute the extra work assignment for the Electronic Visual Information Display Systems at Tampa International Airport with Signature Technologies, Inc. d/b/a Com-Net Software; authorizes the issuance of the purchase order(s) to Dell Marketing L.P.; and authorizes the Executive Director or his designee to execute all other ancillary documents.

Management recommends the adoption of Resolution No. 2009-152.

D. CONSENT ITEM

4. Purchase Order(s), Business Automobile Insurance, AON Risk Services, Inc. of Florida, Tampa Executive, Peter O. Knight, Plant City and Tampa International Airports
-

The Authority's Business Automobile policy was awarded on September 4, 2008 for a one year period. The current policy expires on September 30, 2009.

AON Risk Services, Inc. of Florida (AON), the Authority's liability insurance broker, approached the incumbent insurer, the Preferred Governmental Insurance Trust (PGIT), to provide a quotation for the Authority's Business Automobile coverage.

PGIT has proposed a renewal premium of \$77,329 for the \$1 million Business Automobile coverage with a zero liability deductible and a \$5,000 physical damage deductible. This renewal premium is \$24,451 or 24% lower than the expiring premium of \$101,780. The proposed policy provides for the same coverages as those provided in the expiring policy. However, the physical damage deductible has been increased to \$5,000 from the expiring policy deductible of \$1,000. This deductible increase has been analyzed and determined to be acceptable based on the Authority's claims history.

The Authority's insurance consultant, Kathy Gordon from Siver Insurance Consultants, has reviewed the Business Automobile proposal and recommends that the Authority accept the PGIT proposal.

Additional premiums may be paid to PGIT or refunded during the policy term as vehicles are added or deleted from the Authority's fleet. The premiums will be adjusted at the rates reflected in the proposal.

The Executive Director recommends the Board authorize issuance of the purchase order to AON for the purchase of the Business Automobile policy listed below, authorize additional premiums to be paid at the rates reflected in the proposal for newly purchased vehicles added to the Business Automobile policy, and authorize the Executive Director or his designee to execute all other ancillary documents.

D4 Continued

Preferred Governmental Insurance Trust (PGIT)
Policy Period 10/1/2009 – 9/30/2010
\$1 million each occurrence & aggregate coverage
Zero liability deductible
\$5,000 physical damage deductible
\$77,329 premium

The Board may act on this by motion; no resolution is required.

D. CONSENT ITEM

- 5. Purchase Order, Airport Liability Insurance, AON Risk Services, Inc. of Florida, Tampa Executive, Peter O. Knight, Plant City and Tampa International Airports

The Authority’s Airport Liability policy was awarded on September 4, 2008 for a one year period. The current policy expires on September 30, 2009.

AON Risk Services, Inc. of Florida (AON), the Authority’s liability insurance broker, approached the incumbent carrier Global Aerospace, Inc. and National Union Insurance Company of Pittsburgh, PA to provide quotations for the Authority’s Airport Liability coverage. The Authority requested AON solicit quotations at the current coverage level of \$250,000,000 with \$50,000,000 for war/terrorism coverage with a zero deductible. In addition, AON was requested to solicit higher war/terrorism coverage limits, if available in the marketplace. AON determined that an additional \$100,000,000 of war/terrorism coverage was available. The incremental premium increase for this additional coverage is less than \$10,000.

The following premium quotations received reflect the higher war/terrorism coverage:

| | |
|--|-----------|
| Global Aerospace, Inc. | \$271,781 |
| National Union Insurance Company of Pittsburgh, PA | \$272,025 |

The proposed premium of \$271,781 received from Global Aerospace, Inc. is \$68,518 or 20% lower than the current year’s expiring premium of \$340,299. The proposed policy provides for the same coverages and deductibles as those provided in the expiring policy.

The Authority’s insurance consultant, Kathy Gordon from Siver Insurance Consultants, has reviewed the Airport Liability proposals and recommends that the Authority accept the Global Aerospace, Inc. proposal.

The Executive Director recommends the Board authorize issuance of the purchase order to AON for the purchase of the Airport Liability policy listed below and authorize the Executive Director or his designee to execute all other ancillary documents.

D5 Continued

Global Aerospace, Inc.
Policy Period 10/1/2009 – 9/30/2010
\$250 million each occurrence & aggregate coverage
\$150 million war/terrorism coverage
Zero deductible
\$271,781 premium

The Board may act on this by motion; no resolution is required.

D. CONSENT ITEM

6. Purchase Order, Law Enforcement Liability Insurance, AON Risk Services, Inc. of Florida, Tampa Executive, Peter O. Knight, Plant City and Tampa International Airports
-

The Authority's Law Enforcement Liability policy was awarded on September 4, 2008 for a one year period. The current policy expires on September 30, 2009.

AON Risks Services, Inc. of Florida (AON), the Authority's liability insurance broker, approached the incumbent carrier, Darwin Select Insurance Company (Darwin), to provide a renewal quotation for the Authority's Law Enforcement Liability coverage.

Darwin has proposed a renewal premium of \$46,972 for the \$1 million Law Enforcement Liability coverage with a \$25,000 deductible; this renewal premium is the same as the expiring 2008 policy premium. The proposed policy provides for the same coverages, deductibles and limits as those provided in the expiring policy.

The Authority's insurance consultant, Kathy Gordon from Siver Insurance Consultants, has reviewed the Law Enforcement Liability proposal and recommends that the Authority accept the Darwin proposal.

The Executive Director recommends the Board authorize issuance of the purchase order to AON for the purchase of the Law Enforcement Liability policy listed below and authorize the Executive Director or his designee to execute all other ancillary documents.

Darwin Select Insurance Company
Policy Period 10/1/2009 – 9/30/2010
\$1 million each occurrence
\$2 million aggregate coverage
Includes terrorism coverage
\$25,000 deductible
\$46,972 premium

The Board may act on this by motion; no resolution is required.

D. CONSENT ITEM

7. Purchase Order, Public Officials/Employment Practices Liability Insurance, AON Risk Services, Inc. of Florida, Tampa Executive, Peter O. Knight, Plant City and Tampa International Airports
-

The Authority's Public Officials and Employment Practices Liability policy was awarded on September 4, 2008 for a one year period. The current policy expires on September 30, 2009.

AON Risks Services, Inc. of Florida (AON), the Authority's liability insurance broker, approached National Union Insurance Company of Pittsburgh, PA and Illinois Union Insurance Company to provide quotations for the Authority's Public Officials and Employment Practices Liability coverage.

The following premium quotations were received:

| | |
|--|-----------|
| National Union Insurance Company of Pittsburgh, PA | \$ 83,667 |
| Illinois Union Insurance Company | \$102,631 |

The proposed premium of \$83,667 from the National Union Insurance Company of Pittsburgh, PA for a \$5,000,000 policy with a \$50,000 deductible is \$2,200 or 2.6% lower than the expiring premium of \$85,867. The proposed policy provides for the same coverages, deductibles and limits as those provided in the expiring policy.

The Authority's insurance consultant, Kathy Gordon from Siver Insurance Consultants, has reviewed the Public Officials and Employment Practices Liability proposals and recommends that the Authority accept the National Union Insurance Company of Pittsburgh, PA proposal.

The Executive Director recommends the Board authorize issuance of the purchase order to AON for the purchase of the Public Officials and Employment Practices Liability policy listed below and authorize the Executive Director or his designee to execute all other ancillary documents.

D7 Continued

National Union Insurance Company of Pittsburgh, PA
Policy Period 10/1/2009 – 9/30/2010
\$5 million each occurrence & aggregate coverage
\$1 million identity theft coverage
\$50,000 deductible
\$83,667 premium

The Board may act on this by motion; no resolution is required.

D. CONSENT ITEM

8. Purchase Order, Commercial Inland Marine Insurance, Arthur J. Gallagher Risk Management Services, Inc. of Florida, (Gallagher), Tampa Executive, Peter O. Knight, Plant City and Tampa International Airports
-

The Authority's Commercial Inland Marine Insurance policy was awarded on September 4, 2008 for a one year period. The current policy expires on September 30, 2009.

Arthur J. Gallagher Risk Management Services, Inc. of Florida, (Gallagher), the Authority's property insurance broker, approached incumbent insurer, Fireman's Fund, to provide a renewal quotation for the Authority's Commercial Inland Marine Insurance coverage.

Fireman's Fund proposed a renewal premium of \$56,034 for the Commercial Inland Marine Insurance policy. This policy provides coverage for \$11,808,415 in insured equipment and fine art values, subject to a \$5,000 all other perils deductible and the greater of \$50,000 or 3% windstorm deductible. The proposed policy provides for the same coverages and deductibles as those provided in the expiring policy.

The Fireman's Fund \$56,034 renewal premium quotation represents a \$5,862 or 11.7% increase over the current year's premium of \$50,172. This premium increase is attributed to a \$2 million increase in insurable values.

Additional premiums may be paid to Fireman's Fund or refunded during the policy term as equipment or fine art are added to or deleted from the policy. The premiums will be adjusted at the rates reflected in the proposal.

The Authority's insurance consultant, Kathy Gordon from Siver Insurance Consultants, has reviewed the Commercial Inland Marine Insurance proposal and recommends the Authority accept the Fireman's Fund's proposal.

The Executive Director recommends the Board authorize issuance of the purchase order to Gallagher for the purchase of the Commercial Inland Marine Insurance policy listed below, authorize additional premiums to be paid at the rates reflected in the proposal for newly purchased equipment or fine art added to the Commercial Inland Marine Insurance policy and authorize the Executive Director or his designee to execute all other ancillary documents.

D8 Continued

Fireman's Fund Insurance Company
Policy Period 10/1/2009 – 9/30/2010
\$11.8 million total insured values
\$5,000 all other perils deductible
3% Named windstorm deductible
subject to \$50,000 minimum deductible
Terrorism coverage included
\$56,034 premium

The Board may act on this by motion; no resolution is required.

D. CONSENT ITEM

9. Purchase Order(s), Maintenance Repair and Operation Supplies, State of Florida Management Services Contract No. 450-000-09-ACS, Grainger, Inc., Tampa International Airport
-

The Authority Maintenance Department performs various repair, replacement and refurbishment projects requiring plumbing, air conditioning, electrical, and lighting equipment, tools and supplies.

Authority Policy P410 authorizes the utilization of federal, state, local, or multi-state cooperative purchasing contacts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes the issuance of purchase order(s) to Grainger, Inc. for the purchase of maintenance repair and operation equipment, tools and supplies, utilizing the State of Florida Management Services Contract No. 450-000-09-ACS, in an amount not to exceed \$150,000 through the remaining term of the contract, November 30, 2010.

The Executive Director recommends the Board authorize the issuance of purchase order(s) to Grainger, Inc., and authorize the Executive Director or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

D. CONSENT ITEM

10. Approval to Authorize Executive Director to Execute Agreement and Issue Purchase Order(s), Telecommunication Management Software, and Implementation and Training Services, HCAA Project No. 5086 08, Government Technology Systems Inc. (GTSI), US Communities Contract No. RQ09-997736-42D, Tampa International Airport, Resolution No. 2009-155
-

HCAA Project No. 5086 08 provides for the purchase of telecommunication management software for the operation and management of Shared Tenant Services (STS) at Tampa International Airport. This software will provide the tools needed to manage the usage, cost allocation, and reporting associated with operating the STS.

Authority Policy P410 authorizes the utilization of federal, state, local government, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

The first STS invoices are scheduled to be produced in December 2009. Software implementation is estimated to take three months. In an effort to complete the software implementation by the December 2009 date, the Board is requested to authorize the Executive Director to negotiate and execute an agreement with GTSI for the purchase of telecommunication management software, and implementation and training services.

This item authorizes the Executive Director to negotiate and execute an agreement with, and issue purchase order(s) to, GTSI for the purchase of telecommunication management software, and implementation and training services, utilizing the US Communities Contract No. RQ09-997736-42D, in an amount not to exceed \$150,000.

The total telecommunications management software budget for the project is \$150,000.

Resolution No. 2009-155 approves and authorizes the Executive Director to negotiate and execute the agreement for the purchase of telecommunication management software, and implementation and training services with GTSI; approves and authorizes the issuance of purchase order(s) to GTSI; and authorizes the Executive Director or his designee to execute all other ancillary documents.

Management recommends adoption of Resolution 2009-155.

D. CONSENT ITEM

11. Planned Authority Travel

In accordance with Authority Policy P220, approval of the following Authority travel is requested:

1. PURPOSE: Attend ACI-NA 18th Annual Conference, Board and Governmental Affairs Committee meetings
October 2009

TRAVELER: Louis E. Miller

PLACE: Austin, Texas

METHOD OF TRAVEL: Airline Coach Fare

2. PURPOSE: Attend ACI-NA 18th Annual Conference and Commissioner's Committee meeting
October 2009

TRAVELER: Alfred S. Austin

PLACE: Austin, Texas

METHOD OF TRAVEL: Airline Coach Fare

The Board may act on this by motion; no resolution is required.

E. **POLICIES OR RULES FOR CONSIDERATION OR ACTION**- None

F. UNFINISHED BUSINESS

1. Agreement for Continuing Consulting Engineering Services, Land Surveying and Mapping Services, TBE Group, Inc., Peter O. Knight, Plant City, Tampa Executive and Tampa International Airports, Resolution No. 2009-144
-

On July 2, 2009, the Board directed staff to negotiate with the firm TBE Group, Inc. for an agreement to provide land surveying and mapping services at Peter O. Knight, Plant City, Tampa Executive and Tampa International Airports.

This three year agreement, with two one-year renewal options at the discretion of the Authority, provides for all aspects of land surveying and mapping in support of capital improvement projects designed by in-house staff and as needed for property acquisition support. For FY 2010, the not to exceed amount for ongoing engineering related services is \$15,000 and the not to exceed amount for support of in-house designed capital projects is \$72,500, for a total agreement amount of \$87,500. A new budget amount and labor rates will be negotiated for subsequent fiscal years and incorporated by amendment into this agreement.

A D/W/MBE expectancy was not prescribed due to the nature of work. However, language is included in the agreement to provide maximum opportunities for D/W/MBE participation when available.

Resolution No. 2009-144 approves and authorizes the award and execution of the Agreement for Continuing Consulting Engineering Services, Land Surveying and Mapping Services at Peter O. Knight, Plant City, Tampa Executive and Tampa International Airports with TBE Group, Inc.; and authorizes the Executive Director or his designee to execute all other ancillary documents.

Management recommends adoption of Resolution No. 2009-144.

F. UNFINISHED BUSINESS

2. Agreement for Continuing Consulting Engineering Services, Geotechnical Engineering and Materials Testing Services, Professional Service Industries, Inc., Peter O. Knight, Plant City, Tampa Executive and Tampa International Airports, Resolution No. 2009-145
-

On July 2, 2009, the Board directed staff to negotiate with the firm of Professional Service Industries, Inc. for an agreement to provide continuing geotechnical engineering and materials testing services at Peter O. Knight, Plant City, Tampa Executive and Tampa International Airports.

This three year agreement, with two one-year renewal options at the discretion of the Authority, provides geotechnical engineering and materials testing services in support of capital projects designed by in-house staff and ongoing on-call services as necessary. For FY 2010, the not to exceed amount for ongoing geotechnical engineering and materials testing services is \$10,000 and the not to exceed amount for support of in-house designed capital projects is \$75,000, for a total agreement amount of \$85,000. A new budget amount and labor rates will be negotiated for subsequent fiscal years and incorporated by amendment into this agreement.

A D/W/MBE expectancy was not prescribed due to the nature of work. However, language is included in the agreement to provide maximum opportunities for D/W/MBE participation when available.

Resolution No. 2009-145 approves and authorizes the award and execution of the Agreement for Continuing Consulting Engineering Services, Geotechnical Engineering and Materials Testing Services at Peter O. Knight, Plant City, Tampa Executive and Tampa International Airports with Professional Service Industries, Inc.; and authorizes the Executive Director or his designee to execute all other ancillary documents.

Management recommends adoption of Resolution No. 2009-145.

F. UNFINISHED BUSINESS

3. Amendment No. 2 to Agreement for Environmental Engineering Services, Environmental Consulting & Technology, Inc., Peter O. Knight, Plant City, Tampa Executive and Tampa International Airports, Resolution No. 2009-147
-

On September 6, 2007, the Authority entered into an agreement with Environmental Consulting & Technology, Inc. to provide consulting and environmental engineering services for a term of three years with two one-year options for renewal. The initial fiscal year 2008 agreement amount was \$360,000.

In accordance with the agreement, at least 60 calendar days prior to the Authority's fiscal year 2010 (October 1, 2009) a budget amount and labor rate will be negotiated for ongoing environmental engineering services for fiscal year 2010. A budget amount will be developed in the same manner for subsequent fiscal years. The negotiated budget amount and labor rates will be incorporated in the agreement by amendment.

To date, the Board has approved amendment no. 1 which revised the not to exceed amounts for fiscal year 2009 for ongoing environmental compliance related services and for environmental engineering services in support of capital, operations and maintenance activities, incorporated a new professional services fee schedule and changed the DBE participation to D/W/MBE opportunities for participation. Amendment no. 1 revised the total agreement amount to \$572,000.

This amendment no. 2 adds an additional not to exceed sum of \$119,500 for ongoing environmental compliance related services and an additional not to exceed sum of \$214,000 for environmental engineering services in support of capital improvement projects for fiscal year 2010, revising the total agreement amount to \$905,500. In addition, amendment no. 2 incorporates into the agreement as attachment 3 an equipment kit rate schedule for future soil sampling, monitoring of well installation, pump testing and groundwater sampling efforts. The kit rates are based on the Florida Department of Environmental Protection's equipment kit rate schedule and will change in accordance with their updates. This amendment no. 2 replaces previous attachment 3 to the agreement with the equipment kit rate schedule referenced above, which is entitled "Equipment Kit Rate Schedule and Labor Rates Drew Park Projects (Amendment 8) and Environmental Engineering Services Contract (Amendment 2) Hillsborough County Aviation Authority." The equipment kit rate schedule is effective through September 30, 2010.

F3 Continued

D/W/MBE participation of 25% will remain unchanged as a result of amendment no 2.

Resolution No. 2009-147 approves and authorizes the execution of Amendment No. 2 to the Agreement for Environmental Engineering Services at Peter O. Knight, Plant City, Tampa Executive and Tampa International Airports with Environmental Consulting & Technology, Inc.; and authorizes the Executive Director or his designee to execute all other ancillary documents.

Management recommends adoption of Resolution No. 2009-147.

F. UNFINISHED BUSINESS

4. Amendment No. 8 to Agreement for Engineering Services, Environmental Consulting & Technology, Inc., Tampa International Airport, Resolution No. 2009-149
-

On September 2, 1993, the Authority entered into an agreement with Environmental Consulting & Technology, Inc. to provide environmental audit consultant services for the Drew Park property acquisition program. Due to the long-term duration of the Drew Park program and the scientific nature of the services provided, the agreement has extended terms and will expire on December 31, 2015.

To date, this agreement has been amended seven times to revise the not to exceed amounts for basic services, additional services, direct and reimbursable expenses and to change the DBE participation to D/W/MBE.

This amendment no. 8 adds an additional not to exceed sum of \$120,000 for basic services and additional services and an additional not to exceed sum of \$184,000 for direct and reimbursable expenses for fiscal year 2010, revising the total agreement amount to \$4,644,325. In addition, amendment no. 8 incorporates into the agreement as attachment 7 an equipment kit rate schedule for future soil sampling, monitoring of well installation, pump testing and groundwater sampling efforts. The kit rates are based on the Florida Department of Environmental Protection's equipment kit rate schedule and will change in accordance with their updates. This amendment no. 8 replaces previous attachment 7 to the agreement with the equipment kit rate schedule referenced above, which is entitled "Equipment Kit Rate Schedule and Labor Rates Drew Park Projects (Amendment 8) and Environmental Engineering Services Contract (Amendment 2) Hillsborough County Aviation Authority." The equipment kit rate schedule is effective through September 2, 2010.

The D/W/MBE participation goal of 23% will remain unchanged as a result of this amendment no. 8.

Resolution No. 2009-149 approves and authorizes the execution of Amendment No. 8 to the Agreement for Engineering Services at Tampa International Airport with Environmental Consulting & Technology, Inc.; and authorizes the Executive Director or his designee to execute all other ancillary documents.

Management recommends adoption of Resolution No. 2009-149.

F. UNFINISHED BUSINESS

5. Amendment No. 3 to Agreement for Continuing Consulting Engineering Services, RW Armstrong & Associates, Inc., Peter O. Knight, Plant City, Tampa Executive and Tampa International Airports, Resolution No. 2009-150
-

On September 4, 2008, the Authority entered into an agreement with RW Armstrong & Associates, Inc. to provide continuing consulting engineering services. The agreement is for three years with two one-year options for renewal, at the Authority's sole discretion, and provides the Authority with design services, construction contract administration, preparation of laboratory and field testing programs, surveying and technical engineering disciplines on projects. This agreement also provides for resident inspection services if requested by the Authority. The initial fiscal year 2009 not to exceed amount for ongoing consulting engineering services was \$50,000 and \$1,216,436 for continuing consulting engineering services in support of capital improvement projects.

In accordance with the agreement, at least 60 calendar days prior to the Authority's fiscal year 2010 (October 1, 2009) a budget amount and labor rate will be negotiated for ongoing engineering services for fiscal year 2010. A budget amount will be developed in the same manner for subsequent fiscal years. The negotiated budget amount and labor rates will be incorporated in the agreement by amendment.

To date, the Executive Director has executed two amendments. Amendment no. 1 reallocated \$20,000 of funding from the consulting engineering related services in support of capital improvement projects to ongoing consulting engineering O&M related services due to the collapse of the long term parking garage canopy roof. Amendment no. 2 provided for an increase of the services amount. The addition of two capital improvement projects totaling \$25,414 and three O&M related projects totaling \$70,794 resulted in an increase of \$96,208 to the agreement. The total agreement amount to date is \$1,362,644.

This amendment no. 3 provides for an increase in the services amount. Additional funding is needed to support six FY 2010 capital improvement projects and O&M related projects. Therefore, for fiscal year 2010, amendment no. 3 adds an additional sum of \$50,000 for ongoing consulting engineering services for a total not to exceed amount of \$190,794, and an additional sum of \$1,626,703 for consulting engineering services in support of capital improvement projects for a total not to exceed amount of \$2,848,553, changing the total agreement amount from \$1,362,644 to \$3,039,347.

F5 Continued

D/W/MBE participation of at least 5% of the total fees paid will remain unchanged as a result of this amendment no. 3.

Resolution No. 2009-150 approves and authorizes the execution of Amendment No. 3 to the Agreement for Continuing Consulting Engineering Services at Peter O. Knight, Plant City, Tampa Executive and Tampa International Airports with RW Armstrong & Associates, Inc.; and authorizes the Executive Director or his designee to execute all other ancillary documents.

Management recommends adoption of Resolution No. 2009-150.

F. UNFINISHED BUSINESS

6. Approval of Passenger Facility Charge (PFC) Application No. 8, Tampa International Airport, Resolution No. 2009-148
-

On August 13, 2009, the Board was briefed on the Passenger Facility Charge program for Tampa International Airport and staff's intent to proceed with the development of a new PFC application in accordance with the development program defined in the Capital Improvement Program.

On June 18, 2009, a notice was sent to the air carriers and posted on the Authority's website as a public notice, informing the air carriers and the public of the new PFC application in accordance with federal requirements associated with the PFC program. On July 30, 2009, a consultation meeting was held with the air carriers and public to review the projects contained in the new application. During the meeting there were no objections. The air carrier comment period expired on August 28, 2009. Authority staff will review and respond to all air carrier disagreements. The Board will be briefed on any disagreements and subsequent responses.

Current estimates show the Authority's existing PFC program will be fully collected by September 2017. This new PFC Application No. 8 will extend the PFC collections for approximately 14 additional months, or through November 2018, at the current rate of \$4.50.

This new PFC application incorporates three projects which are either currently under construction or scheduled to begin by the second quarter of 2010. These projects are the north terminal complex conceptual design, taxiway B rehabilitation and bridge, and cargo service road. The proposed PFC collection amount, including finance and interest costs, is \$50,346,700. The detailed financial plan is attached to this summary and anticipates additional revenue sources of \$8,000,000 from AIP grants, \$11,824,400 from FDOT and \$36,462,800 from Authority earnings to fund the entire program.

The north terminal complex conceptual design project provides for the preparation of a Project Definition Document for the north terminal complex that defines the criteria and standards for the design and construction of the project and describes the proposed expansion in sufficient detail to support requests for qualifications or proposals for future design. The Project Definition Document will be supported by various technical reports that provide detailed documentation of the analyses, findings and recommendations of the tasks to be performed. These documents will clearly state the Authority's expectations of the new north terminal complex. Architectural design will be developed up to schematics or 15 percent to

F6 Continued

show the proposed landside terminal and four remote airside, parking structures and other support facilities, including their respective spatial relationship to each other. Engineering design will be further developed up to design development or 30 percent to show the location, layout and elevations of all roads, bridges, tunnels, underground utilities, drainage conveyances, automated people movers, aircraft parking aprons, taxiways and taxilanes, including their relationship to all proposed buildings and other support facilities. This project is contained in the FY 2009 capital improvement budget.

The taxiway B rehabilitation and bridge project provides for the rehabilitation of taxiway B between taxiways V and C, which will crossover the service road providing access to the air cargo facility, employee parking and various operation/maintenance facilities. The taxiway length will be approximately 2,500 feet long. The taxiway will have a minimum width of 75 feet with 35 foot wide asphalt shoulders. The design of taxiway B will have a maximum slope of 1.5 percent. The taxiway bridge structures will be 217'-6" wide by 226'-6" long consisting of three spans supported by vertical abutments and interior piers. The two main spans will accommodate the in bound/out bound roadways including service roads and the light rail. This project is contained in the FY 2009 capital improvement budget.

The cargo service road project provides for the development of a new cargo service road to reduce the travel distance as much as possible for the tenants using the new cargo facility. A new cargo and ground support equipment facility is currently under construction with a planned completion date of March 1, 2010. This new 112,000 square foot facility is located in the east side development area. To reduce the travel distance from the airport complex to the new cargo facility as much as possible, a 3,300 foot long east west service road will be constructed through the object free areas for runway 18L/36R, taxiway E and taxiway C. FAA design criteria will require that a portion of the service road be constructed underground with a tunnel section for that portion of road that passes through the runway and taxiway object free areas. The remaining road will be constructed at existing grade. The tunnel will be approximately 1,600 feet long, will begin on the east side of taxiway E, will extend west just past future taxiway C and will be designed to withstand aircraft loading. The new cargo service road will continue west at grade past taxiway C and will connect to the existing service road just north of checkpoint bravo. This project is contained in the FY 2009 capital improvement budget.

F6 Continued

PFC Application No. 8 requests the extension of PFC collections through November 2018 at the current rate of \$4.50 per enplaned passenger and continues to exclude on demand air taxi and commercial operators that do not enplane or deplane passengers at the Authority's main passenger terminal buildings or enplane less than 500 passengers per year at the airport.

Resolution No. 2009-148 authorizes the Executive Director to execute all documents associated with the Passenger Facility Charge Application No. 8 to impose and use the passenger facility charges as described above.

Management recommends adoption of Resolution No. 2009-148.

F. UNFINISHED BUSINESS**7. Operating and Capital Budget, Fiscal Year 2009-2010, Resolution No. 2009-136**

The proposed Operating and Capital Budget for the Fiscal Year ending September 30, 2010 demonstrates the philosophy of the Aviation Authority to provide world class facilities and services that exceed our customers expectations and to provide these facilities and services in the most efficient and cost effective manner possible. As air transportation carriers face ongoing economic challenges they continue measures to mitigate losses, including reducing capacity into markets and cutting costs. Combined with decreased consumer demand for air travel due to the prolonged recession, the resulting decrease in passengers has also impacted the operating results of other Airport concessionaires and tenants. As in the past, the Authority will maintain flexibility, ready to quickly adapt to the changing environment in a proactive manner.

As discussed above, airlines continue to significantly decrease capacity into markets, with seat reductions into the Tampa market exceeding 11% through the month of August 2009. Revenues for the current year are projected at \$171,692,300 or \$5,122,800 (2.9%) less than the FY08-09 final budget. Due to the severe economic downturn, a relief rebate for concessionaires totaling \$2,592,300 was approved by the Authority Board in May 2009. Due to the continuation of the cost control program initiated last year, net operating expenses of \$89,622,900 for FY08-09 are projected to be \$2,786,200 less than the final FY08-09 budget. This reduction results in a low cost environment for the airlines operating at Tampa International Airport, with net airline fees for FY08-09 estimated to be \$429,900 or 1% less than the final budget. The net airline fees include the \$1,800,000 supplemental contribution to the signatory airlines approved by the Authority Board last year. For the current year (FY08-09) enplanements are projected at 8,593,083, a decrease of 8.1% over the prior year, and the cost per enplaned passenger is estimated to be \$4.97 or \$.05 less than the final budget.

The proposed budget for FY09-10 includes the necessary level of revenues to continue with the long-term strategic initiatives that have been adopted by the Board. Although enplaned passengers are anticipated to grow by 2%, revenues will be negatively impacted by a reduction in space leased by the signatory airlines and by negotiations due on the car rental concession agreements, which are anticipated to result in a decline of the minimum guarantees to the Airport. Increase in group medical, electricity and insurance expenses will be mitigated by the continuation of the energy conservation and hiring freeze initiatives, and suspension of the merit and cost of living increases and the deferred compensation match. The proposed budget will allow the Authority to continue to maintain a reasonable cost structure for the airlines.

F7 Continued

The proposed FY09-10 Operating and Capital Budget was submitted for review by the Board at the August 13, 2009 meeting. Highlights of the FY09-10 Budget include:

1. Enplaned passengers are estimated to increase 2.0% from current year projections to 8,764,945. This estimate, in line with the Airport Consultant's 2009 Feasibility Report, assumes a stabilization of airline capacity and the beginnings of an economic recovery.
2. The net charges for landing fees, terminal rentals and airside rentals to the airlines serving TPA will be almost flat, increasing by only .5% to \$42,966,900. Net fees and charges include over 42,000 square feet in leased space reductions by the airlines. Increases in the cost of contractual labor, electricity and insurance will be offset by cost saving measures. There will be no supplemental revenue sharing contribution to the airlines in FY09-10.
3. The airline cost per enplaned passenger will decrease \$.07 over the current estimate to \$4.90, mainly due to the anticipated increase in enplaned passengers.
4. Total revenues are estimated to decrease by 1.7% to \$168,819,000. This reduced volume of revenues still allows the Authority to meet all anticipated expenses, debt service obligations and provide funding for the capital improvement program.
5. Reduced leased space resulting from a one year extension of the airline use and lease agreement and anticipated reduced minimum guarantees due to renegotiation of the car rental agreements will negatively impact revenues by \$3,500,000 and \$1,600,000, respectively. Flight kitchen concessions are estimated to decline by \$300,000, also due to reduced space rental. The increase in passenger activity is anticipated to have a positive impact on most of the other concession revenues at the airport.
6. Total operating expenses will increase by 2.0% to \$91,384,100, but will be less than the FY08-09 final budget. The increase is attributable to higher group insurance expense for both Authority and contracted janitorial employees, increases in electricity and water rates, and higher insurance premiums. These increases are partially offset by energy conservation measures.

F7 Continued

7. New capital projects will be initiated in the amount of \$44,122,500. Funding for these projects includes \$5,000,000 available from the 2008 Revenue Bonds, \$23,985,300 from the Authority's Capital Improvement Fund, \$9,525,600 in Federal AIP Grants, and \$5,611,600 in FDOT Grants. With the exception of the \$11,643,000 ticketing and bag claim curbside modernization and \$10,101,700 rental car return area expansion projects, which increases terminal capacity, almost all projects are for the purpose of replacing or extending the useful life of existing facilities. Additionally, work on ongoing capital projects amounting to \$198,287,386 will continue.
8. The total budget for equipment is projected to be \$1,068,500 for FY09-10.
9. The number of Authority authorized employees will decrease by 21 to 615 positions. In addition, a hiring freeze remains in place for 18 vacant positions. There is no merit increase, cost of living adjustment or deferred compensation match in the FY09-10 budget.
10. Debt service payments from current operations for FY09-10 will amount to \$51,361,465. Debt service payments funded with passenger facility charges will amount to \$26,522,574. In FY09-10, the Authority will begin a debt service refinement program, in which all of the 1999A Bonds of the Authority, and small portions of the outstanding principal of the 2001A, 2003C, 2003D and 2005A Bonds will be refunded with commercial paper notes and a release of debt service reserve funds. This refinement program will result in a more level debt service of less than \$52 million from current operations from FY 2010 to FY 2012.
11. The FY09-10 Budget anticipates a net increase for Capital Improvements and Reserves of \$20,633,735, compared to \$20,460,588 for the current year. The measures outlined above allow the Authority to maintain the same level of internal funding, despite an anticipated \$2.9 million decline in revenues. It further demonstrates both the Authority's ability to proactively face the challenges of the economic climate and its commitment to provide a low cost environment for the airlines.

On July 30, 2009, Authority staff met with representatives of the Signatory Airlines serving Tampa International Airport and reviewed the proposed Operating and Capital Budget for FY09-10 in significant detail. The airlines have accepted the Budget, including the establish-

F7 Continued

ment of terminal rental rates and landing fees and are in support of the initiatives proposed by the Authority. In accordance with the terms of the Authority's Revenue Bond Trust Indenture, the Proposed Budget for FY09-10 has been reviewed and approved by Ricondo & Associates, the airport consultant.

Estimated signatory airline fees and charges for FY09-10 are summarized below:

| | |
|--|-----------|
| Average terminal rental rate per square foot | \$ 106.24 |
| Airsides A, C, E and F rental rate per square foot | \$ 70.19 |
| Landing fees per 1,000 pounds of landed weight | \$ 1.286 |

Resolution No. 2009-136 adopts the Operating and Capital Budget for Fiscal Year 2009-2010; establishes the estimated Signatory Airline Rates and Charges; and authorizes the issuance of commercial paper notes to refund all of the 1999A Bonds of the Authority and small portions of the outstanding principal of the 2001A, 2003C, 2003D and 2005A Bonds as outlined above.

Management and the airport consultant recommend adoption of Resolution No. 2009-136.

F. UNFINISHED BUSINESS

8. Approval of Goals for Fiscal Year 2010

Since the adoption of the Authority's strategic initiatives, yearly goals are developed which are aimed at improving our company's success, improving productivity and enhancing customer service. With these initiatives in mind, management developed and proposed the goals for Fiscal Year 2010 which were presented to you for your review and consideration at the August 13, 2009 meeting.

The Executive Director will entertain at this time any questions or discussion and recommends adoption of these goals at this meeting.

The Board may act on this by motion; no resolution is required.

G. NEW BUSINESS

1. Selection of Firm and Award of Contract to Provide Workers' Compensation and Employer's Liability Insurance, Resolution No. 2009-153
-

The Authority's Workers' Compensation and Employer's Liability Insurance was awarded on September 7, 2006 to the Preferred Governmental Insurance Trust, provided through Brown & Brown of Florida, Inc., for a three-year policy period expiring September 30, 2009.

A two part request for qualifications to provide Workers' Compensation and Employer's Liability Insurance and related services to the Authority was issued on May 15, 2009. Three agencies submitted a response to the two-part request for qualifications. All three agencies met the minimum qualifications.

Staff reviewed the responses based on the agency's primary representative's experience, the agency's experience, the financial stability of the insurer, the insurance program and the cost of the insurance program offered. Results of the evaluation are on the attached scoring matrix. Following are the agencies in order of technical ranking:

1. Arthur J. Gallagher Risk Management Services, Inc. (Gallagher)
2. Brown & Brown of Florida, Inc.
3. Aon Risk Services, Inc. of Florida

This item approves the ranking of the agencies as listed above, requests authorization for the Executive Director or his designee to execute an agreement for airport insurance agent services with Gallagher, and seeks approval to purchase Workers' Compensation and Employer's Liability Insurance from the Florida Municipal Insurance Trust (FMIT), provided through Gallagher, for the policy period October 1, 2009 through September 30, 2010 at an annual cost of \$521,777. Additional premiums may be paid to FMIT or refunded during the policy term as a result of the annual payroll audit. The premiums will be adjusted at the rates reflected in the proposal.

The term of the insurance agent services agreement with Gallagher will be October 1, 2009 through September 30, 2012, subject to annual review by the Authority. Compensation to Gallagher will be through the insurance company or trust providing the coverage. The Authority will not provide any additional compensation directly to Gallagher for providing the workers' compensation broker services.

G1 Continued

The Executive Director recommends ranking the agencies in the order listed above and authorizing the purchase of the Workers' Compensation and Employer's Liability Insurance coverage for the policy period October 1, 2009 through September 30, 2010 from FMIT through Gallagher.

Resolution No. 2009-153 approves the ranking for Workers' Compensation and Employer's Liability Insurance; authorizes the Executive Director, or his designee, to execute an Agreement for Airport Insurance Agent Services with Arthur J. Gallagher Risk Management Services, Inc.; authorizes the purchase of Workers Compensation and Employers Liability Insurance for the policy period October 1, 2009 through September 30, 2010 from the Florida Municipal Insurance Trust in the amount of \$521,777; authorizes additional premiums to be paid at the rates reflected in the proposal as a result of the annual payroll audit; and authorizes the Executive Director or his designee to execute all other ancillary documents.

Management recommends adoption of Resolution No. 2009-153.

G. NEW BUSINESS

2. Construction Contract, Structural Repairs 08 & 09, HCAA Project Nos. 4460 08 and 5365 09, CRS Associates, Inc., Tampa International Airport, Resolution No. 2009-140

Sealed bids for structural repairs at Tampa International Airport were invited by public advertisement.

This project will include various structural repairs on the airside F shuttle bridge, the airside A baggage sort bridge, the Signature Flight Support hangar, the short term parking garage and will also include the installation of netting under the down and up ramps of the short term parking garage.

On July 30, 2009, bids were publicly opened and read aloud as follows:

| <u>Bidders</u> | <u>Bid Amount</u> |
|--|-------------------|
| CRS Associates, Inc. | \$627,877.00 |
| Structural Preservation Systems, LLC ¹ | \$640,482.59 |
| Concrete Protection & Restoration, Inc. ² | \$645,435.00 |
| Johnson Brothers, LLC | \$648,676.68 |
| R.M. Williams Construction, Inc. | \$667,121.00 |
| Contracting Specialists, Inc. | \$743,205.00 |
| Suncoast Restoration & Waterproofing ^{1,3} | \$803,944.73 |
| Intron Technologies, Inc. | \$817,437.00 |
| Restocon Corporation | \$840,468.00 |
| Preservation Services, Inc. ¹ | \$878,082.80 |
| J.H. Sultenfuss, Inc. ¹ | \$890,896.41 |
| Cairns Corporation ^{1,3} | \$899,999.47 |
| Engineer's Estimate | \$ 951,951.00 |
| Total Project Budgets | \$ 1,038,800.00 |

¹Bid contained a mathematical error. The corrected amount is shown. The mathematical error did not affect the lowest responsive bid.

²Bid received from Concrete Protection & Restoration, Inc. was signed for by Authority staff prior to the bid opening date and time. However, it was not delivered to the bid opening location prior to bid time. Authority legal staff determined the bid was submitted properly and therefore the bid was accepted and subsequently opened.

G2 Continued

³Non-Responsive Bid. Suncoast Restoration & Waterproofing and Cairns Corporation failed to meet the Authority's W/MBE requirements and did not submit evidence of good faith effort to attain required W/MBE participation. Suncoast Restoration & Waterproofing also failed to provide complete documentation.

The lowest responsive bidder is CRS Associates, Inc.

A W/MBE expectancy of 6.08% was prescribed. A W/MBE participation of at least 12.00% for CRS Associates, Inc. is incorporated into the contract.

Resolution No. 2009-140 approves and authorizes the award and execution of the Construction Contract for Structural Repairs at Tampa International Airport with CRS Associates, Inc.; approves the rejection of bids from Suncoast Restoration & Waterproofing and Cairns Corporation; and authorizes the Executive Director or his designee to execute all other ancillary documents.

Management recommends adoption of Resolution No. 2009-140.

G. NEW BUSINESS

- 3. Construction Contract, Pavement Rehabilitation for Runway 18L/36R, Taxiways, Aprons and Related Work, HCAA Project No. 5355 09, David Nelson Construction Co., Tampa International Airport, Resolution No. 2009-141

Sealed bids for the pavement rehabilitation for runway 18L/36R, taxiways, aprons and related work at Tampa International Airport were invited by public advertisement.

This project includes rehabilitation of the concrete pavement for runway 18L/36R; taxiway C; the taxiway connectors between runway 18L/36R and taxiway C; taxiways A9 thru A14; portions of taxiway A, taxiway V and the aprons surrounding airside A-sort, airside C, airside D, and airside E. The rehabilitation of the pavement within these areas will consist of replacing all existing joint sealant material, repairing spalls, replacing individual slabs in their entirety, repainting of runway and taxiway markings, and replacing in-pavement electrical lighting when lights are within slab replacement areas.

On May 21, 2009, bids were publicly opened and read aloud as follows:

| <u>Bidders</u> | <u>Bid Amount</u> |
|--|-------------------|
| David Nelson Construction Co. | \$2,989,938 |
| John Carlo, Inc. | \$3,199,625 |
| J. Kokolakis Contracting, Inc. | \$3,388,000 |
| CivilTec, Inc. | \$3,649,810 |
| Pepper Contracting Services, Inc. | \$3,975,000 |
| Concrete Protection & Restoration, Inc.* | \$4,182,658 |
| Engineer's Estimate | \$4,530,218 |
| Total Project Budget | \$8,345,800 |

*Non-Responsive Bid. Concrete Protection & Restoration, Inc. failed to provide complete documentation.

The lowest responsive bidder is David Nelson Construction Co.

A DBE participation of 7.18% was prescribed. A DBE participation of at least 7.60% for David Nelson Construction Co. is incorporated into the contract.

G3 Continued

Resolution No. 2009-141 approves and authorizes the award and execution of the Construction Contract for Pavement Rehabilitation for Runway 18L/36R, Taxiways, Aprons and Related Work at Tampa International Airport with David Nelson Construction Co.; approves the rejection of the bid from Concrete Protection & Restoration, Inc.; and authorizes the Executive Director or his designee to execute all other ancillary documents.

Management recommends adoption of Resolution No. 2009-141.

G. NEW BUSINESS

4. Construction Contract, Relocation of the Airport Surveillance Radar (ASR-9), HCAA Project No. 4215 09, J. Kokolakis Contracting, Inc., Tampa International Airport, Resolution No. 2009-142

Sealed bids for the relocation of the ASR-9 at Tampa International Airport were invited by public advertisement.

This project is to construct a new tower platform for the ASR-9 for Tampa International Airport. The project is required to eliminate height constraints associated with the development of the North Terminal Complex. The site of the new tower platform will be on the east side of the airport, at the intersection of West Cayuga and Air Cargo Road. The facility will include a tower constructed of pre-cast reinforced concrete at a height of approximately 140' and associated stairs and elevator to access a machine control room on the top floor. The project also includes associated site work and construction of an underground duct bank for communications between the new radar equipment and the FAA facility control tower at the main terminal of Tampa International Airport. The radar equipment will be provided and installed by the FAA once the construction project is complete.

On August 5, 2009, bids were publicly opened and read aloud as follows:

| <u>Bidders</u> | <u>Bid Amount</u> |
|--|-------------------|
| J. Kokolakis Contracting, Inc. | \$4,442,750.00 |
| Hardin Construction Company ¹ | \$4,788,249.88 |
| Creative Contractors, Inc. | \$4,793,816.00 |
| Skanska USA Building, Inc. ^{1,2} | \$4,796,813.12 |
| Marcobay Construction, Inc. | \$4,844,000.00 |
| Alexander Group, LLC ¹ | \$5,100,802.60 |
| Mathews Construction ¹ | \$5,120,000.00 |
| Boran Craig Barber Engel Construction Co., Inc. ¹ | \$5,425,814.68 |
| Engineer's Estimate | \$5,404,376.00 |
| Total Project Budget | \$10,168,700.00 |

G4 Continued

¹Bid contained a mathematical error. The corrected amount is shown. The mathematical error did not affect the lowest responsive bid.

²Non-Responsive Bid. Skanska USA Building, Inc. failed to meet the Authority's DBE requirements and did not submit evidence of good faith effort to attain required DBE participation.

The lowest responsive bidder is J. Kokolakis Contracting, Inc.

A DBE participation of 8% was prescribed. A DBE participation of at least 9% for J. Kokolakis Contracting, Inc. is incorporated into the contract.

Resolution No. 2009-142 approves and authorizes the award and execution of the Construction Contract for the Relocation of the Airport Surveillance Radar (ASR-9) at Tampa International Airport with J. Kokolakis Contracting, Inc.; approves the rejection of the bid from Skanska USA Building, Inc.; and authorizes the Executive Director or his designee to execute all other ancillary documents.

Management recommends adoption of Resolution No. 2009-142.

G. NEW BUSINESS

5. Agreement for Design Professional Services, Relocation of the Airport Surveillance Radar (ASR-9), HCAA Project No. 4215 09, Hartrampf, Inc., Tampa International Airport, Resolution No. 2009-146
-

The Authority has begun to develop the property on the western side of the airport and the area designated for the north terminal complex. To make way for the development, ensure complete coverage and ensure the safety of the national airspace system, it is necessary to relocate the airport surveillance radar. This project includes the design and construction of a new antenna tower for the Federal Aviation Administration's (FAA) installation of an ASR-9 Surveillance Radar for air traffic control within the Tampa Bay region. The existing radar antenna is located on the west side of Tampa International Airport. The radar antenna is being relocated because the proposed new north terminal building structures will affect the radar coverage to the northeast of Tampa International Airport. The new, taller radar antenna tower will be located on the east side of the airport.

On September 7, 2006, the Authority entered into a reimbursable agreement with the FAA for the design of the new ASR-9 radar facility. Pursuant to the reimbursable agreement, the FAA subsequently contracted with Hartrampf, Inc., located in Atlanta, Georgia, to provide architect/engineering design services. Under the reimbursable agreement, the Authority will reimburse the FAA for the cost of the design services plus FAA administrative costs.

The FAA provided the Authority with the plans and specifications prepared by Hartrampf, Inc. and the Authority then issued those plans and specifications in a public solicitation for competitive bids for construction of the new antenna tower. Bids have been received for the construction of the new antenna tower and the award of contract is on the agenda at this Board meeting.

The FAA contract with Hartrampf, Inc. for architect/engineering design services does not include the continuation of such services during the construction phase of the project. Design services during construction will include, among other things, review and approval of shop drawings submitted by the selected contractor, answering design questions, providing interpretations of the plans and specifications when needed, and providing supplemental information when needed/required. Since Hartrampf, Inc. is the design professional of record for the new antenna tower, it is necessary and in the Authority's best interests to enter into an agreement with Hartrampf, Inc. for architect/engineering design services during construction of the new antenna tower in order to ensure continuity of the design intent during construc-

G5 Continued

tion. Because of the highly specialized and unique nature of Hartrampf, Inc.'s design of the plans and specifications for the new antenna tower, another design professional could not equally or adequately interpret the plans and specifications prepared by Hartrampf, Inc., and/or provide analysis/review of the same, and still ensure the necessary and required level of design continuity during construction of the new antenna tower.

Authority Policy P410 authorizes sole source purchases when the nature of the work is highly specialized. Authority Standard Procedure S410.06 provides the procedure for the procurement of sole source materials, supplies and services.

This design professional services agreement provides for construction administration services for a lump sum amount of \$204,661 and direct and reimbursable expenses in the not to exceed amount of \$16,300, bringing the total agreement amount to \$220,961.

A DBE expectancy is not included under this agreement due to the highly specialized nature of the work and the sole source nature of the procurement.

Resolution No. 2009-146 approves and authorizes the award and execution of the Agreement for Design Professional Services for the Relocation of the Airport Surveillance Radar (ASR-9) at Tampa International Airport with Hartrampf, Inc.; and authorizes the Executive Director or his designee to execute all other ancillary documents.

Management recommends adoption of Resolution No. 2009-146.

G. NEW BUSINESS

6. Construction Contract, Sign Replacement, HCAA Project No. 5650 09, Traffic Control Devices, Inc., Tampa Executive Airport, Resolution No. 2009-143

Sealed bids for sign replacement at Tampa Executive Airport were invited by public advertisement.

This project provides for the replacement of and upgrades to the building and roadway signs in the vicinity of Tampa Executive Airport. The project scope includes the replacement of ten Florida Department of Transportation highway sign faces, the construction of three changeable word bar directory signs, the installation of two large panel signs on the terminal building and the demolition of one concrete monument sign.

On July 30, 2009, bids were publicly opened and read aloud as follows:

| <u>Bidders</u> | <u>Bid Amount</u> |
|---|-------------------|
| Traffic Control Devices, Inc. | \$104,400 |
| Signstar, A Division of West Central Signs, Inc. ¹ | \$109,413 |
| Itran Partners, Inc. ¹ | \$129,520 |
| Traffic Control Products of Florida, Inc. ² | \$129,933 |
| R.M. Williams Construction, Inc. | \$139,800 |
| Cairns Corporation | \$245,000 |
| Engineer's Estimate | \$172,716 |
| Total Project Budget | \$278,000 |

¹Non-Responsive Bid. Signstar, A Division of West Central Signs, Inc. and Itran Partners, Inc. failed to meet the Authority's W/MBE requirements and did not submit evidence of good faith effort to attain required W/MBE participation.

²Bid contained a mathematical error. The corrected amount is shown. The mathematical error did not affect the lowest responsive bidder.

The lowest responsive bidder is Traffic Control Devices, Inc.

A W/MBE expectancy of 5.09% was prescribed. A W/MBE expectancy of at least 8.15% for Traffic Control Devices, Inc. is incorporated into the contract.

G6 Continued

Resolution No. 2009-143 approves and authorizes the award and execution of the Construction Contract for Sign Replacement at Tampa Executive Airport with Traffic Control Devices, Inc.; approves the rejection of bids from Signstar, A Division of West Central Signs, Inc. and Itran Partners, Inc.; and authorizes the Executive Director or his designee to execute all other ancillary documents.

Management recommends adoption of Resolution No. 2009-143.

H. **PERSONS WISHING TO BE HEARD**

I. **PRESENTATIONS** - None

J. **STAFF REPORTS**

K. **ADJOURNMENT**